

2013 Adopted Operating Budget

Headquartered in Oakland, California
Operating a Regional Park System within Alameda and Contra Costa Counties



2013 Adopted Operating Budget



Whitney Dotson
Ward 1

John Sutt Ward 2

Carol Severin
Ward 3

Doug Siden
Ward 4

Ayn Wieskamp Ward 5

Beverly Lane Ward 6

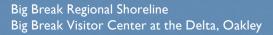
Ted Radke

Robert E. Doyle General Manager

Dave Collins
Assistant General
Manager, Finance
and Management
Services Division

Cinde Rubaloff
Chief Financial Office

Pam Burnor Budget Manage



VISION AND MISSION STATEMENTS

Vision

The East Bay Regional Park District will preserve a priceless heritage of natural and cultural resources, open space, parks and trails for the future and will set aside park areas for the enjoyment and healthful recreation for generations to come. An environmental ethic guides us in all that we do.

Mission

The East Bay Regional Park District will achieve the above vision in the following ways:

- Provide a diversified system of regional parklands, trails, and parkland-related services that will offer outstanding opportunities for creative use of outdoor time.
- Acquire and preserve significant biologic, geologic, scenic, and historic resources within Alameda and Contra Costa Counties.
- Manage, maintain and restore the parklands so that they retain their important scenic, natural, and cultural values.
- Interpret the parklands by focusing educational programs on both the visitor's relationship to nature, natural processes, ecology, history of the parklands, and the value of natural conditions.
- Support the development and retention of well-trained, dedicated, and productive employees.
- Improve access to and use of the parks by members of groups that have been underrepresented, such as disabled, economically disadvantaged, and elderly visitors.
- Balance environmental concerns and outdoor recreational opportunities within regional parklands.
- Provide recreational development that fosters appropriate use of parklands while preserving their remoteness and intrinsic value.
- Create quality programs that recognize the cultural diversity represented in the region.
- Participate in partnerships with public agencies, nonprofit organizations, volunteers, and the private sector to achieve mutual goals.
- Provide leadership to help guide land use decisions of East Bay governments that relate to the District.
- Ensure open and inclusive public processes.
- Pursue all appropriate activities to ensure the fiscal health of the District.

BOARD OF DIRECTORS

The East Bay Regional Park District is governed by a seven-member Board of Directors, who are publicly elected to serve four-year terms and represent a specific geographic area (Ward) of the District as depicted on the map. The District itself comprises all of Alameda and Contra Costa counties.

Whitney Dotson, Ward 1 Director Berkeley

Ward 1 includes the communities of Albany, Berkeley, Emeryville, El Cerrito, El Sobrante, Kensington, a majority of Pinole, Richmond and San Pablo.

John Sutter, Ward 2 Director Oakland

Ward 2 includes the communities of Oakland, Piedmont, Canyon, Lafayette, Moraga, Orinda, Rossmoor and a portion of Walnut Creek.

Carol Severin, Ward 3 Director Castro Valley

Ward 3 includes the communities of Castro Valley, Hayward, Union City and portions of Cherryland, Fremont and Dublin.

Doug Siden, Ward 4 Director Alameda

Ward 4 includes the communities of Alameda, a portion of Oakland, San Leandro, San Lorenzo, a portion of Cherryland and a small portion of Hayward.

Ayn Wieskamp, Ward 5 Director Livermore

Ward 5 includes the communities of Brightside, most of Dublin, part of Fremont, Livermore, Newark, Pleasanton, Scott's Corner and Sunol.

Beverly Lane, Ward 6 Director Danville

Ward 6 includes the communities of Alamo, Blackhawk, Clayton, Concord, Danville, Diablo, Pleasant Hill, San Ramon, Tassajara, and a portion of Walnut Creek.

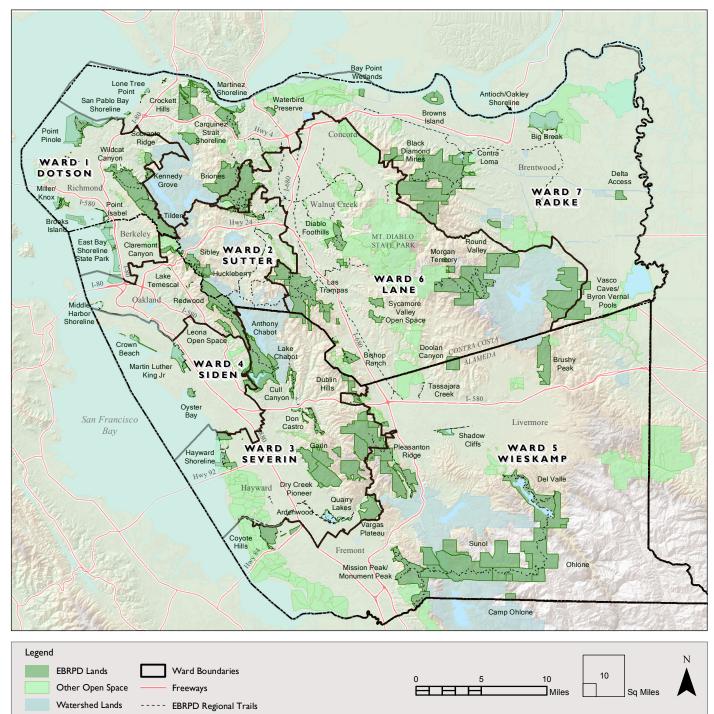
Ted Radke, Ward 7 Director Martinez

Ward 7 includes the communities of Antioch, Bay Point, Benicia, Bethel Island, Brentwood, Byron, Clyde, Crockett, Discovery Bay, Hercules, Knightsen, Martinez, Mountain View, Oakley, Pacheco, a portion of Pinole, Pittsburg, Port Costa and Rodeo.



S EAST BAY REGIONAL PARK DISTRICT

Environmental Programs & GIS Applications t\bstone\mxd projects\finance\ 8.5x| | portrait+wards2012-color.mxd



District land holdings as of 12/31/2012

EAST BAY REGIONAL PARK DISTRICT PROFILE

INCORPORATED: The District was incorporated in 1934 as a California Special District. The

District operates under Sections 5500-5595 of the Public Resources Code of the State of California for the purpose of acquiring park, recreation and open space land and developing, operating and maintaining this land.

JURISDICTION: The District's boundaries encompass 1,745 square miles on the eastern

side of the San Francisco Bay, including all of Alameda and Contra Costa

counties of California.

GOVERNING BOARD:

The District is governed by a seven-member Board of Directors. Directors are elected by the voters to serve four-year terms. Each Director represents a specific geographic area (ward) of the District. The General Manager of the District is appointed by the Board of Directors who manages the day-to-day operations of the District.

PUBLIC MEETINGS: The Board of Directors holds public meetings on the first and third Tuesday

of each month at the District's headquarters Board Room located at 2950

Peralta Oaks Court in Oakland, California.

DESCRIPTION: East Bay Regional Park District (EBRPD) is a system of beautiful public parks and trails in Alameda and Contra Costa counties. As of December

31, 2012, the District owns or operates 113,479.85 acres of parklands,

open space, and trails.

The District provides a diversified land and water system of 65 regional parks, recreation areas, wildernesses, shorelines, preserves, land banks and 31 regional, inter-park trails. We receive over 14 million visitors each year. There are:

- over 1,100 miles of trails within the parklands
- 6 freshwater lake swim beaches
- 3 large swim lagoons
- 2 San Francisco Bay beaches
- 3 disabled access swimming pools
- 40 lake fishing docks
- 3 bay fishing piers
- 215 family campsites
- 32 group camp areas
- 21 backpacking camps
- 7 equestrian camps
- 2 golf courses
- 134 group picnic sites subject to reservation
- 9 interpretive and education centers
- 18 children's play areas
- 2 mobile exhibits
- wedding, meeting and banquet facilities

Approximately 90% of the District's lands are protected and operated as natural parklands. Bay oak woodland, riparian areas, grassland units, second growth redwood forest, bay marsh, tidal lands, and a variety of

other natural landscapes provide the open space and wildland areas so loved by park visitors. These provide critical wildlife habitat for mountain lion, bobcat, deer, bald eagle, tiger salamander, California newt, and other birds and animals representing more than 500 different species.

DEMOGRAPHICS:

Data Item, Year*	Alameda County	Contra Costa County
Projected 2012 population	1,540,790'	1,069,803"
Population, 2011	1,525,655	1,061,132
Population % Change 2011-12	.99%	0.82%
Housing units, 2010	582,549	400,263
Persons per household, 2006-10	2.72	2.75
Median household income, 2006-10	\$69,384	\$78,385
High school graduates, age 25+, 2006-10	85.9%	88.4
Bachelor's degree or higher, age 25+,2006-10	40.3%	38.2%
Language other than English at home, 2006-10	42.6%	32.4%
Land area, square miles, 2010	739.02	715.94
Persons per square mile, 2010	2,043.6	1,465.2
Mean travel time to work, minutes, 2010	27.9	32.

Source: * US Census Bureau website

[&]quot;California Department of Finance Estimate for Jan 1

Employment by Industry, 2011 Averages**											
Industries	Alameda County	Contra Costa County									
Number of Residents Employed	636,700	312,700									
Trade, Transportation & Utilities	18.49%	18.00%									
Government	18.01%	15.29%									
Professional & Business Services	17.09%	14.55%									
Educational & Health Services	13.87%	15.73%									
Goods Producing (manufacturing)	14.40%	11.13%									
Leisure & Hospitality	8.65%	10.30%									
Financial Activities	3.57%	7.83%									
Other Services	3.69%	4.00%									
Information	2.15%	2.88%									
Total Farm	0.09%	0.29%									
Unemployment Average	Rates 2012										
Unemployment	8.2%	8.2%									

^{**}Source: State of California Employment Development Data (not seasonally adjusted).

^{&#}x27;State of California County Population Estimates

EAST BAY REGIONAL PARK DISTRICT Organizational Chart PUBLIC BOARD Park Advisory OF Committee **DIRECTORS GENERAL** MANAGER Human Legal Resources Legislative Division Division Risk Management Finance & Planning/ Public Public Management Land Operations Stewardship & Affairs Safety Services Division Division Development Division Division Division Division Clerk of the Board Public Design & Environmental Park Grants **Affairs** Fire Operations Construction Programs Interpretive & Chief Financial Planning & Interagency Environmental Officer/ Finance Recreation Planning Stewardship Police Graphics Controller Services Information Land Maintenance & Systems Acquisition Skilled Trades Elected By Ward Office Trail Services Development **Board of Directors Appointees**

Staff Supervision / Coordination

HOW TO USE THIS BOOK

This document is organized to provide a systematic picture of the budget, beginning with the broadest perspective of all funds combined and moving to specific information by division and department. The budget is contained in two volumes, the Operating Budget and the Projects Budget Five Year Expenditure Plan.

The Operating Budget is arranged in four sections:

- Section A General Manager's Message: This section is an executive summary of the budget, highlighting the status of the District, its accomplishments and future key initiatives.
- Section B Budget Overview: This section contains tables, graphs, financial information and other data useful in understanding the intricacies of the District's budget. The summary tables, such as Budget at a Glance, Total Resources and Total Uses are especially helpful in gaining an understanding of the District's overall budget. Additionally, schedules listing budget by fund, separated by fund type, with explanation of each fund's function is included in this section.
- Section C Division Summaries and Performance Measures: This section includes a description of each division and department role, service description, key objectives, key indicators, related targets and results for the years 2011-2013. Comparative financial and budget data and staffing levels for each division, department and unit are also included. Section C begins with the Executive & Legislative Division, and then is sorted alphabetically by division, department, unit, and park location (the unit and park location is included only for the Operations Division). Each division begins with a schedule that summarizes the operating and capital fund budgets for the division as a whole, and the funding sources used to support the division's activities.
- Section D Supplemental Information: This section contains a summary of the District's key fiscal policies, including the basis of accounting and the budget process. Legal debt limits and California appropriation limit calculation are also included. A description of the District's partnership with another local special park district is covered, as well as additional information on the District's volunteer programs. A schedule of personnel by full time equivalents (FTEs) is contained in Section D, including salary schedules by position and historical information. Finally, a glossary of terms concludes this section of the operating budget book.

The Projects Budget Five-Year Expenditure Plan includes two sections:

- Section A Project Data: Includes both summary and detail information for all active capital and non-capital projects, funding sources and project types. This section also contains a list of projects that are inactive and may just be awaiting receipt of final transactions.
- Section B Supplement: Outlines the details of Measure CC and Measure WW projects
 that span the timeframe of the voter approved initiatives. The supplement also includes
 a glossary of terms specific to projects.

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

East Bay Regional Park District California

For the Fiscal Year Beginning

January 12, 2012

Christopher P Movill Goffson R. Ener

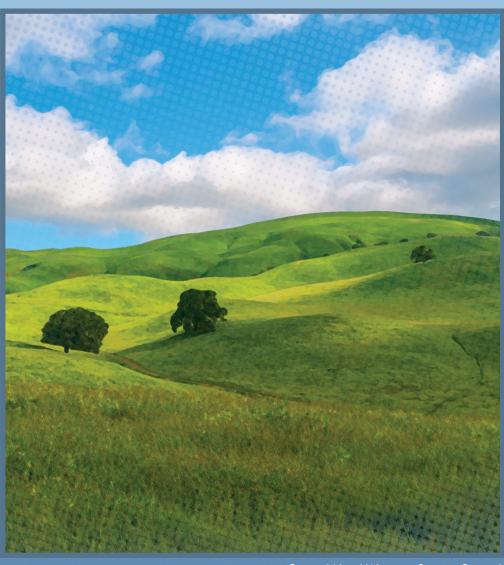
President

Executive Director

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SECTION A

General Manager's Message



Concord Naval Weapons Station, Concord Photo: Stephen Joseph



To the Board of Directors:

I am pleased to submit the 2013 operating and project budgets for the East Bay Regional Park District. The annual budget process is a critical link to addressing the policies and vision of the Board of Directors and fulfilling the District's Master Plan. This 2013 budget presents a financial plan to guide our agency during the upcoming year. As a result of the Board's continuing commitment to sound fiscal management, our organization remains stable and strongly committed to fulfilling our vision and mission, despite the difficult fiscal challenges of the past few years. Due to past and continuing strategic planning related to backfilling the short-term revenue shortfalls, funding our long-term obligations and prudent use of limited obligation borrowings, the District's current financial position is solid.

After consecutive years of budget reductions, we are presenting a budget without any cuts, and which includes critically important staffing and infrastructure increases, protection of key resources, and fulfillment of ongoing obligations for park improvements.

2013 Budget Highlights

The District's 2013 budget of \$206 million is balanced when taking into account planned use of fund balances in the debt service and project fund budgets.

2013 is the first year since 2010 that the General Fund has not budgeted the use of fund balance as a resource. 2013 General Fund revenues are budgeted to exceed appropriations by \$220,780.

In 2009 the Board of Directors foresaw the impending decline in the District's major revenue source, property tax, and significantly reduced annual operating expenses. At the same time, the Board wisely committed a total \$9 million in one-time funds as a "smoothing" reserve to backfill the 2010-2015 anticipated revenue shortages, enabling the District to maintain 2010 operating levels through the economic downturn and the collapse of the real estate market.

Although a portion of the "smoothing" fund balance has been budgeted as General Fund resources each year beginning in 2010, the year-end budget-to-actual results have not required use of any of this fund balance. This is due to the fact that actual revenues have been slightly higher than budgeted and actual expenditures slightly lower than appropriations. With the emergent recovery of the East Bay real estate market, the 2013 property tax budget has increased sufficiently to cover General Fund appropriations.

The 2013 budget includes funding for 727.7 full time equivalent (FTE) staff positions, which is a net increase of 6.4 FTEs over the prior year. The 2012 budget included 12 FTE positions funded for only one year, 10.7 FTEs of which were made permanent in the 2013 budget. Additionally 5.6 new FTEs were funded permanently in 2013, and an additional 2 FTEs were funded one-

time in 2013. The new FTEs help accomplish District priorities by supporting: staff for the new visitor center at Big Break; continuation of the paving program administrator; a new cultural resources program coordinator; recovery of a police officer/helicopter pilot position; a new accounting manager; and supporting continuation of Alternative Work Program supervisors, among other initiatives.

Summary of Financial Trend Information

	2	2009		2010		2011		2012		2013	
Trends (in millions)	A	ctual		Actual	1	Actual	В	udget	Е	Budget	
District Resources*	\$	259 *	** \$	167	\$	163	\$	130	\$	134	
District Uses*	\$	166	\$	194	\$	195	\$	171	\$	166	^
General Fund Appropriations/Expenditures	\$	102	\$	97	\$	102	\$	106	\$	108	
Project Appropriations/Expenditures#	\$	30	\$	47	\$	43	\$	15	\$	17	
FTE (Permanent and Temporary)		744		706		706		721		728	

^{*} excludes transfer in/out and intra-District charges and related revenue

2012 Major Accomplishments and Challenges

Over 2,400 acres of land were acquired by the District in 2012, utilizing approximately \$6 million in Measure WW funds and almost \$3 million in grant funds.

The District continued the successful implementation of Measure WW, including the local grant program, which issued approximately \$13 million in grant reimbursements to local agencies for their completed park-related projects, and the District's land acquisition program.

During 2012, \$25 million of promissory notes were issued at an effective interest rate of 3% to fund field and administrative facility renovation and replacement. It is anticipated that these funds will be used to fund a Public Safety headquarters, various corporation and service yards, visitor centers and energy conservation installations, among other projects.

The District continued the critical initiative to reduce wildfire risk by completing 800 acres of prescribed fuel management treatments during 2012, as authorized by the 2010 Wildfire Hazard Reduction and Resource Management Plan. The Plan describes the activity to be undertaken to reduce fire hazard on District lands, and maintain and enhance ecological values consistent with fire hazard reduction goals.

As part of the 2012 mid-year budget adjustment, \$2.5 million was approved as initial funding of the new Major Infrastructure Renovation and Replacement Fund. An additional \$2 million was approved during the 2013 budget process. \$1 million of these funds are allocated towards the District's paving program, and a portion of these funds are intended for 2013 engineering studies related to replacement/renovation of the Del Valle water treatment plant and the Las Trampas water supply pipeline. Additional infrastructure replacement needs for existing water and sewer systems, bridges, piers, major structures and other critical park elements will be defined and a long-term funding/spending strategy developed during 2013.

^{**} includes debt issuance proceeds

[^]includes use of bond proceeds received in prior years

[#] excludes transfers in/out

During 2012 the District successfully obligated the final \$8 million in TIGER II (Federal Transportation grant funding) funds for regional trail construction, ensuring funding of our approved projects.

During 2012 the District changed its primary employee benefit service provider to CalPERS, and solicited and engaged administrators to manage investments and administer the employee Other Post Employment Benefit (OPEB) trust. The District has continued to fully fund the actuarially required contributions to these future employee benefit programs, and has taken proactive steps to control costs and structure funding to be level, and not an increasing percent of wages in future years.

We completed a series of public hearings, in 2012, focused on updating the District's Master Plan. Responses to comments received and final approval and printing of the Master Plan are expected in early 2013.

The District's new Big Break Visitor Center at the Delta opened in 2012. Once this facility is fully equipped and staffed in 2013 it will provide interpretive programs and exhibits highlighting the park's natural and cultural resources, as well as natural science education programs for local schools. The programs to be offered will focus on the Delta and the unique history and resources of Big Break.

In 2012 the Park District completed a land use plan for Pleasanton Ridge, a land use plan amendment, for Garin/Dry Creek Pioneer regional parks, and an environmental impact report for Breuner Marsh at Point Pinole.

In response to State legislation, the Board of Directors appointed District representatives to successor agency oversight boards for the dissolved redevelopment agencies (RDA) in which the District was the appointing authority. Although not affected as directly as cities by the abrupt 2012 dissolution of redevelopment agencies in California, the District is suffering a current monetary impact, as many District agreements with RDA's were denied as enforceable obligations and will not be fulfilled. The total long-term financial impacts to the District resulting from the demise of redevelopment are impossible to forecast in the short-term. 2013 budgeted revenue from RDA's is conservatively estimated.

2013 Major Initiatives and Challenges

- Providing thoughtful leadership and balanced allocation of resources to allow for the
 concurrent continuation of existing public services, recovery of services reduced since
 2008, replacement of aging infrastructure, and modest new growth in public parks,
 facilities and programs.
- Honoring and continuing to implement the projects funded in the voter-approved Measures WW and CC to provide future parks and facilities to meet the needs of the District's growing population-
- Successfully concluding 2013 AFSCME contract negotiations
- Addressing continuing staff retirements, transitions, new staff selection and training

 Accommodating new state and federal statutes and mandates related to employee pensions, fiscal policies, environmental regulation, climate change and others matters as they arise.

Strategic Goals and Strategies

The District's primary financial strategic goal is to preserve long-term solvency and sustainability.

The District's overriding long-term organizational strategic goal is to fulfill the requirements of the District's enabling legislation (California Public Resources Code Article 3, 5500 et al), which states that the District has the power to "... acquire land... develop and operate a system of public parks... for the use and enjoyment of all inhabitants of the District, to conduct programs and classes in outdoor science education and conservation... to employ a police force... to prevent and suppress fire..."

Additionally, the District's long-term, entity-wide, strategic goals are included in the District's Master Plan. Public hearings have been held, comments will be developed and an updated plan will be presented to the Board of Directors for approval, produced, and distributed in early 2013. The current and updated draft plans articulate the following types of policies:

- Natural and cultural resource management
- Public access
- Interpretation and recreation services
- Regional facilities and areas
- Balanced parkland distribution
- Key elements of the planning process
- Acquisition
- Planning for regional parks and trails
- Public service
- Human resources
- Financial resources
- Shaping the future
- The annual budget.

The District's strategic goals are reviewed, formulated and/or revised on an approximately tenyear cycle during which the Master Plan is updated and input is sought from constituents, park users, employees, and the Board. On an annual basis, strategic planning is articulated during yearly Board workshops. Strategic planning also occurs regularly at weekly management meetings.

Finally, current strategic considerations include:

- Youth outreach
- Expanded cultural diversity reflecting the population of the East Bay in our users and employees

- As property tax revenues move into a time of slow growth, setting a strategy that
 continues the District's successful conservative fiscal approach and provides for a
 targeted, results oriented, and accountable allocation of funding for critical needs
- Development of plans for selection of facility projects to be funded by the 2012 promissory note proceeds, as well as selection and prioritization of infrastructure projects to be funded via the new Major Infrastructure Renovation and Replacement Fund
- Targeting Measure WW and CC projects that meet public needs, and carefully planning for the resulting incremental increases in operating expenditures in future years
- Fulfilling demand for the opening of new facilities in a thoughtful manner, ensuring adequate operating resources are available.

Short-term Organization Factors

The approach for the 2013 budget was cautious optimism. Modest growth has returned, but it needs to be emphasized that annual revenue growth is not expected to return to previous annual levels of 8% to 9%, but will remain a modest 2% to 3% for several years, eventually leveling off at around 4%. However, inflationary pressures also continue to be in the 2% to 3% range annually, leaving a slim margin of actual growth. These trends were the primary factors considered during the 2013 budget process.

Pent-up operating demands, put on hold during the economic downturn and real estate tumble, were acknowledged during the budget request process. Permanent growth in staff, at a sustainable level, was a key consideration of budget request approvals. Filling previously unfunded positions (helicopter pilot and student laborers among others), instituting a new cultural resources coordinator, and fully staffing the new facility at Big Break, were some initiatives on hold in prior years that were implemented in the 2013 budget.

Additionally, beginning the funding process for the renovation or replacement of the District's aging infrastructure needs was also a factor during the 2013 budget process.

Finally, the continuing development of the District's energy efficiency/green energy initiative is being addressed through: a District-wide assessment, collaboration with the Foundation, and with targeted projects, one example being the 2013 budget appropriation to replace and upgrade the heating systems at the Peralta Oaks and Trudeau facilities to significantly reduce energy use.

These were the major short-term factors which impacted the 2013 budget development.

Priorities and Issues

The District's major priority is to continue our historically fiscally conservative approach, which greatly benefited and protected the District's ability to provide public services without layoffs or furloughs during the current economic downturn and real estate collapse. The Board's willingness to commit fund balance to buffer against unexpected future financial events also demonstrates this conservative approach.

This conservative approach also explicitly values the stabilization of long-term operating costs to avoid burdening future budgets with built-in increases in liabilities. Acknowledgement and funding of long-term obligations remains a District priority, as evidenced by last year's extraordinary contributions to the pension fund and initial funding of the new infrastructure fund.

Key to this strategy is also the annual consideration of the necessary resources to adequately staff and maintain new facilities in the project "pipeline," and as a result new acquisitions may continue to be land-banked, and new construction of facilities may be deferred until projections indicate that the District will have adequate operating resources to support their operation in future years.

Additional priorities are included throughout this budget message, and include attention to my annual priorities, the annual Board priorities discussed during Board workshops and meetings, the continuing support of the Master Plan policies and goals, and the fulfillment of the District's mission and vision.

Conclusion

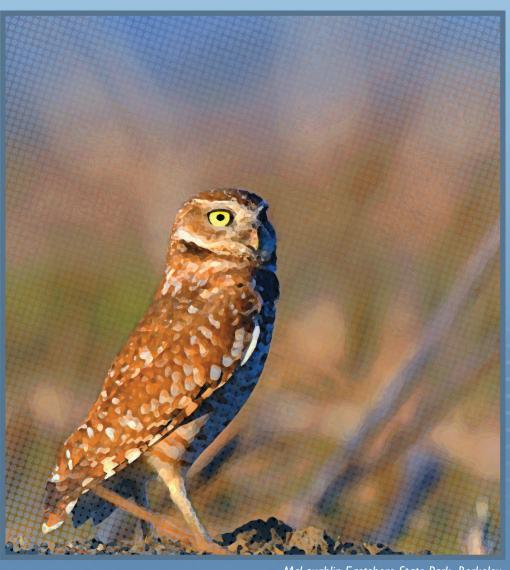
In closing, this budget presents a sound fiscal plan that continues the District's commitment to our constituents and the policies of the Board of Directors. I would like to acknowledge the staff members of the Finance Department, as well as the staff of all divisions within the District, who have dedicated themselves to the excellence of the District's budget process and the unceasing improvement of the budget document. This document clearly communicates the District's fiscal plans in an understandable and responsible manner, as evidenced by the continued receipt of the GFOA Distinguished Budget Presentation Award, demonstrating the District's adherence to best practices in budgeting.

Respectfully submitted,

Robert E. Doyle General Manager Page Intentionally Left Blank

SECTION B

Budget Overview



McLaughlin Eastshore State Park, Berkeley Photo: Jerry Ting

2013 Budget Summary

The East Bay Regional Park District's 2013 proposed budget is balanced when taking into account planned use of fund balance. This is in compliance with the District's Balanced Budget Policy, which was adopted December 12, 2009. This policy states that financial resources are required to equal or exceed uses at the time of budget adoption. It further states that the fund balance or net assets (amount by which fund assets exceed fund liabilities) in the special revenue funds, debt service funds, capital project funds and proprietary funds may be used as a resource to achieve a balance budget. Furthermore the Board of Director has committed General Fund fund balance for various purposes. In the case where the Board's purpose is fulfilled by use of the amount of the committed fund balance, fund balance will be used as a resource in the annual budget. Finally, the Balance Budget Policy states that unassigned fund balance "may be proposed for use as a resource to achieve a balanced budget to address temporary shortfalls in the General Fund, when, in the General Manager's determination, it is necessary to continue essential services."

The District's budgeted resources for all funds total \$144.3 million (excluding transfers of \$34.8 million), which is 1.5% greater than 2012 budget.

The District's appropriations for all funds total \$171.4 million (excluding transfers of \$34.8 million). \$10.5 million are intra-District charges, i.e. charges paid from one fund to another, for internal services received/provided within the District. Total appropriations are 3.1% less than 2012. The majority of the decrease is due to reduction in current debt service.

The difference between District resources and uses will be funded through planned use of fund balance.

- The major portion of the use of fund balance, \$26.2 million, is in the project funds, where Measure WW Series 2009 bond proceeds are recorded in fund balance. These bond proceeds will fund capital projects and the local grant program in 2013.
- Debt service funds will use approximately \$2.4 million of fund balance to pay 2013 debt service.

2013 General Fund budgeted revenue of \$108.2 million is \$7.5 million greater than 2012 budgeted revenue, but within 2% of 2012 projected actual revenues. The difference is property tax revenue. General Fund appropriations total \$101.9 million (excluding transfers out) compared to \$101.0 million in 2012, less than 1% increase. Transfers out of General Fund for 2013 total \$6.5 million in 2013, compared to \$5.3 million in 2012.

In 2009 the District's Board of Directors committed \$9 million of General Fund fund balance for "2010-2015 revenue augmentation" (smoothing) to be used to fill the anticipated gap between the projected revenue decline, resulting from the deterioration of the real estate market and the economic recession, and 2009 operating level expenditures. Budgets from 2010 through 2012 included the planned use of fund balance from this committed amount. In reality, use of the smoothing fund balance has not been required, and none is planned to be used in the 2013 General Fund budget.

Long-term and Current Priorities and Issues

The District long-term priorities are being established through the Master Plan updating process, which will be finalized early in 2013. The Master Plan update will address issues and priorities raised by the Board of Directors, the public and staff, including: "trails for all", the "Healthy Parks Healthy People" movement, affirming the role and identity of the Regional Parks, balancing funding priorities, meeting expectations and sound fiscal practices, supporting the

shift to "green communities", developing productive partnerships, responding to changes in demographics, and creating conservation and management standards for cultural and historic resources.

Current priorities and issues for 2013 include:

- Successful completion of contract negotiations with AFSCME.
- Implementation of California pension reform.
- Development of capital project selection process for both the 2012 Promissory Notes proceeds and the Major Infrastructure Renovation and Replacement Fund resources.
- Continued stabilization of operating costs, and
- Continued funding of long-term liabilities.

Financial Outlook for the District:

Short-term and Long-term Financial Outlook

Nationally, 3rd quarter 2012 economic information indicated some judicious economic growth, with some reduction (albeit not much) in the rate of unemployment. Household spending increased slightly, and the housing sector demonstrated improvement during the 3rd quarter. In September, 2012 the Federal Open Market Committee (FOMC) updated the 2013 estimate of gross domestic product growth, increasing the rate 30 basis points, up to between 2.5% and 3%, and 3% to 3.8% for 2014. Forecasted national unemployment is expected to drop to between 7.6% to 7.9% by the end of 2013. Inflation over the medium term is predicted to remain at or below the FOMC's long term objective of 2%, according to their statement issued October, 2012. Also in that statement, confirmation that the target range for federal funds between 0% and .25% (in place since December 2008) are projected to remain in effect until at least mid-2015.

State-wide, UCLA Anderson Forecast information released in June 2012 stated that the housing market is expected to have a slightly stronger recover in 2013 than in the past few years, due to increase in residential construction. On the other hand, unemployment is expected to remain close to 10% until 2014. Silicon Valley's job growth is strong. The East Bay's is tepid. California's export economy is strong, but it is also very reliant on global markets, so that economic issues in Europe and China impact the state.

Local Economy

Related to the East Bay in particular, unemployment rate is basically flat, but what little change has occurred is positive. It is projected that the labor force will grow more slowly than employment opportunities, producing a reduction in the unemployment rate from over 9% to about 8.5%. By 2014 the unemployment rate is expected to fall to 7.7%.

Consumer spending is continuing to increase quarter after quarter, although the East Bay still lags behind San Francisco and Silicon Valley. The forecasted improvement between 2012 and 2013 is approximately 6% in taxable receipts, while almost 12% growth is expected when comparing 2012 to 2014. Furthermore the Port of Oakland activity has actively supported the area's positive economic climate, experiencing imports value increases of 63% and exports value increases of 83% from 2009 to 2013.

East Bay housing markets are also improving slowly but steadily. Growth is not expected to return to 8%+ a year as occurred at the beginning of the century, but instead is forecasted for a more modest 2%-4% a year for the foreseeable future. This rate of improvement is closer to historical rates of growth, and will be more in keeping with the growth rate of personal income.

Additionally the current price of an existing single-family home has risen 21.5% from the bottom hit during the first quarter of 2009. So the trend is slow and steady improvement.

District Impacts

The District's 2013 financial outlook includes resurrection of slow but steady growth in our major revenue source, property tax. Historically, the District's assessed valuation (AV) growth averaged over 9% a year for the period 2000-2008. Since 2008 the average annual change in AV has been a negative .85%. A modest increase of 2% is forecast for 2013, which will increase to 3% in 2015/2016, and remain between 4.5% to 5% for the next 20 years, according to forecast provided by Beacon Economics.

District resources include some operating and capital funds which are isolated from the national and local economies.

- Special assessments and excise tax, which are not impacted by the real estate market, provide for operating and project funding in specific areas of the District.
- Furthermore, the District continues to pursue the objectives of the Measure WW \$500 million voter approved debt levy. Approximately \$20 million in Measure WW 2009 debt proceeds remain, and will be spent on local grant program, land acquisitions and park development in 2013. Additional Measure WW debt will be issued in 2013 or 2014, from the balance of \$420 million available. Spend-down of debt proceeds is not impacted by the economy, although new debt issuance will be.
- Finally, \$25 million of promissory notes were issued in 2012 and will be used to fund field and administrative facility replacement and renovation.

Revenue Assumptions and Methodology

Beginning in 2009 the District has employed an external consultant (Beacon Economics) to formally forecast AV in Alameda and Contra Costa Counties for the near, mid and long term. Conservative projections of General Fund property tax revenue have been based upon these expert forecasts. Additionally, other District revenue has been examined closely in relationship to historical actuals, and budgeted revenues were adjusted as appropriate.

2013 General Fund interest revenue budget is approximately equal to 2012 budget, which is at historically low levels due to FOMC's continuing federal fund target rate set at 0%. The District is actively managing cash and investments to maximize returns within the constraints of our investment policy.

Fees and charges are examined each year and adjustments are recommended to the Board of Directors as needed. Administrative and document fees are generally set to recover costs. Park user fees are set at levels consistent with rates charged by other public agency providers in the Bay Area. Fees for out-of-District groups receiving programs, and most specialized program offerings with limited community benefit, have fees set at levels to fully recover costs.

Long-term Strategies that Address Long-term Concerns and Issues: Organization Wide Goals and Policies

The District's long-term strategies are articulated in the District's Vision and Mission Statements, the Master Plan, Measure AA and WW documents and Measure CC text. Preservation, acquisition, development, maintenance, and stewardship of natural and cultural resources and land of the East Bay, plus public access and educational opportunities for the citizens of the East Bay, are the long-term goals of the District.

Policies for attaining these goals include guidance on resource management, public access, interpretation and recreation public service, human and financial resources, and the annual budget. The draft financial resource policies included in the Master Plan follow:

- ► FR1: The District's financial planning and management decisions will be based on information and professional projections supporting a transparent system of policies and procedures. The delivery of long-term financial sustainability, solvency and resiliency will be the objectives of this process.
- ► FR2: The District will continue the practice of developing annual performance management goals, and budgeting to achieve the outcomes. These budgets will incorporate annual performance targets linked to the District's long-term planning goals. Goals will be transparent, outcomes will be measured and results will be communicated to stakeholders.
- FR3: The District is committed to the responsible stewardship of public funds and will operate in accordance with the best practices in the field of accounting and budgeting, and will also maintain a strong system of internal controls to ensure the security of all District assets. The annual external unqualified audit opinion of the District's financial records will be used to verify its fulfillment of this commitment.
- ► FR4: The District will continue the acquisition and development program and will issue bonds as permitted under law, and as may prove advantageous or necessary within the intent and authority of the District's programs. Where economically advantageous, the District may borrow to make major capital equipment or fixed asset purchases. The District may borrow funds on a short-term basis against anticipated revenue to fund annual operations.
- FR5: Leases of District assets may be negotiated to enhance park activities or value and to maximize revenue to the District. Revenues generated from leases will, at minimum, offset the direct and indirect administration costs of the lease and are expected to provide additional revenue to the General Fund.
- FR6: The District will continue administering the current benefit assessment districts and related zones of benefit, which support local open space and trail improvements. The District will consider establishing additional special assessment districts in support of local open space or recreational facilities when these areas are congruent with Master Plan objectives.

- FR7: The District will coordinate with and/or provide services to other agencies
 when the activities are related to the District's mission. Service agreements will
 include provision for payments to the District sufficient to support the direct and
 indirect cost of providing such services.
- ► FR7b: The District will seek opportunities to augment, and act to protect, any and all diversified, equitable, long-term funding sources that support the strategic goals described in this Master Plan.

The District has historically demonstrated sound fiscal management, administering its financial resources responsibly and conservatively. Focusing on the future, the District's fiscal administration must also be strategic and outcome oriented; providing prudent stewardship of District resources and taxpayer funds. To achieve this, the District must acknowledge and communicate with all of its stakeholders, identifying their needs and soliciting their feedback. This can be accomplished by establishing a proactive process which supports a transparent system of procedures for sound, deliberate fiscal planning and management decisions.

Additionally, the District has specific fiscal policies approved by the Board of Directors, which are the basis for management decisions. Those polices include: District Investment, EBRPD Retirement Plan Investment, Fraud Prevention, Capital Assets, Internal Control, Auditing, and Balanced Budget. Debt, Stabilization, Revenue polices are in process.

Operating and Capital Strategies

The District completes an annual operating budget, which includes estimation of current revenue, as well as an analysis of projected future resources. For major resources, such as property tax and interest revenue, economic trends, expert opinions, and historical evidence are used to support three to five year projections. Other revenue sources, such as those arising from assessments and leases, are based upon contract and can be determined for the next five to ten years. Charges for services fluctuate annually, are highly susceptible to the weather, so historical trends are used to forecast only for one year.

Trends and external information are examined to determine cost trends for items not within the District's control, such as inflation and health benefit costs. The District proactively stabilizes costs under its control, such as pension contributions, major equipment replacement and election costs. Additionally, the District's "pipeline" analysis projects impacts on operating requirements which will results from the completion of capital projects and acquisitions.

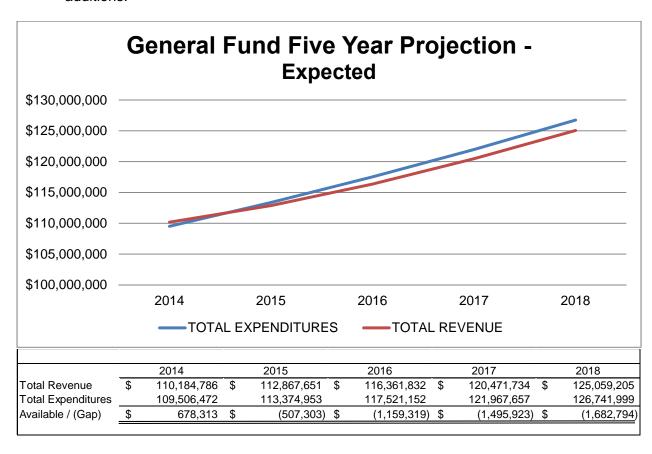
Following is a five year forecast of General Fund revenues, expenditures, and the "gap".

Assumptions used for revenue projections include:

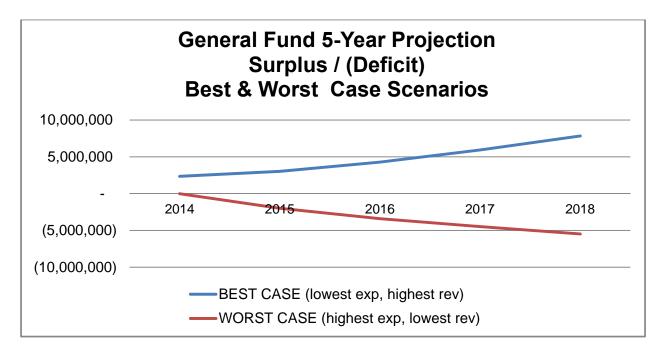
- 1. Property tax projections based upon Beacon's average annual forecast (ranging from 2% to 4.1% per year),
- 2. 1% annual increase in fees and charges and other revenue,
- 3. Loss of Flexivan revenue in 2014, followed by 1% annual growth in property usage revenue.
- 4. 1% increase in investment revenue in 2014 followed by 3% annual growth in the subsequent years,
- 5. 3% annual increase in transfers in, resulting from the increase in revenue from ECCC HCP properties which fund General Fund expenditures for activities on those properties.

Assumptions used for expenditure projections include:

- 1. 1% annual increase for salaries, retirement costs and supplies and services,
- 2. 10% annual benefit cost increase,
- 3. 4.4%-4.8% annual increase in required transfers out (for personnel costs included in other funds),
- 4. No change in debt service, capital expenditures, inter-agency commitments,
- 5. No discretionary transfers (i.e. to infrastructure fund or capital projects), and no pipeline additions.



Following is a comparison between best case and worst case scenarios, utilizing the extremes in revenues and expenditures amounts. In the best case scenario, 2014 could result in a \$2.5 million surplus, in the worst case, \$0, in the expected scenario \$678,000 surplus. The further out the projection, the greater the uncertainty. Thus 2018 expected scenario could result in a shortage of \$1.7 million, worst case could be a shortage of \$5 million, and best case could be a surplus of \$7.5 million.



Based upon all these factors strategic decisions are made, such as committing fund balance, postponing the opening of new facilities, adding staff, implementing a "freshstart" for pension calculation and making extraordinary contribution to retirement plans.

The District updates the five-year Capital Improvement Program (CIP) annually. This five year plan designates funding for land acquisition, construction, major maintenance of facilities, and other projects. Additionally, "other than asset" (OTA) projects are included in the plan for multi-year projects (such as studies) which will not result in a capital asset. The project budget includes more than 400 active projects, which are detailed in the District's second budget volume, 2013 Projects Budget - Five Year Expenditure Plan.

Performance Management

The 2013 budget continues the use of performance measures, begun in 2011. In the 2013 budget document the District has organized the measures in alignment with the division's key objectives (which come from the District's mission statement, Master Plan, Board objectives as articulated during annual Board workshops, and General Manager priorities). In most cases the link between overall mission and departmental objectives is very clear because the actual mission statement language has been used for the key indicator. Additionally, the specific performance criteria and targets are detailed for those 2013 approved budget requests of \$100,000 or greater.

The District's quest for continual improvement of performance measures is to emphasis accountability for use of resources and resulting outcomes; provide transparency between the activity of each department and their relationship to the District's stated goals; communicate targeted achievements; utilize strategic planning required by the statement of future targets; and eventually allocate resources. Implementation of performance measures, and transition to performance management based budgeting, is a multi-year process which the District continues to refine and pursue. It is anticipated in the 2014 budget that performance measures will be expanded to include information for units or programs within the Operations Division.

2012 Major Accomplishments and 2013 Major Initiatives: Accomplishments:

- Land acquisitions completed or in process at year end totaling over \$15 million and over 2,400 acres.
- Opened Big Break Visitor's Center at the Delta.
- Issued \$25 million promissory notes for field and administrative facilities replacement and renovation.
- Approved the Garin and Dry Creek Pioneer Regional Parks Land Use Plan Amendment (LUPA).
- Established Major Infrastructure Renovation and Replacement Fund for accumulation of resources required to fund future needs such as paving, water utilities, pipes and pumps, bridges, etc.
- Completed Master Plan update public hearings and issued final draft.
- Issued all contracts related to TIGER II projects, thus obligating the federal funds prior to the September, 2012 deadline.

Initiatives:

- Final approval, publication and distribution of the Master Plan update.
- Completion of the 2013 AFSCME negotiations
- Creation of the District archive policy.
- Initiation of the construction of park at Dumbarton Quarry.
- Achievement of phase I public access improvement's at Vargas Plateau.
- · Completion of Oyster Bay LUPA.
- Development of a coordinated, District-wide energy conservation and green energy production strategy for all District facilities, resulting in reduction in use of fossil fuels.
- Design of the Healthy Kids Challenge pilot program.
- Transfer of the Public Safety's communication system to East Bay Regional Communication System Authority, the Alameda and Contra Costa County JPA offering fully interoperable communication capabilities between all public agencies.

Distinguished Budget Award

The District was awarded the Government Finance Officer's Association's Distinguished Budget Presentation for the 2012 budget. The District has received this award annually since 2005. This award represents a significant achievement by the District and reflects the commitment of the Board and staff to meeting the highest principles of governmental budgeting, including the enhanced understanding of the District's budget by the average reader.

Concluding Comments

The District's ability to serve our growing population and manage our increasing natural resources and lands will require careful planning and projection of long-term financial conditions. Although staff has worked diligently to estimate 2013 revenues and expenditures, external events may affect actual results.

The District is proud of our success in sustaining service levels, with no staff layoffs, during the challenging economic climate of the past few years. We are encouraged as 2013 apparently brings the return of the growth (albeit slow) cycle. Throughout 2013, management will monitor economic conditions and report to the Board of Directors and the public any significant changes that could require the District to revise its 2013 budget.

The District's Partnership with the Regional Parks Foundation

The Regional Parks Foundation was established in 1969 to encourage private contributions in support of the East Bay Regional Park District. The Foundation is a 501(c)(3) non-profit organization with a volunteer board of directors composed primarily of East Bay corporate and business leaders. Every year, the Foundation contributes funds directly to the District, pays expenses on behalf of the District, funds other programs and activities that directly benefit the mission of the District, holds and invests funds for future use by the District, and pays Foundation fundraising and administrative expenses.

In 2012 the Foundation raised approximately \$1.275 million on behalf of the District (contributions, membership and grants). A breakdown of the estimated 2012 funding support for District parks and programs is as follows:

Regional Parks Foundation 2012 Support	Amount
DIRECT FUNDING TO DISTRICT:	
Unrestricted Grant to EBRPD General Fund	\$250,000
Membership fees passed to EBRPD	85,000
Youth scholarships for EBRPD Recreation/Aquatic Programs	110,000
Total revenue to District	445,000
INDIRECT FUNDING SUPPORT FOR DISTRICT: Park Support (Supplies, Services, Equipment & Capital	
Improvements)	300,000
*Lake Chabot Access Improvement Project	100,000
Camp Arroyo Equipment & Furniture Replacement	50,000
**Youth Scholarships Paid to Other Organizations	140,000
Foundation Fundraising and Administrative Expenses	245,000
Total Indirect Support to District	835,000
Total Foundation Support Directly To, or On Behalf of EBRPD (Final audited figures will be available in May 2013)	\$ 1,280,000

^{*}Funding split in two equal payment of \$100,000 each in December 2012 and 2013.

**Funding provided for low-income school classrooms to attend Camp Arroyo and at-risk youth participation in summer day camping programs conducted by non-profits in EBRPD parks

The District's Fund Structure

The District's accounting system and budget are organized and operated on a "fund basis." A fund is an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. A number of different funds are utilized to account for the District's financial resources.

All funds are presented on the modified accrual basis of accounting in the District's budget. All funds are presented on the full accrual basis of accounting in the District's Governmental-Wide Statement of Net Assets and Statement of Activities and Changes in Net Assets, as prescribed by the Government Accounting Standards Board (GASB).

The Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances financial statements are presented on the modified accrual basis of accounting, consistent with this budget document.

The proprietary funds (internal service funds), on the other hand, are presented on full accrual accounting basis of accounting in the Statement of Net Assets and the Statement of Revenues, Expense and Changes in Net Assets, and the Statement of Cash Flow in the financial statements, in contrast to the presentation in the budget document.

Additionally, not all funds are subject to annual appropriation. For example the District OPEB Trust and the District's sole employer EBRPD Retirement Plan Trust are not included in this document, because they contain neither assets nor liabilities of the District. These funds are included in the District's financial statements, in the fiduciary fund section, in compliance with GASB.

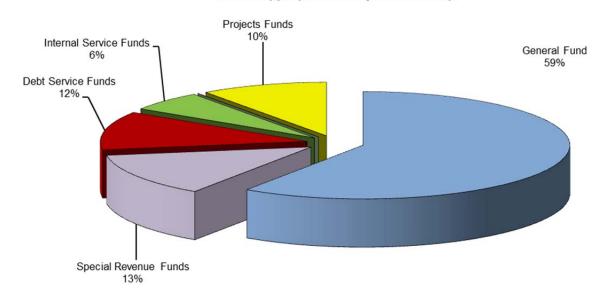
For presentation purposes, the District uses fund groupings to summarize budget data in various schedules in the budget. The General Fund and special revenues funds groups are considered "operating funds" by the District. The General Fund, the debt service funds and the project funds are all major funds under GASB 34. The special revenue funds and permanent funds are non-major funds.

The groupings, and content of each grouping, are as follows:

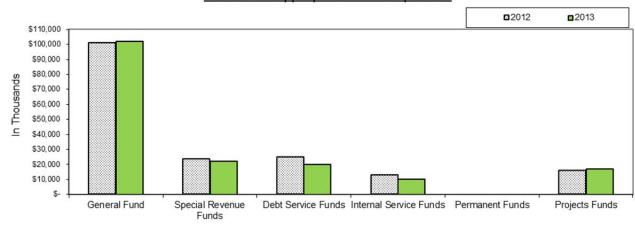
Fund Group	Fund Number and Name
General Fund	101 – General Fund
Special Revenue Funds	220 – Two County LLD 221 – East Contra Costa County LLD 222 – Five Canyon Zone of Benefit 223 – Dublin Hills Zone of Benefit 224 - Walpert Ridge Zone of Benefit 225 – San Ramon Hills Zone of Benefit 226 – Measure CC 227 – Stone Valley Zone of Benefit 228 – Sibley Volcanic Zone of Benefit

Fund Group	Fund Number and Name
Special Revenue Funds, continued	253 – Gifts Fund 254 – Ardenwood/Coyote Hills Trail 255 – Martin Luther King, Jr. Intern Program 257 – Mitigation (Resource Enhancement Program) 258 – Eastshore State Park 259 – ECCC HCP Properties 270 – Measure WW Local Grants
Debt Service Funds	810 – 2002 Refunding Bonds 811 – 2012 Promissory Notes 812—Measure AA Bonds 813—Measure WW Bond
Internal Service Funds	 552 – Workers' Compensation 553 – Major Infrastructure Renovation and Replacement 554 – Major Equipment Replacement 555 – General Liability 556 – Employee Benefits
Permanent Funds	610 – Black Diamond Open Space 620 – Brushy Peak-Dryer 621 – Brushy Peak-Weaver 630 – ESSP-Berkeley Meadow Ph1 631 – ESSP-Berkeley Meadow Ph2 640 – Hayward Shoreline-Ora Loma 641 – Hayward Shoreline-Any 650 – Morgan Territory-Elworthy 651 – Morgan Territory-Day 670 – Doolan Canyon-Toyota 680 – MLK Shoreline Damon Slough-Port of Oakland
Project Funds	 333 – Capital Projects 335 – Measure AA Bond Proceeds 336 – Other than Asset Projects 337 – Measure WW Bond Proceeds 338 – 2012 Promissory Note Proceeds

2013 Appropriations by Fund Group

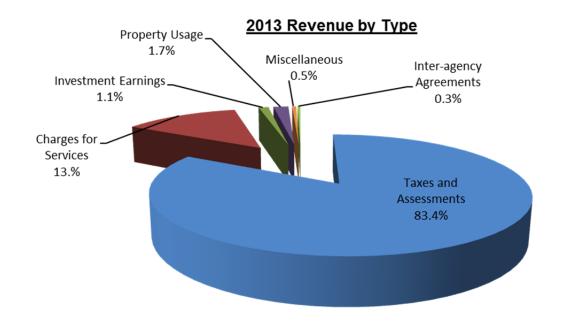


Prior Year Appropriations Comparison



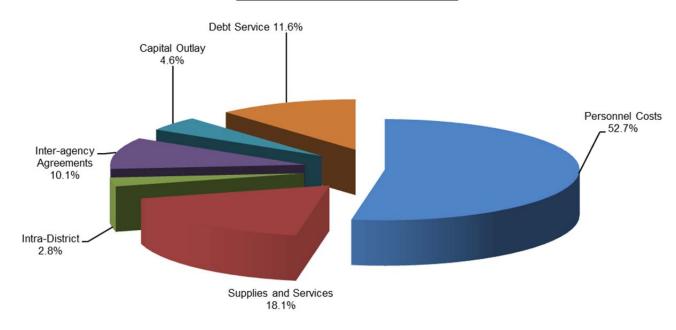
Appropriations	General Fund	Spe	ecial Revenue Funds	[Debt Service Funds	Inte	ernal Service Funds	 ermanent Funds	Pro	ojects Funds	To	otal All Funds
2013	\$ 101,897,980	\$	22,279,930	\$	19,919,590	\$	10,221,210	\$ -	\$	16,991,470		171,310,180
2012	\$ 100,954,460	\$	23,133,410	\$	24,504,270	\$	12,766,610	\$ -	\$	15,484,090	\$	176,842,840
\$ Change	\$ 943,520	\$	(853,480)	\$	(4,584,680)	\$	(2,545,400)	\$ 	\$	1,507,380	\$	(5,532,660)
% Change	0.93%		-3.69%		-18.71%		-19.94%	0.00%		9.74%		-3.13%

BUDGET OVERVIEW



Revenue	A:	Taxes and ssessments	Charges for Services	ı	nvestment Earnings	Property Usage	Mis	scellaneous	Inter-agency Agreements	To	otal Revenues
2013	\$	120,338,600	\$ 18,690,240	\$	1,615,900	\$ 2,446,400	\$	650,000	\$ 465,400	\$	144,206,540

2013 Appropriations by Type



Appropriations	Pers	sonnel Costs	S	upplies and Services	ln	tra-District	_	nter-agency agreements	Ca	pital Outlay	Debt Service	Α	Total opropriations
2013	\$	90,344,990	\$	30,986,010	\$	4,868,890	\$	17,300,000	\$	7,906,700	\$ 19,903,590	\$	171,310,180

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	GE	NERAL FUND	SF	PECIAL REVENUE FUNDS	DEBT SERVICE FUNDS
RESOURCES	-				
Revenues:					
Taxes & Assessments	\$	96,460,000	\$	7,848,600	\$ 16,030,000
Charges for Services		8,182,900		50,000	-
Property Usage		1,896,600		549,800	-
Investment Earnings		900,000		94,000	9,400
Inter-agency Agreements		244,400		-	
Miscellaneous		513,000		27,000	-
Total Revenues		108,196,900		8,569,400	16,039,400
Other Resources:					
Transfers In		459,400		17,267,780	1,435,520
TOTAL RESOURCES	\$	108,656,300	\$	25,837,180	\$ 17,474,920
USES					
Expenditures:					
Personnel Costs	\$	75,814,240	\$	4,357,980	\$ -
Supplies		7,351,100		221,880	-
Services		13,404,750		485,070	16,000
Capital Outlay		374,000		-	-
Inter-agency Agreements		200,000		17,100,000	-
Debt Service		-		-	19,903,590
Intra-District Charges		4,753,890		115,000	-
Total Expenditures		101,897,980		22,279,930	19,919,590
Other Uses:					
Transfers Out		6,537,540		3,693,530	-
TOTAL USES		108,435,520		25,973,460	19,919,590
Change in Fund Balance					
/Net Assets		220,780		(136,280)	(2,444,670)
TOTAL	\$	108,656,300	\$	25,837,180	\$ 17,474,920

	INTE	RNAL SERVICE FUNDS	 RMANENT FUNDS	PROJECTS FUNDS		2013 TOTAL ALL FUNDS
RESOURCES						
Revenues:						
Taxes & Assessments	\$	-	\$ -	\$	-	\$ 120,338,600
Charges for Services		10,457,340	-		-	18,690,240
Property Usage		-	-		-	2,446,400
Investment Earnings		255,100	37,400		320,000	1,615,900
Inter-agency Agreements		-	-		221,000	465,400
Miscellaneous		110,000	-		-	650,000
Total Revenues		10,822,440	37,400		541,000	144,206,540
Other Resources:						
Transfers In		2,000,000	-		13,723,150	34,885,850
TOTAL RESOURCES	\$	12,822,440	\$ 37,400	\$	14,264,150	\$ 179,092,390
USES						
Expenditures:						
Personnel Costs	\$	3,870,210	\$ -	\$	6,302,560	\$ 90,344,990
Supplies		2,000	-		146,000	7,720,980
Services		6,211,000	-		3,148,210	23,265,030
Capital Outlay		138,000	-		7,394,700	7,906,700
Inter-agency Agreements		-	-		-	17,300,000
Debt Service		-	-		-	19,903,590
Intra-District Charges		-	-		-	4,868,890
Total Expenditures		10,221,210	-		16,991,470	171,310,180
Other Uses:						
Transfers Out		1,132,000	19,000		23,503,780	34,885,850
TOTAL USES		11,353,210	19,000		40,495,250	206,196,030
Change in Fund Balance						
/Net Assets		1,469,230	18,400		(26,231,100)	(27,103,640)
TOTAL	\$	12,822,440	\$ 37,400	\$	14,264,150	\$ 179,092,390

RESOURCES	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	2013 BUDGET	Change Note
Taxes & Assessments:					
Property Taxes	\$ 90,806,742	\$ 90,797,991	\$ 88,990,000	\$ 96,460,000	8.4% 1
Debt Service Levy	28,038,818	22,884,370	18,647,000	16,030,000	-14.0% 2
Parcel Taxes	3,119,478	2,828,765	3,115,000	3,115,000	0.0% 3
Assessments	5,037,680	5,090,480	4,521,870	4,733,600	4.7% 4
Subtotal	127,002,718	121,601,606	115,273,870	120,338,600	4.4%
Charges for District Services:	0.547.040	0.750.774	44 574 000	40.450.040	0.70/ 5
Intra-District Charges	8,547,619	9,756,774	11,574,090	10,452,340	-9.7% 5
Parking Fees	1,907,091	1,902,360	1,805,000	1,925,000	6.6% 6
Other Charges	1,824,793	1,027,630	473,200	683,100	44.4% 7
Concession Fees	1,106,301	1,066,923	1,090,000	973,000	-10.7% 8
Facility Rental Fees	1,069,558	1,101,770	1,030,000	1,159,000	12.5% 9
Public Safety Services	748,854	1,465,582	950,000	1,055,000	11.1% 10
Swimming Fees	560,541	521,703	538,000	552,000	2.6% 11
Fishing Fees	464,541	464,703	431,000	420,000	-2.6% 12
Camping Fees	585,206	719,993	632,000	656,000	3.8% 13
Program Fees	422,447	482,136	449,000	346,100	-22.9% 14
Other Fees	522,058	588,608	488,000	468,700	-4.0% 15
Subtotal	17,759,010	19,098,181	19,460,290	18,690,240	-4.0%
Investment Earnings					
Pooled Investments	1,158,708	1,088,507	1,663,000	1,286,500	-22.6% 16
Trustee Investments	997,384	622,397	557,400	329,400	-40.9% 17
Subtotal	2,156,092	1,710,904	2,220,400	1,615,900	-27.2%
Property Usage					
Communication Site Agreements	531,302	745,083	514,500	732,500	42.4% 18
Grazing Agreements	459,667	553,775	450,000	550,000	22.2% 19
Other Property Usage					1.5% 20
District Residences	676,850	951,306	864,000	876,900	10.4% 21
	321,727	284,315	260,000	287,000	
Subtotal	1,989,547	2,534,478	2,088,500	2,446,400	17.1%
Inter-agency Agreements	21,377,974	23,952,735	669,000	465,400	-30.4 % 22
					
Miscellaneous:					
Foundation Support	256,955	275,000	330,000	330,000	0.0% 23
Aid from Private Parties	3,525,479	1,268,406	22,000	27,000	22.7% 24
Other Revenue	1,600,604	1,872,235	2,028,350	293,000	-85.6% 25
Subtotal	5,383,038	3,415,641	2,380,350	650,000	-72.7%
Total Revenues	175,668,379	172,313,546	142,092,410	144,206,540	1.5%
Other Resources:					
Debt Issuance	-	-	-	-	26
Transfers In	36,741,204	40,748,328	31,566,770	34,885,850	10.5% 27
TOTAL RESOURCES	\$ 212,409,583	\$ 213,061,874	\$ 173,659,180	\$ 179,092,390	3.1%

Notes to Total Resources Schedule

Note	Category	Description
1	Property Taxes	General Fund revenueGeneral property taxes are the primary funding source for the District. The significant increase is to adjust the 2013 budget in alignment with 2012 forecasted actual revenues. The increase between 2012 projected actual and 2013 budget is approximately 2%, which corresponds to Beacon Economics assessed valuation forecast.
2	Debt Service Levy	Debt service fund revenueThis category accounts for restricted property tax revenue levied on the majority of properties within AC and CCC, which is used to fund 2013 Measure AA and Measure WW debt service. The budgeted revenue decrease reflects the drop in levy from .0071% to .0051%. Levy amount is based upon current year's debt service needs. Total debt service owed in 2013 is \$5 million less than that paid in 2012.
3	Parcel Taxes	Special revenue fund revenue—Restricted parcel tax revenue is collected in accordance with Measure CC from properties within the area from Richmond to Oakland. The purpose of this Measure is to provide funding for maintenance and operations in some of the District's oldest and most-used parks. The 2013 budget is the same as 2012, and is based upon assessment engineer's report.
4	Assessments	Special revenue fund revenueRestricted special assessment revenue specific to the District's two landscape and lighting districts and seven zones of benefit is collected to provide funding for trail maintenance, facility improvements and minor equipment purchases within the assessment districts. The 2013 budget is slightly higher than 2012, and in conformity with assessment engineer's report.
5	Intra-District Charges	Internal service fund revenue—Charges assessed and collected by internal service funds support the services provided by these funds to the various division within the District. The 2013 budget has returned to 2011 levels. 2012 contained an increase to the Major Equipment Replacement Fund funded through one-time resources.

Note	Category	Description
6	Parking Fees	General Fund revenueParking fees are collected at District recreation areas and some regional parks. The 2013 budget is slightly greater than 2012 budget, and is reflective of 2012 actuals.
7	Other Charges	In majority General Fund revenue This category includes: encroachment permits, planning/engineering fees, the bus program, merchandise sales, and special event charges. The 2013 budget is significantly higher than 2012 due to inclusion for retiree reimbursements for benefits in the Employee Benefit Fund revenue.
8	Concession Fees	In majority General Fund revenueThis category accounts for revenues derived from agreements with concessionaires who operate or use District facilities. The two largest revenue providers are Tilden Golf Course and Willow Park Golf Course. The 2013 budget has been reduced for a second year to reflect actual collections in 2012.
9	Facility Rental Fees	General Fund revenueThis category includes revenue from District buildings, picnic areas, swim facilities, Camp Arroyo and youth group overnight camping. The 2013 budget is consistent with 2012.
10	Public Safety Services	General Fund revenueThis category accounts for revenue from service contracts to provide policing and fire services for other public agencies. The 2013 budget increase is reflective of projected actual revenue to be received from the EBMUD police services contract.
11	Swimming Fees	General Fund revenueThis category accounts for revenue from swimming facilities, swim lessons and other lifeguard services. The 2013 budget is consistent with 2012.

TOTAL RESOURCES

Note	Category	Description				
12	Fishing Fees	General Fund revenueFishing permit revenues are used to support the fish planting at eight District lakes.				
13	Camping Fees	General Fund revenueThis category includes camping, wilderness permits and backpacking fees. The two largest camping sources are Del Valle Regional Park and Anthony Chabot Regional park. The 2013 budget is consistent with 2012.				
14	Program Fees	General Fund revenueThis category includes naturalist and recreation program revenue and tour fees. The 2013 budget appears to be significantly less than 2012 due to the reclassification of Camp Arroyo fees from program fees to facility rental fees.				
15	Other Fees	General Fund revenueThis category includes: dogs, boats launch and inspection, entry fees, and annual passes. The 2013 budget is consistent with 2012.				
16	Pooled Investment Earnings	General Fund and special revenue fund revenue—Interest earnings from the District's pooled cash and investments is included. The budget for interest revenue has decreased significantly in accordance with prevailing short to intermediate term investment returns, which will remain between .0% and .25% throughout 2013, per statement by the Federal Reserve.				
17	Trustee Investment Earnings	Debt service fund revenueThis category includes interest earnings on funds held in trustee accounts for payment of debt service on District bond obligations. This amount decreases as bond proceeds are spent.				
18	Communication Site Agreements	General Fund revenue and special fund revenueThis category includes revenue from communication towers and equipment located on District property. The 2013 budget is significantly higher than 2012 due to increased General Fund revenues from Mission Peak and new budgeting for tower leases in the ECCC HCP Properties special revenue fund.				

Note	Category	Description
19	Grazing Agreements	General Fund revenue—This category includes revenue from the District's grazing program, which funds fencing and resource protection needs. The cost per head rate charged is based upon the price of beef (cost of a cow) times the number of months grazing on District property. The 2013 budget is significantly higher than 2012 due to the increase in rate being charged in current contracts.
20	Other Property Usage	General Fund and special revenue fund revenueThis category is used to account for other types of leases. The 2013 budget is consistent with 2012.
21	District Residences	General Fund revenue—Lease revenue received in connection with residential units located on parklands. 2013 budget is expected to rebound to 2011 level since 2012 vacancies have been filled.
22	Inter-agency Agreements	General Fund and project revenueThis category includes: Contra Costa Water District for Contra Loma Lagoon, City of Dublin for Tassajara Creek Trail, City of Alameda for Crown Beach, Pleasanton Township Water District for Pleasant Ridge, and various agencies for Quagga Mussel inspections. It also includes grants received from various agencies. The 2013 budget has decreased significantly due to the termination of the Fremont marketing agreement which was associated with their redevelopment agency (RDA), which ceased to exist in 2012.
23	Foundation Support and Membership	General FundThis category includes the direct aid from the Regional Parks Foundation used to support District FTE's who work on Foundation activities. 2013 budget is consistent with 2012.
24	Aid from Private Parties	Special revenue funds, permanent funds, project funds revenue-Mitigation agreement revenue and developer property contributions would be major source of revenue in this category. None are budgeted for 2013. Annual support from the Alameda Community Foundation for the Dry Creek Garden is budgeted in 2013, and is consistent with 2012.

Note	Category	Description
25	Other Revenue	In majority General Fund revenue—Included in this category is revenue generated from: sale of assets, fines collected, POST training reimbursement, insurance recoveries, and other minor sources.
		2013 budget has decreased significantly due to the fact that the 2012 budget included anticipated insurance proceeds from the Tilden Corp Yard fire.
26	Debt Issuance	The District issued \$25 million in promissory notes in 2012 to be used for field and administrative facility renovation and replacement.
		Debt proceeds from the series 2009 Measure WW bonds potentially will be exhausted in 2014, requiring the second series of Measure WW debt to be issued in 2013 or 2014.
27	Transfers In	Details of this category are located at the end of Section B of the budget, on page 108.

USES	20	010 ACTUAL	2	011 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change	Note
Personnel Services:										
Salaries & Wages	\$	46,922,243	\$	47,233,816	\$	49,666,410	\$	50,314,880	1.3%	1
Other Personnel Costs	Ψ	34,551,284	Ψ	39,139,188	Ψ	38,108,210	Ψ	40,030,110	5.0%	2
Subtotal		81,473,526		86,373,004		87,774,620		90,344,990	2.9%	
Supplies & Services:										
Operating Supplies		1,596,163		1,690,209		1,782,180		1,794,050	0.7%	3
Fuel		938,430		1,234,358		1,091,140		1,344,040	23.2%	4
Small Equipment		1,277,806		1,668,690		1,320,650		1,180,970	-10.6%	5
Other Supplies		652,755		705,397		1,056,090		1,045,250	-1.0%	6
Repair & Maintenance Supplies		2,252,395		2,303,229		2,637,550		2,356,670	-10.6%	7
Professional Services		738,899		534,877		778,300		780,320	0.3%	8
Operating Services		6,654,726		5,848,106		5,810,200		6,144,960	5.8%	9
Administrative Costs		1,006,348		1,001,128		1,268,810		1,232,770	-2.8%	10
Utilities		2,730,897		3,079,523		2,852,560		2,830,020	-0.8%	11
Insurance and Claims		6,041,124		5,287,277		6,076,890		5,667,890	-6.7%	12
Other Services		3,717,477		7,366,312		7,487,700		6,609,070	-11.7%	13
Election Costs		670		-		-		-	N/A	14
Subtotal		27,607,689		30,719,107		32,162,070		30,986,010	-3.7%	
Intra-District Charges:		4,912,949		5,054,990		6,069,090		4,868,890	-19.8%	15
Inter-agency Agreements										
Inter-agency Agreements		200,000		200,000		300,000		300,000	0.0%	16
Measure WW Local Grants		10,397,616		13,751,298		16,800,000		17,000,000	0.0%	17
Subtotal		10,597,616		13,951,298		17,100,000		17,300,000	1.2%	
Capital Outlay/Equipment										
Land		30,800,691		25,034,134		6,535,000		6,750,000	3.3%	18
Improvements		7,042,666		6,607,854		464,470		644,700	38.8%	19
Equipment Subtotal		977,265		1,264,665		1,458,250		512,000 7,906,700	-64.9% -6.5%	20
Subtotal		38,820,622		32,906,654		8,457,720		7,906,700	-6.5%	
Debt Service:										
Principal		28,425,626		25,157,417		19,995,220		14,415,000	-27.9%	21
Interest		7,011,572		6,262,649		5,284,120		5,488,590	3.9%	22
Subtotal		35,437,198		31,420,066		25,279,340		19,903,590	-21.3%	
Total Expenditures		198,849,600		200,425,119		176,842,840		171,310,180	-3.1%	
Other Uses:										
Transfers Out		36,741,204		40,748,328		31,566,770		34,885,850	10.5%	23
TOTAL USES		235,590,804		241,173,447		208,409,610		206,196,030	-1.1%	
Change in Fund Balance										
/Net Assets		(23,181,221)		(28,111,573)		(34,750,430)		(27,103,640)	-22.0%	24
TOTAL	\$	212,409,583	\$	213,061,874	\$	173,659,180	\$	179,092,390	3%	

Notes to Total Uses Schedule

Note	Category	Description					
1	Salaries & Wages	General Fund, special revenue fund, project fund and internal service fund appropriationsThis category incorporates all District salaries and hourly wages, including overtime and other premium pay components. 2013 includes a minimal increase in salaries, which resulted from the net addition of 6.37 FTEs. 18.3 FTE's were approved during the budget request process; 10.7 FTEs, which were funded one-time in 2012 and made permanent in 2013, 5.6 FTEs were new and funded permanently in 2013, and 2.0 FTEs were new funded one-time in 2013. (See Authorized Position table on page 60.)					
2	Other Personnel Costs	General Fund, special revenue fund, project fund and internal service fund appropriationsThis category includes the cost of employer-paid benefits, the largest of which are: health insurance, retirement benefits, OPEB benefits. Also included are charges for the District's self-insured programs, including dental coverage, unemployment and workers' compensation. The increase in 2013 budget is attributable to increase in health benefit costs, OPEB contribution rate and the worker's compensation rate. Increases in pension costs were offset with higher employee contributions.					
3	Operating Supplies	Operating supplies appropriations are included in General Fund and special revenue funds. This category contains items such as: safety equipment, chemicals, fish, cleaning and janitorial supplies, sign supplies, among other things. 2013 appropriates are comparable to 2012.					
4	Fuel	This General Fund appropriation includes cost of vehicle, aircraft, boat, and equipment fuels. 2013 appropriation increase reflects the increased cost of fuel, currently about \$1.00/gallon greater than last year.					
5	Small Equipment	Appropriations for this category are included in General Fund, special revenue funds and project funds. Largest item in this category is rolling stock under \$25,000. 2013 appropriations decreased to 2011 level. 2012 included one-time budget requests.					

Note	Category	Description
6	Other Supplies	This General Fund category includes office supplies, products for resale, event supplies, and inventory adjustments.
		2013 appropriations are comparable to 2012.
7	Repairs and Maintenance	Repairs and maintenance supplies appropriations are included in General Fund, special revenue funds, project funds, and internal service funds and are comprised of beach sand, top soil, mulch, equipment parts and other items needed to maintain District facilities, equipment and grounds.
,	Supplies	2013 appropriations decreased from 2012 due to the elimination of the repairs and maintenance supplies and equipment repairs and supplies budgets in the Measure CC Fund, OTA Project Fund and in General Liability Fund. The prior year appropriations in the General Liability Fund were related to the 2011 Tilden Corp Yard fire.
8	Professional Services	General Fund, special revenue fund, capital project fund and internal service fund appropriationsThis category includes legal and audit services.
		2013 appropriates are comparable to 2012.
9	Operating Services	This General Fund category includes repairs and maintenance services, pest control, support contracts, janitor, vet, among other miscellaneous operating services.
		2013 appropriations are comparable to 2012.
		This General Fund category includes staff training and travel appropriations, bank fees and other miscellaneous administrative costs.
10	Administrative Costs	2013 appropriations increased for new public safety communication JPA annual assessment and for transportation costs. These appropriations were reduced for bank and investment fees, and the reservation system service provider fees were moved to professional services. These changes produced a slight overall decline in this category when compared to 2012.

Note	Category	Description			
11	Utilities	In majority General Fund appropriationsThis category includes telephone, water, electricity, garbage collection, sewer, and natural gas. 2013 appropriations are comparable to 2012.			
12	Insurance and Claims	An internal service fund appropriationThis category includes the appropriations for Workers' Compensation Fund and General Liability Fund and includes insurance premiums, claims and settlement agreements. 2013 appropriations decreased from 2012 due to reduction in appropriations for workers' compensation, employee dental and unemployment claims, adjusting 2013 appropriations to be comparable with 2012 projected actuals.			
13	Other Services	This category includes all other services including consultant contracts, Civicorp work and other services not included in other professional services above. 2013 appropriations decreased from 2012 because 2012 included services related to recovery to the 2011 Tilden Fire.			
14	Election Costs	General Fund appropriationThis account is used to pay the costs charged by Alameda and Contra Costa Counties for production of election ballots. There are no elections in 2013.			
15	Intra-District Charges	General Fund appropriationIntra-District charges are an allocation of the costs associated with the services provided by the internal service funds that are not collected through the payroll process. The charges are allocated to District divisions based upon usage of services and include certain employee benefits and claims, general liability insurance and settlements, and major equipment replacement charges. 2013 appropriations are significantly less than 2012 because 2012 contained one-time increase in charges for the Major Equipment Replacement Fund from one-time resources.			

Note	Category	Description
16	Inter-agency Agreements	General Fund appropriationThe District has an interagency agreement with the Livermore Area Recreation Park District, a neighboring public agency, to provide \$200,000 annual funding for recreation services. The Measure CC expenditure plan includes \$100,000 annual payment to the Oakland Zoo for operations. 2013 appropriations are the same 2012.
17	Measure WW Local Grant Program	Special revenue fund appropriationThis category includes the funding of approved local agency projects from Measure WW funds. 2013 appropriations are comparable to 2012.
18	Land	Project fund appropriationsThis category accounts for land acquisitions, safety and security costs incurred for newly acquired property and studies. 2013 appropriations are comparable to 2012.
19	Improvements	Project fund appropriationsThis category represents new appropriations for projects with a cost greater than the District's capitalization limit (\$100,000). The Operating Budget (page 107) includes the Summary of 2013 project fund appropriations, and the second volume of the 2013 budget, 2013 Projects Budget Five Year Expenditure Plan, includes detailed information about each project.
20	Equipment	General Fund and internal service fund appropriations Appropriations for the purchase of vehicles and other equipment, with a cost greater than the District's capitalization limit (\$25,000), are included in this category. 2013 appropriations are significantly less than 2012 because 2012 contained one-time increase for equipment from one-time resources. Furthermore, the Major Equipment Replacement Fund's appropriations are based upon multi-year schedule of required annual replacements and scheduled replacements in 2013 are significantly less than in 2012.

Note	Category	Description
21	Principal	General Fund and debt service fund appropriationAppropriations for debt service principal is calculated from debt amortization schedules. 2013 appropriations are significantly less than 2012 due to debt amortization schedules. Measure AA 2009 refunding taxable bonds were paid in full in 2012. Detailed debt service schedules are provided in the Debt Service Fund section of this budget (page 85).
22	Interest	General Fund and debt service fund appropriationAppropriations for debt service interest is calculated from debt amortization schedules.
23	Transfers Out	Details of this category are located at the end of Section B of the budget on page 110.
24	Use of Fund Balance	Debt service funds, and project funds budgets include use of fund balance in 2013. The largest use of fund balance is in the project funds, in which previous years' bond proceeds are included in fund balance and used as a resource for current year project expenditures. Debt service funds use fund balance, which includes amounts collected in prior year, for current year debt service.

APPROPRIATED FUNDS	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	2013 BUDGET	Change
OPERATING APPROPRIATIONS					
Executive & Legislative	\$ 2,056,177	\$ 1,961,288	\$ 2,388,860	\$ 2,345,640	-2%
Finance & Management Services	18,092,430	21,284,302	25,531,420	26,054,030	2%
Human Resources	4,403,699	9,793,496	6,915,390	6,790,020	-2%
Land	2,486,855	2,290,312	2,840,860	2,872,020	1%
Legal	8,193,529	6,928,561	8,455,560	6,873,340	-19%
Operations	52,188,994	54,372,475	57,388,500	58,410,670	2%
Plan/Stewardship/Development	5,034,583	5,030,340	5,454,420	5,475,480	0%
Public Affairs	2,931,064	2,852,968	3,406,820	3,516,030	3%
Public Safety	22,056,735	20,956,067	22,656,580	21,962,890	-3%
Nondepartmental	(408,590)	215,000	1,041,000	115,000	-89%
Total Operating	117,035,478	125,684,809	136,079,410	134,415,120	-1%
DEBT SERVICE					
Public Safety	794,064	794,066	794,070	-	-100%
Nondepartmental	34,643,134	30,626,000	24,485,270	19,903,590	-19%
Total Debt Service	35,437,198	31,420,066	25,279,340	19,903,590	-21%
PROJECT APPROPRIATIONS					
Executive & Legislative	-	-	-	-	
Finance & Management Services	1,420,085	2,367,043	228,200	452,300	98%
Land	32,135,384	26,964,300	7,230,750	7,775,180	8%
Legal	492,283	9,165	-	-	N/A
Operations	2,683,059	1,886,469	1,818,050	2,727,110	50%
Plan/Stewardship/Development	9,895,419	11,225,124	4,954,920	4,149,640	-16%
Public Affairs	3,932	-	-	-	N/A
Public Safety	533,913	868,143	1,252,170	1,887,240	51%
Nondepartmental	6,914	-	-	-	N/A
Total Project	47,170,988	43,320,244	15,484,090	16,991,470	10%
Subtotal Operating/Project	199,643,664	200,425,119	176,842,840	171,310,180	•
TOTAL APPROPRIATIONS BY DIVISI	ON				
Executive & Legislative	2,056,177	1,961,288	2,388,860	2,345,640	-2%
Finance & Management Services	19,512,515	23,651,346	25,759,620	26,506,330	3%
Human Resources	4,403,699	9,793,496	6,915,390	6,790,020	-2%
Land	34,622,240	29,254,611	10,071,610	10,647,200	6%
Legal	8,685,813	6,937,726	8,455,560	6,873,340	-19%
Operations	54,872,053	56,258,944	59,206,550	61,137,780	3%
Plan/Stewardship/Development	14,930,002	16,255,464	10,409,340	9,625,120	-8%
Public Affairs	2,934,996	2,852,968	3,406,820	3,516,030	3%
Public Safety	22,590,647	22,618,276	24,702,820	23,850,130	-3%
Nondepartmental	34,241,458	30,841,000	25,526,270	20,018,590	-22%
Subtotal by Division	198,849,600	200,425,119	176,842,840	171,310,180	
Other Uses:					
Transfers Out	36,741,204	40,748,328	31,566,770	34,885,850	11%
TOTAL USES	235,590,804	241,173,447	208,409,610	206,196,030	-1%
Change in Fund Balance/Net Assets	(23,181,221)	(28,111,573)	(34,750,430)	(27,103,640)	-22%
TOTAL	\$ 212,409,583	\$ 213,061,874	\$ 173,659,180	\$ 179,092,390	3%

Notes to Budget by Division

Land Division total appropriations increased by 6% due to projection that expenditures related to land acquisition will increase slightly during 2013.

Legal Division total appropriations decreased approximately 19%. 2012 appropriations were elevated due to 2011 Tilden Corp Yard fire. 2013 appropriations return to 2011 actual levels.

Planning/Stewardship/Development total appropriation decreased 8% due to reduction in project appropriations. In prior year operating salary/benefits appropriations were transferred to project funds so that internal staff time related to project design and construction could be captured in the project funds and capitalized. There are excess appropriations from prior years still in the project funds so a reduced amount will be transferred in 2013.

Non-departmental includes debt service, which is lower in 2013 than in prior years.

APPROPRIATED FUNDS	20	010 ACTUAL	20	011 ACTUAL	2	012 BUDGET	20	013 BUDGET	CHANGE
101 General Fund	\$	91,990,582	\$	94,146,996	\$	100,954,460	\$	101,897,980	1%
Special Revenue Funds:									
220 Two County LLD		3,541,121		3,519,948		3,674,950		3,712,570	1%
221 East Contra Costa Co LLD		610,038		689,904		903,030		853,190	-6%
222 Five Canyon ZB		36,839		15,221		39,020		36,270	-7%
223 Dublin Hills ZB		6,624		6,261		7,550		7,640	1%
224 Walpert Ridge ZB		732		450		111,680		32,480	-71%
225 San Ramon Hills ZB		11,556		10,018		500		500	0%
226 Measure CC		839,987		878,160		999,990		100,980	-90%
227 Stone Valley ZB		1,236		5,013		12,630		630	-95%
228 Sibley Volcanic ZB		10,216		19,381		46,000		6,000	-87%
253 Gifts Fund		35,594		40,143		81,990		64,480	-21%
255 MLK Jr. Intern Program		2,000		2,000		7,000		7,000	0%
257 Mitigation		163,495		50,467		179,440		158,590	-12%
258 Eastshore State Park		35,659		21,904		45,330		45,820	1%
270 Measure WW Local Grants		10,400,963		13,702,451		17,024,300		17,253,780	1%
Special Revenue Funds Total		15,696,059		18,961,322		23,133,410		22,279,930	-4%
Debt Service Funds:									
810 2002 Refunding Bonds		1,280,756		1,200,180		1,199,490		1,245,520	4%
811 Promissory Note Debt		-		-		-		1,420,520	N/A
812 Measure AA Bonds		30,606,868		26,206,805		20,070,980		14,019,750	-30%
813 Measure WW Bonds		2,845,137		3,232,995		3,233,800		3,233,800	0%
Debt Service Funds Total		34,732,760		30,639,980		24,504,270		19,919,590	-19%
Internal Service Funds:									
552 Workers' Compensation		3,310,965		3,926,689		3,638,940		3,692,840	1%
554 Major Equipment		-		-		926,000		138,000	-85%
555 General Liability		3,510,439		1,722,483		3,478,270		1,798,870	-48%
556 Employee Benefits		2,437,727		7,707,406		4,723,400		4,591,500	-3%
Internal Service Funds Total		9,259,131		13,356,577		12,766,610		10,221,210	-20%
Permanent Funds:									
630 ESSP-Berkeley Mdw Phs 1		80		-		-		-	N/A
Permanent Funds Total		80		-		-		-	N/A
Projects Funds:									
333 Capital Projects		39,754,528		33,086,261		8,355,210		8,928,950	7%
335 Measure AA Bond Proceeds		15,001		167,646		44,800		16,000	-64%
336 OTA Projects		7,382,893		10,030,186		7,058,680		8,023,520	14%
337 Measure WW Bond Proceeds		18,565		36,151		25,400		23,000	-9%
338 2012 Promissory Note Proceeds		-		-					N/A
Projects Funds Total		47,170,988		43,320,244		15,484,090		16,991,470	10%
Total Expenditures		198,849,600		200,425,119		176,842,840		171,310,180	-3%
Other Sources/Uses:									
Transfers Out		36,741,204		40,748,328		31,566,770		34,885,850	_ 11%
TOTAL USES		235,590,804		241,173,447		208,409,610		206,196,030	-1%
Change in Fund Balance/Net Assets		(23,181,221)		(28,111,573)		(34,750,430)		(27,103,640)	_
TOTAL USES	\$	212,409,583	\$	213,061,874	\$	173,659,180	\$	179,092,390	_ 3%

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2013 Budgeted Expenditures and Transfers Out by Division										
					-					
	ati	Services								
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	<u>~</u>	eni	Ose							
	Š	& E	ž							
	Cuf.	nce	lan	75						
	Executive & Legislative	Finance & Management \$	Human Resources	and	egal					
Fund:										
101 General Fund	\$2,345,640	\$ 8,645,850	\$2,198,520	\$ 2,693,170	\$1,344,630					
220 Two County LLD	-	31,200	-	-	-					
221 ECCC LLD	-	6,500	-	-	-					
222 Five Canyon Zone	-	350	-	-	-					
223 Dublin Hills Zone	-	-	-	-	-					
224 Walpert Ridge Zone	-	350	-	-	-					
225 Thomas Ranch Zone	-	-	-	-	-					
226 Measure CC	-	100,000	-	-	-					
227 Stone Valley Zone	-	-	-	-	-					
228 Gateway Valley Zone	-	-	-	-	-					
253 Gifts/Dickson	-	-	-	38,480	-					
254 Ardenwood/Coyote Hills	-	-	-	-	-					
255 MLK Jr Program	-	-	-	-	-					
257 Mitigation	-	-	-	121,590	37,000					
258 Eastshore State Park	-	-	-	18,780	-					
259 ECCC HCP Properties	-	-	-	-	-					
270 Measure WW Local Grant	-	17,253,780	-	-	-					
333 Capital	-	-	-	7,725,380	-					
335 Meas AA Bond Proceeds	-	16,000	-	-	-					
336 OTA Projects	-	413,300	-	49,800	-					
337 Meas WW Bond Proceeds	-	23,000	-	-	-					
552 Workers' Comp	-	-	-	-	3,692,840					
553 Major Infrastructure Reno/Repl	-	-	-	-	-					
554 Equip Replacement	-	ı	-	ı	-					
555 General Liability	-	ı	-	ı	1,798,870					
556 Employee Benefits	-	ı	4,591,500	ı	-					
610 Black Diamond-Open Space	-	-	-	-	-					
620 Brushy Peak-Dyer	-	ı	-	ı	-					
621 Brushy Peak-Weaver	-	ı	-	ı	-					
630 ESSP-Berkeley Meadow Ph 1	-	ı	-	ı	-					
631 ESSP-Berkeley Meadow Ph 2	-	ı	-	ı	-					
640 Hayward Shoreline-Ora Loma	-	ı	-	ı	-					
641 Hayward Shoreline-Any	-	-	-	-	-					
650 Morgan Territory-Elsworthy	-	ı	-	ı	-					
651 Morgan Territory-Day	-									
670 Doolan Canyon-Toyota	-		-	_	-					
680 MLK Shore-Damon Slough-Port	-	_	_	_	-					
810 '2002' Limited Oblig. Debt Svc	-	5,000	-	-	-					
811 2012 Promissory Note Dbt Svc	-	1,000	-	-	-					
812 Meas AA Debt Svc	-	6,500	-	-	-					
813 Meas WW Debt Svc	-	3,500	-	-	-					
	\$2,345,640	\$26,506,330	\$6,790,020	\$10,647,200	\$6,873,340					

		20)13 Budge	ted Expendit	ure	s and Transfer	s by Division	
							-	
			Planning/Stewardship and Development					
			arc				ıtal	
			e w		S	£	her	
	SU		/St		Įa.	Safety	a rtm	
	tio		in g e ve		Ā	S	e de	
	era		L D	:	ublic Affairs	ublic	Nondepartmenta	<u>, , , , , , , , , , , , , , , , , , , </u>
Fund:	Operations		P la and		P E	Pul	o N	Tota
101 General Fund	\$53,715,770	\$:	5,475,480	\$ 3,516,03		\$ 21,962,890	\$6.537.540	\$108,435,520
220 Two County LLD	3,681,370	_	-	Ψ 0,010,00	-	-	-	3,712,570
221 ECCC LLD	731,690		-		-	-	115,000	853,190
222 Five Canyon Zone	35,920		-		-	-	-	36,270
223 Dublin Hills Zone	7,640		-		-	-	-	7,640
224 Walpert Ridge Zone	32,130		-		-	-	-	32,480
225 Thomas Ranch Zone	500		-		-	-	-	500
226 Measure CC	980		-		-	-	3,371,130	3,472,110
227 Stone Valley Zone	630		-		-	-	-	630
228 Gateway Valley Zone	6,000		-		-	-	-	6,000
253 Gifts/Dickson	26,000		-		-	-	-	64,480
254 Ardenwood/Coyote Hills	-		-		-	-	40,000	40,000
255 MLK Jr Program	7,000		-		-	-	-	7,000
257 Mitigation	-		-		-	-	40,600	199,190
258 Eastshore State Park	27,040		-		-	-	-	45,820
259 ECCC HCP Properties			-		-	-	241,800	241,800
270 Measure WW Local Grant	-		-		-	-	-	17,253,780
333 Capital	15,260		1,188,310		-	-	-	8,928,950
335 Meas AA Bond Proceeds	-		-		-	-	-	16,000
336 OTA Projects	2,711,850		2,961,330		-	1,887,240	-	8,023,520
337 Meas WW Bond Proceeds	-		-		-		23,503,780	23,526,780
552 Workers' Comp	-		-		-	-	-	3,692,840
553 Major Infrastructure Reno/Repl	-		-		-	-	1,000,000	1,000,000
554 Equip Replacement	138,000		-		-	-	132,000	270,000
555 General Liability	-		-		-	-	-	1,798,870
556 Employee Benefits	-		-		-	-	-	4,591,500
610 Black Diamond-Open Space	-		-		-	-	-	, , , , ₋
620 Brushy Peak-Dyer	-		-		-	-	5,000	5,000
621 Brushy Peak-Weaver	-		-		-	-	4,000	4,000
630 ESSP-Berkeley Meadow Ph 1	-		-		-	-	-	, -
631 ESSP-Berkeley Meadow Ph 2	-		-		-	-	2,000	2,000
640 Hayward Shoreline-Ora Loma	-		-		-	-	5,000	5,000
641 Hayward Shoreline-Any	-		-		-	-	-	-
650 Morgan Territory-Elsworthy	-		-		-	-	3,000	3,000
651 Morgan Territory-Day	-		-		-	-	-	-
670 Doolan Canyon-Toyota	-		-		-	-	-	-
680 MLK Shore-Damon Slough-Port	-		-		-	-	-	-
810 '2002' Limited Oblig. Debt Svc	-		-		-	-	1,240,520	1,245,520
811 2012 Promissory Note Dbt Svc	_		-		-	-	1,419,520	1,420,520
812 Meas AA Debt Svc	_		-		-	-	14,013,250	14,019,750
813 Meas WW Debt Svc	_		_		-	_	3,230,300	3,233,800
	\$61,137,780	\$:	9,625,120	\$ 3,516,03	10	\$ 23,850,130	\$ 54,904,440	\$206,196,030

The preliminary budget process includes the opportunity for divisions to request changes to the budget appropriations for special projects and initiatives. Some approved appropriations are approved one-time, for the new budget year only and not intended to change the divisions' base annual budget. The following list includes appropriations of that nature.

One-time Budget Appropriations for 2013 ≥\$20,000

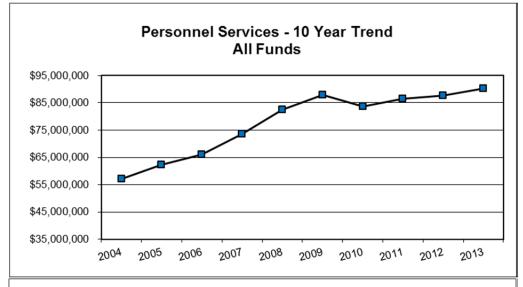
Division	Donartment	FTE	Description		ne Time
DIVISION	Department	rie_	Description	-	Expense
<u> </u>			Transfer out to 553 fund-unalloc		
Non-Departmental	Non-Departmental		(studies for Tracor and Del Valle)	\$	1,000,000
Non-Departmental	Non-Departmental		Transfer out to 553 fund -paving		1,000,000
Executive/Legislative	General Manager		Permits/advocate		150,000
L'Aecutive/Legislative	General Manager		r emilis/auvocate		130,000
Operations	MAST		Vehicle fuel		150,000
Finance/Mgt Svc	Finance	1.00	Accounting manager		130,000
Finance/Mgt Svc	Office Services		Peralta Oaks and Trudeau HVAC		122,000
Finance/Mgt Svc	Office Services		Peralta Oaks boiler		115,000
i maneemigi e i e					1.10,000
Operations	Interpretation Administrative	1.00	AWP supervisor		110,000
Land	Administration		Consultant engineer and survey		50,000
Operations	Administration		Consultant-camping task force		50,000
			1 9 100		,
Operations	Administration		Consultant-golf course-Willow Glen		50,000
Public Affairs	Public Affairs		Oral historias via II C Barkalay		E0 000
Public Alfalis	Public Allalis		Oral histories-via U.C.Berkeley		50,000
Operations	Shoreline Unit		Oyster Bay mower		25,000
'			,	1	-,
Operations	Interpretation Admin		Oral histories		25,000
Planning/Stewardship/					
Development	Wildland Vegetation		Medusa Head chemical spraying		20,000
		2.00	Total One-Time ≥ \$20,000	\$	3,047,000

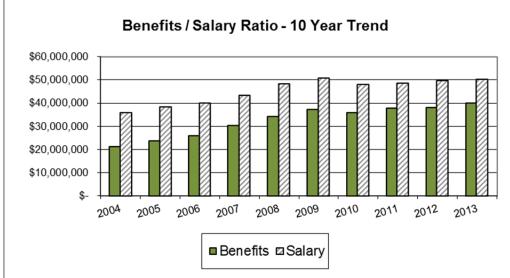
\$ 3,047,000

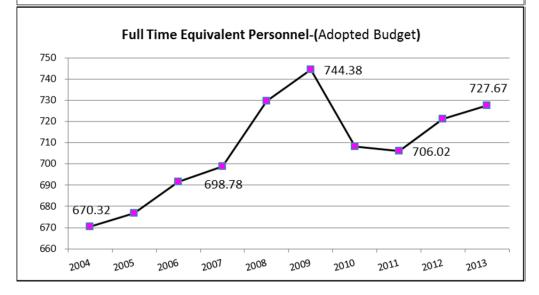
Some budget requests were approved as base increases that will continue to be funded in future fiscal years.

2013 Base Budget Increases ≥ \$20,000

Division	Department	FTE	Description	roved Base let Increase
Operations	Trails		Pacheco Corp Yard rent/supplies/services	\$ 210,520
Public Safety	Police	1.000	Helicopter pilot	154,000
Operations	Park Operations Admin.	6.540	Student laborers	152,640
GM	Interpretation/ Recreation Admin.	1.000	Cultural resource staff and supplies	150,000
Operations	Interpretation	1.000	BBVCD supervising naturalist	133,200
Operations	Public Works Admin.	1.000	Paving admin analyst II	125,040
Operations	Equpment Maintenance		Vehicle fuel	100,000
Operations	Interpretation	1.000	Big Break Visitor Center (BBVCD) senior office assist	91,200
Operations	Interpretation		BBVCD services	60,700
Operations	Interpretation	2.000	BBVCD student aides	50,900
Public Safety	Lifeguard Services		Convert .75 lifeguard III seasonal to aquatic assist. regular	46,710
Public Safety	Police		EBRSCA monthly subscriber fees	36,000
Legal	Legal		Oyster Bay remediation	35,000
Public Affairs	Environmental Graphics		Environmental Graphics bldg. lease increase	35,000
Human Resources	Human Resources		PEMCHA admin fees	24,000
Operations	Interpretation		BBVCD supplies	23,900
Operations	Interpretation	0.250	Farm tech upgrade 9 monther to 12 monther at Ardenwood	22,000
Operations	Recreation	0.000	Camp Arroyo increase .5 PRII/decrease .5 BGA	20,000
Total FTEs		13.790	Total 2013 Base Budget Increases ≥ \$20,000	\$ 1,470,810







<u>Authorized Personnel Positions</u>
Positions are authorized and budgeted on a "full-time equivalent" basis or FTE. The number of FTEs is not the same as the number of staff. For example, an FTE of 1.0 may include two half time positions at 0.50 each.

DIVISIONS AND DEPARTMENTS	2010 BUDGET	2011 BUDGET	2012 BUDGET	2013 BUDGET	2012-13 Change
Executive & Legislative Division					
General Manager	8.00	8.00	7.00	7.000	0.00
Finance & Management Services Division					
Administration	2.00	2.00	2.00	2.000	
Grants Department	3.00	3.00	3.00	3.000	
Clerk of Board	2.00	2.00	2.00	2.000	
Finance Department	18.28		18.78	19.284	
Information Services Department	7.00		7.00	7.000	
Office Services Department	9.72		9.72	9.720	
Subtotal	42.00	42.00	42.50	43.004	0.50
Human Resources Division	13.80	13.80	13.80	13.800	0.00
Land Division					
Administration	2.50	2.50	3.50	3.500	
Environmental Review Department	4.00	4.00	4.00	4.000	
Interagency Planning Department	3.00	3.00	3.00	3.000	
Land Acquisition Department	6.00	6.00	5.00	5.000	
Trails Development Department	3.00		3.00	3.000	
Subtotal	18.50	18.50	18.50	18.500	0.00
Legal Division	9.45	9.45	9.45	9.450	0.00
Operations Division					
Administration	7.00	7.00	7.00	7.000	
Park Operations Department	259.09	245.66	253.44	254.822	
Interpretive & Recreation Services Dept.	88.41	84.91	88.65	92.319	
Maintenance & Skilled Trades Dept.	71.37	68.90	69.90	69.900	
Subtotal	425.87	406.47	418.98	424.041	5.06
Planning/Stewardship & Development Divis	sion				
Administration	2.53	2.53	2.53	2.533	
Design & Construction Department	29.00	27.00	26.83	26.830	
Planning & Stewardship Department	24.12	24.12	24.31	24.120	
Subtotal	55.65	53.65	53.67	53.483	-0.18
Public Affairs Division	16.20	15.20	17.20	17.200	0.00
Public Safety Division					
Administration & Support Services	29.75	28.00	28.00	28.000	
Fire Department	54.68		52.18	52.180	
Police Department	67.08	60.01	60.01	61.010	
Subtotal	151.51	139.19	140.19	141.190	1.00
Total	740.99	706.27	721.30	727.668	
Identified Unfunded Positions	-14.21				
To Be Identified Unfunded Positions	-20.79				
Total Funded Positions	705.99	706.27	721.30	727.668	6.37

New Positions And Changes, Summary

Job Title	Division	Location	FTE#
Funded one time in 2012/bas	se budget in 20	13	
Administrative Analyst II	Operations	Public Works Admin.	1.00
Student Laborers	Operations	District wide	6.54
Recreation Leader IV	Operations	Tidewater	0.25
Office Specialist	Operations	Reservations	0.40
Supervising Naturalist	Operations	Big Break Visitor	0.50
Interpretive Student Aide	Operations	Big Break Visitor	2.00
			10.69
New base budget in 2013			
Police Officer/Helicopter Pilot	Public Safety	Helicopter Unit	1.00
PR I change to PSA/PR II	Operations	District wide	0.25
Park Ranger II	Operations	Vasco	1.00
Recreation Leader	Operations	District wide	0.213
Senior Office Assistant	Operations	Big Break Visitor	1.00
Supervising Naturalist	Operations	Big Break Visitor	0.50
Park Ranger II	Operations	Big Break	0.25
Cultural Resource Coordinator	Operations	District wide	1.00
Farming Technician	Operations	Ardenwood	0.25
Park Ranger II	Operations	Don Castro	0.137
Recreation Leader IV	Operations	Pleasanton Ridge	0.043
			5.64
New one time in 2013			
Accounting Manager	FMS	Finance	1.00
Alternative Work Program	Operations	District wide	1.00
		_	2.000
Total			18.333
Deletion of positions funded on	e-time 2012		(11.96)
Net Increase 2013			6.37

New Positions And Changes

Division	Location	Position	2012	2013	Change	Comment	2013 Only
Finance &							,
Management Services	District Wide	*Temporary Account Clerk	0.500	0.000	(0.500)	Limited term position approved for 2012 only.	
	District Wide	Accounting Manager	0.000	1.000	1.000	New job classification.	х
Operations	Anthony Chabot	Parkland- Park Ranger I	1.500	0.000	(1.500)	Postions reclassified.	_
	Anthony Chabot	Parkland- Park Ranger II	0.000	0.750	0.750	Position reclassified.	
	Anthony Chabot	Parkland- Park Service Attendant	0.000	0.750	0.750	Position reclassified.	
	Ardenwood	Interpretation-Farm Technician I -9 month	0.750	0.000	(0.750)	Position upgraded to year-round.	
	Ardenwood	Interpretation-Farm Technician I 12 month	0.000	1.000	1.000	Position upgraded to year-round.	
	Ardenwood	Interpretation-Park Ranger I	0.750	0.000	(0.750)	Positions reclassified.	
	Ardenwood	Interpretation-Park Service Attendant	0.000	1.000	1.000	Positions reclassified.	
	Big Break	Trails-Park Ranger II	0.750	0.000	(0.750)	Base increase to positions.	
	Big Break	Trails-Park Ranger II	0.000	1.000	1.000	Base increase to positions.	
	Big Break V C	Interpretation-*Interpretive Student Aide	2.000	0.000	(2.000)	Limited term position approved for 2012 only.	
	Big Break V C	Interpretation-*Interpretive Student Aide	0.000	2.000	2.000	Base increase to positions.	
	Big Break V C	Interpretation-Naturalist	0.500	0.000	(0.500)	Limited term position approved for 2012 only.	
	Big Break V C	Interpretation-*Naturalist	0.000	1.000	1.000	Base increase to positions.	
	Big Break V C	Interpretation-*Supervising Naturalist II	0.500	0.000	(0.500)	Limited term position approved for 2012 only.	
	Big Break V C	Interpretation-Supervising Naturalist II	0.000	1.000	1.000	Base increase to positions.	
	Big Break V C	Interpretation-Senior Office Assistant	0.000	1.000	1.000	Base increase to positions.	
	Black Diamond	Interpretation-*Naturalist	1.000	0.000	(1.000)	Base decrease to position.	
	Camp Arroyo	Facilities-*Park Ranger II	0.500	0.000	(0.500)	Base decrease to position.	
	Camp Arroyo	Facilities-Park Ranger II	0.000	1.000	1.000	Base increase to positions.	
	Contra Loma	Recreation Areas-Park Ranger I	1.000	0.000	(1.000)	Positions reclassified.	
	Contra Loma	Recreation Areas-Park Ranger II	0.000	1.000	1.000	Positions reclassified.	
	Coyote Hills	Interpretation-Dept Tech/Senior Intern	0.085	0.000	(0.085)	Limited term position approved for 2012 only.	
	Diablo Foothills	Recreation Areas- *Park Ranger I	0.150	0.000	(0.150)	Position reclassified.	
	Diablo Foothills	Recreation Areas- * Park Service Attendant	0.000	0.150	0.150	Position reclassified.	
	District Wide	Ops Admin-Park Ranger I	1.500	0.000		Existing position reclassified.	
	District Wide	Ops Admin-Park Service Attendant	0.000	1.500	1.500	Existing position reclassified.	

New Positions And Changes, continued

Division	Location	Position	2012	2013	Change	Comment	2013 Only
Operations	District Wide	Ops Admin-*Student Laborer	6.540	0.000	(6.540)	Limited term position approved for 2012 only.	
	District Wide	Ops Admin-*Student Laborer	0.000	6.540	6.540	Base increase to positions.	
	District Wide	Interpretive & Recreation Admin- *Alternative Work Program Supervisor	0.000	1.000	1.000	Limited term position approved for 2013 only.	x
	District Wide	Interpretive & Recreation Admin- Cultural Services Coordinator	0.000	1.000	1.000	New job classification.	
	District Wide	Recreation- *Rec Leader II	0.250	0.000	(0.250)	Limited term position approved for 2012 only.	
	District Wide	Recreation- *Rec Leader III	0.000	0.250	0.250	Base increase to positions.	
	District Wide	Recreation-Rec Leader IV	0.000	0.2563	0.2563	Base increase to positions.	
	District Wide	Reservations- *Office Specialist Reservations	0.400	0.000	(0.400)	Limited term position approved for 2012 only.	
	District Wide	Reservations- *Office Specialist Reservations	0.000	0.400	0.400	Base increase to positions.	
	District Wide	Facilities-*Building & Grounds Aide	0.500	0.000	(0.500)	Base decrease to position.	
	District Wide	Public Works Admin- *Administrative Analyst II	1.000	0.000	(1.000)	Limited term position approved for 2012 only.	
	District Wide	Public Works Admin- Administrative Analyst II	0.000	1.000	1.000	Base increase to positions.	
	Don Castro	Lakes-*Temporary Park Ranger II	0.000	0.137	0.137	Base increase to positions.	
	Lake Chabot	Lakes-Park Ranger I	0.750	0.000	(0.750)	Positions reclassified.	
	Lake Chabot	Lakes-Park Service Attendant	0.000	0.750	0.750	Positions reclassified.	
	Point Pinole	Shoreline-Park Ranger I	2.500	0.000	(2.500)	Positions reclassified.	
	Point Pinole	Shoreline-Park Ranger II	0.000	2.500	2.500	Positions reclassified.	
	Shadow Cliffs	Recreation Areas-Park Ranger I	1.000	0.000	(1.000)	Positions reclassified.	
	Shadow Cliffs	Recreation Areas-Park Ranger II	0.000	1.000	1.000	Positions reclassified.	
	Vasco	Interpretive Parklands-Park Ranger II	0.000	1.000	1.000	Base increase to positions.	
Land	District Wide	Trails Acquisition-Resource Analyst	1.000	0.000	(1.000)	Position reclassified.	
	District Wide	Trails Acquisition-Senior Park Planner	0.000	1.000	1.000	Position reclassified.	
Planning, Stewardship and Development	District Wide	Planning/Stewardship Administration- *Intern	0.185	0.000	(0.185)	Limited term position approved for 2012 only.	
Public Safety	District Wide	Helicopter - Police Officer/Pilot	0.000	1.000	1.000	Base increase to positions.	
	District Wide	Aquatics- *Lifeguard III	0.750	0.000	(0.750)	Position reclassified.	
	District Wide	Aquatics - Assistant	0.000	0.750	0.750	Position reclassified.	

*Indicates temporary or seasonal FTE

6.373 Total FTE Additions (Reductions)

2.00

Taxes and Assessments by County

TAXES & ASSESSMENTS		2010 ACTUAL		2011 ACTUAL	2012 BUDGET		2013 BUDGET	Change
ALAMEDA COUNTY:								
Property Taxes (1% Countywide Tax)	\$	52,782,944	\$	52,703,821	\$ 51,720,000	\$	55,250,000	6.8%
Measure AA Property Tax (Bonds)		15,236,930		11,817,263	8,725,258		6,874,900	-21.2%
Measure WW Property Tax (Bonds)		-		695,283	1,291,974		1,734,800	34.3%
Measure CC Parcel Tax		2,452,644		2,475,269	2,439,815		2,439,815	0.0%
Total Property Taxes		70,472,519		67,691,636	64,177,048		66,299,515	3.3%
Two County Trail L&LD		2,423,802		2,438,151	2,369,279		2,475,273	
Five Canyon Zone of Benefit		41,669		41,722	39,300		42,500	
Dublin Hills Zone of Benefit		12,018		9,972	14,200		10,900	
Walpert Ridge Zone of Benefit		61,816		52,147	36,500		45,000	
Total Assessments		2,539,305		2,541,992	2,459,279		2,573,673	4.7%
TOTAL ALAMEDA COUNTY	\$	73,011,823	\$	70,233,628	\$ 66,636,327	\$	68,873,188	3.4%
Percent of Grand Total		57.5%	1	57.8%	57.8%		57.2%	
CONTRA COSTA COUNTY:								
Property Taxes (1% Countywide Tax)	\$	38,259,513	\$	38,094,170	\$ 37,270,000	\$	41,210,000	10.6%
Measure AA Property Tax (Bonds)		12,801,887		9,810,566	7,516,742		5,925,100	-21.2%
Measure WW Property Tax (Bonds)		-		561,257	1,113,026		1,495,200	34.3%
Measure CC Parcel Tax		711,268		705,891	675,185		675,185	0.0%
Total Property Taxes		51,772,668		49,171,885	46,574,953		49,305,485	5.9%
Two County Trail L&LD		1,556,316		1,524,556	1,430,721		1,494,727	
East Contra Costa County Trails		642,122		649,089	622,000		650,000	
San Ramon Hills Zone of Benefit		4,633		4,717	4,580		4,600	
Stone Valley Zone of Benefit		4,555		4,155	4,950		4,400	
Sibley Volcanic Zone of Benefit		10,601		13,576	340		6,200	
Total Assessments		2,218,227		2,196,093	2,062,591		2,159,927	4.7%
TOTAL CONTRA COSTA COUNTY	\$	53,990,894	\$	51,367,978	\$ 48,637,544	\$	51,465,412	5.8%
Percent of Grand Total	•	42.5%		42.2%	42.2%		42.8%	1.4%
BOTH COUNTIES COMBINED:								
Property Taxes (1% Countywide Tax)	\$	91,042,456	\$	90,797,991	\$ 88,990,000	\$	96,460,000	8.4%
Measure AA Property Tax (Bonds)		28,038,818		21,627,830	16,242,000	•	12,800,000	-21.2%
Measure WW Property Tax (Bonds)		-		1,256,540	2,405,000		3,230,000	34.3%
Measure CC Parcel Tax		3,163,912		3,181,160	3,115,000		3,115,000	0.0%
Total Property Taxes		122,245,186		116,863,521	110,752,000		115,605,000	4.4%
Two County Trail L&LD		3,980,118		3,962,707	3,800,000		3,970,000	4.5%
East Contra Costa County Trails		642,122		649,089	622,000		650,000	4.5%
Five Canyon Zone of Benefit		41,669		41,722	39,300		42,500	8.1%
Dublin Hills Zone of Benefit		12,018		9,972	14,200		10,900	-23.2%
Walpert Ridge Zone of Benefit		61,816		52,147	36,500		45,000	23.3%
San Ramon Hills Zone of Benefit		4,633		4,717	4,580		4,600	0.4%
Stone Valley Zone of Benefit		4,555		4,155	4,950		4,400	-11.1%
Sibley Volcanic Zone of Benefit		10,601		13,576	340		6,200	1723.5%
Total Assessments		4,757,532		4,738,085	4,521,870		4,733,600	4.7%
GRAND TOTAL BOTH COUNTIES	\$	127,002,718	\$	121,601,606	\$ 115,273,870	\$	120,338,600	4.4%

Sample Tax & Assessment for Home of \$450,000 Assessed Value

Alameda County:	Fremont			Oakland	Livermore		
Tax Rate Area		<u>12013</u>		<u>17001</u>	<u>16078</u>		
Property Tax	\$	146.85	\$	109.03	\$	150.66	
District Bond Measures		22.95		22.95		22.95	
Measure CC Tax		-		12.00		-	
Two County LLD		5.44		5.44		<u> </u>	
Total	\$	175.24	\$	149.42	\$	173.61	

Contra Costa County:	Brentwood			Richmond	Walnut Creek		
Tax Rate Area	<u>10001</u>			08003	09000		
Property Tax	\$	0.01	\$	117.33	\$	138.03	
District Bond Measures		22.95		22.95		22.95	
Measure CC Tax		-		12.00		-	
Two County LLD		-		5.44		5.44	
East Contra Costa LLD		19.70	_	<u> </u>		<u> </u>	
Total	\$	42.66	\$	157.72	\$	166.42	

These are approximate amounts for the 2012-13 tax year

Top Ten Property Tax Payers Ranked by Assessed Value*

(In thousands; fiscal year ended June 30, 2012)

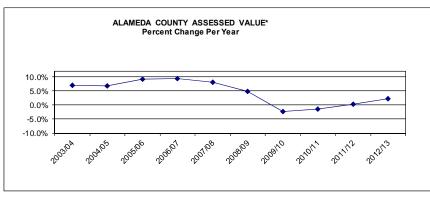
Alameda County		Contra Costa County					
Taxpayer	Assessed Value		Taxpayer	Assessed Valu			
Pacific Gas & Electric	\$	1,505,810	Chevron USA	\$	3,307,693		
AT&T California		478,460	Equilon/Shell Oil Co.		2,039,793		
Kaiser Foundation Hospitals		409,387	Pacific Gas & Electric		1,783,548		
Kaiser Foundation Health Plan, Inc.		352,000	Tosco Corporation		1,446,999		
Bayer Healthcare, LLC		269,118	Tesoro Refining & Marketing		1,247,334		
SCI Limited Partnership		261,128	Sunset Land Company		762,120		
Northern California Industrial Portolio, Inc.		260,891	AT&T/Pacific Bell		598,732		
Pacific Commons Retail LLC		237,973	Seeno Construction Co.		553,995		
Stoneridge Properties		232,441	Shappell Industries, Inc		453,687		
OCC Venture LLC		230,646	Calpine/Delta Energy Center LLC		429,866		

^{*} Source: Alameda County and Contra Costa County websites.

District Tax & Assessment Rates

Description	Rate	Basis	Comment
Property Tax	\$0.3000	Per \$100,000 of net assessed valuation of secured and unsecured property.	This rate is an average of all properties where the District receives an allocation of the "1% Countywide" tax.
Measure AA Bonds	\$4.20	Per \$100,000 of net assessed valuation of secured and unsecured property.	Rate is applied to all properties within District boundaries except for the "Murray Township" area.
Measure CC Tax		Per equivalent dw elling	Defined zone stretching from Richmond to
(single family unit)	\$12.00	each.	Oakland.
Measure CC Tax (multifamily unit)	የ ስ ጋስ	Den easibrelent durelline meit	Defined zone stretching from Richmond to Oakland.
Measure WW Bonds	\$8.28	Per equivalent dw elling unit. Per \$100,000 of net assessed valuation of secured and unsecured property.	This rate is an average of all properties where the District receives an allocation of the "1% Countywide" tax.
Tw o County Regional Trail LLD	\$5.44	Per equivalent dwelling unit	Defined zone includes Alameda and Contra Costa Counties except for the "Liberty Union High School District" of east Contra Costa County.
East Contra Costa County LLD	\$19.70	Per equivalent dwelling unit.	Defined zone encompassing the "Liberty Union High School District" area of east Contra Costa County.
Five Canyon Zone of Benefit	\$39.78	Per equivalent dwelling unit.	Defined zone of 1,089 parcels near the Don Castro Recreation Area in Alameda County.
Dublin Hills Zone of Benefit	\$28.79	Per equivalent dwelling unit.	Defined zone of 410 assessable parcels in the City of Dublin.
Walpert Ridge Zone of Benefit	\$128.38	Per equivalent dwelling unit.	Defined zone of 356 assessable parcels in the ridge land above the City of Hayward.
San Ramon Hills Zone of Benefit	\$35.99	Per equivalent dwelling unit.	Defined zone of 140 parcels in the western portion of the City of San Ramon.
Stone Valley Zone of Benefit	\$149.76	Per Equivalent dwelling unit.	Defined zone of benefit of 32 assessable parcels in Contra Costa County.
Sibley Volcanic Zone of Benefit	\$89.09	Per Equivalent dwelling unit.	Defined zone of benefit of 74 assessable parcels in Contra Costa County.

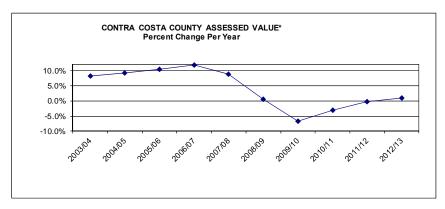
ASSESSED VALUE TRENDS



ALAMEDA COUNTY:

Assessed Valuation % Change from Prior Year

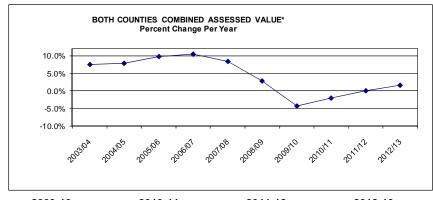




CONTRA COSTA COUNTY:

Assessed Valuation % Change from Prior Year





BOTH COUNTIES COMBINED:

Assessed Valuation % Change from Prior Year



GENERAL FUND

Fund 101 – General Operating Fund

The General Fund, the District's chief operating fund, is used to account for all financial resources which are not legally, or by sound financial management, required to be accounted for in another fund.

Year-by-Year Comparison

	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	2013 BUDGET	Change
RESOURCES					
Revenues:					
Taxes & Assessments	\$ 91,042,456	\$ 90,797,991	\$ 88,990,000	\$ 96,460,000	
Charges for Services	9,248,975	8,860,074	7,921,200	8,182,900	
Property Usage	1,883,006	2,041,040	1,778,500	1,896,600	
Investment Earnings	421,365	581,285	1,000,000	900,000	
Inter-agency Agreements	347,527	706,576	448,000	244,400	
Miscellaneous	627,692	596,333	550,050	513,000	
Total Revenues	103,571,022	103,583,299	100,687,750	108,196,900	7.5%
Other Resources:					
Transfers In	466,172	940,581	169,000	459,400	
TOTAL RESOURCES	\$ 104,037,194	\$ 104,523,881	\$ 100,856,750	\$ 108,656,300	7.7%
USES					
Expenditures:					
Personnel Costs	\$ 68,276,774	\$ 69,628,229	\$ 73,398,720	\$ 75,814,240	
Supplies	6,253,464	6,577,875	7,178,860	7,351,100	
Services	10,885,904	10,856,965	12,896,470	13,404,750	
Capital Outlay/Equipment	789,341	1,149,871	532,250	374,000	
Inter-agency Agreements	200,000	200,000	200,000	200,000	
Debt Service	794,064	737,417	794,070	-	
Debt Service Interest	-	56,649	-	-	
Intra-District Charges	 4,791,035	4,939,990	5,954,090	4,753,890	
Total Expenditures	91,990,582	94,146,996	100,954,460	101,897,980	0.9%
Other Uses:					
Transfers Out	5,436,011	8,055,310	5,314,540	6,537,540	
TOTAL USES	97,426,593	102,202,306	106,269,000	108,435,520	2.0%
Change in Fund Balance	6,610,600	2,321,575	(5,412,250)	220,780	
TOTAL	\$ 104,037,193	\$ 104,523,881	\$ 100,856,750	\$ 108,656,300	7.7%

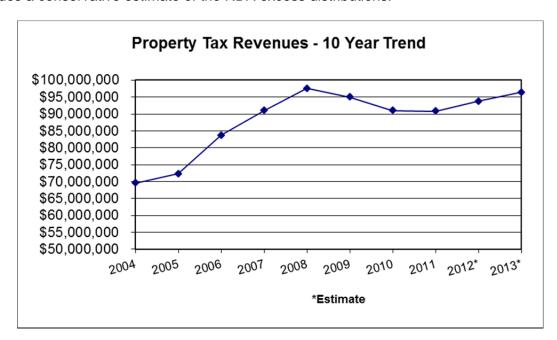
General Fund Budgeted Revenue Highlights

2013 General Fund operating revenues from all sources total \$108.2 million, including property taxes, charges for services, interest, property usage, inter-agency agreements, miscellaneous revenues and transfers in. The total revenue budget increased approximately \$7.5 million (7.5%) from the 2012 budgeted amount, but is within 2% of the 2012 projected actual amounts. Additional information for each major revenue budget category follows.

Taxes & Assessments

Property tax is the District's largest General Fund resource, representing 89% of all operating revenue. The 2013 property tax revenue budget of \$96.5 million includes secured, unsecured, supplemental, redevelopment agency pass-throughs, penalties and other taxes, less county collection fees. The amount is based on the assessed value (AV) of real and tangible property located within the Alameda County (AC) and Contra Costa County (CCC).

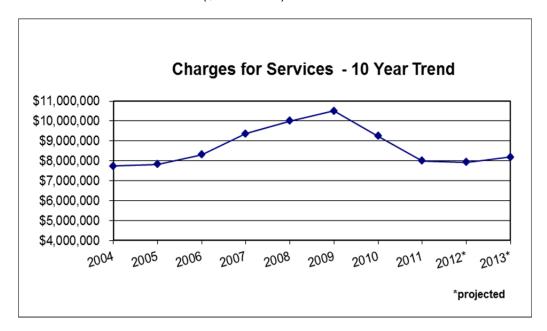
2012 actual property tax receipts increased significantly over recent years, which had been negatively impacted by the precipitous drop in real estate values. 2012 revenue increase was partially due to the rebounding AV, but also in large measure attributed to the demise of redevelopment (RDA). The State of California disbanded all RDAs the beginning of 2012, and required that those agencies remit excess tax increment (over their current obligations) to the local agencies from which the tax increment had been previously shifted. \$3.4 million of 2012 receipts were related to additional payments received as a result of the demise of redevelopment. The amount of this revenue is impossible to forecast each year, as it depends upon each RDA's current liabilities compared to their current tax increment. 2013 budget includes a conservative estimate of the RDA excess distributions.



Charges for Services

This category is the second largest revenue source for the General Fund, representing 7.5% of total revenues. The 2013 budgeted revenue is equivalent to 2012, totals \$8.2 million, and is comprised of the following major revenue sources:

- parking fees (\$1.9 million),
- fishing, camping and boating fees (\$1.1 million)
- concession fees (\$1.0 million),
- public safety fees (\$1.0 million)
- facility rentals (\$1.2 million),
- other minor revenue sources (\$2.0 million).

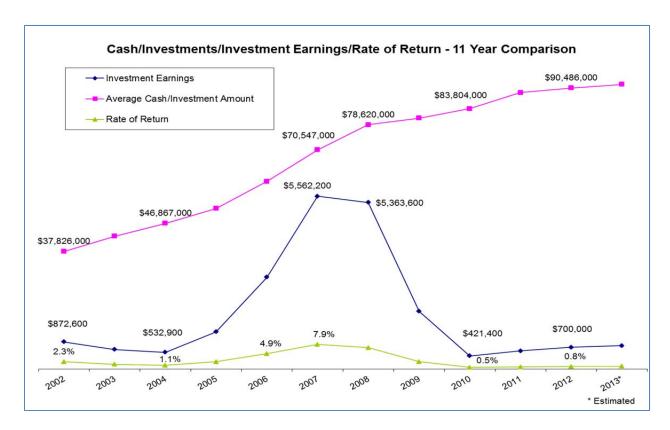


The District reviews and updates its park usage and administrative fees annually. Administrative fees are generally set to recover costs. Park user fees are set at levels consistent with rates charged by other public agency providers in the Bay Area. Out-of-District groups receiving programs, and most specialized program offerings with limited community benefit, have full cost recovery fees. Changes in the District Fee Schedule are reviewed and adopted annually by the Board of Directors. They are available on the District's website.

Investment Earnings

The District pools cash resources and amounts in excess of current requirements are invested. The District follows the Investment Policy adopted annually by the Board of Directors. The District's policy is to invest public funds in a prudent manner, providing the highest yield with the maximum security of principal invested, while also meeting the daily cash flow requirements of the District. Additionally, the District conforms to all applicable federal, state and local statutes governing the investment of public funds.

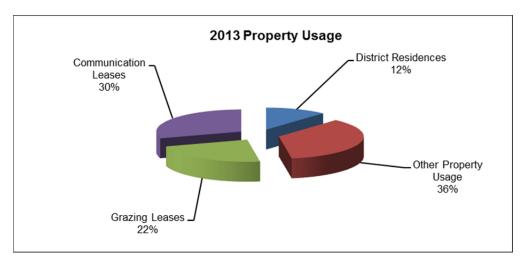
2013 investment earnings are approximately the same as 2012. As the District's longer term investments, with higher yields, continue to mature, the proceeds are invested in the historically low yield instruments currently available. According to the Federal Reserve Board the target range for the fed fund rate will remain between 0% and .25% until mid-2015. Accordingly, the District has expanded investments into the area of corporate notes, commercial paper, certificates of deposit and state and local agency debt.



For the General Fund in particular, cash has increased from approximately \$33 million 12 years ago to \$92 million at the end of 2012 due to annual revenue exceeding annual expenditures. But investment revenue, which peaked in 2007 at 8% rate of return, has dropped significantly due to decline in yields, to less than 1% return in the past three years.

Property Usage

Revenue budgeted in 2013 to be collected from property usage (communication site agreements, grazing agreements, District residences and other usages of District property) is slightly higher than 2012 due to contracted increases in rates.



Inter-agency Agreements

Budgeted revenue from inter-agency agreements is half of the 2012 amount. This is due to the loss of the Fremont marketing agreement revenue, which was eliminated as a result of the demise of the redevelopment agency with which the District had the marketing agreement.

Miscellaneous

Miscellaneous revenue is budgeted slightly lower than 2012, but this is an insignificant impact of \$37,000.

Transfers

Budgeted transfers into the General Fund total \$329,600, an increase from 2012 due to increased transfers from ECCC HCP Properties special revenue fund to fund an additional Park Ranger for the increased land holding in the Bryon Hills/Vasco area. Detailed transfer schedule is provided at end of Section B of this budget document.

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Miscellaneous revenue is budgeted slightly lower than 2012, but this is an insignificant impact of \$37,000.

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General Fund Appropriation Highlights

General Fund operating expenditures total \$108 million for all uses, including personnel services, supplies, services, intra-District charges, inter-agency payments, equipment and transfers out. Total operating appropriations increased an insignificant amount, approximately \$0.9 million from 2012 levels.

Personnel Services

Personnel services is the District's largest General Fund expenditure category, representing 70 of all General Fund appropriations (74% of operating appropriations). This category includes funding for all wages and wage-related benefits. Over all, this category increased 3.3% from 2012 levels.

Net change in 2013 General Fund FTE's is an increase of 18.33 positions. Approximately 10 of the total are including 2012 one-time funded positions into the 2013 base budget. Approximately 5.5 FTEs base budget additions are new position in 2013. Finally, approximately 2 FTE's are being funded one-time in 2013. Details of all changes in FTEs are included in the Authorized Positions page of Section B of the budget and in Section D, Personnel by Department /Unit/Location.

SPECIAL REVENUE FUNDS

Fund 220 Two County Landscape & Lighting District

Fund 221 East Contra Costa County Landscape & Lighting

Fund 222 Five Canyon Zone of Benefit

Fund 223 Dublin Hills Zone of Benefit

Fund 224 Walpert Ridge Zone of Benefit

Fund 225 San Ramon Hills Zone of Benefit

Fund 226 Measure CC

Fund 227 Stone Valley Zone of Benefit

Fund 228 Sibley Volcanic Zone of Benefit

Fund 253 Gifts

Fund 254 Ardenwood/Coyote Hills Trail

Fund 255 Martin Luther King, Jr. Intern Program

Fund 257 Mitigation

Fund 258 Eastshore State Park

Fund 259 ECCC HCP Properties

Fund 270 Measure WW Local Grant

The District special revenue funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes and include: Landscape and Lighting Districts' assessments and appropriations, Zones of Benefit's assessments and appropriations, Measure CC excise tax and appropriations, private gifts, mitigation funds, Eastshore State Park revenue and appropriations, Measure WW local grant program, and ECCC HCP Properties Fund for Vasco/Bryon Hills and Black Diamond, in which the wind turbine and cell tower lease revenue (generated on the acquired property) is restricted, per agreement with the partnering grant agency, the ECCC HCP.

Special Revenue Funds Year-by-Year Comparison

	20	010 ACTUAL	20	011 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
RESOURCES									
Revenues:									
Taxes & Assessments	\$	7,921,444	\$	7,919,245	\$	7,641,870	\$	7,848,600	
Charges for Services		63,524		572,367		80,000		50,000	
Property Usage		104,191		485,213		310,000		549,800	
Investment Earnings		271,968		180,129		281,600		94,000	
Miscellaneous		57,533		251,193		22,000		27,000	
Total Revenues		8,418,659		9,408,147		8,335,470		8,569,400	2.8%
Other Resources:									
Transfers In		9,787,223		14,361,921		15,190,290		17,267,780	
TOTAL RESOURCES	\$	18,205,882	\$	23,770,068	\$	23,525,760	\$	25,837,180	9.8%
								_	
USES									
Expenditures:									
Personnel Services	\$	4,710,146	\$	4,810,901	\$	5,115,590	\$	4,357,980	
Supplies		133,216		189,309		296,330		221,880	
Services		350,572		227,485		706,490		485,070	
Capital Outlay/Equipment		29,510		12,830		-		-	
Inter-agency Agreements		10,357,616		13,605,797		16,900,000		17,100,000	
Intra-District Charges		115,000		115,000		115,000		115,000	
Total Expenditures		15,696,059		18,961,322		23,133,410		22,279,930	-3.7%
Other Uses:									
Transfers Out		1,316,507		3,916,362		2,320,050		3,695,730	
TOTAL USES		17,012,566		22,877,684		25,453,460		25,975,660	2.1%
Change in Fund Balance		1,193,315		892,384		(1,927,700)		(138,480)	-92.8%
TOTAL	\$	18,205,882	\$	23,770,068	\$	23,525,760	\$	25,837,180	9.8%

The above schedule combines several individual funds included in the special revenue funds grouping. The following pages provide more detail budget data on each fund.

Special Revenue Funds Detail

	F	und 220	F	und 221	_	und 222		ınd 223 blin Hills
	Tv	wo County LLD	East Contra Costa LLD		Five Canyons Zone of Benefit		Z	Zone of Benefit
RESOURCES								
Revenues:								
Taxes & Assessments	\$	3,970,000	\$	650,000	\$	42,500	\$	10,900
Investment Earnings		-		-		-		-
Total Revenues		3,970,000		650,000		42,500		10,900
TOTAL RESOURCES	\$	3,970,000	\$	650,000	\$	42,500	\$	10,900
USES								
Expenditures:								
Personnel Services	\$	3,472,170	\$	527,530	\$	34,670	\$	5,540
Supplies		81,740	·	72,800		1,250		2,100
Services		158,660		137,860		350		-
Intra-District Charges		-		115,000		-		-
Total Expenditures		3,712,570		853,190		36,270		7,640
Other Uses:								
Transfers Out		-		-		-		-
TOTAL USES		3,712,570		853,190		36,270		7,640
Change in Fund Balance		257,430		(203,190)		6,230		3,260
TOTAL	\$	3,970,000	\$	650,000	\$	42,500	\$	10,900

Fund 220 - Two County Regional Trails Landscape & Lighting District

In 1993 the District formed the Alameda County/Contra Costa County Regional Trails Landscaping and Lighting Assessment District (referred to as the "Two County LLD") to help augment District funding for the operation, maintenance and servicing of trails. The assessment district area includes all of Alameda County, except Murray Township, and all of Contra Costa County, except Liberty Union High School District.

This LLD was formed prior to the passage of Proposition 218, and thus is considered a "grandfathered assessment". But as required by Proposition 218, 78.5% of voters in Alameda and Contra Costa Counties reaffirmed the continuation of the Two County LLD in 1996. The assessment amount is \$5.44 per equivalent dwelling unit per year. Assessment revenue does not cover the cost of all regional trail maintenance. The balance of appropriations related to trail maintenance is included in the General Fund budget.

Fund 221 – East Contra Costa County Landscape & Lighting District

The eastern portion of Contra Costa County, as defined by the boundaries of the Liberty Union High School District, was annexed by the District in 1981. In 1991 the District formed the East Contra Costa County Landscape & Lighting Assessment District No. 1 (referred to as the "East Contra Costa County (ECCC) LLD") to help augment District funding for the operation, maintenance and servicing of parks and trails in this area.

This LLD was formed prior to the passage of Proposition 218, and thus is considered a "grandfathered assessment". But as required by Proposition 218, 67.8% of voters in the assessment district area in Contra Costa County reaffirmed the continuation of the ECCC LLD in 1996. The assessment amount is \$19.70 per equivalent dwelling unit per year.

Fund 222 – Five Canyon Zone of Benefit No. 1 Fund

The Alameda County Five Canyon Zone of Benefit was established in 1994. There are 1,089 parcels within this zone subject to assessment. The assessment is \$39.78 per year per equivalent dwelling unit.

Fund 223 - Dublin Hills Zone of Benefit No. 2 Fund

The Alameda County Dublin Hills Zone of Benefit was established in 1996. There are currently 410 assessable parcels in this zone. The assessment is \$28.79 per year per equivalent dwelling unit.

Special Revenue Funds Detail, Continued

	Walp	Fund 224 Walpert Ridge Zone of Benefit		Fund 225 San Ramon Hills Zone of Benefit		Fund 226 Measure CC		Fund 227 one Valley Zone of Benefit
RESOURCES								
Revenues:								
Taxes & Assessments	\$	45,000	\$	4,600	\$	3,115,000	\$	4,400
Investment Earnings		3,000		-		9,000		-
Total Revenues		48,000		4,600		3,124,000		4,400
TOTAL RESOURCES	\$	48,000	\$	4,600	\$	3,124,000	\$	4,400
USES								
Expenditures:								
Personnel Services	\$	27,610	\$	-	\$	-	\$	-
Supplies		4,520		500		-		630
Services		350		-		980		-
Inter-agency Agreements		-		-		100,000		-
Total Expenditures		32,480		500		100,980		630
Other Uses:								
Transfers Out		-		-		3,371,130		-
TOTAL USES		32,480		500		3,472,110		630
Change in Fund Balance		15,520		4,100		(348,110)		3,770
TOTAL	\$	48,000	\$	4,600	\$	3,124,000	\$	4,400

Fund 224 - Walpert Ridge Zone of Benefit No. 3 Fund

The Alameda County Walpert Ridge Zone of Benefit was established in 1998. There are 356 assessable parcels in this zone. The assessment is \$128.38 per year per equivalent dwelling unit.

Fund 225 - San Ramon Hills Zone of Benefit No. 4 Fund

The Contra Costa County San Ramon Hills (formerly Thomas Ranch) Zone of Benefit was established in 1999. There are 140 parcels subject to assessment in this zone. The assessment is \$35.99 per year per equivalent dwelling unit.

Fund 226 - Measure CC Fund

The Measure CC Fund is used to account for the special excise tax revenue and appropriations approved by voters in 2004. The purpose of the tax was to raise revenue to fund public access, wildfire protection, public safety and environmental maintenance in the Districts parks and trails within the assessed area. The excise tax is \$12.00 per single-family residential parcel and \$8.28 per multi-family unit per year, and will be levied for a 15 years.

The zone boundaries include the incorporated cities of Alameda, Albany, Berkeley, Emeryville, Oakland and Piedmont, as well as some unincorporated areas of Alameda County. The zone also includes the incorporated cities of Richmond, San Pablo, and El Cerrito, as well as some unincorporated areas of El Sobrante and Kensington in Contra Costa County.

The specific projects for which the proceeds of the tax have been deemed necessary are described in the Spending Plan adopted by the Board of Directors on August 3, 2004. Each listed project will require the separate review and approval by the Board of Directors. The Board of Directors holds an annual public hearing on project selections and allocations funded by the Measure CC. Additionally there will be a public accounting of the use of funds during the year, as required by Government Code Section 50075.3.

The 2012 operating and project appropriations to be funded with Measure CC resources include:

- Maintenance and safety at Eastshore State Park,
- Support Oakland Zoo operations,
- Operate Crab Cove Visitor Center for additional 3 months,
- Richmond wetlands habitat enhancement and shoreline restoration,
- Manage vegetation for fuels reduction at Anthony Chabot, Claremont Canyon and Sibley Volcanic Regional Preserves,
- Undertake Martin Luther King Jr. Shoreline public access improvements phase II and III,
- Extend Bay Trail along Point Pinole Regional Shoreline,
- · Replace chemical toilets at Anthony Chabot,
- Miller/Know Regional Shoreline lagoon silt and vegetation removal, and
- Tilden Nature Area dam restoration.

Fund 227 - Stone Valley Zone of Benefit No. 5 Fund

The Contra Costa County Stone Valley Zone of Benefit was established in 2006. There are 32 assessable parcels in this zone. The assessment is \$149.76 per year per equivalent dwelling unit.

Special Revenue Funds Detail, Continued

	Fu	nd 228	Fund 253	Fu	und 254	F	Fund 255
		y Volcanic of Benefit	Gifts Fund		denwood te Hills Trail	M	LK Jr. Intern Program
RESOURCES							
Revenues:							
Taxes & Assessments	\$	6,200	\$ -	\$	-	\$	-
Charges for Services		-	-		-		10,000
Investment Earnings		-	26,000		1,000		-
Miscellaneous		-	27,000		-		
Total Revenues		6,200	53,000		1,000		10,000
TOTAL RESOURCES	\$	6,200	\$ 53,000	\$	1,000	\$	10,000
USES							
Expenditures:							
Personnel Services	\$	-	\$ 24,180	\$	-	\$	-
Supplies		6,000	38,800		-		1,000
Services		-	1,500		-		6,000
Total Expenditures		6,000	64,480		-		7,000
Other Uses:							
Transfers Out		-	-		40,000		-
TOTAL USES		6,000	64,480	•	40,000		7,000
Change in Fund Balance		200	(11,480)		(39,000)		3,000
TOTAL	\$	6,200	\$ 53,000	\$	1,000	\$	10,000

Fund 228 - Sibley Volcanic Zone of Benefit No. 6 Fund

The Contra Costa County Sibley Volcanic Zone of Benefit was established in 2007. There are 74 units in this zone. The assessment is \$89.09 per year per equivalent dwelling unit.

Fund 253 - Gifts Fund

This fund accounts for gifts made to the District by private parties. The use of gift funds is restricted by the terms of the underlying agreements or conditions related to the gift. Major gifts (over \$1 million) made to the District, and multiple minor gifts, are accounted for in this fund.

Major gifts include:

- Hayward 1900/Walpert Ridge-Garin gift, with a balance of \$1.8 million, which is intended as funding source for purchase of real property in that area, and
- OG Property Owner LLC, with balance of \$1 million, which is intended as source for public access improvements and management of the McCosker property in Sibley Volcanic Regional Preserve.

None of the gifts included in this fund are permanent endowments.

Fund 254 - Ardenwood/Coyote Hills Trail Fund

In 1985 the District receive funds from the developers of the Ardenwood Business Park/Coyote designated for maintenance of a future mini-park strip. In conformity with prior years, the 2013 \$40,000 transfer out of this fund into General Fund is to support a .5 FTE Ranger position.

Fund 255 - Martin Luther King, Jr. Intern Program Fund

This fund accounts for the revenues earmarked for outreach in the urban community, particularly related to the Martin Luther King Jr. Regional Shoreline. Annual award helps fund the East Oakland Multicultural Celebration commemorating the birthday of Dr. Martin Luther King, Jr.

Special Revenue Funds Detail, Continued

		und 257 litigation	E	und 258 astshore state Park	E	Fund 259 CCC HCP properties	Me	Fund 270 easure WW ocal Grants	•	Total Special Revenue Funds
RESOURCES		iitigation		tate i aik		roperties		ocai Orants		
Revenues:										
Taxes & Assessments	\$	_	\$	-	\$	-	\$	_	\$	7,848,600
Charges for Services	·	_	·	40,000	·	-	·	-		50,000
Property Usage		80,000		-		469,800		-		549,800
Investment Earnings		25,000		30,000		_		-		94,000
Miscellaneous		· -		-		-		-		27,000
Total Revenues		105,000		70,000		469,800		-		8,569,400
Other Resources:										
Transfers In		14,000		-		-		17,253,780		17,267,780
TOTAL RESOURCES	\$	119,000	\$	70,000	\$	469,800	\$	17,253,780	\$	25,837,180
USES										
Expenditures:										
Personnel Services	\$	13,490	\$	24,010	\$	-	\$	228,780	\$	4,357,980
Supplies		6,050		1,490		-		5,000		221,880
Services		139,050		20,320		-		20,000		485,070
Inter-agency Agreements		-		-		-		17,000,000		17,100,000
Intra-District Charges		-		-		-		-		115,000
Total Expenditures		158,590		45,820		-		17,253,780		22,279,930
Other Uses:										
Transfers Out		40,600		-		241,800		-		3,693,530
TOTAL USES		199,190		45,820		241,800		17,253,780		25,973,460
Change in Fund Balance		(80,190)		24,180		228,000		-		(136,280)
TOTAL	\$	119,000	\$	70,000	\$	469,800	\$	17,253,780	\$	25,837,180

Fund 257 – Mitigation Fund

This fund accounts for resources received by the District via mitigation agreements. Expenditure of these funds is restricted by the terms of the agreements. These are not legal endowments, and thus principal and earnings can be spent to satisfy resource enhancement requirement of the mitigation agreement, The largest balance, \$1.4 million, is related to the Tosco/Iron Horse Trail-Walnut Creek.

Fund 258 – Eastshore State Park Fund

In 1998 the District (11% property owner) and the State of California (89% property owner) formed a JPA related to Eastshore State Park, which stretches 8.5 miles along the San Francisco Bay shorelines of the cities of Oakland, Emeryville, Berkeley, Albany, and Richmond. The JPA was converted to an operating agreement in 2006, wherein the State authorizes the District to operate, control and maintain Eastshore State Park in conformity with the Eastshore State Park General Plan adopted by the State in 2002.

It is the intent of the Plan that the District use fees generated from the use of the Park, Measure CC funds, grants, donations and other funding sources prior to using the residual funds from the unused remediation deposit towards the future planning, development and operation of the Park. The District reports quarterly to the State Department of Parks and Recreation the revenue and expenditures from the unused remediation deposit account.

Fund 259 ECCC HCP Properties Fund

In 2010 the District purchased Souza III property. In 2011 the District purchased the Thomas property. The District's grantor/purchasing partner for both purchases was ECCC HCP. Both properties contain revenue producing lease activities, wind farms and communication tower leases. The District is responsible for long term maintenance and operational costs of these properties. Pursuant to the terms of the purchase agreements with the grantor partner, all revenues earned from these leases will be used for management of the purchased properties and adjacent properties in the Byron Hills/Vasco and at Black Diamond Mines Regional Preserve. The 2013 transfer out of 259 to General Fund is to pay for the Supervisor and a new Park Ranger II.

Fund 270 – Measure WW Local Grant Fund

25% (\$125 million) of Measure WW proceeds are allocated for use by cities, special park and recreation districts, county service areas and the Oakland Zoo for local park and recreation projects. Fund 270 accounts for the allocation of the \$125 million, and the reimbursement to local agencies of approved grant expenditures. \$40 million is expected to be disbursed to local agencies by the end of 2012, with an additional \$17 million budgeted in 2013.

Measure WW Local Grant Funding as of December 31, 2012

						To Be
Project	Agency	Project Description	Status	Budget	Disbursed	Disbursed
310001	Alameda	Krusi Park Renovation	Approved	\$ 1,365,489	\$ -	\$ 1,365,489
310002	Alameda	Tillman Play Structure Replacement	Approved	100,000	42,773	57,227
310003	Alameda	Tennis Courts Resurfacing	Approved	350,000	56,336	293,663
310004	Alameda	Boys & Girls Developmnt Center	Closed	1,000,000	1,000,000	0
310005	Alameda	Encinal Boat Ramp Bathroom	App Pending	284,511	0	284,511
310101	Albany	Ocean View Park Rubber Surface	Closed	18,676	18,676	0
310102	Albany	After School Recreation Phase 1	Closed	117,982	117,982	0
310104	Albany	Waterfront "cove" Enhancement	Approved	50,000	0	50,000
310105	Albany	Dartmouth Tot Lot Rubber Surface	Closed	22,660	22,660	0
310106	Albany	Jewel's Terrace/Rubber Surface	Closed	12,917	12,917	0
313501	Ambrose	Ambrose Park Phase 1	Approved	1,127,177	0	1,127,177
311401	Antioch	Security Camera Program	Approved	225,000	0	225,000
311402	Antioch	Lone Tree Golf Range Light	Closed	241,861	241,861	0
311403	Antioch	Deerfield Park Playground Equipment	Closed	73,984	73,984	0
311404	Antioch	Eagleridge Park Playground Equipment	Closed	82,808	82,808	0
311405	Antioch	Fishing Pier Pavilion	Approved	66,150	0	66,150
311406	Antioch	Prewett Park Lot & Landscape	Closed	357,378	357,378	0
311407	Antioch	Prewett Aquatics Center	Approved	420,000	23,974	396,026
311408	Antioch	Community Park Synthetic Turf	Approved	2,638,000	200,375	2,437,624
310201	Berkeley	Aquatic Park Habitat Restoration	Approved	32,500	13,211	19,288
310202	Berkeley	Tom Bates Sports Complex Ph2A	Closed	63,121	63,121	0
310203	Berkeley	San Pablo Park Basketball Court	Approved	455,000	364,000	91,000
310204	Berkeley	Skate Park Constr Joint Replc	Approved	89,415	71,262	18,152
310205	Berkeley	Terrace View Park Basketball	Approved	204,510	0	204,510
310206	Berkeley	Virginia McGee Totlot Renovation	Approved	422,500	7,150	415,350
310207	Berkeley	James Kenney Park Play Area	Approved	650,000	0	650,000
310208	Berkeley	Ohlone Dog Park Renovation	Approved	325,000	4,740	320,260
310209	Berkeley	Citywide Picnic Areas Improvem	Approved	138,100	0	138,100

Measure WW Local Grant Funding as of December 31, 2012, continued

	Wieasure V	vvv Local Grant Funding as	OI Deceilli	Jei 31, 201	Z, Comunue	
		5 5				To Be
Project	Agency	Project Description	Status	Budget	Disbursed	Disbursed
311501	Brentwood	Sommerset Commons	Approved	1,100,000	441,230	658,769
	Brentwood	King Park Dog Area Expansion	Approved	125,000		125,000
	Brentwood	Veterans Park Bocce Court Expansion	Approved	200,000		200,000
	Brentwood	Veterans Park Universal Playground	Approved	250,000		250,000
	Clayton	Community Park Parking Lot	Closed	492,883	492,883	0
	Concord	Playground Equip Replacement	Closed	309,000	309,000	0
	Concord	Community Pool Mechanical Eqp	Approved	230,033	-	169,549
	Concord	Hillcrest Park Maint Bldg	Closed	129,756		0
	Concord	Meadow Homes Spray Park&Restrm	Approved	1,050,600	-	210,120
	Concord	Demo Bldg & Install Eqp Sheltr	Approved	108,400	907	107,492
	Concord	Install Shade Structure Hillcr	Closed	109,500		0
	Concord	Replace Irrigation Sun Terrace	Approved	30,000		6,000
	Concord	Tennis Courts Resurfacing	Closed	90,916		0
	Concord	Willow Pass Sports Field	Closed	118,930	118,930	0
	Concord	Pave Loop Road at Camp Concord	Closed	375,926		0
	Concord	Upgrade Camp Bathouse	Approved	483,000		112,600
	Concord	Playground Equip at Newhall	Approved	251,800	-	241,548
	Concord	Construct Bocce Courts/Baldwin	Closed	392,615		0
	Concord	Replace Electrical Pull Boxes	Approved	150,000	0	150,000
	Concord	ADA Barrier Removal/Baldwin	Approved	100,000		100,000
	Concord	Dog Park at Baldwin Park	Closed	101,448	-	0
	Concord	Tennis & Softball Field Lightg	Approved	500,000	258,033	241,966
	Concord	Replace Well Pump @ Ellis Lake	Approved	756,000	0	756,000
	Concord	Ygnacio Vly Park Electrical	Approved	137,000		137,000
	Concord	ADA Barrier Removal @ Parks	Approved	190,000		190,000
	Crockett	Pool Plumbing	Closed	207,144	207,144	0
	Danville	Veterans Memorial Bldg	Approved	1,897,488	1,506,923	390,564
	Discovery Bay	Cornell Park Playground Equip	Closed	111,648		0
310301	Dublin	Fallon Sports Synthetic Turf	Closed	1,123,610	1,123,610	0
	Dublin	Dublin Sports Grounds Ph4	Closed	864,958	864,958	0
314700	EBPRD	5% Administrative Costs	Approved	2,623,593	575,329	2,044,434
	El Cerrito	Cerrito Vista Park Play Equip	Closed	186,492	186,492	0
311902	El Cerrito	E.C. AllocTom Bates Sportsfl	Closed	13,796	13,796	0
311903	El Cerrito	Huber Park Improvements	App Pending	174,000	0	174,000
311904	El Cerrito	Creekside Park Lighting	Closed	104,109	-	0
310401	Emeryville	Horton Landing Park	Approved	194,572	38,914	155,658
310402	Emeryville	Joseph Emery Park Skate Spot	Approved	250,000	0	250,000
310501	Fremont	Citywide Play Area Upgrades	Approved	2,682,258	2,145,806	536,451
310502	Fremont	Tiny Tots Playarea Upgrages	Approved	488,386	345,861	142,524
310503	Fremont	Irrigation Controller Improvem	Approved	592,800	0	592,800
310504	Fremont	Patterson House Rehabilitation	Approved	759,000	0	759,000
310505	Fremont	City Wells Rehabilitation	Approved	748,360	0	748,360
310506	Fremont	Warm Springs Restroom/Rec Room	Approved	417,000	0	417,000
310507	Fremont	Central Park Turf & Poplar Renovation	Approved	722,000	0	722,000
310508	Fremont	Vargas Plateau Phase II Construction	App Pending	1,800,000	0	1,800,000
313301	Green Valley	Pool Fence & Lighting	Closed	39,341	39,341	0
311201	HARD	Meek Park West Terrace	Closed	661,000	661,000	0
311202	HARD	Holland Park Development	Closed	900,000	900,000	0
311203	HARD	Manchester Property Acq	Closed	319,621	319,621	0
311204	HARD	San Lorenzo Park ADA Restroom	Approved	300,000	0	300,000
312001	Hercules	EBRPD Acq Rancho El Pinole	Closed	200,000	200,000	0
	Hercules	Intermodal Bay Trail East Segment	Approved	911,728		911,728
	Kensington	Park Restroom	Closed	100,000	100,000	0
312101	Lafayette	Burton Ridge Trail Connector	Closed	300,000	300,000	0
	Lafayette	Acalanes Ridge Acquisition	Closed	391,650		0
	· ·	Marina Renovation	Approved	1,651,961	0	1,651,961
312201	Martinez	IVIALITIA KELIOVALIOTI				
		Camino Pablo Fields	Closed	578,058	578,058	0
312301	Martinez Moraga Moraga				578,058 0	0 42,000

Measure WW Local Grant Funding as of December 31, 2012, continued

						To Be
Project	Agency	Project Description	Status	Budget	Disbursed	Disbursed
312304	Moraga	Commons Park Improvements	Approved	45,000	27,000	18,000
310601	Newark	Lakeshore Park Seawall	Approved	1,500,000	0	1,500,000
310701	Oakland	Caldecott Trail Ph1	Approved	1,000,000	6,567	993,433
310702	Oakland	East Oakland Sports Center	Approved	6,000,000	4,800,000	1,200,000
310703	Oakland	25th Street Mini Park	Approved	730,000	584,000	146,000
310705	Oakland	Central Reservoir	Approved	600,000	295,576	304,423
310706	Oakland	City Stables	Approved	500,000	275,031	224.968
310707	Oakland	Children's Fairyland Entryway	Approved	500,000	17,155	482,844
310708	Oakland	Oakland Feather River Camp	Approved	500,000	119,072	380,927
	Oakland	Morcom Rose Garden	Approved	1,700,000	1,324,737	375,262
310710	Oakland	Owens Jones Field	Approved	1,000,000	718,802	281,197
310712	Oakland	Poplar Field	Approved	850,000	578,606	271,393
310712	Oakland	Raimondi Park Ph1	Approved	224,456	179,565	44,891
310713	Oakland	Golden Gate Recreation Ctr.	Approved	3,300,000	0	3,300,000
						
310715	Oakland	Peralta Hacienda de Anza Trail	Approved	240,000	0	240,000
310716	Oakland	Chabot Space & Science Ctr.	Approved	1,000,000	0	1,000,000
314601	Oakland Zoo	Griaffe Barn Construction	Approved	400,000	206,193	193,807
314602	Oakland Zoo	Elephant Barn Addition	Approved	50,000	0	50,000
314603	Oakland Zoo	Rain Forest Exhibit Renovation	App Pending	65,000	0	65,000
314605	Oakland Zoo	Calif. Conservation & Education Ctr.	App Pending	180,000	0	180,000
314606	Oakland Zoo	Calif. Trail Project Phase 2	App Pending	3,050,000	0	3,050,000
312401	Oakley	Creekside Park Ph2	Approved	1,517,862	1,112,020	405,841
312601	Pinole	Pinole Valley Park Soccer Fiel	Approved	337,500	39,507	297,993
312602	Pinole	Pinole Valley Tennis Courts	Approved	80,550	0	80,550
312603	Pinole	Pinole Senior Fitness Trail	Closed	35,454	35,454	C
312604	Pinole	Community Playhouse	Approved	40,000	1,250	38,749
312605	Pinole	Skate Park	Approved	344,000	0	344,000
312606	Pinole	Swim Center Heater Replacement	App Pending	24,000	0	24,000
312607	Pinole	Swim Center ADA Permanent Lift	App Pending	15,000	0	15,000
312701	Pittsburg	All Weather Soccer Field	Closed	919,058	919,058	C
312702	Pittsburg	Hillview Junior High Playfield	Closed	1,990,155	1,990,155	C
312800	Pleasant Hill RPD	Pool Resurfacing	Closed	392,363	392,363	C
312802	Pleasant Hill RPD	Build Teen Center	Approved	150,000	0	150,000
312803	Pleasant Hill RPD	Pleasant Hill RP PleasHill RPD	Approved	700,000	0	700,000
312901	Richmond	Ferry Pt to Kaiser Trail Gap	Approved	300,000	0	300,000
312908	Richmond	Rich.AllocTom Bates Sportfld	Closed	61,275	61,275	C
312909	Richmond	Renovate Natatorium Phase 2	Closed	3,069,316	3,069,316	C
312910	Richmond	Burg Park Restoration	Approved	350,000	0	350,000
312912	Richmond	Marina Bay Park Restroom	Approved	300,000	0	300,000
312914	Richmond	Shields-Reid Park Renovation	Approved	490,000	0	490,000
311001	San Leandro	Asphalt Concrete Repairs	Closed	591,268	591,268	C
311002	San Leandro	Toyon Park Play Equipment	Closed	79,633	79,633	С
311003	San Leandro	Asphalt Concrete Repair/Replac	Closed	568,020	568,020	C
311004	San Leandro	Marin Park Group Picnic Areas	Approved	988,000	56,313	931,686
311005	San Leandro	Marina Park Irrigation	Approved	622,000	61,767	560,232
311006	San Leandro	Stenzel Bleacher Replacement	Approved	96,000	0	96,000
311007	San Leandro	Stenzel Park Drainage	Approved	179,000	0	179,000
311008	San Leandro	Ball Park Locker/Restroom	Approved	130,000	0	130,000
311009	San Leandro	Resurface Skate Park	Approved	56,000	0	56,000
311010	San Leandro	Toyon Park Pathway Rehabilitation	Approved	90,000	0	90,000
313101	San Ramon	Forest Home Farms	Closed	330,104	330,104	
313101	San Ramon	Red Willow Playground	Closed	50,000	50,000	
	San Ramon	7.5				
313103		Central Playgrnd/Fountain Reno	Closed	580,000	580,000	
313105	San Ramon	Olympic Pool Replastering	Closed	295,191	295,191	0
313106	San Ramon	Park Restroom Renovations	Closed	133,944	133,944	0.45.000
313107	San Ramon	Athan Downs Playground Renovation	Approved	345,000	0	345,000
311101	Union City Walnut Creek	Replace Restroom Buildings Acquisition of Acalanes Ridge	Approved Closed	1,231,250 391,650	391,650	1,231,250
313201			of Manager			C

\$82,452,168 \$37,576,818 \$ 44,871,497

DEBT SERVICE FUNDS

Fund 810 – 2002 Limited Obligation Refunding Bonds

Fund 811 – 2012 Promissory Notes

Fund 812 – Measure AA Bonds: 2006 Refunding, 2008 Refunding, 2009 Refunding-Taxable

Fund 813 - Measure WW Bonds: Series 2009

The debt service funds are used to account for the collection of resources and payment of interest and principal on the general long-term debt of the District.

Debt Service Funds Year-by-Year Comparison

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
RESOURCES									
Revenues:									
Taxes & Assessments	\$	28,038,818	\$	22,884,370	\$	18,647,000	\$	16,030,000	
Investment Earnings		113,661		85,199		57,400		9,400	_
Total Revenues		28,152,479		22,969,569		18,704,400		16,039,400	-14.2%
Other Resources:									
Debt Issuance (net)		-		-		-		-	
Transfers In		1,167,200		1,218,000		1,154,090		1,435,520	_
TOTAL RESOURCES	\$	29,319,679	\$	24,187,569	\$	19,858,490	\$	17,474,920	-12.0%
USES									
Expenditures:									
Services	\$	89,626	\$	13,980	\$	19,000	\$	16,000	
Debt Service		27,715,000		24,420,000		19,230,000		14,415,000	
Debt Service Interest		6,928,134		6,206,000		5,255,270		5,488,590	<u>.</u>
Total Expenditures		34,732,760		30,639,980		24,504,270		19,919,590	-18.7%
TOTAL USES		34,732,760		30,639,980		24,504,270		19,919,590	-18.7%
Change in Fund Balance		(5,413,081)		(3,208,000)		(4,645,780)		(2,444,670)	
TOTAL	\$	29,319,679	\$	27,481,700	\$	19,858,490	\$	17,474,920	-12.0%

The above schedule combines several individual funds included in the debt service funds grouping. The following pages provide more detail budget data on each fund. Total debt service schedule for all bonds is also provided.

TOTAL

		<u>Det</u>	ot S	Service Fur	ıds	<u>Detail</u>				
	_	und 810 02 Limited		Fund 811 2012		Fund 812		Fund 813		
	0	bligation	F	Promissory	N	Measure AA	M	leasure WW		Total Debt
		Bonds		Note		Bonds		Bonds	Se	ervice Funds
RESOURCES										
Revenues:										
Taxes & Assessments	\$	-	\$	-	\$	12,800,000	\$	3,230,000	\$	16,030,000
Investment Earnings		9,400		-		-		-		9,400
Total Revenues		9,400		-		12,800,000		3,230,000		16,039,400
Other Resources:										
Transfers In		5,000		1,420,520		6,500		3,500		1,435,520
TOTAL RESOURCES	\$	14,400	\$	1,420,520	\$	12,806,500	\$	3,233,500	\$	17,474,920
USES										
Expenditures:										
Services	\$	5,000	\$	1,000	\$	6,500	\$	3,500	\$	16,000
Debt Service Principal		1,215,000		610,000		12,590,000		-		14,415,000
Debt Service Interest		25,520		809,520		1,423,250		3,230,300		5,488,590
Total Expenditures		1,245,520		1,420,520		14,019,750		3,233,800		19,919,590
TOTAL USES		1,245,520		1,420,520		14,019,750		3,233,800		19,919,590
Change in Fund Balance		(1,231,120)		-		(1,213,250)		(300)		(2,444,670)

Fund 810 – 2002 Limited Obligation Refunding Bonds Fund

\$

2002 limited obligation refunding bonds were issued in the amount of \$10.605 million to defease outstanding 1993 Limited Obligation Refunding bonds, which refunded the 1988 Promissory Notes. The bonds are limited obligations of the District payable solely from limited ad valorem property taxes levied upon taxable property within the District. Debt will be paid in full March 2013 from amounts held in the reserved fund. If the District had not been obligated to pay this limited obligation debt service, the resources could have been used for operations in the General Fund.

14,400 \$ 1,420,520 \$ 12,806,500 \$

Fund 811 – 2012 Promissory Notes Fund

In 2012 the District issued \$25 million in limited obligation qualified hedge fund bonds to fund field and administration facility replacement and renovation. \$21 million of serial bonds mature over 25 years and have an average coupon of 2.79%, with the balance of \$4 million term notes with coupon of 3.5%. \$610,000 principal and \$809,513 interest are due in 2013. If the District had not issued these promissory notes, there would be no resources to fund required facility replacement and renovation. If the District were not obligated to pay this promissory note debt service, the resources could be used for operations in the General Fund.

Fund 812 - Measure AA Bonds Fund

Outstanding Measure AA bonds include the following. In all cases the District is empowered, and is externally obligated, to levy ad valorem taxes upon property subject to taxation within the District to fund the payment of interest and principal:

 2006 Refunding general obligation bonds were issued in the amount of \$23.6 million to defease 1998 Series D bonds. A portion of these bonds were refunded

17.474.920

3.233.500 \$

- in 2009. The balance remaining is \$4,240,000, with \$1,830,000 principal and \$202,850 interest due in 2013. The bonds mature in 2015.
- 2008 Refunding general obligation bonds were issued in the amount of \$75.6 million to defease 1998 Refunding bonds, which, in turn, defeased 1995, 1992 and 1985 issues. A portion of these bonds were refunded in 2009. The balance remaining is \$19,315,000, with \$3,135,000 principal and \$935,750 interest due in 2013. The bonds mature in 2018.
- 2009 Refunding general obligation bonds were issued in the amount of \$7.625 million to defease a portion of the 2006 series E, 2006 Refunding, and 2008 Refunding bonds. The balance remaining is \$7,625,000, which is due in 2013 along with \$284,625 interest.
- 2009 Refunding-Taxable general obligation bonds matured in 2012.

Fund 813 - Measure WW Bonds Fund

In November 2008 voters of AC and CCC approved Measure WW, described as an extension of Measure AA. The extension authorizes the issuance of \$500 million of general obligation bonds. \$125 million (25% of proceeds) are reserved for the local grant program, which will be used to support park and recreations projects by local governmental agencies.

The first Measure WW series was issued in 2009 in the amount of \$80 million. This debt has no principal, and \$3,230,275 of interest due in 2013. The District is empowered, and is externally obligated, to levy ad valorem taxes upon certain property subject to taxation within the District to fund the payment of interest and principal

Scheduled principal and interest payments on outstanding District bonds are as follows:

2002 Limited Obligation Refunding Bonds										
Year	Principal	Interest	Total							
2013	\$ 1,215,000	\$ 25,515	\$ 1,240,515							
Total	\$ 1,215,000	\$ 25,515	\$ 1,240,515							

	2012 Promissory Notes										
Year	Principal	Interest	Total								
2013	\$ 610,000	\$ 809,513	\$ 1,419,513								
2014	765,000	655,618	1,420,618								
2015	785,000	636,293	1,421,293								
2016	800,000	620,443	1,420,443								
2017	815,000	605,312	1,420,312								
2018	830,000	589,881	1,419,881								
2019-2023	4,410,000	2,691,101	7,101,101								
2024-2028	4,945,000	2,159,888	7,104,888								
2029-2033	5,730,000	1,375,155	7,105,155								
2034-2037	5,305,000	377,738	5,682,738								
Total	\$ 24,995,000	\$ 10,520,942	\$ 35,515,942								

Measure AA 2006 Refunding Bonds										
Year	Principal	Interest	Total							
2013	\$ 1,830,000	\$ 202,850	\$ 2,032,850							
2014	1,175,000	120,500	1,295,500							
2015	1,235,000	61,750	1,296,750							
Total	\$ 4,240,000	\$ 385,100	\$ 4,625,100							

Measure AA 2008 Refunding Bonds									
Year	Principal	Interest	Total						
2013	\$ 3,135,000	\$ 935,750	\$ 4,070,750						
2014	3,280,000	794,000	4,074,000						
2015	3,430,000	645,000	4,075,000						
2016	3,600,000	473,500	4,073,500						
2017	3,780,000	293,500	4,073,500						
2018	2,090,000	104,500	2,194,500						
Total	\$ 19,315,000	\$ 3,246,250	\$ 22,561,250						

Measure AA 2009 Refunding Bonds									
Year	Principal	Interest	Total						
2013	\$ 7,625,000	\$ 284,625	\$ 7,909,625						
Total	\$ 7,625,000	\$ 284,625	\$ 7,909,625						

Measure WW Series 2009A										
Year	Principal	Interest	Total							
2013	\$ -	\$ 3,230,275	\$ 3,230,275							
2014	3,840,000	3,230,275	7,070,275							
2015	3,945,000	3,124,600	7,069,600							
2016	4,055,000	3,015,475	7,070,475							
2017	4,170,000	2,899,675	7,069,675							
2018	4,290,000	2,780,175	7,070,175							
2019-2023	23,770,000	11,588,175	35,358,175							
2024-2028	29,195,000	6,163,400	35,358,400							
2029	6,735,000	335,500	7,070,500							
Total	\$ 80,000,000	\$ 36,367,550	\$116,367,550							

Grand Total Debt Service									
Year	Principal	Interest	Total						
2013	\$ 14,415,000	\$ 5,488,528	\$ 19,903,528						
2014	9,060,000	4,800,393	13,860,393						
2015	9,395,000	4,467,643	13,862,643						
2016	8,455,000	4,109,418	12,564,418						
2017	8,765,000	3,798,487	12,563,487						
2018	7,210,000	3,474,556	10,684,556						
2019-2023	28,180,000	14,279,276	42,459,276						
2024-2028	34,140,000	8,323,288	42,463,288						
2029-2033	12,465,000	1,710,655	14,175,655						
2034-2037	5,305,000	377,738	5,682,738						
Grand Total	\$137,390,000	\$ 50,829,982	\$188,219,982						
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INTERNAL SERVICE FUNDS

Fund 552 – Workers' Compensation Fund

Fund 553 – Major Infrastructure Renovation and Replacement Fund

Fund 555 – General Liability Fund

Fund 554 - Major Equipment Replacement Fund

Fund 556 - Employee Benefits Fund

Internal service funds were established to account for special activities and services performed by a designated department for other departments in the District on a cost reimbursement basis.

Internal Service Funds Year-by-Year Comparison

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
RESOURCES									
Revenues:									
Charges for Services	\$	8,425,705	\$	9,650,222	\$	13,114,780	\$	10,457,340	
Investment Earnings		407,664	·	267,157	·	444,000	•	255,100	
Miscellaneous		1,321,640		1,292,823		1,808,300		110,000	
Total Revenues		10,155,010		11,210,202		15,367,080		10,822,440	-29.6%
Other Resources:									
Transfers In		_		3,000,000		25,000		2,000,000	
TOTAL RESOURCES	\$	10,155,010	\$	14,210,202	\$	15,392,080	\$	12,822,440	-16.7%
						• •		<u> </u>	
USES									
Expenditures:									
Personnel Services	\$	3,281,376	\$	7,119,458	\$	3,884,510	\$	3,870,210	
Supplies		662		406,911		177,000		2,000	
Services		5,977,094		5,830,208		7,779,100		6,211,000	
Capital Outlay/Equipment		-		0		926,000		138,000	40.00/
Total Expenditures		9,259,131		13,356,577		12,766,610		10,221,210	-19.9%
Other Uses:									
Transfers Out		291,083		1,161,266		-		1,132,000	
TOTAL USES		9,550,214		14,517,842		13,692,610		11,353,210	-17.1%
Change in Net Assets		604,796		(307,640)		1,699,470		1,469,230	N/A
TOTAL	\$	10,155,010	\$	14,210,202	\$	15,392,080	\$	12,822,440	-16.7%

Note: 2011 actuals include staff expenses related to the Tilden Corp Yard Fire recovery.

The above schedule combines several individual funds included in the internal service funds grouping. The following pages provide more detail budget data on each fund.

Internal Service Funds Detail

	Fund 552			Fund 553	Fund 554			
		Workers' Compensation	Ma	ajor Infrastructure Renovation & Replacement	Major Equipment Replacement			
RESOURCES						_		
Revenues:								
Taxes & Assessments		-		-		-		
Charges for Services	\$	3,528,450	\$	-	\$	692,490		
Property Usage		-		-		-		
Investment Earnings		80,000		25,000		100,000		
Total Revenues		3,608,450		25,000		792,490		
Other Resources:								
Transfers In		-		2,000,000		-		
TOTAL RESOURCES	\$	3,608,450	\$	2,025,000	\$	792,490		
USES								
Expenditures:								
Personnel Services	\$	632,840	\$	-	\$	-		
Services	·	3,060,000	·	-	·	-		
Capital Outlay/Equipment		-		-		138,000		
Total Expenditures		3,692,840	•	-		138,000		
Other Uses:								
Transfers Out		_		1,000,000		132,000		
TOTAL USES		3,692,840		1,000,000		270,000		
Change in Net Assets		(84,390)		1,025,000		522,490		
TOTAL	\$	3,608,450	\$	2,025,000	\$	792,490		

Fund 552 - Workers' Compensation Fund

This fund provides for the risk financing activity related to workers' compensation. It accounts for claims, administrative costs, insurance premiums, staffing as needed to temporarily replace injured workers, and personnel costs related to the administration of this fund. Estimated payroll charges of \$3.5 million will be collected during 2013 to fund this activity. The workers' compensation rate charged via payroll was increased for 2013 to 7.5%. Actual revenue may vary from the budgeted amount depending on actual wages paid.

In 2012 the Board of Directors committed \$2 million of General Fund unassigned fund balance for workers' compensation claim contingency, to be used in the event of an unusually large claim. This allows for a reasonable annual payroll charge, while providing assurance of adequate funding in the event of an extraordinary occurrence.

Fund 553 - Major Infrastructure Renovation and Replacement Fund

This is a new fund formed during 2012, and funded with a mid-year transfer from the General Fund's one-time resources remaining from 2011 revenue over expenditures. This fund

corresponds to the Major Equipment Replacement Fund, but will fund major costs associated with infrastructure such as paving, pipes and pumps, water systems, utilities. At this point funding is accumulating via transfers from the General Fund.

Fund 554 - Major Equipment Replacement Fund

This fund accounts for the purchase of replacement for large items of equipment which costs more than \$50,000, such as fire suppression apparatus, helicopters and heavy machinery. The annual purchases are based upon a long-term schedule of equipment eligible for replacement in this fund. The cost of each piece of equipment is amortized over its useful life and charged annually, in advance, to ensure adequate resources to fund replacement equipment purchases as scheduled.

The approximately \$700,000 budgeted revenue is received from departments (mostly in the Operations and Public Safety Divisions) with eligible equipment on the list. The corresponding appropriation in the General Fund is a component of intra-District charges. Details of 2013 planned equipment purchases follow:

2013 Major Equipment Replacements

	Asset		
Division	ID	Equipment Descriptiion	Appropriation
Operations	567	Dozer-Sweco crawler/trailer	90,000
Operations	2774	Dump-International	48,000
Total Major Equipme	\$ 138,000		

Internal Service Funds Detail, continued

		Fund 555 neral Liability	Er	Fund 556 nployee Benefits	Total Internal Service Funds
RESOURCES					
Revenues:					
Charges for Services	\$	1,655,000	\$	4,581,400	\$ 10,457,340
Investment Earnings		40,000		10,100	255,100
Miscellaneous		110,000		-	110,000
Total Revenues		1,805,000		4,591,500	10,822,440
Other Resources:					
Transfers In		-		-	2,000,000
TOTAL RESOURCES	\$	1,805,000	\$	4,591,500	\$ 12,822,440
USES					
Expenditures:					
Personnel Services	\$	292,270	\$	2,945,100	\$ 3,870,210
Supplies		2,000		-	2,000
Services		1,504,600		1,646,400	6,211,000
Capital Outlay/Equipment		-		-	138,000
Total Expenditures		1,798,870		4,591,500	10,221,210
Other Uses:					
Transfers Out		-		-	1,132,000
TOTAL USES	•	1,798,870		4,591,500	11,353,210
Change in Net Assets		6,130		-	1,469,230
TOTAL	\$	1,805,000	\$	4,591,500	\$ 12,822,440

Fund 555 - General Liability Fund

This fund provides for the risk financing activity related to District's exposure to general risks. It accounts for the payment of the District's insurance premiums, general liability claims and related legal expenses. Additionally, personnel costs related to the administration of this fund are included in appropriations. Intra-District charges, which fund this activity, are allocated to divisions based upon the Risk Manager's experience, with 60% charged to Operations, 30% charged to Public Safety and 10% charged to Legal.

Fund 556 - Employee Benefit Fund

This fund accounts for resources and uses related to general employee benefits which are not allocated to specific departments, such as self-insured dental claims and administration, self-insured unemployment claims and administration, sole employer closed pension plan contributions, and annual vacation payouts. Charges to divisions are generated through payroll based charges totaling \$2 million, and intra-District charges, totaling approximately \$2.5 million.

Allocation of Intra-District Charges by Division

	ı	Fund 552		Fund 553 Major rastructure	F	und 554 Major	Fund 555		Fund 556			
	,	Workers'	Re	novation &	E	quipment			ı	Employee	То	tal Internal
Intra-District Charges	Co	mpensation	Re	placement	Re	olacement	(General Liability		Benefits	Service Fun	
Payroll Generated	\$	3,528,450	\$	-	\$	-	\$	-	\$	2,055,000	\$	5,583,450
Legislative/Executive		-				-		-		30,900		30,900
Finance/Management Svc		-				31,000		-		205,700		236,700
Human Resources		-				-		-		99,800		99,800
Land		-				-		-		27,800		27,800
Legal		-				-		165,500		1,100		166,600
Operations		-				327,070		993,000		1,543,300		2,863,370
Plan/Steward/Develop		-				12,330		-		247,700		260,030
Public Affairs		-				-		-		46,700		46,700
Public Safety		-				322,090		496,500		203,400		1,021,990
Total Intra-District Charges	\$	3.528.450	\$	-	\$	692.490	\$	1.655.000	\$	4.461.400	\$	10.337.340

PERMANENT FUNDS

Fund 610 -- Black Diamond - Fredrickson

Fund 620 -- Brushy Peak - Dyer

Fund 621 -- Brushy Peak - Weaver

Fund 630 -- East Shore State Park - Berkeley Meadow Phase I

Fund 631 -- East Shore State Park - Berkeley Meadow Phase II

Fund 640 -- Hayward Shoreline/Ora Loma - Port of Oakland

Fund 640 -- Hayward Shoreline - Standard Pacific

Fund 650 -- Morgan Territory - Elworthy

Fund 651 -- Morgan Territory - Elworthy 2

Fund 670 -- Doolan Canyon - Livermore Toyota

Fund 680 -- MLK Jr Shoreline/Damon Slough - Port of Oakland

The District is the recipient of permanent endowments from third parties related to their federal and state mitigation obligations corresponding to land use/development activities. Additionally, non-wasting endowments may be received in connection with the acceptance of a real property donation. When the initial funds received are non-expendable, meaning that they are legally restricted to the extent that only earnings, and not principal, can be used to permanently manage mitigation properties and restoration projects, the funds are recorded in a permanent fund in compliance with GASB 34.

Interest earnings are budgeted at the beginning of the year. Uses of accumulated investment earnings are budgeted as transfer out to the Mitigation Fund.

Permanent Funds Year-by-Year Comparison

		2010 ACTUAL	2011 ACTUAL	В	2012 UDGET	В	2013 UDGET	Change
RESOURCES								
Revenues:								
Investment Earnings	\$	57,711	\$ 32,587	\$	29,400	\$	37,400	
Miscellaneous	•	1,000,000	· <u>-</u>	•	, -		, -	
Total Revenues		1,057,711	32,587		29,400		37,400	27.2%
Other Resources:								
TOTAL RESOURCES	\$	1,057,711	\$ 32,587	\$	29,400	\$	37,400	27.2%
USES								
Expenditures:								
Supplies	\$	80	\$ -	\$	-	\$	-	
Total Expenditures		80	-		-		-	N/A
Other Uses:								
Transfers Out		15,000	23,000		30,000		19,000	
TOTAL USES		15,080	23,000		30,000		19,000	-36.7%
Change in Fund Balance		1,042,632	9,587		(600)		18,400	
TOTAL	\$	1,057,711	\$ 32,587	\$	29,400	\$	37,400	27.2%

The above schedule combines several individual funds included in the permanent funds grouping. The following pages provide more detail budget data on each fund.

Dorma	nont	Eundo	Detail
Perma	anent	runas	Detail

	Fund 610 Black Diamond Open Space		 und 620 shy Peak- Dyer	Brus	nd 621 shy Peak- leaver	Fund 630 ESSP-Berkeley Meadow Ph1	
RESOURCES		•					
Revenues:							
Investment Earnings	\$	2,000	\$ 5,000	\$	4,000	\$	800
Total Revenues		2,000	5,000		4,000		800
Other Resources:							
TOTAL RESOURCES	\$	2,000	\$ 5,000	\$	4,000	\$	800
USES Expenditures:							
Total Expenditures		-	-		-		-
Other Uses:							
Transfers Out	\$	-	\$ 5,000	\$	4,000	\$	-
TOTAL USES		-	 5,000		4,000		-
Change in Fund Balance		2,000	-		-		800
TOTAL	\$	2,000	\$ 5,000	\$	4,000	\$	800

Fund 610 – Black Diamond-Fredrickson

In 2004 the District received \$180,000 endowment from Black Diamond Estates, the interest from which is to be used for the long-term maintenance of the open space dedicated by the Black Diamond Estates project in Antioch.

Fund 620 - Brushy Peak-Dyer

In 2000, part of the Gale Ranch Development in San Ramon included an MOU between the developer and the District, with the provision of \$500,250 endowment to be funded by Shapell Industries of Northern California. In conjunction with the funding of the Dyer property acquisition, the District received the endowment to manage the Dyer property, which was purchased to mitigate the impacts of the development upon the environment.

Fund 621 - Brushy Peak-Weaver

In 2001 the District received \$426,650 endowment funds from Republic Services Vasco Road Landfill, in addition to funds to purchase 290 acre conservation easement on the former Bosley/Weaver property in the Brushy Peak Regional Preserve. The easement purchase and endowment were conditions of land use permits required by Alameda County before approval was granted for the expansion of the landfill operation. An additional condition was the requirement that Republic construct improvements on the property, and provide maintenance for five years. Following the initial five years, the District assumed maintenance responsibility, which is funded with the earnings from the endowment.

Fund 630 - Eastshore State Park-Berkeley Meadow Phase 1

Cherokee Simeon Venture II LLC constructed improvements on mitigation property at Eastshore State Park, and provided \$77,835 to the District for habitat maintenance in compliance with development requirements for Hegenberger Gateway project.

Permanent Funds Detail, continued

	ESSP	nd 631 -Berkeley dow Ph2	Hay	Fund 640 ward Shoreline Ora Loma	Fund 641 Hayward Shoreline	Мо	Fund 650 rgan Territory- Elworthy
RESOURCES							
Revenues:							
Investment Earnings	\$	4,000	\$	7,000	\$ 600	\$	4,000
Total Revenues		4,000		7,000	600		4,000
Other Resources:							
TOTAL RESOURCES	\$	4,000	\$	7,000	\$ 600	\$	4,000
USES Expenditures: Total Expenditures		-					
Other Uses:							
Transfers Out	\$	2,000	\$	5,000	\$ -	\$	3,000
TOTAL USES		2,000		5,000	-		3,000
Change in Fund Balance		2,000		2,000	600		1,000
TOTAL	\$	4,000	\$	7,000	\$ 600	\$	4,000

Fund 631 – Eastshore State Park-Berkeley Meadow Phase 2

In 2007 Bailey Estates LLC, in relationship to mitigation for Bailey Estates Residential Development in City of Pittsburg, paid the District \$382,030 for the long-term management and maintenance of mitigation land in Eastshore State Park, as required by regulatory approvals obtained from the FWS, RWQCB, and ACOE.

Fund 640 – Hayward Shoreline/Ora Loma-Port of Oakland

In 2006 the District accepted \$650,215 perpetual management endowment from Port of Oakland to operate and maintain parkland, and fund administrative costs at Hayward Regional Shoreline. This was mitigation for impacts to wetlands resulting from development at the Oakland Airport.

Fund 641 - Hayward Shoreline-Standard Pacific

In 2004 the District accepted \$60,000 from Standard Pacific for the management of wetland mitigation land at Hayward Shoreline related to Eden Shores Project, as required by the RWQCB and the ACOE.

Fund 650 - Morgan Territory- Elworthy

\$391,575 was provided by Shapell Industries to the District in 2002 for the Morgan Territory resource enhancement project located on 320 acres of the former Elworthy property, interest from which is to be used to fund staff management and administrative costs of that project.

Permanent Funds Detail, continued

	Мо	Fund 651 Fund 670 Morgan Doolan Canyon Territory-Day Toyota				und 680 MLK Jr ore/Damon		Total rmanent Funds
RESOURCES								
Revenues:								
Investment Earnings	\$	2,000	\$	5,000	\$	3,000	\$	37,400
Total Revenues		2,000		5,000		3,000		37,400
Other Resources:								
TOTAL RESOURCES	\$	2,000	\$	5,000	\$	3,000	\$	37,400
USES Expenditures:								
Total Expenditures		-		-		-		-
Other Uses:	Φ.		Φ.		Φ.		Φ	40.000
Transfers Out	_\$	-	\$	-	\$	-	\$	19,000
TOTAL USES		-		-		-		19,000
Change in Fund Balance		2,000		5,000		3,000		18,400
TOTAL	\$	2,000	\$	5,000	\$	3,000	\$	37,400

Fund 651 – Morgan Territory- Elworthy 2

Subsequently, in 2006, an additional \$193,151 was provided by Shapell Industries to manage an additional 160 acres in Morgan Territory.

Fund 670 - Doolan Canyon-Livermore Toyota

\$500,000 was received during 2012 in connection with MOU dated July 2009 between City of Livermore and the District for the mitigation for El Charro Specific Plan projects.

Fund 680 - MLK Jr. Shoreline/Damon Slough-Port of Oakland

\$317,520 was received during 2012 in connection with the Oakland International Airport Runway Project impact on wetlands mitigation project, in consideration for the acceptance by the District of the real property and the associated management obligations at Damon Slough.

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PROJECTS FUNDS

Fund 333 – Capital Projects Fund
Fund 335 – Measure AA Bond Proceeds

Fund 336 – Other Than Assets (OTA) Projects Fund

Fund 337 - Measure WW Bond Proceeds

Fund 338 – 2012 Promissory Note Proceeds

Project funds include capital projects, which are major improvements undertaken by the District that are generally not recurring. Also included are Other Than Assets (OTA) projects are multi-year endeavors which do not meet the definition or threshold for capital assets. Projects can be funded by a variety of revenue sources, including grants, bond and debt proceeds, Measure CC parcel taxes, and the District's General Fund. Bond proceeds funds are included in the project funds. Detailed schedules of projects are provided in the annual budgets' supplementary edition, Projects Budget Five Year Expenditure Plan.

Projects Funds Year-by-Year Comparison

	2	010 ACTUAL	2	011 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
RESOURCES									
Revenues:									
Charges for Services	\$	20,806	\$	15,518	\$	-	\$	-	
Property Usage		2,350		8,225		-		-	
Investment Earnings		883,722		564,739		500,000		320,000	
Inter-agency Agreements		21,011,034		23,246,159		221,000		221,000	
Miscellaneous		2,395,586		1,291,383		-		-	
Total Revenues		24,313,498		25,126,024		721,000		541,000	-25.0%
Other Resources:									
Transfers In		25,320,609		21,227,826		13,169,380		13,723,150	
TOTAL RESOURCES	\$	49,634,107	\$	46,353,850	\$	13,890,380	\$	14,264,150	2.7%
USES									
Expenditures:									
Personnel Services	\$	5,205,231	\$	4,814,416	\$	5,375,800	\$	6,302,560	
Supplies		330,127		427,789		235,420		146,000	
Services		3,586,945		6,188,586		2,873,400		3,148,210	
Capital Outlay/Equipment		38,001,771		31,743,953		6,999,470		7,394,700	
Inter-agency Agreements		40,000		145,501		-		-	
Intra-District Charges		6,914		-		-		-	
Total Expenditures		47,170,988		43,320,244		15,484,090		16,991,470	9.7%
Other Uses:									
Transfers Out		29,682,603		27,592,390		23,059,300		23,503,780	
TOTAL USES		76,853,591		70,912,634		38,543,390		40,495,250	5.1%
Change in Fund Balance		(27,219,484)		(24,558,784)		(24,653,010)		(26,231,100)	6.4%
TOTAL	\$	49,634,107	\$	46,353,850	\$	13,890,380	\$	14,264,150	2.7%

The above schedule combines several individual funds included in the project funds grouping. The following pages provide more detail budget data on each fund.



	Pro	<u>jects Funds</u>	D	<u>etail</u>			
	ı	Fund 333		Fund 335	Fund 336		
				Measure AA	Other Than Asset Projects		
	Сар	ital Projects		Project Funds			
RESOURCES						_	
Revenues:							
Investment Earnings	\$	-	\$	150,000	\$	-	
Inter-agency Agreements		-		-		221,000	
Total Revenues		-		150,000		221,000	
Other Resources:							
Transfers In		6,894,700		-		6,828,450	
TOTAL RESOURCES	\$	6,894,700	\$	150,000	\$	7,049,450	
USES							
Expenditures:							
Personnel Services	\$	1,534,250	\$	-	\$	4,768,310	
Supplies		-		-		146,000	
Services		-		16,000		3,109,210	
Capital Outlay/Equipment		7,394,700		-		-	
Total Expenditures		8,928,950		16,000		8,023,520	
Other Sources/Uses:							
Transfers Out		-		-		-	
TOTAL USES		8,928,950		16,000		8,023,520	
Change in Fund Balance		(2,034,250)		134,000		(974,070)	
TOTAL	\$	6,894,700	\$	150,000	\$	7,049,450	

Fund 333 - Capital Projects Fund

This fund accounts for acquisition of land, rights of way, and capital outlays used to develop and improve parks and trails. New appropriations to capital projects decreased from 2012, as appropriations to projects fluctuate from year to year depending upon planned activity in each project.

Fund 335 – Measure AA Bond Proceeds

When Measure AA bonds were issued, the bond proceeds were recorded in Fund 335. As they are required for capital and OTA projects, the proceeds are transferred out of Fund 335 into Fund 336.

Fund 336 - Other Than Asset (OTA) Projects Fund

The OTA fund accounts for multi-year programs and projects, including projects which improve existing District facilities, projects related to large-scale maintenance, project feasibility or land studies, and other multi-year projects and programs which do not meet the District's asset capitalization limit. In 2013 new appropriations for the OTA fund include fire fuel management, ADA improvements, guagga mussel inspection, and District wide preliminary design costs.

Projects Funds Detail, continued											
	Fund 337 Measure WW		20	Fund 338 12 Promissory	To	otal Projects					
	Pro	ject Funds		Note Funds							
RESOURCES		-									
Revenues:											
Investment Earnings	\$	150,000	\$	20,000	\$	320,000					
Inter-agency Agreements		-		-		221,000					
Total Revenues		150,000		20,000		541,000					
Other Resources:											
Transfers In		-		-		13,723,150					
TOTAL RESOURCES	\$	150,000	\$	20,000	\$	14,264,150					
USES											
Expenditures:											
Personnel Services	\$	-	\$	-	\$	6,302,560					
Services		23,000		-		3,148,210					
Capital Outlay/Equipment		-		-		7,394,700					
Total Expenditures		23,000		-		16,991,470	**				
Other Sources/Uses:											
Transfers Out		23,503,780		-		23,503,780					
TOTAL USES		23,526,780		-		40,495,250					
Change in Fund Balance		(23,376,780)		20,000		(26,231,100)					

^{**}Total 2013 budgeted expenditures in the General Ledger exceed new 2013 project funding because some projects retain unspent appropriations from prior years.

\$

Fund 337 – Measure WW Bond Proceeds

TOTAL

The first series of Measure WW bonds were issued in 2009. The bond proceeds were recorded in Fund 337. As they are required for the local grant program, capital and OTA projects, the proceeds will be transferred out of Fund 337 into Funds 270, 333 or 336.

150,000 \$

20,000 \$

14,264,150

Fund 338 – 2012 Promissory Note Proceeds

\$25 million of promissory notes were issued in 2012, Proceeds will be used for field and administrative facility replacement and renovation. Once projects are identified, funding will be provided via transfer of proceeds out of Fund 338 to project funds.

Summary of 2013 Project Budget Appropriations

<u>odnimary or zoro i ro</u>		Measure AA /	<u> </u>			
Project Location/Name	Other***	WW Bonds	Maasura CC	General Fund	т.	otal
Brooks Island Enhance Tern Nesting Area	\$ -	\$ -	\$ 21,440	General Fund		21,440
Chabot Fuel Break Management	φ -	ψ -	218,100		*	218,100
Chabot Fuel Break Management						
Claremont Canyon Staging Area			52,400 28,860			52,400 28,860
Crab Cove-Operate Visitor Center*			112,530			12,530
Crown Beach Operate Bay Trail*			57,260			57,260
Crown Beach Operate Triangle Park-Operations*			69,760			69,760
Crown Beach Operate Triangle Park-Public Safety* District Wide Computer Network Infrastructure			33,130	146,000		33,130
		250,000		146,000		-,
District Wide Future Preliminary Acquisition District Wide Future Preliminary Acquisition	500,000	250,000				250,000
	500,000	0.000.000				00,000
District Wide Future Preliminary Acquisitions District Wide Pave Roads & Trails		6,000,000		1 000 000		000,000
				1,000,000		000,000
District Wide Preliminary Design Project			44.000	2,319,020	2,3	319,020
District Wide Prepare Engineering Report*			14,200	00.000		14,200
District Wide Quagga Mussel Response	077.000			80,000		80,000
District Wide Quagga Mussel Response	277,800			40.000		277,800
District Wide Telephone Replacement				12,000		12,000
District Wide Treat Avian Disease*				10,000		10,000
District Wide Whole Park Access				100,000		00,000
District Wide Whole Park Access A1 Priorities				300,000		300,000
District Wide Whole Park Access A3 & A4				100,000		00,000
Eastshore-Operate and Police Landbanked Property-Operations*			184,290			84,290
Eastshore-Operate and Police Landbanked Property-Public Safety*			176,860			76,860
Eastshore-Operate and Police Landbanked Property-Stewardship*			10,990			10,990
Hayward Shoreline Spartina Control			5,510			5,510
Martin Luther King Jr Improve Access-Main. and Skilled Trades*			25,950			25,950
Martin Luther King Jr Improve Access-Operations*			96,670			96,670
Martin Luther King Jr Improve Access-Public Safety*			82,810			82,810
Miller/Knox Renovate Public Access*			115,620			15,620
Point Pinole Black Rail Bird Habitat			15,510			15,510
Point Pinole Restore Breuner Marsh			600,000			00,000
Point Pinole Eucalyptus Control			41,220			41,220
Point Pinole Patrol New Trail Segment-Main. and Skilled Trades*			7,310			7,310
Point Pinole Patrol New Trail Segment-Operations*			19,140			19,140
Point Pinole Patrol New Trail Segment-Public Safety*			16,570			16,570
Point Pinole Restore Giant Marsh*			21,200			21,200
Redwood Fuel Break Management			90,500			90,500
Redwood Fuel Tank Remediation				35,000		35,000
Sibley/Claremont Complete Trail System*			47,020			47,020
Sibley/Claremont Fuel Management			351,140		3	351,140
Sibley/Claremont Operate Property-Maint. and Skilled Trades*			1,370			1,370
Sibley/Claremont Operate Landbanked Property-Operations*			23,040			23,040
Sibley/Claremont Operate Landbanked Property-Public Safety*			6,630			6,630
Tilden EEC Exhibits and Lighting			5,840			5,840
Tilden Rehabilitate Picnic Areas			40,000			40,000
Wildcat Canyon Extend Waterline			8,950			8,950
Wildcat/Alvarado Fuel Management			45,000			45,000
Wildcat/Alvarado Fuel Management			664,080		6	64,080
Wildcat/Alvarado Restore Staging Area			6,270			6,270
Wildcat/Alvarado Toilet & Sewer Improvements			10,000			10,000
Zone One Prepare Environmental Documents*			43,960			43,960
Totals	\$ 777,800	\$ 6,250,000	\$ 3,371,130	\$ 4,102,020	\$14,5	500,950
* Indicates project that is new in 2013						

^{*} Indicates project that is new in 2013.

^{**}Total 2013 Project Fund appropriations (page 106) exceed 2013 project budget appropriations because staff will be using some unspent project budgets carried over from prior years.

^{*** &}quot;Grants and Other" category may include transfers from Mitigation or Permanent Funds, grant contracts, assistance from the Regional Parks Foundation, or private parties.

Transfers In

To Fund	From Fund	Amount	Purpose
General Fund	Ardenwood/Coyote Hills Tr	\$ 40,000	Coyote Hills operations
	Brushy Peak-Dyer	2,000	Feral pig control
	Brushy Peak-Weaver	2,000	Feral pig control
	Morgan Territory-Elworthy	1,000	Feral pig control
	ECCC HCP Properties	241,800	Personnel costs Byron Hills/Vasco
	Major Equipment Replace	132,000	Office Services copier lease not purchase
	Mitigation	 40,600	Vehicle for Byron Hills/Vasco
		459,400	Total General Fund
Mitigation	Brushy Peak-Dyer	3,000	Resource Enhancement Program
	Brushy Peak-Weaver	2,000	Resource Enhancement Program
	ESSP Berk Measdows Ph II	2,000	Resource Enhancement Program
	Hayward Shore-Ora Loma	5,000	Resource Enhancement Program
	Morgan Territory-Elworthy	 2,000	Resource Enhancement Program
		14,000	Total Mitigation Fund
Meas WW Local Grants	Measure WW Project Funds	17,253,780	WW Local Grants
Debt Service Funds:			
2002 Limited Obligation	General Fund	5,000	Administrative fees
2012 Promissory Note	General Fund	1,420,520	Debt Service and admin fees
Measure AA	General Fund	6,500	Administrative fees
Measure WW	General Fund	3,500	Administrative fees
		1,435,520	Total debt service funds
Major Infra Reno/Replace	General Fund	2,000,000	Paving and unallocated infrastructure replacement
Capital Projects	Measure CC	600,000	Breuner Marsh Restoration
		28,860	Claremont Canyon Staging Area
		5,840	Tilden EEC Exhibits and Lighting
		 10,000	Wildcat/Alvarado Toilet & Sewer Improvements
		 644,700	Subtotal
	Measure WW Project Funds	250,000	Future Preliminary Acquisition Studies
		 6,000,000	Future Preliminary Acquisitions
		 6,250,000	Subtotal
		6,894,700	Grand total Capital Projects Fund

Transfers In, continued

To Fund	From Fund	Amount	Purpose
Other Than Assets	General Fund	146,000	District Wide Computer Network Infrastructure
		2,319,020	District Wide Preliminary Design Proj
		12,000	District Wide Telephone Replacement
		100,000	District Wide Whole Park Access
		300,000	District Wide Whole Park Access A1 Priorities
		100,000	District Wide Whole Park Access A3/A4
		80,000	District Wide Quagga Mussel Response
		35,000	Redwood Fuel Tank Remediation
		10,000	District Wide Treat Avian Disease
		3,102,020	Subtotal
	Measure CC	218,100	Chabot Fuel Break Management
		52,400	Chabot Fuel Break Management
		112,530	Crab Cove-Operate Visitor Center
		57,260	Crown Beach Operate Bay Trail
		69,760	Crown Beach Operate Triangle Park-Operations
		33,130	Crown Beach Operate Triangle Park-Public Safety
		14,200	District Wide Prepare Engineering Report
		184,290	Eastshore-Operate Landbanked Property-Operations
		176,860	Eastshore-Police Landbanked Property-Public Safety
		10,990	Eastshore-Operate Landbanked Property-Stewardship
		5,510	Hayward Shoreline Spartina Control
		25,950	Martin Luther King Jr Improve Access-MAST
		96,670	Martin Luther King Jr Improve Access-Operations
		82,810	Martin Luther King Jr Improve Access-Public Safety
		115,620	Miller/Knox Renovate Public Access
		15,510	Point Pinole Black Rail Bird Habitat
		41,220	Point Pinole Eucalyptus Control
		7,310	Point Pinole Patrol New Trail Segment-MAST
		19,140	Point Pinole Patrol New Trail Segment-Operations
		16,570	Point Pinole Patrol New Trail Segment-Public Safety
		21,200	Point Pinole Restore Giant Marsh
		90,500	Redwood Fuel Break Management
		47,020	Sibley/Claremont Complete Trail System
		351,140	Sibley/Claremont Fuel Management
		1,370	Sibley/Claremont Operate Landbanked Property-MAST
		23,040	Sibley/Claremont Operate Landbanked Property-Operations
		6,630	Sibley/Claremont Police Landbanked Property-Public Safety
		40,000	Tilden Rehabilitate Picnic Areas
		8,950	Wildcat Canyon Extend Waterline
		45,000	Wildcat/Alvarado Fuel Management
		664,080	Wildcat/Alvarado Fuel Management
		43,960	Zone One Prepare Environmental Documents
		6,270	Wildcat/Alvarado Restore Staging Area
		21,440	Brooks Island Enhance Tern Nesting Area
		2,726,430	Subtotal
	Major Infra Reno/Replace	1,000,000	District Wide Pave Roads & Trails
	·	6,828,450	Grand total OTA Fund
		\$ 34,885,850	Total Transfers In

Transfers Out

From Fund	To Fund	Amount	Purpose
General Fund	Debt Service Funds:		
	2002 Limited Obligation	\$ 5,000	Administrative fees
	2012 Promissory Note	1,420,520	Debt service and administrative fees
	Measure AA	6,500	Administrative fees
	Measure WW	3,500	Administrative fees
	Major Infra Reno/Replace	2,000,000	Paving and unallocated infrastructure replacement
	Other Than Assets	2,319,020	District Wide Preliminary Design Project
		300,000	District Wide Whole Park Access A1 Priorities
		146,000	Computer Network Infrastructure
		100,000	District Wide Whole Park Access
		100,000	District Wide Whole Park Access A3/A4
		80,000	District Wide Quagga Mussel Response
		35,000	Redwood Fuel Tank Remediation
		12,000	District Wide Telephone Replacement
		10,000	District Wide Treat Avian Disease
		3,102,020	Subtotal
		6,537,540	Grand Total General Fund
Ardenwood/Coyote Hills Tr	General Fund	40,000	Coyote Hills operations
Mitigation	General Fund	40,600	Vehicle for Byron Hills/Vasco
ECCC HCP Properties	General Fund	241,800	Personnel costs Byron Hills/ Vasco
Measure WW Project Funds	Capital Projects	250,000	Future Preliminary Acquisition Studies
		6,000,000	Future Preliminary Acquisitions
		6,250,000	Subtotal
	Meas WW Local Grants	17,253,780	WW Local Grants
		23,503,780	Grand Total Measure WW Project Funds
Major Infra Reno/Replace	Other Than Assets	1,000,000	District Wide Paved Roads & Trails
Permanent Funds:			
Brushy Peak-Dyer	Mitigation	3,000	Resource Enhancement Program
, ,	General Fund	2,000	Feral pig control
		5,000	Subtotal
Brushy Peak-Weaver	Mitigation	2,000	Resource Enhancement Program
Draeny r can recard.	General Fund	2,000	Feral pig control
	Contrain and	4,000	Subtotal
ESSP-Berk Meadow Ph II	Mitigation	2,000	Resource Enhancement Program
Hayward Shore-Oro Loma	Mitigation	5,000	Resource Enhancement Program

Transfers Out, continued

From Fund	To Fund	Amount	Purpose
Permanent Funds, cont.:			
Morgan Territory-Elworthy	Mitigation	2,000	Resource Enhancement Program
, , , , , , , , , , , , , , , , , , ,	General Fund	1,000	Feral pig control
		3,000	Subtotal
Major Equipment Replace	General Fund	132,000	Office Services copier lease not purchase
Magazira CC	Canital Prainata	600,000	Breuner Marsh Restoration
Measure CC	Capital Projects	600,000	
		28,860	Claremont Canyon Staging Area
		5,840	Tilden EEC Exhibits and Lighting
		10,000	Wildcat/Alvarado Toilet & Sewer Improvements
		644,700	Subtotal
	Other Than Assets	218,100	Chabot Fuel Break Management
		52,400	Chabot Fuel Break Management
		112,530	Crab Cove-Operate Visitor Center
		57,260	Crown Beach Operate Bay Trail
		69,760	Crown Beach Operate Triangle Park-Operations
		33,130	Crown Beach Operate Triangle Park-Public Safety
		14,200	District Wide Prepare Engineering Report
		184,290	Eastshore-Operate Landbanked Property-Operations
		176,860	Eastshore-Police Landbanked Property-Public Safety
		10,990	Eastshore-Operate Landbanked Property-Stewardship
		5,510	Hayward Shoreline Spartina Control
		25,950	Martin Luther King Jr Improve Access-MAST
		96,670	Martin Luther King Jr Improve Access-Operations
		82,810	Martin Luther King Jr Improve Access-Public Safety
		115,620	Miller/Knox Renovate Public Access
		15,510	Point Pinole Black Rail Bird Habitat
		41,220	Point Pinole Eucalyptus Control
		7,310	Point Pinole Patrol New Trail Segment-MAST
		19,140	Point Pinole Patrol New Trail Segment-Operations
		16,570	Point Pinole Patrol New Trail Segment-Public Safety
		21,200	Point Pinole Restore Giant Marsh
		90,500	Redwood Fuel Break Management
		47,020	Sibley/Claremont Complete Trail System
		351,140	Sibley/Claremont Fuel Management
		1,370	Sibley/Claremont Operate Landbanked Property-MAST
		23,040	Sibley/Claremont Operate Landbanked Property-Operations
		6,630	Sibley/Claremont Police Landbanked Property-Public Safety
		40,000	Tilden Rehabilitate Picnic Areas
		8,950	Wildcat Canyon Extend Waterline
		45,000	Wildcat/Alvarado Fuel Management
		664,080	Wildcat/Alvarado Fuel Management
		43,960	Zone One Prepare Environmental Documents
		6,270	Wildcat/Alvarado Restore Staging Area
		21,440	Brooks Island Enhance Tern Nesting Area
		2,726,430	Subtotal
		3,371,130	Grand Total Measure CC
		\$ 34,885,850	Total Transfers Out

Projected Beginning/Ending Fund Balances

FIND COOLIDS	В	STIMATED EGIN FUND LANCE/NET ASSETS		2013 SOURCES		2013 USES	-	PROJECTED END FUND ALANCE/NET ASSETS		ROJECTED FUND LANCE/NET ASSET	CHANGE IN NET ASSETS/FUND BALANCE
FUND GROUPS		ASSETS		SOURCES		2013 03E3		ASSETS		CHANGE	BALANCE
General Fund: Nonspendable inventory	\$	420,000	Ф	_	\$		\$	420,000	Ф		
•	Φ		Φ	-	Φ	-	Φ	6,680,000	Φ	-	
Nonspendable prepaids		6,680,000		-		-				-	
Restricted encumbrances		640,000		-		-		640,000		-	
Restricted per contract/agreement		180,000		-		-		180,000		-	
Committed election costs		2,200,000		-		-		2,200,000		-	
Committed legal contingency		1,000,000		-		-		1,000,000		-	
Committed workers' comp claim		2,000,000		-		-		2,000,000		-	
Committed revenue take-away		9,400,000		-		-		9,400,000		-	
Committed RDA remitted under protest		1,343,600		-		-		1,343,600		-	
Committed first quarter expenditures		27,125,000		-		-		27,125,000		-	
Committed property tax augmentation		9,000,000						9,000,000			
Unassigned		32,011,400		108,656,300		(108,435,520)		32,232,180		220,780	
General Fund Total	\$	92,000,000	\$	108,656,300	\$	(108,435,520)	\$	92,220,780	\$	220,780	0.24%
Special Revenue Funds:											
220 Two County LLD	\$	1,639,000	\$	3,970,000	\$	(3,712,570)	\$	1,896,430	\$	257,430	15.71%
221 East Contra Costa County LLD		205,000		650,000		(853,190)		1,810		(203,190)	-99.12%
222 Five Canyon ZB		87,000		42,500		(36,270)		93,230		6,230	7.16%
223 Dublin Hills ZB		32,000		10,900		(7,640)		35,260		3,260	10.19%
224 Walpert Ridge ZB		363,000		48,000		(32,480)		378,520		15,520	4.28%
225 San Ramon ZB		2,000		4,600		(500)		6,100		4,100	205.00%
226 Measure CC		2,464,000		3,124,000		(3,472,110)		2,115,890		(348,110)	-14.13%
227 Stone Valley ZB		6,000		4,400		(630)		9,770		3,770	62.83%
228 Sibley Volcanic ZB		-		6,200		(6,000)		200		200	N/A
253 Gifts		5,100,000		53,000		(64,480)		5,088,520		(11,480)	-0.23%
254 Ardenwood/Coyote Hills Trail		212,000		1,000		(40,000)		173,000		(39,000)	-18.40%
255 MLK Jr. Intern Program		66,000		10,000		(7,000)		69,000		3,000	4.55%
257 Mitigation		3,312,000		119,000		(199,190)		3,231,810		(80,190)	-2.42%
258 Eastshore State Park		3,433,000		70,000		(45,820)		3,457,180		24,180	0.70%
259 ECCC HCP Properties		431,000		469,800		(241,800)		659,000		228,000	52.90%
260 Asset Seizure & Forfeiture		34,000		-		-		34,000		-	0.00%
270 Measure WW Local Grant		-		17,253,780		(17,253,780)		-		_	N/A
Special Revenue Funds Total	\$	17,386,000	\$	25,837,180	\$	(25,973,460)	\$	17,249,720	\$	(136,280)	•
		,,		-,,	•	(2,2 2, 22,		, -, -		(,,	•
Debt Service Funds:											
810 2002 Refunding Bonds	\$	1,231,120	\$	14,400	\$	(1,245,520)	\$	-	\$	(1,231,120)	-100.00%
811 2012 Promissory Note	-	-	\$	1,420,520		(1,420,520)		-		-	
812 Measure AA Bonds		7,434,000		12,806,500		(14,019,750)		6,220,750		(1,213,250)	-16.32%
813 Measure WW Bonds		1,305,000		3,233,500		(3,233,800)		1,304,700		(300)	-0.02%
Debt Service Funds Total	\$	9,970,120	\$	17,474,920	\$	(19,919,590)	\$	7,525,450	\$	(2,444,670)	•

Projected Beginning/Ending Fund Balances, continued

FUND GROUPS	В	ESTIMATED EGIN FUND ALANCE/NET ASSETS	20	013 SOURCES	2013 USES	ROJECTED END FUND BALANCE/NET ASSETS	В	PROJECTED FUND ALANCE/NET SSET CHANGE	CHANGE IN NET ASSETS/FUND BALANCE
Internal Service Funds:									
552 Workers' Compensation	\$	500,000	\$	3,608,450	\$ (3,692,840)	\$ 415,610	\$	(84,390)	-16.9%
553 Major Infrastructure Renovation/Replace		2,525,000		2,025,000	(1,000,000)	3,550,000		1,025,000	40.6%
554 Major Equipment Replacement		10,933,000		792,490	(270,000)	11,455,490		522,490	4.8%
555 General Liability		3,400,000		1,805,000	(1,798,870)	3,406,130		6,130	0.2%
556 Employee Benefits		900,000		4,591,500	(4,591,500)	900,000		-	
Internal Service Funds Total		18,258,000		12,822,440	(11,353,210)	19,727,230		1,469,230	
Permanent Funds:									
610 Black Diamond Open Space	\$	229,000	\$	2,000	\$ -	\$ 231,000	\$	2,000	0.9%
620 Brushy Peak-Dyer		526,000		5,000	(5,000)	526,000		-	0.0%
621 Brushy Peak-Weaver		458,000		4,000	(4,000)	458,000		-	0.0%
630 ESSP-Berkeley Meadows Phase 1		79,000		800	-	79,800		800	1.0%
631 ESSP Berkeley Meadows Phase 2		402,000		4,000	(2,000)	404,000		2,000	0.5%
640 Hayward Shore-Ora Loma		710,000		7,000	(5,000)	712,000		2,000	0.3%
641 Hayward-Corp Yard		67,000		600	-	67,600		600	0.9%
650 Morgan Territory-Elworthy I		421,000		4,000	(3,000)	422,000		1,000	0.2%
651 Morgan Territory-Elworthy II		205,000		2,000	-	207,000		2,000	1.0%
670 Doolan Canyon-Toyota		530,000		5,000	-	535,000		5,000	0.9%
680 MLK Jr Shore/Damon Slough-Port		317,000		3,000	(3,000)	317,000		-	0.0%
Permanent Funds Total	\$	3,097,000	\$	37,400	\$ (19,000)	\$ 3,107,400	\$	10,400	0.3%
Projects Funds:									
333 Capital Projects	\$	6,522,000	\$	6,894,700	\$ (8,928,950)	\$ 4,487,750	\$	(2,034,250)	-31.2%
Committed for Land Acq and Develop		6,046,000		-	-	6,046,000		-	0.0%
Committed for Fire Fuel Reduct Grant N		380,245		-	-	380,245		-	0.0%
335 Measure AA Project Funds		10,373,000		150,000	(16,000)	10,507,000		134,000	1.3%
336 Other Than Assets Projects		16,027,000		7,049,450	(8,023,520)	15,052,930		(974,070)	-6.1%
337 Measure WW Project Funds		23,377,000		150,000	(23,526,780)	220		(23,376,780)	-100.0%
338 2012 Promissory Note Project Funds		24,873,000		20,000	-	24,893,000		20,000	0.0%
Projects Funds Total		87,598,245		14,264,150	(40,495,250)	61,367,145		(26,231,100)	-29.9%
GRAND TOTAL	\$	228,309,365	\$	179,092,390	\$ (206,196,030)	\$ 201,197,725	\$	(27,111,640)	

Fund balance changes > 10%

220—special assessment district is allowed by law to have 50% of annual revenue in fund balance, thus increase in fund balance is within legal limits.

221—special assessment district is allowed by law to have 50% of annual revenue in fund balance. 221 had excess fund balance from prior years which is being spent down.

225—total fund balance amount is immaterial.

226—special excise tax in which amounts accumulated in prior years are currently budgeted for voter approved projects, which are to be completed by end of 15 year levy.

254—resources traditionally used to fund part of personnel costs related to maintenance of this trail, which when reduced to zero will be replaced with General Fund resources.

259—a portion of the revenue is to be put aside for additional property acquisition.

810—2002 limited obligation bonds will be paid in full in 2013.

812—amounts levied in prior year used to fund current year general obligation debt service. 552—revenue amounts vary depending on payroll and expenditure amounts vary based upon current year claim expenses, so 17% reduction in fund balance may or may not occur. Workers compensation rate will be increased in 2014 if it is determined that current rate is too low. 553—new fund which is accumulating resources for future infrastructure needs.

333—current year spending of prior year resources.

337—2009A bond proceeds which are anticipated to be used in full during 2013.

INADAGE OF CACE F	A ON FUND DALAMOR	OLACCIEIGATIONIC IN TI	
IMPACT OF GASE 5	4 ON FUND BALANCE	CLASSIFICATIONS IN TH	IE GENEKAL FUND

Fund Balance Classification Prior to	Implementation	Fund Balance Classification Post Implementation o	f GASB 54				
RESERVED		NONSPENDABLE					
Inventory		Inventory					
Prepaid/Deposits		Prepaid/Deposits					
RESERVED		RESTRICTED					
Encumbrances		Encumbrances					
N/A		Per Contractual Agreement					
UNRESERVED, DESIGNATED		COMMITTED					
Election Costs	\$ 2,200,000	Election Costs	\$ 2,200,000				
Disaster Recover	1,410,176	Disaster Recover*	-				
Legal Contingency	1,000,000	Legal Contingency	1,000,000				
N/A	-	Workers' Comp Claim Contingency	2,000,000				
Revenue Smoothing	9,000,000	2010-2015 Property Tax Augmentation	9,000,000				
Economic Uncertainty	9,574,000	Revenue Take-Away Contingency**	9,646,000				
N/A	-	RDA Tax Increment Remitted Under Protest	1,343,636				
First Quarter Expenditures	24,960,000	First Quarter Expenditures***	25,475,000				
Total Designated	\$ 48,144,176	Total Committed	\$ 50,664,636				
UNRESERVED, REPORTED IN		ASSIGNED BY MANAGEMENT					
		UNASSIGNED					
TOTAL FUND BALANCE		TOTAL FUND BALANCE					
		*Amount to be recommitted after Tilden Corp Yard fire insurance proceeds received					
		**10% of budgeted property tax revenue.					
		***25% of budgeted General Fund appropriations.					

At December 31, 2011 the District's financial statement fund balance categories were modified to comply with GASB 54 requirements. Thus in governmental funds there are no longer reserved or designated fund balance. Instead fund balance categories include: nonspendable, restricted, committed by Board of Directors, assigned by management, and unassigned.

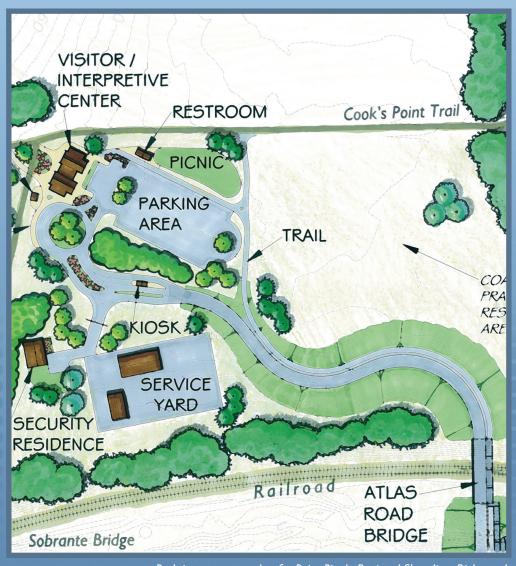
In some cases the previously designated fund balances became committed. In other cases, 2012 Board action was required to clarify, rename and commit previously designated fund balance. Fund balance previously designated for:

- economic uncertainty is now committed for revenue take-away
- smoothing has been renamed as committed for property tax augmentation
- fire claims recovery has been renamed committed for fire fuel reduction grant match.

The commitments for workers' compensation claim contingency and for RDA remitted under protest are both new categories committed by the Board during 2012.

SECTION C

Division Summaries



Park improvement plan for Point Pinole Regional Shoreline, Richmond

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	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	1,484,926	\$	1,408,591	\$	1,354,890	\$	1,312,770	-3.1%
Supplies		11,304		28,330		21,620.00		21,350	-1.2%
Contingency		-		-		327,190.00		327,190	0.0%
Services		507,748		498,167		653,160.00		653,430	0.0%
Election Costs		-		-		25,000.00		-	-100.0%
Intra-District Charges		52,200		26,200		7,000.00		30,900	341.4%
Subtotal	\$	2,056,177	\$	1,961,288	\$	2,388,860	\$	2,345,640	-1.8%
PROJECT BUDGET:									
Subtotal	\$	-	\$	-	\$	-	\$	-	0.0%
Total Operating/Project	\$	2,056,177	\$	1,961,288	\$	2,388,860	\$	2,345,640	-1.8%
DEPARTMENTS:									
Board of Directors	\$	297,847	\$	267,181	\$	460,780	\$	370,060	-19.7%
General Manager		1,758,330		1,694,107		1,928,080		1,975,580	2.5%
Total	\$	2,056,177	\$	1,961,288	\$	2,388,860	\$	2,345,640	-1.8%
FUNDING SOURCES:									
101 General Fund	\$	2,056,177	\$	1,961,288	\$	2,388,860	\$	2,345,640	-1.8%
Total	\$	2,056,177	\$	1,961,288	\$	2,388,860	\$	2,345,640	-1.8%
STAFFING:									
*Regular/Permanent		8.00		8.00		7.00		7.00	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		8.00		8.00		7.00		7.00	-

^{*}The reduction of one FTE is due to an accounting change between the Executive/Legislative and Public Affairs

EXECUTIVE AND LEGISLATIVE DIVISION ROLE

The Board of Directors, General Manager and support personnel comprise the Executive and Legislative Division. Together the two departments provide the policy and leadership direction needed to promote the District's vision and mission, within and outside of the organization.

APPROVED BUDGET REQUESTS:

\$150,000 one-time request for professional services

These resources will help fulfill the District mission to:

Manage, maintain and restore the parklands so that they retain their important scenic, natural and cultural values.

The key indicator is-- positive and enduring strategic relationships with state and federal officials, enabling high level consideration and advocacy of District priorities and objectives.

2013 targets:

- Increase speed and efficiency of environment permitting process for District projects through legislative advocacy.
- Evaluate and modify as required organization of Stewardship Department to aid in improving efficiency of permit receipt.

EXECUTIVE & LEGISLATIVE DIVISION KEY OBJECTIVES

KEY OBJECTIVE 1:

Provide a diversified system of regional parklands, trails, and parkland-related services that will offer outstanding opportunities for creative use of outdoor time and ensure open and inclusive public processes.

KEY INDICATORS

General Manager:

a. Provide executive direction and resources in the development of the Master Plan update process to ensure sustainable public access. Keep our community involved in Master Plan updates.

2011 Results	2012 Target	2012 Results	2013 Target
Conducted meetings	Conduct meetings of	Conducted meetings	Oversee the
of the General	the General	of the General	publication and
Manager's Master	Manager's Master	Manager's Master	distribution of the
Plan Staff Committee	Plan Staff Committee	Plan Staff Committee	Finalized Master Plan
to develop and	to develop and	to develop and	document both in hard
oversee the plan	oversee the plan	oversee the plan	copy and searchable
process.	process.	process.	electronic form.
n/a	Provide a monthly	Provided regular	n/a
	update to the Board	updates to the Board	
	during General	during General	
	Manager's Comments.	Manager's Comments.	

2011 Results	2012 Target	2012 Results	2013 Target
n/a	Provide formal updates and the Draft Master Plan to the Board Executive Committee.	Provided formal updates and a Draft Master Plan to the Board Executive Committee.	n/a
n/a	Provide a Master Plan Update at a Board Workshop.	Provided a Master Plan Update at the March 12 Board Workshops.	n/a
n/a	Provide for a Draft Master Plan review and input by the Board Executive Committee and the Park Advisory Committee.	The Draft Master Plan was provided for review and input by the Board Executive Committee.	n/a
n/a	Update the Mission and Vision statements for inclusion in the Master Plan.	An Ad Hoc Board Committee reviewed and updated the Mission and Vision statements.	n/a
Provided web site and RIN updates and a community survey for purposes of Master Plan public input.	Provide public outreach meetings, web site and RIN updates and a community survey for purposes of Master Plan public input.	Provided web site and RIN updates and hosted 6 public workshops for purposes of Master Plan public input.	n/a

b. Ensure the protection and preservation of Park District history and legacy.

2011 Results	2012 Target	2012 Results	2013 Target
Completion of one oral history through the UC Bancroft Library.	Completion of one oral history through the UC Bancroft Library.	Completion of one oral history through the UC Bancroft Library.	Provide resources for the completion of two oral histories through the UC Bancroft Library.
n/a	n/a	Provided direction for planning of the Wildcat Creek restoration process, including Tilden, Wildcat, and Alvarado Parks - Tilden golf course, Lake Anza; Jewel Lake.	Provide direction and commence watershed study for the Wildcat Creek restoration process, including Tilden, Wildcat, and Alvarado Parks (Tilden golf course, Lake Anza, Jewel Lake).

2011 Results	2012 Target	2012 Results	2013 Target
n/a	n/a	Provided direction and resources for the restoration of the Temescal Waterfall.	Provide direction and resources for the completion restoration of the Temescal Waterfall.
n/a	n/a	Park District archivist attended formal archival training.	Provide resources and direction for creation of an Archives Policy
		Archive ambassador program was created.	and Master Plan for management of District Archives.
		Archive space was reconfigured with installation of fire-proof storage cabinets.	
		Several Park District related collections were acquired, including fire history.	
		Work was continued to identify and catalog un-cataloged archival pieces.	

c. Provide executive direction in planning and development.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	n/a	Resolved ongoing litigation problems regarding the Fuels Reduction Plan, Vargas Plateau, and Coyote Hills/Dumbarton Quarry.	Provide direction on groundbreaking for the park at Dumbarton Quarry.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	n/a	Completed the Pleasanton Ridge Land use plan; completed the Land Use Plan Amendment for Garin and Dry Creek regional parks; completed the Breuner EIR; submitted all TIGER II Grant Federal NEPA documents and environmental permits, final engineering plans, specifications and estimates, and all right of way agreements required to construct the projects. Continued work on the	Provide direction and resources to enable staff to complete the work on Mission Peak Staging Area CEQA and the Oyster Bay LUPA.
		Oyster Bay LUPA.	
n/a	n/a	n/a	Provide direction and resources for a water system study at Del Valle and Las Trampas.

KEY OBJECTIVE 2:

Ensure open and inclusive public processes.

KEY INDICATOR

Board of Directors:

Participate in public workshops related to the development of the Master Plan Update.

2011 Results	2012 Target	2012 Results	2013 Target
Held public discussions on preliminary Master Plan focus topic areas as identified in the community, staff and on-line surveys.	Host and participate in public workshops to review proposed policy language for inclusion in the Master Plan. Adoption of the plan is anticipated mid-2012.	Hosted and participated in six public meetings, and also received comments by mail, email, phone and online.	Continue to hold public meetings as needed and take action to finalize the Master Plan Update.

KEY OBJECTIVE 3:

Improve access to and use of the parks by members of groups that have been under represented, such as disabled, economically disadvantaged, and elderly visitors, and interpret the parklands by focusing educational programs on the visitor's relationship to nature, natural processes, ecology, the value of natural conditions, and the history of parklands.

KEY INDICATORS

General Manager:

Provide executive direction in the design and implementation of new programs designed to provide access to environmental education and recreation programming to keep our programs free or low-cost to connect people, especially diverse youth, with nature in a healthy positive way.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	n/a	Staff successfully created Youth Alternative Work Program.	Support development of enhanced career outreach to urban youth.
n/a	n/a	Collaborated with Student Conservation Association to provide park camping and event space as a venue for a major youth shoreline restoration event, with Outdoor Nation and Pick Up America.	Provide leadership and resources to staff to promote youth activities to provide park work experiences.
n/a	n/a	n/a	Oversee development of a District-wide youth outreach brochure to provide a baseline of current programs as well as an easy way for youth to understand the array of programs offered.
Completed installation of the Delta map at Big Break Regional Shoreline. Assisted with the	n/a	Opened the Big Break Visitor Center at the Delta in Oakley. Enhanced the District's support of	Fully staff and begin to offer programs at the Big Break Visitor Center at the Delta. Create opportunities
community Shoreline Festival at Point Pinole in Richmond.		the Shoreline Festival at Point Pinole in Richmond.	for underserved populations to connect with the Park District.
Hosted a HPHP		Expanded and	Continue to grow the

2011 Results	2012 Target	2012 Results	2013 Target
Lakes in Fremont.		festival at Quarry	with NPS, Bay Area
Expanded outreach programming with the Mobile Visitor Center and Mobile Fish Exhibit.		Lakes. Established creative leadership partnership with NPS, Bay Area urban parks agencies,	urban parks agencies, and the health community to promote the HPHP initiative.
Opened the Tidewater Boating Center at MLK Jr. Shoreline		and the health community to promote the HPHP initiative.	
Park. Enhanced outreach through expanded use of ethnic media and multi-lingual brochures.		Continued to expand our use of ethnic media to enhance the District's outreach to historically underserved populations.	
		Completed installation of Anza expedition panels in Alameda and Contra Costa counties.	
n/a	n/a	n/a	Provide direction and resources for a camping study in the Regional Parks.

KEY OBJECTIVE 4:

Support the development and retention of well trained, dedicated, and productive employees and pursue all appropriate activities to ensure the fiscal health of the District.

KEY INDICATORS

Board of Directors:

Give direction to the labor negotiation team during contract negotiations.

2011 Results	2012 Target	2012 Results	2013 Target
2-year and 3-year Labor Contracts were negotiated with AFSCME Local 2428 and the Police Association (PA), respectively, at the direction of the Board.	Labor contracts are both in force; no labor agreements will be negotiated in 2012.	No labor agreements were negotiated in 2012.	Provide direction to the labor negotiating team during AFSCME Local 2428 contract negotiations.

General Manager:

Provide executive direction in the negotiation of labor contracts to ensure sustainable public access – keeping our parks open, clean, and safe while maintaining staff levels to manage them.

2011 Results	2012 Target	2012 Results	2013 Target
Conducted monthly meetings of the General Manager's Labor Staff Committee.	Conduct monthly meetings of the General Manager's Labor Staff Committee.	Conducted monthly meetings of the General Manager's Labor Staff Committee.	Conduct monthly meetings of the General Manager's Labor Staff Committee including the HR Manager as chief negotiator during the negotiation period for the two labor contracts.
Provided strategy and position recommendations on labor contract development to the Board of Directors.	Provide strategy and position recommendations on labor contract development to the Board of Directors.	Provided strategy and position recommendations on labor contract development to the Board of Directors.	Provide strategy and position recommendations on labor contract development to the Board of Directors estimated to be twelve (12) Closed Session Meetings.
Successfully recruited and hired the new AGM of Operations Division.	n/a	Recruited for new AGM Land Division.	Provide leadership for management recruitments as needed.

2011 Results	2012 Target	2012 Results	2013 Target
Met with 2428 Union President and POA Union President to enhance unionmanagement working relations.	n/a	Met with 2428 Union Executive Team in an effort to enhance union-management working relations on entering into the 2013 labor contract negotiations.	As appropriate, meet with members of the Union Executive team to enhance unionmanagement working relations.

KEY OBJECTIVE 5:

Manage, maintain and restore the parklands so that they retain their important scenic, natural, and cultural values.

KEY INDICATORS

Board of Directors:

a. Focus on natural and cultural resources in all aspects of park planning and operations.

2011 Results	2012 Target	2012 Results	2013 Target
Authorized one new LUPA for Wildcat/ Alvarado.	Review (and authorize as appropriate) LUP, LUPA, EIR, MND as submitted by staff.	Certified the EIR and MND for Pinole Shores to Bayfront Park and Feeder Trail #1 segments of the Bay Trail, and the Breuner Marsh Restoration and Public Access Project; Approved the Garin-Dry Creek LUPA and the Pleasanton Ridge LUP.	Review (and authorize as appropriate) LUP, LUPA, EIR, MND as submitted by staff.
		Completed land acquisitions that protected more than 2,500 acres.	

b. Support policies and activities which provide efficient and effective operations of the District's parklands.

2011 Results	2012 Target	2012 Results	2013 Target
Settled lawsuit to the	Update the District	Authorized the: revision	Participate in public
approved Wildfire	ward boundaries to	of District ward	meetings in the
Hazard Reduction	reflect results of 2010	boundaries in 1/2012;	development of LUPs
(WHR) and Resource	Census.	settlement agreement	for Oyster Bay, Black
Management Plan		for the Dubai Star oil	Diamond/ Clayton
(RMP).		spill;	Ranch, Huckleberry/
Approved the lease of		issuance of \$25 million	McCosker, Miller Knox
a replacement Vehicle		in promissory notes for	and Mission Peak
Services Facility in		District field and	Staging Area.
Services racility in		administrative facility	

2011 Results	2012 Target	2012 Results	2013 Target
Martinez to ensure the continued operation of fleet and other services following the Tilden Corp Yard fire. Reviewed District ward boundaries relative 2010 census.		renovation and replacement	

KEY OBJECTIVE 6:

Participate in partnerships with public agencies, nonprofit organizations, volunteers, and the private sector to achieve mutual goals.

KEY INDICATORS

General Manager:

a. Provide staff with executive direction and resources in the development of existing and new partnerships with external organizations to enhance the District's ability to perform its mission and achieve its vision.

2011 Results	2012 Target	2012 Results	2013 Target
Worked with NPS and other East Bay park agencies/ departments to host the NPS collaboration workshop follow-on immersion program.	n/a	Applied for Community Transformation Grant with other agencies, through the Affordable Care Act, creating a strong potential program and ongoing collaboration.	Work with NPS on continuation of the development of an immersion/ youth leadership pilot program.
Hosted a roundtable on collaboration and outreach in partnership with NPS Mickey Fearn.	n/a	Hosted a collaborative workshop on HPHP with NPS that has resulted in a Bay Area HPHP steering group	Finalize a contract with the VA for management of the property at Alameda Point.
Established a partnership coalition of other agencies who manage state parks.		that is continues to work with doctors, hospitals and public/ private organizations to make the link between	
Established a dialogue with the Navy, VA, City		parks and the country's health care system.	
of Alameda and U.S. Fish and Wildlife Service to advocate for a regional park on Alameda Point.		Entered into contract negotiations with the VA for management of the property at Alameda Point.	

b. In addition to regular meetings with members of the East Bay legislative delegation, attend additional meetings, forums, and conferences as needed.

2011 Results	2012 Target	2012 Results	2013 Target
Through meetings and correspondence, protected the Tiger Grants funds from budget cuts.	Secure remaining \$9.25 million TIGER II funds awarded 10/2010.	Secured the remaining \$9.25 million in TIGER II grant funds. In 2012 they were approved and authorized by the Federal Highway Administration.	Meet and correspond with legislative delegation members as needed.
n/a	n/a	Provided resources and leadership for legislative affairs and external organization relations including: Alameda Point with VA; Job Training funds from DOL; preparatory work for the 2012 Gateway Park Cleanup/Army Transportation Bill; HPHP with HHS; and continued relationship building with US ACOE and FEMA.	Provide resources and leadership for legislative affairs and external organization relations including: Park Foundation prioritizing as established by the Board; Job Training funds from DOL, HPHP with Health and Human Services; continued relationship building with US ACOE and FEMA.
Through meetings and correspondence assisted staff in the acceleration of the permitting process and completed two Regional General Maintenance permits which had been delayed with the regulatory agencies.	n/a	Participated as panel moderator on "Programming Parks for People to be Healthy" at the International Urban Parks Conference. Participated as Public Witness at a hearing of the House of Representatives Committee on Appropriations, Subcommittee on Interior, Environment, and Related Agencies. Participated in Convening on State Parks hosted by the Gordon and Betty	Participate in park forums of national and international leadership to promote Park District programs and best practices, which advance the mission and vision of the Park District
		Moore Foundation. Participated as a panelist on California's	

2011 Results	2012 Target	2012 Results	2013 Target
		Urban Wildlands: Cities as Habitat, hosted by the GGU Environmental Law Journal, Center on Urban Environmental Law, and Environmental Law Society.	

BOARD OF DIRECTORS ROLE

The elected seven-member Board of Directors, the legislative body of the District, determines District policy which supports and advances the District's vision and mission as articulated in the District's Master Plan.

	201	0 ACTUAL	20	11 ACTUAL	201	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	174,140	\$	142,510	\$	231,350	\$	135,000	-41.6%
Supplies		3,258		7,964		9,790		9,520	-2.8%
Contingency		-		-		87,180		87,180	0.0%
Services		120,449		116,707		107,460		108,460	0.9%
Election Costs		-		-		25,000		-	-100.0%
Intra-District Charges		-		-		-		29,900	0.0%
Subtotal	\$	297,847	\$	267,181	\$	460,780	\$	370,060	-19.7%
PROJECT BUDGET:									
Subtotal	\$	-	\$	-	\$	-	\$		0.0%
Total Operating/Project	\$	297,847	\$	267,181	\$	460,780	\$	370,060	-19.7%
DEPARTMENTS:									
Board of Directors	\$	297,847	\$	267,181	\$	460,780	\$	370,060	-19.7%
Total	\$	297,847	\$	267,181	\$	460,780	\$	370,060	-19.7%
FUNDING SOURCES:									
101 General Fund	\$	297,847	\$	267,181	\$	460,780	\$	370,060	-19.7%
Total	\$	297,847	\$	267,181	\$	460,780	\$	370,060	-19.7%
STAFFING:									
Regular/Permanent		0.00		0.00		0.00		0.00	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		0.00		0.00		0.00		0.00	-

SERVICE DESCRIPTION

With recommendations from the General Manager and staff, each year the Board of Directors provides strategic direction for the District in the following areas:

- 1. Provides ongoing direction at 22 Board meetings, monthly committee meetings, and five workshops. Ongoing direction includes directing staff acquisition of key park, open space and wildlife habitat properties, as well as reviewing, releasing for public comment, and approving land use plans and amendments.
- 2. Monitors proposed federal, state and local legislation affecting District lands, parks, facilities, operations, and budget, supporting or opposing, as well as providing direction to staff and consultants.
- 3. Takes necessary action to ensure the District's fiscal health including: adopting the District's annual operating budget, authorizing contracts, reviewing capital funding plans, and acting on grant application.

- 4. Supports policies and activities which provide for efficient and effective public safety services for visitors, including annual update of Ordinance 38, which provides enforceable regulations for safe use of District facilities.
- 5. Supports and participates in various outreach efforts including Mayors Conference, legislative opportunities and events provided by the Public Affairs Division, promoting the District and enhancing partnerships with other agencies.

GENERAL MANAGER ROLE

The General Manager's office provides executive leadership and services to the agency. The General Manager's role and mission is to support and implement the District's adopted Mission and Vision Statements. This is accomplished by providing executive leadership and agency advocacy in support of the Board of Directors and to the organization of the District.

	20	10 ACTUAL	20	11 ACTUAL	20 ²	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	1,310,785	\$	1,266,081	\$	1,123,540	\$	1,177,770	4.8%
Supplies		8,046		20,366		11,830		11,830	0.0%
Contingency		-		-		240,010		240,010	0.0%
Services		387,299		381,460		545,700		544,970	-0.1%
Intra-District Charges		52,200		26,200		7,000		1,000	-85.7%
Subtotal	\$	1,758,330	\$	1,694,107	\$	1,928,080	\$	1,975,580	2.5%
PROJECT BUDGET:									
Subtotal	\$	-	\$	-	\$	-	\$	-	0.0%
Total Operating/Project	\$	1,758,330	\$	1,694,107	\$	1,928,080	\$	1,975,580	2.5%
DEPARTMENTS:									
General Manager	\$	1,758,330	\$	1,694,107	\$	1,928,080	\$	1,975,580	2.5%
Total	\$	1,758,330	\$	1,694,107	\$	1,928,080	\$	1,975,580	
FUNDING SOURCES:									
101 General Fund	\$	1,758,330	\$	1,694,107	\$	1,928,080	\$	1,975,580	2.5%
Total	\$	1,758,330	\$	1,694,107	\$	1,928,080	\$	1,975,580	2.5%
STAFFING:									
Regular/Permanent		8.00		8.00		7.00		7.00	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		8.00		8.00		7.00		7.00	-

SERVICE DESCRIPTION

The General Manager provides executive services and is responsible for the organizational structure and management of the agency. Such executive services include direction to the agency in support of all aspects of the Districts vision and mission statements. In addition the General Manager's office establishes and maintains productive relations with federal, state and local representatives and with community and special interest groups. The General Manager's Office oversees legislative, financial, legal and labor relations and provides administrative support for the Park Advisory Committee and facilitates direct and open communications District wide.

The General Manager's Office develops and makes recommendations to the Board and implements District policy by insuring that all policy recommendations are reviewed by the Assistant General Manager Group and are recommended by a committee of the Board of Directors. The General Manager's office provides leadership on the development of Board Workshops to establish budget priorities which encourages open and transparent communication with the Board of Directors and staff. The General Manager's Office maintains

and improves strategic relations to insure the advancement of District budget project priorities and objectives, including meeting with each individual Board member; meeting with each member of the East Bay legislative delegation and members in Sacramento and Washington, D.C.; attending Regional Parks Foundation meetings and events; and developing relationships with local agency executives.

The General Manager's office provides leadership and direction to ensure effective organizational development, staff workforce planning and labor agreements. The General Manager's office provides direction to staff through individual meeting between the General Manager and the Assistant General Managers, a yearly state of the District report that is both printed and delivered in a verbal presentation to the Board and to staff, outlining the accomplishments of the previous year as well as priorities and initiatives for the coming year. The General Manager's office also arranges ongoing staff meetings on a number of different priority issues and ensures that the General Manager visits the field and staff units. Leadership and direction are also given in securing and managing capital and grant project funds, including the spend-down of Measure AA funds and appropriate expenditures of Measure WW funds; the securing and management of capital and grant project funds; and the promotion of "green strategies" in District programs and operations.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	5,263,900	\$	5,379,820	\$	5,505,690	\$	5,781,620	5.0%
Supplies		424,451		370,626		463,130		463,130	0.0%
Services		1,861,279		1,618,011		2,141,850		2,220,830	3.7%
Inter-agency Agreements		10,255,616		13,703,797		17,100,000		17,300,000	1.29
Equipment		24,018		15,118		51,750		51,750	0.0%
Intra-District Charges		263,167		196,930		269,000		236,700	-12.0%
Subtotal	\$	18,092,430	\$	21,284,302	\$	25,531,420	\$	26,054,030	2.0%
PROJECT BUDGET:									
Supplies	\$	104,173	\$	116,371	\$	146,000	\$	146,000	0.0%
Services		1,168,296		2,029,077		82,200		306,300	272.6%
Inter-agency Agreements		40,000		145,501		=		-	0.0%
Capital Outlay/Equip		107,616		76,094		=		=	0.0%
Subtotal	\$	1,420,085	\$	2,367,043	\$	228,200	\$	452,300	98.2%
Total Operating/Project	\$	19,512,515	\$	23,651,346	\$	25,759,620	\$	26,506,330	2.9%
DEPARTMENTS:									
Administration	\$	1,925,562	\$	2,647,303	\$	987,960	\$	1,211,460	22.6%
Clerk of the Board		272,379		283,784		292,760		305,480	4.39
Grants Department		10,667,130		14,158,249		17,238,770		17,453,500	1.29
Finance Department		2,617,321		2,622,010		2,795,680		2,966,420	6.19
Information Services		2,106,176		2,051,139		2,031,500		2,058,390	1.39
Office Services		1,923,946		1,888,861		2,412,950		2,511,080	4.19
Total	\$	19,512,515	\$	23,651,346	\$	25,759,620	\$	26,506,330	2.9%
FUNDING SOURCES:									
101 General Fund	\$	7,637,752	\$	7,505,515	\$	8,333,720	\$	8,645,850	3.7%
220 Two County LLD	*	15,000	*	39,035	*	31,700	*	31,200	-1.6%
221 ECCC LLD		15,000		6,635		6,250		6,500	4.0%
222 Five Canyon Zone		-		450		350		350	0.0%
224 Walpert Ridge Zone		_		450		800		350	-56.3%
226 Measure CC		10,500		15,785		115,300		100,000	-13.3%
270 Measure WW Local Grant		10,400,963		13,702,451		17,024,300		17,253,780	1.39
333 Capital		25,601		76,094		,02		-	0.09
335 Meas AA Bond Proceeds		15,001		167,646		44,800		16,000	-64.3%
336 OTA Projects		1,360,918		2,087,152		158,000		413,300	161.69
337 Meas WW Bond Proceeds		18,565		36,151		25,400		23,000	-9.49
554 Major Equip Replacement		-		-		20,400		20,000	0.09
810 2002 Limited Oblig Debt Svc		4,245		6,730		5,500		5,000	-9.19
811 2012 Prom Note Debt Svc		+,∠+J -		0,730 -		- -		1,000	0.0%
812 Meas AA Debt Svc		8,270		4,530		10,000		6,500	-35.0%
813 Meas WW Debt Svc		700		2,720		3,500		3,500	0.0%
Total	\$	19,512,515	\$	23,651,346	\$	25,759,620	\$	26,506,330	. 2.9%
STAFFING:									•
Regular/Permanent		41.28		41.28		41.284		42.284	1.00
Seasonal/Temporary		0.72		0.72		1.220		0.720	(0.50
				42.00		42.504		43.004	0.50

FINANCE AND MANAGEMENT SERVICES DIVISION ROLE

The Finance and Management Services Division fulfills the specific District Mission objectives to:

- Pursue all appropriate activities to ensure the fiscal health of the District.
- Ensure open and inclusive public process.
- Participate in partnerships with public agencies, nonprofit organizations, volunteers, and the private sector to achieve mutual goals.
- Provide a diversified system of regional parklands, trails, and parkland-related services that will offer outstanding opportunities for creative use of outdoor time.
- Acquire and preserve significant biologic, geologic, scenic, and historic resources within Alameda and Contra Costa Counties.
- Support the development and retention of well-trained, dedicated, and productive employees.

Additionally, this division provides internal support services that enable all other divisions to pursue the vision and mission of the District through the Grants, Finance, Information Services, and the Office Services Departments; and Board of Directors support through the Administration Department and the Clerk of the Board.

APPROVED BUDGET REQUESTS:

\$237,450 one-time request for boiler and HVAC thermostat system replacement

These resources will help fulfill the District mission to:

Pursue all appropriate activities to ensure the fiscal health of the District.

The key indicator is-- reduction in future energy costs and compliance with mandated standards for Nitrogen Oxide (NOx) emissions.

2013 targets:

- Replace existing boiler (installed in 2000) with technology enhanced model at Peralta
 Oaks administration facility. The new model is estimated to reduce annual use by 10%
 and exceeds current Bay Area Air Quality District NOx emission standards.
- Replace HVAC pneumatic thermostat system (installed in 1990's) with a wireless digital control energy management system at Peralta Oaks administration facility and at Trudeau conference facility. Estimated annual energy use reduction is 10%.

\$130,000 one-time request for 1 FTE Accounting Manager

These resources will help fulfill the District mission to:

Pursue all appropriate activities to ensure the fiscal health of the District.

The key indicator is--reorganization of the Accounting Unit within the Finance Department required to meet evolved demands, as well as continued compliance with accounting requirements and best practices through transition of annual financial reporting and external auditing responsibilities.

2013 targets:

- Hire and train Accounting Manager to assume CAFR preparation responsibilities currently performed by the CFO.
- Recruit and train Accountant level staff to assist Accounting Manager with routine duties and CAFR workpaper preparation.

\$1,000,000 one-time budget request for Major Infrastructure Renovation and Replacement Fund

These resources will help fulfill the District mission to:

Manage, maintain and restore the parklands so that they retain their important scenic, natural, and cultural values.

The key indicator is-- completion of long term strategic plan and approach to funding major renovation or replacement of District infrastructure.

2013 targets:

- Develop categories of eligible infrastructure projects.
- Design project proposal process.

FINANCE AND MANAGEMENT SERVICES DIVISION KEY OBJECTIVES

KEY OBJECTIVE 1:

Pursue all appropriate activities to ensure the fiscal health of the District.

KEY INDICATORS

Administration:

a. Coordinate a balanced budget that meets District financial goals and delivers continuing public park services.

2011 Results	2012 Target	2012 Results	2013 Target
Reserved one-time "smoothing" funds to bridge continued downturn in revenues. Contained expenditures to minimize budget growth.	Monitor and adjust District strategy for recovery of staffing, service, maintenance, and facility renovation activities within conservative fiscal practices and to preserve public access and	Conservative projections and expenditures resulted in a positive revenue-to-expenditure fund balance variance for the year. "Smoothing" funds were not required to balance the budget.	Retain conservative Budget growth projections and target limited funding increases to the recovery of public services and infrastructure replacements that were reduced during the 2008-11
	programming.		economic downturn.

b. District strategy and forward planning.

2011 Results	2012 Target	2012 Results	2013 Target
Coordinated the refinance of the CalPERS Safety pension side fund to reduce interest costs. Developed actuarial strategy and "extraordinary contribution" to level future District pension contributions.	Seek opportunities to use retiring debt service to further District infrastructure replacement. Consider issuance of debt at low market rates.	Issued \$25 million in notes at an overall 2.99% interest rate. Funds committed to replacement or renovation of staff facilities: Public Safety and Administrative offices, selected park service yards and visitor centers.	Develop coordinated project and funding strategy for District's discretionary projects, including Measures WW and CC, General Fund and 2012 Note Fund sources. Review with Board and implement for 2014.
n/a	Prepare strategy for the District in response to 2012 election impacts relative to public employee benefit and pension plans. Facilitate Board of Directors' decision processes on these financial strategies.	The anticipated financial impacts of increased benefit expenses and pension reform legislation are incorporated into the 2013 budget.	Incorporate 2012 Legislative requirements for pension reform into District processes through support of labor negotiations, administrative and Board level District policy and procedural changes.
n/a	Monitor property tax, redevelopment, wage, benefit, inflation and other indices and incorporate into future financial strategy.	The District employed Beacon Economics to provide revenue projections for 2013 and future years. All benefit cost changes are incorporated into the 2013 annual budget projections. Former RDA revenues, subject to challenge, are being held as reserve until litigation clarifies their availability to the District.	Track former RDA revenues, further changes to state or federal employee benefit laws, inflation, property value and tax revenue changes, and other indices that are necessary to forecast the District's future financial opportunities and challenges.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	Coordinate and complete the update of the District's Economic Study on financial impacts of Parks on our community. Associated surveys may be undertaken and would include baseline information on future Measure CC renewal election.	The District has retained the firm EPS and is completing the first phase of the Economic Study, anticipated for completion in early 2013	Phase II of the Economic Study is anticipated for 2013.

c. Coordinate the progress of capital projects and determine future capital and maintenance priorities.

2011 Results	2012 Target	2012 Results	2013 Target
Reviewed and updated the Major Equipment Replacement Fund.	Establish and initiate funding for a new Infrastructure Renovation and Replacement fund.	The new infrastructure fund, 553, was established at mid-year 2012 and funded with \$2.7 million in opportunity funds.	Review available funding at Mid-Year 2013, and possibly consider all or part of smoothing reserve for assignment to fund 553.

Finance: Ensure the fiscal health of the District as evidenced by the following responsibilities:

a. Continually evaluate financial service providers.

2011 Results	2012 Target	2012 Results	2013 Target
Conducted RFP for benefit assessment engineering resulting in engagement of new firm, increased accuracy in annual reports, additional compliance with legal requirements, and increase in assessment revenue (partially offset with increased engineer	Conduct search for OPEB administration and investment management services.	Completed RFP for OPEB administration and investment management services, resulting in engagement of new firm, decreased fees, anticipated increased investment returns, reevaluation of portfolio strategy and discount rate, and decreased fiduciary liability	Investigate purchase card service provider options. Investigate potential candidates for EBRPD Retirement Plan administration
fees.)		for District staff and Board.	service provider.

b. Implement strategies for operating cost stabilization

2011 Results	2012 Target	2012 Results	2013 Target
EBRPD Retirement Plan conducted Asset Liability Study and recommended to Board \$3 million extraordinary contribution to increase funding level and stabilize annual operating costs related to retirement plan.	Monitor and review annual actuarial reports for pension plans and OPEB. Recommend actions as required for continued stabilization of plans with continued focus on current funding of long term liabilities.	No additional contributions or plan modifications were deemed necessary in 2012. CalPERS, OPEB and Worker's Compensation adjustments are being implemented for 2013.	Complete freshstart for CalPERS miscellaneou s plan to stabilize annual contribution rate at 22%.
n/a	Consolidate investment custodial accounts to minimize fees.	Transferred investments held in BNY and Union Bank (both of which proposed increased fees in 2012) to US Bank, resulting in 50% reductions in custodian fees.	n/a

c. Utilize long term strategic tools for financial planning.

2011 Results	2012 Target	2012 Results	2013 Target
Reviewed and updated fund 554 (major equipment replacement)	Define, recommend and seek Board authorization to establish fund 553 to provide long-term program of infrastructure replacement and renovation.	Initial \$2.5 million contribution establishing fund 553 was authorized by the Board at mid-year 2012.	Continue refinement of fund 553 replacement program. Include 5 year revenue forecast in 2013 budget.

d. Provide accurate, timely, transparent financial information for stakeholders to use in decision making and fiscal condition evaluation, resource use, and results.

2011 Results	2012 Target	2012 Results	2013 Target
Produced	Improve	New and improved Budget Brief issued	Provide
Budget Brief,	content and	concurrent with budget.	improved
a summary	formatting of	Provided successful rating agency	access to
document	Budget Brief.	presentation for the 2012 Promissory	financial
more easily	Expand	Notes.	information
accessed by	performance	Revised the Master Plan Financial	through
stakeholders.	measure	Management section.	redesign of
	implementation	Expanded performance measure, key	the fiscal
	in 2013	objectives at divisional level, and included	portion of the
	budget.	prior year accomplishments and current	District's
		year targets.	website.

Grants:

a. Grant receipt and administration.

2011 Results	2012 Target	2012 Results	2013 Target
Submitted 70 invoices to granting agencies.	Submit 70 invoices to granting agencies.	Submitted 59 invoices to granting agencies valued at \$7.3 million.	Submit 70 invoices to granting agencies valued at \$10 million in grant payments.

Information Services:

a. Systems maintenance and support.

2011 Results	2012 Target	2012 Results	2013 Target
Replaced 5 core servers. Installed a redundant router voice and data fail-over.	Update remaining servers to Windows Server 2010.	All network computer servers were updated completed in 2012.	n/a
The e-mail server was updated to Exchange 2007.	Update the e-mail server to Exchange 2010.	This was completed in 2012.	Upgrade to Exchange 2012 if released.
Rewired and installed voice and data communications at remaining park facilities.	Install Microwave communications where applicable to reduce monthly AT&T costs.	Two sites were converted from ATT land lines to District microwave system in 2012.	Expand microwave coverage to two additional parks as allowed by microwave system capacity.
Installed a disaster recovery site at the East Contra Costa County Trails office.	Develop a secondary recovery plan for voice communications.	Due to limited bandwidth, the disaster recovery site was moved to Pleasanton Ridge.	Develop two separate disaster recovery sites. One with AT&T in the "Cloud" and one at Pleasanton Ridge Park Office
Replaced 145 desktop and laptop computers according to the 3- year replacement cycle. Upgraded operating systems with Windows 7 and Office 2010.	Replace 160 desktop and laptop computers. Continue the rollout of Windows 7 and Office 2010.	160 computers were replaced in 2012. Office Suite 2010 was installed on a majority of the District's computers to bring them all in compliance with the current version of Microsoft Office.	Continue to replace District computing equipment based on the replacement schedule. Replacement schedules may be deferred based on the implementation of the desktop virtualization project.

b. Maintain knowledge of current trends and applications.

2011 Results	2012 Target	2012 Results	2013 Target
Completed the Beta version of Microsoft SharePoint Intranet as a model for departmental collaboration.	Install Microsoft SharePoint in a production environment and begin the rollout to all District staff.	Information Services is working in conjunction with the Public Affairs Web Designer to develop a departmental prototype for SharePoint.	Initial deployment is scheduled for 2013.
Installed IFAS version 7.9 in the test account.	Upgrade to SunGard's new One Solution Financial software application.	One Solution was installed in our test account. Testing is underway by staff and expected to extend to the end of the year.	Prepare for a go live with One Solution in early 2013.
n/a	Develop a plan to reduce hardware replacement costs. Investigate the virtual desktop environment to reduce computer replacement costs as well as better management the deployment of software upgrades.	Virtual desktop environment testing is underway and the IT department is targeting specific workgroups for 2013.	The rollout of the first virtual desktop workgroups is scheduled for 2013. The Finance Division and Trudeau Training Center are planned in 2013.
Implemented a test of virtual servers within our environment.	Expand the consolidation of servers in the virtual server environment.	This was completed in 2012.	n/a

c. Provision of internal customer support.

2011 Results	2012 Target	2012 Results	2013 Target
Expanded SIRE document management application within the Human Resources department.	Expand the SIRE document imaging application to other departments to reduce paper storage, manage document retention policies and reduce the cost of offsite storage fees.	The SIRE document imaging application was expanded to the Benefits Department to track benefit record keeping. The Finance Division began scanning timecards and W2's for record retention.	Encourage external departments to examine their paper records keeping models and consider archiving documents within the SIRE document imaging application.
Improved several base reports to augment the document imaging application in Accounts Payable and Purchasing IFAS, Class and Spillman software applications using CDD and Crystal Reports as requested.	Continue to develop and improve base reports to IFAS, Class and Spillman software applications using CDD and Crystal Reports as requested.	New reports were developed for Accounts Payable in 2012 to support their new invoice approval system. A new Purchase Order approval report for external customers was instituted this year	Develop an automated routing of PO's to vendors. Implement ACH electronic payment routing.
Initial planning and testing of electronic invoice approvals was completed. The preliminary workflow model was completed and ready for testing.	Implement electronic invoice approvals District-wide.	Electronic invoice approvals were instituted in 2012.	Continue to develop the automated workflow model to improve the customer experience.
Implemented the IFAS timecard application and developed a workflow model for timecard approvals. Management Services Division was the initial rollout.	Continue to develop the workflow model and add additional departments as time permits.	Electronic timecards are being submitted by general ledger staff. A new timecard webform similar to the existing timecards spreadsheet is under development to better accommodate the entry of job ledger timecards.	Add external departments to the automated timecard process that use job ledger coding for their daily time tracking.

KEY OBJECTIVE 2:

Ensure open and inclusive public processes.

KEY INDICATORS

Clerk of the Board:

a. Support the Board of Directors.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	Work with the	Notice of District	Adopt and
	Elections officers	Election and all related	Implement a
	from Alameda and	documents were	District-wide
	Contra Costa	submitted; incumbents	Records Retention
	counties for Ward 1,	were unopposed and	Policy.
	2 and 4 Director 2012	will be appointed by the	
	elections.	Board of Supervisors.	

KEY OBJECTIVE 3:

Participate in partnerships with public agencies, nonprofit organizations, volunteers, and the private sector to achieve mutual goals.

KEY INDICATORS

Grants Department:

a. District Grant-giving activities and management.

2011 Results	2012 Target	2012 Results	2013 Target
Received and reviewed 28 Measure WW Local Grant applications; 28 applications approved.	Receive and review 20 applications; approve 20 applications.	Reviewed and approved 20 applications and processed 40 WW payments valued at \$8 million.	Review and approve 15 WW applications and process 60 WW payments valued at \$12 million.

KEY OBJECTIVE 4:

Provide a diversified system of regional parklands, trails, and parkland-related services that will offer outstanding opportunities for creative use of outdoor time.

KEY INDICATORS

Finance Department. Provide financial services for all District functions, thus participating in the fulfillment of the District's mission of providing the EBRPD system. Indication of service levels and accomplishments are measured through:

a. Increase efficiency through enhanced use of technology.

2011 Results	2012 Target	2012 Results	2013 Target
Time card on	Continue	Time Card on-line	Expand Time Card on-line to all
line	implementation of	implemented in Public	District employees, including all

2011 Results	2012 Target	2012 Results	2013 Target
implemented in 4 divisions, approximately 90 employees.	time card on line. Develop time entry project report to speed supervisor's review.	Safety, Fire, Operations Admin, some Operations field staff for a total of approximately 250 employees currently using time card on line.	permanent field staff and staff who code their time to projects. Investigate potential of pay cards to replace paper payroll checks.
n/a	Implement new accounts payable invoice processing system, ININ.	Successfully completed implementation of ININ, through thorough planning, extensive training and phased implementation.	Focus on centralized invoice receipt, increasing to 50% of all invoices in 2013. Eliminate Direct Pay forms. Increase vendors receiving electronic payments by 30.
n/a	Implement automated budget transfer request with workflow approval.	Software for this function was not yet available in 2012.	Utilize One Solution Budget Module instead of Excel Budget Prep Worksheets for 2014 budget. Test data and functionality of One Solution, if product is available from vendor.

b. Increase efficiency through written procedures and user instructions/guides.

2011 Results	2012 Target	2012 Results	2013 Target
Changed dashboard to accommodate time card on line, and set up IFAS to attach document images.	Distribute IFAS Report User Guide.	Written instruction sheet for ININ invoice approval process.	Finalize and distribute IFAS Report User Guide.
Completed procedures: Returned Checks (2.11), 5 budget (5.1-5.3, 5.6, 5.7), 2 petty cash (8.5, 8.6), 4 purchasing (8.1-8.3, 8.14), 3 payroll (15.1-15.3)	Update Fraud Prevention Policy, fraud reporting procedure, budget procedures, and PCI procedures.	Updated policies: Fraud Prevention, Balanced Budget, Internal Controls. Updated or completed procedures: Reporting Irregularities or Suspected Fraud (3.1), Budget Adjustments (5.4), 2 revenue (2.9, 2.10) 4 expenditure (8.7, 8.10, 8.12, 8,20), 4 payroll (15.7, 15.8, 15.10, 15.11)	Complete following procedures: Costco Credit Card (8.18), Capital Assets (9.0), Banking (13.1), Cash Management (13.2). Complete Debt, Revenue and Fund Balance Policies.

c. Monitor performance (accuracy/timeliness) for constant improvement in services provided (AR/GL AP, PR, internal audit).

2011 Results	2012 Target	2012 Results	2013 Target
Internal audit revised financial risk assessment model to include project and acquisition expenditures. Revised engagement letter and audit report format to increase value to reader.	Complete peer review.	Completed peer review. Modified engagement letter to set mutually agreed upon deadline for auditee's response to draft report.	Respond to peer review findings. Revise risk assessment spreadsheet to increase ease of use. Present performance audit information to management.
n/a	n/a	Initiated department reorganization, developing an accounting function.	Train new Accounting Manager for CAFR leadership . Hire Accountant to complete reorganization.
n/a	Modify project budget document to include project names and reformat to improve readability.	Project budget format was improved and included project names and reformatted descriptive information.	Continue to expand and refine Project Budget, providing more project photos, maps and descriptions of major projects.
n/a	n/a	n/a	Monitor weekly compliance with invoices over 30 days and total invoices received vs. number input into ININ.

d. Survey and respond to customer services satisfaction.

2011 Results	2012 Target	2012 Results	2013 Target
2nd annual customer service survey resulted in excellent/good rating of respondents (not including "NA") of 85% payroll (up 4%), 72% purchasing (up 5%), 66% accounts payable (no change), 77% budget (up 9%), 71% accounts receivable/general ledger (down 2%), 83% internal audit (up 6%).	Development of management plan for addressing areas with substantial (10%) decrease in rating, and anything below 75% excellent/good. Conduct 3rd annual survey with more attention to	Conducted survey via email and also in person at Safety Fair (139 total respondents, + 10). Excellent/good: PR=92% (+ 7%) purchasing=79% (+7%) AP=70% (+4%), budget=86% (+9%), AR/GL=84% (+13%), audit=90% (+7%)	Conduct 4th annual survey. Implement plan of action to address areas with less than 75% excellent/good rating, or areas with substantial decrease in
	outreach.		rating.

Grants Department:

a. Grant research, project selection, and application.

2011 Results	2012 Target	2012 Results	2013 Target
Submitted 10 grant applications, including annual state grants, Prop 84, Department of Labor, Sustainable Communities, and STIP.	Submit 10 grant applications.	Submitted 28 grant applications.	Submit 30 grant applications, including applications to State Parks, Coastal Conservancy, Alameda County Transportation Commission, Contra Costa Transportation Authority, Wildlife Conservation Board and Department of Boating and Waterways.

Office Services Department.

a. Provide centralized warehouse services to all District divisions.

2011 Results	2012 Target	2012 Results	2013 Target
Removed \$2,000 in slow moving Central Stores inventory, filled 11,833 requests equaling a total value of \$734,048 and received 1,575 items, for a total value of	Reduce quote and bid time frame, organize stock items into bid "families" for the purpose of establishing long- term agreements.	n/a	Review inventory options to remove slow moving items and expand stocks item that enable District sites to provide outstanding parkland related
\$725,651.	3.5		services
Developed an Excel- based electronic/e- mail quote form and reduced bid time	In conjunction with District Counsel, revise and update	The termination right language for bid documents has been combined with the	n/a

2011 Results	2012 Target	2012 Results	2013 Target
frame from 14 days to 7 days to reduce the possibility of stock outs.	formal bid language to include District termination rights.	Contract for Services agreement discussion (In Progress)	
Developed a pilot reusable packing and delivery container program for the Administration Building and Visitor Centers.	Reduce route delivery/trip costs by utilizing a smaller cargo van for routine deliveries.	Use the smaller cargo van 30% of the time for deliveries from January to June in 2012	n/a
Over 400 lbs. of e- waste and 388 lbs. of universal waste were recycled by Central Stores.	Review the waste disposal procedures.	In conjunction with the Recycling Coordinator added Universal waste drop-off option for Park Sites at the South County Corporation Yard in 2012	n/a
573 reams of copy paper met the 30% post-consumer waste EPA standard and 4,753 reams of copy paper exceeded the standard, with 100% post-consumer waste.	Evaluate and develop, in conjunction with the Central Stores Advisory Committee, jumbo-roll toilet tissue dispensers and green cleaning product solutions for District facilities.	Jumbo roll toilet tissue specifications recommendations were provided to the Operations Design Review group.	Implement the new standard when recommendation is received from Operations.
Developed eight uniform logo standards for uniforms.	Develop Lifeguard hat logo standards.	In conjunction with Aquatic Services all (Five) specifications for Lifeguard Uniform items were completed in 2012	n/a

b. Provide high volume reprographic service and assistance with convenience devices at the Administration Building.

2011 Results	2012 Target	2012 Results	2013 Target
Produced 476,028 copies as of	Develop an equipment	The equipment	Replace high
08/23/2011 and	replacement plan for the calendar year	Replacement plan for 2013 was completed.	volume copier and coordinate
produced the District's	2013.		in-office copier
Adopted Budget 2011			replacements as
document, including			requested by
all color inserts.			Park staff.
Expanded Copy Room	Expand scanning	Coated tab stock was	n/a
paper stock to include	services of incoming	added to the paper	
coated stock tabs and	invoices for accounts	inventory and used for	
heavy weight coated	payable.	the 2012 budget	
stock.		document	
Managed supplies for	Coordinate the	Replaced all office	n/a
12 copiers which	replacement of the	copiers with new	
produced 678,045	copiers leased in 2007	copiers in December of	
copies as of	with the goal of	2011 and projected a	
08/23/2011.	reducing overall	16% saving in 2012.	
	operating cost.		

c. Provide interoffice mail and package delivery services.

2011 Results	2012 Target	2012 Results	2013 Target
Mailed 78,802 pieces of USPS mail at a cost of \$47,691 as of 08/01/2011.	Examine mail and folding machine options to reduce staff hand-folding and insertion of mail pieces.	n/a	Explore options for providing a greater level of print on demand for park brochures
Expanded package delivery services for special events.	Expand supplies and services for other package carriers such as FedEx and UPS.	Opted to not expand pack shipping carriers beyond UPS due to infrequent package shipments.	n/a

d. Switchboard and reception services.

2011 Results	2012 Target	2012 Results	2013 Target
Coordinated and checked	Update Office Services	n/a	Examine the option
out 696 pool vehicle trips	Pool Vehicle Usage		to provide an electric
in 2011 as of 08/25/2011.	guidelines.		vehicle charging
Scheduled maintenance	Create new visitor name		station at the
as needed. 2,037 visitors	badge tracking system.		Administration
at admin building 8/25/11.			Building

e. Contract management.

2011 Results	2012 Target	2012 Results	2013 Target
Diverted 83% of the Administration Building's waste (70 tons) from landfills with the mixed recycling and compost programs.	Update green cleaning procedures at the Administration Building and the Richard C. Trudeau Training Center.	Expanded the cleaning procedures to include organic compost at the Administration Building diverting approximately 74% of waste from the building	n/a
Completed the second phase of the Administration Building landscape retrofit for the staff patio area and from the breezeway driveway to the area outside of the Board Room to the informal path area.	Develop plans for turf removal at the corner of Peralta Oaks Drive and Peralta Oaks Court.	Removed non-native plants and turf from approximately 15% of the Administration Building total landscape in 2012.	n/a
Developed a 15-year replacement plan for the HVAC system components for the Administration Building.	Evaluate options to remotely control the HVAC system at the Richard C. Trudeau Training Center.	Secured quotes and recommendation from PG&E for remote control HVAC systems at the Administration Building and the Trudeau Training Center	n/a
Coordinated the Department of Toxic Substance Control (DTSC) annual variation forms.	Expand the number Contract for Service agreements with waste haulers in Alameda County to reduce overall waste removal costs.	n/a	n/a
Reviewed and updated the terms of twelve Contracts for Services agreements in 2011.	Review and update the terms of eight Contract for Services agreements due to expire at the end of 2011.	All eight Contract for Services agreements were updated and renewed for 2012	n/a
n/a	Develop a major equipment replacement tracking system.	n/a	n/a

f. Facility stewardship.

2011 Results	2012 Target	2012 Results	2013 Target
Saved approximately \$21,000 in annual electrical expenses due to credits from the photovoltaic system.	Coordinate with other Departments regarding options for photovoltaic systems at various District locations.	n/a	Continue to benchmark and develop options for the Administration Building, Trudeau Training Center and other District sites for energy efficiencies
Diverted restroom paper towel waste from landfill to commercial compost systems.	Expand desk-side compost program for the Administration Building.	Completed	n/a
Reduced the landscape water usage at the Administration Building by switching to drip irrigation in the area surrounding the staff patio area.	Improve the cooling tower water discharge and chemical treatment system.	n/a	n/a

KEY OBJECTIVE 5:

Acquire and preserve significant biologic, geologic, scenic, and historic resources within Alameda and Contra Costa Counties.

KEY INDICATORS

Grants Department:

a. Grant receipt and administration.

2011 Results	2012 Target	2012 Results	2013 Target
Received 20 new grants valued at \$16 million, including funding for alternative fuel vehicles, fuels management and land acquisition.	Receive 14 new grants valued at \$5 million.	Received 18 grants valued at \$6.8 million.	Receive 18 new grants valued at \$6 million.

KEY OBJECTIVE 6:

Support the development and retention of well-trained, dedicated, and productive employees.

KEY INDICATORS

Finance Department: Increase productivity and contribute to staff development of both departmental staff as well as District wide staff, measured through:

a. Staff participation in in-house and external training opportunities.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	n/a	18 staff engaged in approximately 65 trainings, offered through the District and through external professional organizations.	Finance Dept staff training of minimum of one class for each employee.

b. Participation in District wide training.

2011 Results	2012 Target	2012 Results	2013 Target
Provided 3 District-wide Finance Overview Training for staff, 2 intensive trainings reaching a total of 50 staff. Held budget workshops with 46 attendees, and participated in Supervisor Academy training for 15 people.	District-wide Finance training continuation (3 days overview, 2 intensive classes, budget workshops) with expansion (Front Line/Cash Handling Training).of outreach.	Expanded standard training to include 17 ININ trainings for 221 staff, 167 staff on Timecard on Line, plus 2 "New Supervisor" trainings and Toolbox manuals for 14 staff. Provided a special Land Division training for new staff. Completed 2 Finance overview training for 38 staff, budget workshops for 67 and Supervisor Academy Training for 15. Offered training in East County for the first time. Participated in Operations' front line training reaching 80 on cash	Expand 2013 training to include One Solution Conversion (if conversion is imminent), as well as standard offerings (finance overview, finance intensive, budget workshops, time card on line, new supervisor and Supervisor Academy.)
		handling procedures.	, ,

ADMINISTRATION DEPARTMENT ROLE

The Administration Department's roles are to provide leadership to the Division and District, and to provide support for the Board of Directors, the General Manager, other divisions, and the various functions and activities of the departments within the Finance and Management Services Division. The department includes the division's clerical and administration staff and the division's Assistant General Manager (AGM).

	20	10 ACTUAL	20	11 ACTUAL	201	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	407,797	\$	410,961	\$	429,910	\$	416,410	-3.1%
Supplies		9,681		5,266		3,930		3,930	0.0%
Services		229,928		47,013		45,120		44,320	-1.8%
Inter-agency Agreements		-		200,000		300,000		300,000	0.0%
Intra-District Charges		198,800		164,100		209,000		205,700	-1.6%
Subtotal	\$	846,206	\$	827,340	\$	987,960	\$	970,360	-1.8%
PROJECT BUDGET:									
Services	\$	1,039,356	\$	1,819,963	\$	-	\$	241,100	0.0%
Grants to Local Agencies		40,000		-		-			0.0%
Subtotal	\$	1,079,356	\$	1,819,963	\$	-	\$	241,100	0.0%
Total Operating/Project	\$	1,925,562	\$	2,647,303	\$	987,960	\$	1,211,460	22.6%
DEPARTMENTS:									
Administration	\$	1,925,562	\$	2,647,303	\$	987,960	\$	1,211,460	22.6%
Total	\$	1,925,562	\$	2,647,303	\$	987,960	\$	1,211,460	
FUNDING SOURCES:									
101 General Fund	\$	845,426	\$	827,340	\$	887,160	\$	870,360	-1.9%
224 Walpert Ridge Zone		-		-		800		-	-100.0%
226 Measure CC		-		-		100,000		100,000	0.0%
270 Measure WW Local Grant		780		-		-		-	0.0%
336 OTA Projects		1,079,356		1,819,963		-		241,100	0.0%
Total	\$	1,925,562	\$	2,647,303	\$	987,960	\$	1,211,460	22.6%
STAFFING:									
Regular/Permanent		2.00		2.00		2.00		2.00	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		2.00		2.00		2.00		2.00	-

SERVICE DESCRIPTION

The Administration Department's AGM provides strategic direction, integrating the current and future interests of the Board and District divisions into a single long-term, forward-looking strategy. The AGM provides leadership in current and long-term financial and policy planning. The Administration Department's staff coordinates intra and inter-divisional projects, activities, schedules and assignments and facilitates direct and open communication District-wide.

Each year the Administration Department:

- Coordinates five Board Workshops on strategic issues to inform and address the Board's interests and to achieve consensus on District-wide strategies and funding goals.
- Compiles and analyzes information on tax and revenue forecasts, wage and benefit expenditure changes, consumer price index changes and other data to construct a District budget strategy for the coming years keeping the agency solvent and focusing on long-term financial stability.
- 3. Schedules and chairs 12 annual Capital Project Group meetings, where recommendations for uses of funds are established, capital priorities are set, and operational impacts of new acquisitions and projects are identified.
- 4. Constructs the annual draft project budget for Measure CC and receives Board approval of Measure CC and Landscape & Lighting District special tax reports.
- 5. Tracks the Measure WW program, which includes monitoring cash-flow and legal compliance, ensuring timely expenditure on appropriate projects, and overseeing the Local Grant Program.
- 6. Serves as staff liaison to other agencies (e.g. Livermore Area Recreation and Park District), maintain constructive relations, and positive, effective communications while attentive to the District's interests.
- 7. Works with various redevelopment and successor agencies (e.g. Fremont and Concord) to represent the District's interests.
- 8. Provides day-to-day oversight and direction to managers of five Departments: Finance, Clerk of the Board, Information Systems, Grants, and Office Services.

FINANCE & MANAGEMENT SERVICES DIVISION CLERK OF THE BOARD

CLERK OF THE BOARD ROLE

The activities of the office of the Clerk of the Board address the mission of the District to "Ensure open and inclusive public processes."

	201	0 ACTUAL	20	11 ACTUAL	201	2 BUDGET	201	3 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	269,685	\$	279,621	\$	287,330	\$	300,050	4.4%
Supplies		920		287		430		430	0.0%
Services		1,774		3,875		5,000		5,000	0.0%
Subtotal	\$	272,379	\$	283,784	\$	292,760	\$	305,480	4.3%
PROJECT BUDGET:									
Subtotal	\$	-	\$	-	\$	-	\$	-	0.0%
Total Operating/Project	\$	272,379	\$	283,784	\$	292,760	\$	305,480	4.3%
DEPARTMENTS:									
Clerk of the Board	\$	272,379	\$	283,784	\$	292,760	\$	305,480	4.3%
Total	\$	272,379	\$	283,784	\$	292,760	\$	305,480	
FUNDING SOURCES:									
101 General Fund	\$	272,379	\$	283,784	\$	292,760	\$	305,480	4.3%
Total	\$	272,379	\$	283,784	\$	292,760	\$	305,480	4.3%
STAFFING:									
Regular/Permanent		2.00		2.00		2.00		2.00	_
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		2.00		2.00		2.00		2.00	-

SERVICE DESCRIPTION

The Clerk of the Board provides and coordinates administrative and office support for the Board of Directors and acts as the official custodian of all District records. This department is tasked with the performance of the District's statutory administrative duties so that these responsibilities are carried out in a timely, proficient and lawful manner.

Each year this department schedules all necessary Board and Committee meetings, facilitates the election of Board Officers and Committee assignments, and coordinates workshops and field trips. The department is responsible for coordinating the preparation, production, and timely distribution of Board meeting agendas and materials necessary to comply with the requirements of the Brown Act.

FINANCE DEPARTMENT ROLE

The Finance Department's role is to provide sound fiscal management and stewardship of the District's financial assets, ensuring stability and solvency for the achievement of District goals, while demonstrating accountability, transparency and trustworthiness in the management of the District's financial resources. The Department actively participates in the stewardship of District resources through the oversight of internal controls, by increasing process efficiencies, forecasting and monitoring revenues and costs. The Department provides the tools, and participates in, long-term strategic planning. Additionally, Finance services provide indispensable support for all District divisions, aiding in their ability to fulfill their roles.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	2,296,687	\$	2,303,094	\$	2,388,480	\$	2,594,420	8.6%
Supplies		10,078		14,021		15,250		15,250	0.0%
Services		267,119		236,081		321,750		303,550	-5.7%
Subtotal	\$	2,573,884	\$	2,553,196	\$	2,725,480	\$	2,913,220	6.9%
PROJECT BUDGET:									
Services	\$	43,438	\$	68,814	\$	70,200	\$	53,200	-24.2%
Subtotal	\$	43,438	\$	68,814	\$	70,200	\$	53,200	-24.2%
Total Operating/Project	\$	2,617,321	\$	2,622,010	\$	2,795,680	\$	2,966,420	6.1%
DEPARTMENTS:									
Finance	\$	2,617,321	\$	2,622,010	\$	2,795,680	\$	2,966,420	6.1%
Total	\$	2,617,321	\$	2,622,010	\$	2,795,680	\$	2,966,420	6.1%
FUNDING SOURCES:									
101 General Fund	\$	2,518,633	\$	2,473,092	\$	2,652,880	\$	2,858,820	7.8%
220 Two County LLD		15,000		39,035		31,700		31,200	-1.6%
221 ECCC LLD		15,000		6,635		6,250		6,500	4.0%
222 Five Canyon Zone		-		450		350		350	0.0%
224 Walpert Ridge Zone		-		450		-		350	0.0%
226 Measure CC		10,500		15,785		15,300		-	-100.0%
270 Measure WW Local Grant		1,536		3,768		-		-	0.0%
335 Meas AA Bond Proceeds		15,001		22,145		44,800		16,000	-64.3%
336 OTA Projects		9,871		10,518		-		14,200	0.0%
337 Meas WW Bond Proceeds		18,565		36,151		25,400		23,000	-9.4%
810 '2002' Bond Debt Svc		4,245		6,730		5,500		5,000	-9.1%
811 2012 Promissory Note Debt	5	-		-		-		1,000	0.0%
812 Meas AA Debt Svc		8,270		4,530		10,000		6,500	-35.0%
813 Meas WW Debt Svc		700		2,720		3,500		3,500	0.0%
Total	\$	2,617,321	\$	2,622,010	\$	2,795,680	\$	2,966,420	6.1%
STAFFING:									
Regular/Permanent		18.28		18.28		18.28		19.28	1.00
Seasonal/Temporary		0.00		0.00		0.50		0.00	(0.50)
Total		18.28		18.28		18.78		19.28	0.50

SERVICE DESCRIPTION

The Finance Department is responsible for the management and coordination of the processing, accounting and reporting of all financial activities of the District. Services include: financial reporting and projections, budget monitoring, internal audit function, payroll (including issuance of W-2s each January), accounts payable, general ledger, accounts receivable, financial software management (in conjunction with Information Services Department), debt administration and treasury management. These essential services are provided to all District divisions and enable them to conduct their business and achieve their goals.

The Department is charged with the preparation of the Comprehensive Annual Financial Report (CAFR), the attainment of an unqualified audit opinion, and the receipt of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting. This award demonstrates that the District's financial reports are of the highest standards, in the spirit of transparency and full disclosure, and in compliance with best practices in the field of governmental accounting and financial reporting.

The Department is also charged with the development of the District annual operating budget and five year project budget, including implementation of performance management practices and receipt of the GFOA Distinguished Budget Presentation Award. This award demonstrating that the District's budget documents are of the very highest quality that reflects guidelines established by the National Advisory Council on State and Local Budgeting and GFOA best practices. Additionally the Department is committed to preparing the annual Budget Brief booklet, an abbreviated document containing highlights of the annual budget, developed to provide condensed financial information to District stakeholder.

Additionally the Department is charged with advocating for a strong control environment, assessing financial risk, designing internal control policies and procedures, communicating control requirements, and monitoring compliance and effectiveness of controls, all with the aim of safeguarding District assets and ensuring the reliability of accounting information.

GRANTS DEPARTMENT ROLE

The Grants Department pursues activities which assist in ensuring the fiscal health of the District by maximizing additional financing sources for District projects. Through this department's efforts, the District is able to acquire and maintain additional parkland resources. The Grants Department is a link between the District and its funding partners, enhancing the accomplishments of mutual goals.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	408,471	\$	408,352	\$	407,770	\$	422,500	3.6%
Supplies		-		474		6,000		6,000	0.0%
Services		3,044		6,827		25,000		25,000	0.0%
Inter-agency Agreements		10,255,616		13,503,797		16,800,000		17,000,000	1.2%
Subtotal	\$	10,667,130	\$	13,919,449	\$	17,238,770	\$	17,453,500	1.2%
PROJECT BUDGET:									
Services	\$	-	\$	93,299	\$	-	\$	-	0.0%
Grants to Local Agencies		-		145,501		-		-	0.0%
Subtotal	\$	-	\$	238,800	\$	-	\$	-	0.0%
Total Operating/Project	\$	10,667,130	\$	14,158,249	\$	17,238,770	\$	17,453,500	1.2%
DEPARTMENTS:									
Grants Dept	\$	10,667,130	\$	14,158,249	\$	17,238,770	\$	17,453,500	1.2%
Total	\$	10,667,130	\$	14,158,249	\$	17,238,770	\$	17,453,500	<u>-</u>
FUNDING SOURCES:									
101 General Fund	\$	268,483	\$	220,766	\$	214,470	\$	199,720	-6.9%
270 Measure WW Local Grant	•	10,398,647	*	13,698,684	*	17,024,300	•	17,253,780	1.3%
335 Meas AA Bond Proceeds		-		145,501		-		· · ·	0.0%
336 OTA Projects		-		93,299		-		-	0.0%
Total	\$	10,667,130	\$	14,158,249	\$	17,238,770	\$	17,453,500	1.2%
STAFFING:									
Regular/Permanent		3.00		3.00		3.00		3.00	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		3.00		3.00		3.00		3.00	-

SERVICE DESCRIPTION

The department explores grant funding sources and develops knowledge of granting agency requirements. Staff prepares grant applications; oversees grant contracts and administration; monitors record keeping, accounting and required reporting; completes grant invoicing; and fosters quality relationships with granting organizations. The Grants Department is charged with management of the District granting activities, including the Measure WW Local Grant Program.

INFORMATION SERVICES DEPARTMENT ROLE

The Information Services Department supports the District's mission by providing the tools to ensure the fiscal health of the District, manage and maintain parklands, and support public access to information.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20 ⁻	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	932,080	\$	976,763	\$	972,440	\$	1,003,600	3.2%
Supplies		202,206		152,478		199,450		199,450	0.0%
Services		651,594		673,524		687,300		671,030	-2.4%
Equipment		24,018		15,118		26,310		26,310	0.0%
Subtotal	\$	1,809,898	\$	1,817,883	\$	1,885,500	\$	1,900,390	0.8%
PROJECT BUDGET:									
Supplies	\$	104,173	\$	116,371	\$	146,000	\$	146,000	0.0%
Services		85,502		47,002		-		12,000	0.0%
Capital Outlay/Equip		106,603		69,883		-		-	0.0%
Subtotal	\$	296,278	\$	233,256	\$	146,000	\$	158,000	8.2%
Total Operating/Project	\$	2,106,176	\$	2,051,139	\$	2,031,500	\$	2,058,390	1.3%
DEPARTMENTS:									
Information Services	\$	2,106,176	\$	2,051,139	\$	2,031,500	\$	2,058,390	1.3%
Total	\$	2,106,176	\$	2,051,139	\$	2,031,500	\$	2,058,390	-
FUNDING SOURCES:									
101 General Fund	\$	1,809,898	\$	1,817,883	\$	1,885,500	\$	1,900,390	0.8%
333 Capital		24,588		69,883		-		-	0.0%
336 OTA Projects		271,691		163,373		146,000		158,000	8.2%
Total	\$	2,106,176	\$	2,051,139	\$	2,031,500	\$	2,058,390	1.3%
STAFFING:									
Regular/Permanent		7.00		7.00		7.00		7.00	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	_
Total		7.00		7.00		7.00		7.00	-

SERVICE DESCRIPTION

The Information Services Department manages, maintains, updates, and monitors the computer network infrastructure, telecommunications infrastructure, personal computers, printers, communications equipment, and a variety of application environments serving all District divisions.

This department's staff remains current on new systems and technologies. Additionally, they provide internal service and assistance to District staff related to the equipment, software and networks they manage.

Each year this department chairs six Business Process Team Meetings.

OFFICE SERVICES DEPARTMENT ROLE

The Office Services Department manages and ensures stewardship over two District facilities. This department provides internal support for all District divisions.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	949,181	\$	1,001,029	\$	1,019,760	\$	1,044,640	2.4%
Supplies		201,566		198,100		238,070		238,070	0.0%
Services		707,820		650,691		1,057,680		1,171,930	10.8%
Equipment		-		-		25,440		25,440	0.0%
Intra-District Charges		64,367		32,830		60,000		31,000	-48.3%
Subtotal	\$	1,922,934	\$	1,882,650	\$	2,400,950	\$	2,511,080	4.6%
PROJECT BUDGET:									
Services	\$	-	\$	-	\$	12,000	\$	-	-100.0%
Subtotal	\$ \$	1,013	\$	6,211	\$	12,000	\$	-	-100.0%
Total Operating/Project	\$	1,923,946	\$	1,888,861	\$	2,412,950	\$	2,511,080	4.1%
DEPARTMENTS:									
Office Services	\$	1,923,946	\$	1,888,861	\$	2,412,950	\$	2,511,080	4.1%
Total	\$	1,923,946	\$	1,888,861	\$	2,412,950	\$	2,511,080	4.1%
FUNDING SOURCES:									
101 General Fund	\$	1,922,934	\$	1,882,650	\$	2,400,950	\$	2,511,080	4.6%
333 Capital		1,013		6,211		-		-	0.0%
336 OTA Projects		-		-		12,000		-	-100.0%
Total	\$	1,923,946	\$	1,888,861	\$	2,412,950	\$	2,511,080	4.1%
STAFFING:									
Regular/Permanent		9.00		9.00		9.00		9.00	-
Seasonal/Temporary		0.72		0.72		0.72		0.72	-
Total		9.72		9.72		9.72		9.72	-

SERVICE DESCRIPTION

The Office Services Department manages the District's administration building facility, the Richard C. Trudeau Training Center and the District's Central Stores function. Additional internal services provided include:

- Reprographics
- U.S. Postal Service and interoffice mail
- Switchboard and reception
- Administration of the District's pool vehicle program
- Management of outside services including:
 - Energy and utility contracts
 - Janitorial and landscaping services
 - Record destruction and storage
 - o District-wide hazardous waste disposal.

HUMAN RESOURCES DIVISION

	20	10 ACTUAL	20	11 ACTUAL	201	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	4,051,736	\$	8,002,883	\$	4,658,050	\$	4,600,680	-1.2%
Supplies		8,510		16,148		24,980		24,980	0.0%
Services*		284,553		1,694,865		2,136,360		2,064,560	-3.4%
Intra-District Charges		58,900		79,600		96,000		99,800	4.0%
Subtotal	\$	4,403,699	\$	9,793,496	\$	6,915,390	\$	6,790,020	-1.8%
PROJECT BUDGET:									
Subtotal	\$	-	\$	-	\$	-	\$	-	0.0%
Total Operating/Project	\$	4,403,699	\$	9,793,496	\$	6,915,390	\$	6,790,020	-1.8%
DEPARTMENTS:									
Human Resources	\$	4,403,699	\$	9,793,496	\$	6,915,390	\$	6,790,020	-1.8%
Total	\$	4,403,699	\$	9,793,496	\$	6,915,390	\$	6,790,020	-1.8%
FUNDING SOURCES:									
101 General Fund	\$	1,965,973	\$	2,086,091	\$	2,191,990	\$	2,198,520	0.3%
556 Employee Benefits		2,437,727		7,707,406		4,723,400		4,591,500	-2.8%
Total	\$	4,403,699	\$	9,793,496	\$	6,915,390	\$	6,790,020	-1.8%
STAFFING:									
Regular/Permanent		10.00		10.00		10.00		10.00	-
Seasonal/Temporary		3.80		3.80		3.80		3.80	
Total		13.80		13.80		13.80		13.80	

HUMAN RESOURCES DIVISION

HUMAN RESOURCES DIVISION ROLE

The role of the Human Resources Division is to support the strategic mission of the organization in its entirety. This is accomplished by linking personnel and Human Resource policy to the agency's goals/mission through the various services provided.

SERVICE DESCRIPTION

The Human Resources Division recruits and selects all regular, seasonal, and temporary employees. The Division serves employees in the areas of labor relations, negotiations and administration, job training and career development, workforce diversity, performance evaluations, classification and compensation review. The Division oversees and administers employee benefits, and maintains the central archive for employee records and position control.

HUMAN RESOURCES DIVISION KEY OBJECTIVES

KEY OBJECTIVES 1:

Support the development and retention of well trained, dedicated, and productive employees.

KEY INDICATORS

a. Recruit and fill regular, temporary, and seasonal vacancies

2011 Results	2012 Target	2012 Results	2013 Target
Successfully recruited and filled 53 regular full time positions and 519 seasonal positions.	Fill 30 regular full time positions and 300 seasonal positions.	Filled 53 regular full time positions and 300+ seasonal positions.	Fill 30 regular full time positions and 300 seasonal positions.

b. Conduct employee relations

2011 Results	2012 Target	2012 Results	2013 Target
Held regular meet and confers with AFSCME, Local 2428 and Police Association.	Hold monthly meet and confers with both labor groups; hold semi-annual meetings with Confidential employees and Managers; address side letter agreements and letters of understanding as needed.	Held regular meet and confers with both labor groups; addressed three side letter agreements. Updated both Memorandums of Understanding and the Personnel Administrative Manual.	Hold regular meet and confers with AFSCME Local 2428 and Police Association.

c. Process personnel documents to ensure accurate and timely record keeping

2011 Results	2012 Target	2012 Results	2013 Target
Maintained personnel records; administered Employee Online.	Maintain personnel records; process Personnel Change Forms as required.	Maintained personnel records; continued to administer and upgrade Employee Online.	Maintain personnel records; process Personnel Change Forms as required. Implement NEOGOV.

d. Negotiate with respective labor groups

2011 Results	2012 Target	2012 Results	2013 Target
Agreed to a number of changes involving pension and medical.	Implement changes to the Memorandum of Understanding(s) as approved by the Board of Directors.	Moved to CalPERS medical. Implemented a second tier pension for newly hired public safety employees.	Conduct negotiations with AFSCME Local 2428.

e. Provide assistance with succession planning

2011 Results	2012 Target	2012 Results	2013 Target
Developed and updated the workforce succession plan.	Provide succession planning assistance to two divisions.	Identified six employees in Operations and Public Safety and paired with mentors along with a coach to implement the District's Job Shadowing Program. Also expanded coaching program to various departments.	Monitor the Job Shadowing Program and determine what if any changes are warranted. Continue to monitor coaching.

f. Provide for job training and development

2011 Results	2012 Target	2012 Results	2013 Target		
Reviewed and provided a variety of job required and beneficial training programs for all EBRPD employees such as manager and supervisor academies. Administered coaching program as needed.	Continue to review and provide job required training. Continue to provide manager and supervisor academies. Continue to review and administer coaching program. Implement and administer job shadowing program.	Reviewed and provided a variety of job required and beneficial training programs for all EBRPD employees such as manager and supervisor academies. Processed career related training.	Continue to review and provide job required training. Continue to provide manager and supervisor academies. Continue to process career related training.		

g. Ensure employee performance evaluations are completed in compliance with District policy.

2011 Results	2012 Target	2012 Results	2013 Target
Provided two training sessions for newly hired/promoted supervisors and managers. Provided coaching to ten different units.	Continue providing training for newly hired/promoted supervisors and managers; coordinate coaching sessions as needed. Provide training to existing supervisors.	Provided new hire training to 22 employees. Held 47 sessions of job required training with a total of 1242 participants. Continued coaching opportunities as needed.	Continue providing training for newly hired/promoted supervisors and managers; coordinate coaching sessions as needed. Provide training to existing supervisors.

h. Continue to lead District's efforts towards workforce diversity

2011 Results	2012 Target	2012 Results	2013 Target
Met with Union and Board representatives to review District's workforce diversity. Participated in five job fairs. Worked with two local universities in expanding the District's Academic Internship Program. Developed employment opportunities and provided advice to community groups.	Hold one workforce diversity meeting a year with Union and Board representatives. Continue participation in at least five job fairs. Continue work with the universities, promoting the Internship Program. Continue to work with local community organizations.	Met with Workforce Diversity Committee to review statistics. Implemented Job Shadowing Program. Participated in job fair with Civic Corp and local high schools. Continued Internship Program.	Hold one workforce diversity meeting a year with Union and Board representatives. Continue participation in at least five job fairs. Continue work with the universities, promoting the Internship Program. Continue to work with local community organizations.

KEY OBJECTIVES 2:

Pursue all appropriate activities to ensure the fiscal health of the District.

KEY INDICATORS

a. Ensure correct job classification and compensation

2011 Results	2012 Target 2012 Results		2013 Target		
Updated 37 job descriptions.	Update 30 job descriptions.	Updated approximately 20 job descriptions.	Update 30 job descriptions.		

HUMAN RESOURCES DIVISION

b. Administer benefits appropriately.

2011 Results	2012 Target	2012 Results	2013 Target		
Administered annual open enrollment; administered monthly new hire orientations; reviewed costs.	Administer annual open enrollment. Move all AFSCME, Manager and Confidential employees into CalPERS medical effective 4/1/2012. Administer periodic new hire orientations; review benefit costs with the intent of achieving savings.	77 % of District employees are now in the CalPERS Kaiser plan; 10% are in the Blue Shield HMO; 6% in the PERS Choice Plan and 7% receive a cash stipend in lieu of medical premiums.	Administered annual open enrollment; administer monthly new hire orientations; review costs.		

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LAND DIVISION

	20	010 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	2,210,275	\$	2,099,284	\$	2,415,710	\$	2,456,890	1.79
Supplies		17,815		34,822		32,980		32,980	0.0
Services		123,266		123,106		354,350		354,350	0.0
Intra-District Charges		135,500		33,100		38,000		27,800	-26.89
Subtotal	\$	2,486,855	\$	2,290,312	\$	2,841,040	\$	2,872,020	1.19
PROJECT BUDGET:									
Personnel Services	\$	530,563	\$	525,005	\$	370,570	\$	425,180	14.79
Supplies		218		-		-		-	0.0
Services		373,580		129,573		-		-	0.0
Capital Outlay/Equip		31,231,024		26,309,722		6,860,000		7,350,000	7.1
Subtotal	\$	32,135,384	\$	26,964,300	\$	7,230,570	\$	7,775,180	7.5
Total Operating/Project	\$	34,622,240	\$	29,254,611	\$	10,071,610	\$	10,647,200	5.79
DEPARTMENTS:									
Administration	\$	651,897	\$	512,040	\$	747,010	\$	775,610	3.8
Environmental Services	•	966,211	•	907,541	Ť	1,009,790	Ť	1,297,950	28.5
Interagency Planning		439,624		481,202		519,360		525,860	1.3
Land Acquisition		31,687,836		25,790,170		7,306,380		7,547,260	3.3
Trails Development		876,672		1,563,657		489,070		500,520	2.3
Total	\$	34,622,240	\$	29,254,611	\$	10,071,610	\$	10,647,200	5.7
FUNDING SOURCES:									
101 General Fund	\$	2,328,698	\$	2,214,926	\$	2,641,160	\$	2,693,170	2.0
220 Two County LLD		88,295		-		-		-	0.0
224 Walpert Ridge Zone		732		-		-		-	0.0
253 Gifts		28,821		26,177		38,480		38,480	0.0
257 Mitigation		39,605		48,638		142,440		121,590	-14.6
258 Eastshore State Park		625		571		18,780		18,780	0.0
333 Capital		31,713,426		26,784,426		7,198,890		7,725,380	7.3
336 OTA Projects		421,958		179,874		31,860		49,800	56.3
630 ESSP-Berkeley Meadow Ph 1		80		, -		-		, -	0.0
Total	\$	34,622,240	\$	29,254,611	\$	10,071,610	\$	10,647,200	5.7
STAFFING:									
Regular/Permanent		18.50		18.50		18.50		18.50	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		18.50		18.50		18.50		18.50	-

LAND DIVISION ROLE

The Land Division develops strategies and pursues purchases to fulfill the District's mission of acquisition of real property containing significant biologic, geologic, scenic and historic resources in Alameda and Contra Costa counties, in compliance with the District's Master Plan.

LAND DIVISION KEY OBJECTIVES

KEY OBJECTIVE 1:

Acquire and preserve significant biologic, geologic, scenic, and historic resources within Alameda and Contra Costa counties.

KEY INDICATORS

Land Acquisition Department:

2011 Results	2012 Target	2012 Results	2013 Target
Acquired or optioned more than 4,300 acres of land.	Acquire or option 2,000 additional acres of land.	Acquired or optioned approximately 1,660 acres as of 08/01/12 (TXI, Port of Oakland, Vineyard Estates, Thomas North, Robertson)	Acquire or option 1,000 acres of land.

Environmental Programs Department:

2011 Results	2012 Target	2012 Results	2013 Target
Albany Beach: Completed feasibility study and conducted public workshops.	Albany Beach: preparation of an environmental document.	Albany Beach: DEIR & construction plans, applied for permits and obtained \$150,000 grant.	Albany Beach: FEIR, permits, \$2,500,000 in funding, construct Area 1, and design Areas 2 and 3.
Breuner Marsh: project plans, public meetings, EIR preparation, agency meetings, \$1 million FWS grant.	Breuner Marsh: DEIR, continue coordination provide public info. and apply for grants.	Breuner Marsh: FEIR, project design and permitting, obtained \$1,250,000 grant, demolition & security.	Breuner Marsh: Final project design & permits, remediate soils, grading and \$2,000,000 in funds.
Geographic Information: Prepared 217 land and CIP maps.	Geographic Information: Prepare land and CIP maps.	Geographic Information: Prepared 129 land and CIP maps (as of 7/26/12.	Geographic Information: Prepare land and CIP maps.

KEY OBJECTIVE 2:

Provide a diversified system of regional parklands, trails, and parkland-related services that will offer outstanding opportunities for creative use of outdoor time.

KEY INDICATORS

Land Acquisition Department:

2011 Results	2012 Target	2012 Results	2013 Target
Pursued key public access acquisitions through eminent domain: completed Donnelley	Initiate new actions as necessary to obtain critical	Made formal offering with advice of outside counsel for public recreational trail rights	Continue negotiations at Leona Canyon with intent to settle out of
acquisition; pursued Louie condemnation; and initiated GGF condemnation.	trail connections and parklands.	at Leona Canyon. Continued to pursue Louie and GGF acquisitions.	court. Pursue Louie and GGF condemnations.

Trails Development Department:

2011 Results	2012 Target	2012 Results	2013 Target
Initiated final design and environmental clearance for the TIGER II-funded projects, including the Iron Horse Trail in Pleasanton, the Alamo Canal Trail Undercrossing at I-580, Bay Trail segments in Pinole, Hercules and Martinez and the East Bay Greenway. Completed the Martin Canyon Creek Trail extension at Dublin	Construct the Alamo Canal Trail Undercrossing at I-580 and the Corvey Court segment of the Briones to Mt. Diablo Trail. Obligate the remaining \$8 million in TIGER II funds for construction. Complete the Delta DeAnza Trail between Antioch and Oakley. Complete the reconstruction of the Feeder Trail # 1 in	Completed new trails at Alamo Canal and Tassajara Ridge. Completed new trail at Dublin Hills Regional Park. Completed design and environmental documents required to obligate the remaining \$8 million in TIGER II funding	Begin construction on TIGER II-funded trail projects. Complete the Delta DeAnza Trail between Antioch and Oakley. Complete the reconstruction of the Feeder Trail # 1 in Martinez.
Hills.	Martinez.		

KEY OBJECTIVE 3:

Participate in partnerships with public agencies, nonprofit organizations, volunteers, and the private sector to achieve mutual goals.

KEY INDICATORS

Land Acquisition Department:

2011 Results	2012 Target	2012 Results	2013 Target
Created and maintained partnerships with local land trusts, other public agencies and the private sector to promote land conservation, e.g. Tri-Valley Conservancy, ECCC HCP, Moore Foundation, Coastal Conservancy, and Altamont Landfill Cttee.	Continue to work with ECCC HCP to purchase 1,000 acres. Work with land trusts and other partners as opportunities arise.	As of 08/01/12, partnered with ECCC HCP on one 135-acre property; working on two acquisitions with the Coastal Conservancy, one of which also involves the Alameda County Altamont Landfill Cttee. and the Moore Foundation.	Continue to work with the ECCC HCP, local land trusts, other public agencies, and the private sector to promote land conservation as opportunities arise.
Obtained more than \$17 million in grant funding.	Continue to maximize opportunities with funding sources as opportunities arise.	As of 08/01/12, in the processing of leveraging approximately \$4.278 million in grant funding.	Continue to maximize opportunities with funding sources as opportunities arise.

Environmental Programs Department:

2011 Results	2012 Target	2012 Results	2013 Target
East Contra Costa HCP: Coordinated three restoration projects and land management plans, and supported land acquisitions.	East Contra Costa HCP: Coordinate restoration projects and land management plans and support land acquisitions.	East Contra Costa HCP: Coord. projects at Hess Creek, worked on Byron Hills mgmt. plan, and supported land acquisitions at Vasco & Black Diamond Mines	East Contra Costa HCP: Coord. restoration projects at Kirker Creek & Ang prop. and Byron Hills mgmt. plans, and support land acquisitions.

Trails Development Department:

2011 Results	2012 Target	2012 Results	2013 Target
In 2011, 550 Ivan	For 2012, increase	As of August 1, 535	For 2012, increase
Dickson volunteers	by 20% the	Ivan Dickson	by 10% the number
provided 2,800 hours of	number of Ivan	volunteers have	of Ivan Dickson
labor improving the	Dickson volunteer	contributed 3,905	volunteer labor
District's trails.	labor hours.	hours of volunteer	hours.
Trails Development staff,	Increase by 20%	labor improving the	Increase by 10% the
in cooperation with the	the amount of	District's trails.	amount of grant
Regional Parks	grant funding	\$45,000 in grant	funding secured to
Foundation, secured	secured to support	funding has been	support volunteer

LAND DIVISION

2011 Results	2012 Target	2012 Results	2013 Target
\$21,750 in grant funding from REI to support volunteer stewardship in the parks.	volunteer stewardship in the parks.	secured to support volunteer stewardship in the parks.	stewardship in the parks.

Interagency Planning Department:

	2011 Results	2012 Target	2012 Results	2013 Target
process to facilitate the establishment of a new Central Contra Costa regional park by establishing and strengthening partnerships with the City of Concord, National Park Service, U.S. Navy, and other key Naval Weapons Station Base Re-Use process to facilitate the establishment of a new Concord Reuse Project Area that sets forth 2,500 acres for a new regional park. Naval Weapons Station Base Re-Use proces to facilitate the establishment of a new Concord Reuse Project Area that sets forth 2,500 acres for a new regional park.	Concord Naval Weapons Station Base Re-Use process to facilitate the establishment of a new Central Contra Costa regional park by establishing and strengthening partnerships with the City of Concord, National Park Service, U.S. Navy, and other key	participate in the Concord Naval Weapons Station Base Re-Use process to facilitate the establishment of a new Central Contra Costa regional	City of Concord, National Park Service, and other key stakeholders, in the City of Concord General Plan Amendment for the Concord Reuse Project Area that sets forth 2,500 acres for a	Disposition Plan, and associated Environmental Impact Statement, along with conceptual discussion of an early transfer of land and buildings to the

<u>KEY OBJECTIVE 4:</u>
Provide leadership to help guide land use decisions of East Bay governments that relate to the District.

KEY INDICATORS

Environmental Programs Department:

2011 Results	2012 Target	2012 Results	2013 Target
Reviewed/commented	Review/comment on	Reviewed/commented	Review/comment on
on 30 environmental	environmental	on 22 documents and	environmental
documents and land	documents and land	land plans (as of	documents and land
use plans/policies that	use plans/policies that	7/26/12) that affect	use plans/policies that
may affect the District	may affect the District	the District.	may affect the District

Trails Development Department:

2011 Results	2012 Target	2012 Results	2013 Target
Inter-agency trail planning efforts included Bay Trail segments along the Oakland Shoreline, Gateway Park, and Pinole Shores to Bayfront Park, the Hercules Waterfront, and Carquinez Scenic Drive. Worked with cities of Pleasanton, Dublin and Livermore on Iron Horse and Alamo Canal trail segments and with Oakland on the Temescal-to-Sibley and Dunsmuir Heights-to-Chabot Trails projects.	Participate in regional bicycle and pedestrian trail planning efforts with MTC, Alameda and Contra Costa counties and local jurisdictions to incorporate District Master Plan trails in general plans, transportation plans and recreation elements. Work with the South Bay Salt Pond Restoration Project management team and other environmental agencies to ensure the provision of adequate public access.	Secured the inclusion of the District's Master Plan Regional Trails in the Alameda County Bicycle and Pedestrian Plan. Negotiated several TIGER II-related agreements with state, federal and local agencies.	Review/comment on environmental documents and land use plans/policies that may affect the District.

Interagency Planning Department:

2011 Results	2012 Target	2012 Results	2013 Target
Managed & coordinated input on the Eastshore State Park Brickyard draft plans, draft Operating Agreement, and other projects. Assisted in the implementation of ESP General Plan priorities with the State, the 5 ESP cities and other key stakeholders.	Manage and coordinate the Eastshore State Park projects and assist in the implementation of ESP General Plan with the State and the 5 ESP cities—Albany, Berkeley, Emeryville, Oakland, Richmond—and other key stakeholders.	Provided leadership in implementing the ESP General Plan and operating Eastshore State Park, including preparation of a draft long-term Operating Agreement with State, and identification of new funding for Brickyard design and initial construction.	Continue to implement the ESP General Plan, make progress on a long- term Operating Agreement with the State, obtain funding for Brickyard design and construction, and collaborate with LBNL Second Campus, UC and Richmond regarding the Bay Trail.
Coordinated preparation of SB375 Green Transportation and Environmental Maintenance Project. Met with numerous elected and appointed officials to promote Project.	Continue to promote SB375 Green Transportation and Environmental Maintenance Project in MTC/ABAG SB375 Plan Bay Area to be adopted in 2013.	Engaged in the multi- year SB375 Plan Bay Area process to prepare a transportation and land use plan for a \$277 billion investment strategy to protect vital natural resources.	Continue to engage in the multi-year SB 375 Plan Bay Area process in order to protect vital natural resources through meaningful financial incentives, avoiding impacts and securing meaningful mitigation measures.

ADMINISTRATION DEPARTMENT ROLE

The Administration Department's role is to provide leadership and support for the various functions and activities of the departments within the Land Division. Staff members include the division's clerical staff and the Assistant General Manager (AGM). This department also supports the selection, development and retention of well-trained, dedicated and productive employees.

1 - 7	201	0 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	316,427	\$	306,383	\$	429,610	\$	463,870	8.0%
Supplies		2,861		18,565		3,710		3,710	0.0%
Services		96,466		92,969		204,570		204,570	0.0%
Intra-District Charges		135,500		33,100		38,000		27,800	-26.8%
Subtotal	\$	551,253	\$	451,017	\$	675,890	\$	699,950	3.6%
PROJECT BUDGET:									
Personnel Services	\$	100,644	\$	51,250	\$	71,120	\$	75,660	6.4%
Capital Outlay/Equip		-		9,773		-		-	0.0%
Subtotal	\$	100,644	\$	61,023	\$	71,120	\$	75,660	6.4%
Total Operating/Project	\$	651,897	\$	512,040	\$	747,010	\$	775,610	3.8%
DEPARTMENTS:									
Administration	\$	651,897	\$	512,040	\$	747,010	\$	775,610	3.8%
Total	\$	651,897	\$	512,040	\$	747,010	\$	775,610	3.8%
FUNDING SOURCES:									
101 General Fund	\$	550,628	\$	450,446	\$	657,110	\$	681,170	3.7%
258 Eastshore State Park		625		571		18,780		18,780	0.0%
333 Capital		100,644		61,023		71,120		75,660	6.4%
Total	\$	651,897	\$	512,040	\$	747,010	\$	775,610	3.8%
STAFFING:									
Regular/Permanent		2.50		2.50		3.50		3.50	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	_
Total		2.50		2.50		3.50		3.50	-

SERVICE DESCRIPTION

The Administration Department's staff provides support to the four departments within the Land Division. The AGM provides strategic direction in the areas of long-range planning, funding, and direction in fulfilling goals for parkland acquisition, land use planning, environmental compliance, interagency planning coordination and regional trails development. This department also facilitates direct and open communication District-wide.

ENVIRONMENTAL PROGRAMS DEPARTMENT ROLE

The Environmental Programs Department monitors the environmental impact of land use policy changes and development activities which may affect District interests. The Department also performs CEQA compliance and mapping for proposed acquisitions, manages restoration projects and property management connected with the East Contra Costa County Habitat Conservation Plan and Resource Enhancement Program (REP), and provides geographic information system (GIS) services to support the District's mission.

	201	0 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	425,060	\$	420,393	\$	474,360	\$	442,710	-6.7%
Supplies		1,661		2,038		7,560		7,560	0.0%
Services		17,951		20,298		115,230		115,230	0.0%
Subtotal	\$	444,672	\$	442,729	\$	597,150	\$	565,500	-5.3%
PROJECT BUDGET:									
Personnel Services	\$	93,391	\$	128,702	\$	87,640	\$	132,450	51.1%
Supplies		218		-		-		-	0.0%
Services		232,309		87,566		-		-	0.0%
Capital Outlay/Equip		195,621		248,544		325,000		600,000	84.6%
Subtotal	\$	521,539	\$	464,812	\$	412,640	\$	732,450	77.5%
Total Operating/Project	\$	966,211	\$	907,541	\$	1,009,790	\$	1,297,950	28.5%
DEPARTMENTS:									
Environmental Services	\$	966,211	\$	907,541	\$	1,009,790	\$	1,297,950	28.5%
Total	\$	966,211	\$	907,541	\$	1,009,790	\$	1,297,950	28.5%
FUNDING COURSE									
FUNDING SOURCES: 101 General Fund	\$	404.256	\$	204.004	φ	4E 4 E 2 0	\$	442.040	2.20/
224 Walpert Ridge Zone	Ф	732	Ф	394,091	\$	454,530	Ф	443,910	-2.3% 0.0%
257 Mitigation		39,605		48,638		142.440		- 121,590	-14.6%
333 Capital		264,507		339,135		390,420		691,590	77.1%
336 OTA Projects		257,032		125,677		22,400		40,860	82.4%
630 ESSP-Berkeley Meadow Ph 1		80		80		22,400		40,000	0.0%
Total	\$	966,211	\$	907,621	\$	1,009,790	\$	1,297,950	28.5%
		000,2		00.,02.		.,000,.00		1,201,000	. =0.070
STAFFING:									
Regular/Permanent		4.00		4.00		4.00		4.00	
Seasonal/Temporary		0.00		0.00		0.00		0.00	•
Total		4.00		4.00		4.00		4.00	. -

SERVICE DESCRIPTION

The department works with a broad range of internal and external customers to advance the mission of the Park District. Key services include:

- Environmental Review
- GIS Services
- Resource Enhancement Program
- Regional Conservation Planning

INTERAGENCY PLANNING DEPARTMENT ROLE

The role of the Interagency Planning Department is to participate in partnership with public agencies, nonprofit organizations, volunteers and the private sector to achieve mutual goals to help fulfill the District's vision and mission. The Department helps guide East Bay governments in land use decisions which relate to the District. The Department pursues all appropriate activities to ensure the fiscal health of the District.

	201	0 ACTUAL	20	011 ACTUAL	20	12 BUDGET	201	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	417,153	\$	473,052	\$	498,020	\$	504,520	1.3%
Supplies		817		1,564		620		620	0.0%
Services		2,710		2,467		20,720		20,720	0.0%
Subtotal	\$	420,680	\$	477,082	\$	519,360	\$	525,860	1.3%
PROJECT BUDGET:									
Personnel Services	\$	18,944	\$	4,082	\$	-	\$	-	0.0%
Capital Outlay/Equip		-		38		-		-	0.0%
Subtotal	\$	18,944	\$	4,120	\$	-	\$	-	0.0%
									-
Total Operating/Project	\$	439,624	\$	481,202	\$	519,360	\$	525,860	1.3%
DEPARTMENTS:									
Interagency Planning	\$	439,624	\$	481,202	\$	519,360	\$	525,860	1.3%
Total	\$	439,624	\$	481,202	\$	519,360	\$	525,860	<u>.</u>
FUNDING SOURCES:									
101 General Fund	\$	420,680	\$	477,082	\$	519,360	\$	525,860	1.3%
333 Capital		18,944		4,120		-		-	0.0%
Total	\$	439,624	\$	481,202	\$	519,360	\$	525,860	1.3%
STAFFING:									
Regular/Permanent		3.00		3.00		3.00		3.00	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	_
Total		3.00		3.00		3.00		3.00	-

SERVICE DESCRIPTION

Through interagency coordination and collaboration, the Department establishes and maintains partnerships with public agencies, non-governmental organizations, the private sector and other key stakeholders to protect and enhance the planning and land use goals of the District. The Department helps guide land use decisions of public agencies to protect and enhance the planning and land use goals of the District. The Department provides staffing for acquisition planning and evaluations, and pursues opportunities to create zones of benefit and other funding mechanisms to offset the cost of maintaining and operating District properties.

LAND ACQUISITION DEPARTMENT ROLE

In accordance with the District's Master Plan, the Land Acquisition Department's role is to develop and implement strategies to acquire and preserve significant biologic, geologic, scenic, recreational and historic resources and to provide improved public access to parks and trails. The department uses best practices and internal controls to maintain the highest standards of fiduciary responsibility and accountability to ensure the fiscal health of the District.

	20	010 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20 ⁻	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	660,713	\$	569,659	\$	572,360	\$	591,950	3.4%
Supplies		562		373		670		670	0.0%
Services		2,135		3,445		7,330		7,330	0.0%
Subtotal	\$	663,409	\$	573,477	\$	580,360	\$	599,950	3.4%
PROJECT BUDGET:									
Personnel Services	\$	264,544	\$	254,944	\$	191,020	\$	197,310	3.3%
Capital Outlay/Equip		30,759,883		24,961,749		6,535,000		6,750,000	3.3%
Subtotal	\$	31,024,427	\$	25,216,693	\$	6,726,020	\$	6,947,310	3.3%
Total Operating/Project	\$	31,687,836	\$	25,790,170	\$	7,306,380	\$	7,547,260	3.3%
DEDARTMENTS.									
DEPARTMENTS:	ф	24 607 026	Φ	25 700 170	φ	7 206 200	\$	7 5 47 000	2 20/
Land Acquisition	\$	31,687,836	\$ \$	25,790,170	\$	7,306,380	-	7,547,260	3.3%
Total		31,687,836	Þ	25,790,170	\$	7,306,380	\$	7,547,260	
FUNDING SOURCES:									
101 General Fund	\$	663,409	\$	573,477	\$	580,360	\$	599,950	3.4%
333 Capital		31,024,427		25,216,693		6,726,020		6,947,310	3.3%
Total	\$	31,687,836	\$	25,790,170	\$	7,306,380	\$	7,547,260	3.3%
STAFFING:									
Regular/Permanent		6.00		6.00		5.00		5.00	0.00
Seasonal/Temporary		0.00		0.00		0.00		0.00	0.00
Total		6.00		6.00		5.00		5.00	0.00

SERVICE DESCRIPTION

The department is charged with determining acquisition priorities and providing all services to obtain the necessary property rights to implement the capital development and Regional Trails programs. The department also provides real estate support to other divisions who lease or license facilities for their operations.

TRAILS DEVELOPMENT DEPARTMENT ROLE

The role of the Trails Development Department is to facilitate the planning, acquisition and development of new regional trails contained in the District's 2007 Master Plan map, as well as trails within parklands. The department partners with public agencies, volunteers and community groups to develop and help maintain the District's trail system.

	201	0 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	390,923	\$	329,797	\$	441,360	\$	453,840	2.8%
Supplies		11,914		12,282		20,420		20,420	0.0%
Services		4,004		3,928		6,500		6,500	0.0%
Subtotal	\$	406,842	\$	346,007	\$	468,280	\$	480,760	2.7%
PROJECT BUDGET:									
Personnel Services	\$	53,040	\$	86,027	\$	20,790	\$	19,760	-5.0%
Services		141,270		42,007		-		-	0.0%
Capital Outlay/Equip		275,520		1,089,617		-		-	0.0%
Subtotal	\$	469,830	\$	1,217,651	\$	20,790	\$	19,760	-5.0%
Total Operating/Project	\$	876,672	\$	1,563,657	\$	489,070	\$	500,520	2.3%
DEPARTMENTS:	•	070 070	Φ.	4 500 057	•	400.070	•	500 500	0.00/
Trails Development	\$	876,672	\$	1,563,657	\$	489,070	\$	500,520	2.3%
Total	\$	876,672	\$	1,563,657	\$	489,070	\$	500,520	2.3%
FUNDING SOURCES:									
101 General Fund	\$	289,725	\$	319,830	\$	429,800	\$	442,280	2.9%
220 Two County LLD		88,295		-		-		-	0.0%
253 Gifts/Dickson		28,821		26,177		38,480		38,480	0.0%
333 Capital		304,904		1,163,454		11,330		10,820	-4.5%
336 OTA Projects		164,926		54,197		9,460		8,940	-5.5%
Total	\$	876,672	\$	1,563,657	\$	489,070	\$	500,520	2.3%
STAFFING:									
Regular/Permanent		3.00		3.00		3.00		3.00	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	_
Total		3.00		3.00		3.00		3.00	-

SERVICE DESCRIPTION

The department implements the Regional Trail Master Plan and manages the Ivan Dickson Volunteer Trail Maintenance Program, an endowed program providing opportunities for members of the public to participate in the stewardship and maintenance of the District's trails. The department also interfaces with outside agencies and other jurisdictions on trail-related matters.

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LEGAL DIVISION

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	1,403,193	\$	1,285,571	\$	1,440,100	\$	1,477,080	2.6%
Supplies		12,546		412,299		187,530		14,230	-92.4%
Services		6,714,890		4,915,681		6,654,430		5,215,430	-21.6%
Equipment		-		146,010		-		-	0.0%
Intra-District Charges		62,900		169,000		173,500		166,600	-4.0%
Subtotal	\$	8,193,529	\$	6,928,561	\$	8,455,560	\$	6,873,340	-18.7%
PROJECT BUDGET:									
Personnel Services	\$	2,530	\$	2,804	\$	-	\$	-	0.0%
Services		-		6,361		-		-	0.0%
Capital Outlay/Equip		489,753		-		-		<u>-</u>	0.0%
Subtotal	\$	492,283	\$	9,165	\$	-	\$		0.0%
Total Operating/Project	\$	8,685,813	\$	6,937,726	\$	8,455,560	\$	6,873,340	-18.7%
DEPARTMENTS:									
Legal	\$	8,685,813	\$	6,937,726	\$	8,455,560	\$	6,873,340	-18.7%
Total	\$	8,685,813	\$	6,937,726	\$	8,455,560	\$	6,873,340	-18.7%
FUNDING SOURCES:									
101 General Fund	\$	1,306,555	\$	1,277,560	\$	1,301,350	\$	1,344,630	3.3%
257 Mitigation		65,571		1,830		37,000		37,000	0.0%
333 Capital		492,283		2,804		-		-	0.0%
336 OTA Projects		-		6,361		-		-	0.0%
552 Workers' Comp		3,310,965		3,926,689		3,638,940		3,692,840	1.5%
555 General Liability Fund		3,510,439		1,722,483		3,478,270		1,798,870	-48.3%
Total	\$	8,685,813	\$	6,937,726	\$	8,455,560	\$	6,873,340	-18.7%
STAFFING:									
Regular/Permanent		6.00		6.00		6.00		6.00	-
Seasonal/Temporary		3.45		3.45		3.45		3.45	-
Total		9.45		9.45		9.45		9.45	-

LEGAL DIVISION ROLE

The Legal Division manages District-wide legal, risk, safety, workers' compensation, insurance, and unemployment matters. These activities and programs promote the preservation of parklands with the goal of public access and recreational use along with assuring the fiscal health of the District and physical well-being of our employees through the implementation of health and safety programs; management of claims, lawsuits, and contracts; and reduction of costs related to claims, litigation, and insurance.

SERVICE DESCRIPTION

The Assistant General Manager for the Legal Division serves as the District Counsel, providing legal guidance and representing the District in all legal matters. The Legal Division provides legal and risk management related advice and services to the District. These services include the following:

- 1. Providing legal advice to Board members, General Manager, and staff.
- 2. Supervising and managing all legal issues that affect the District.
- 3. Managing the District's legal, safety, and risk programs to hold to a minimum number of and severity of accidents occurring on District property or involving District employees or the public.
- 4. Managing the workers' compensation and unemployment insurance programs to minimize expenses to the District while ensuring that District employees receive all the benefits to which they are entitled.
- 5. Working with the General Manager to increase direct and open communication between the General Manager and District staff about current projects and strategic directions.

LEGAL DIVISION KEY OBJECTIVES

KEY OBJECTIVE 1:

Balance environmental concerns and outdoor recreational opportunities within regional parklands.

KEY INDICATOR

Legal Department: reviews Land Use Plans and related environmental documents to ensure compliance with local, state, and federal rules and regulations.

2011 Results	2012 Target	2012 Results	2013 Target
Served as technical advisor to the Natural Resource Damage Trustees in the Cosco Busan oil spill.	Obtain cost recovery from responsible party and settlement terms favorable to the District.	Set up internal process to apply for direct grant recovery in excess of \$ million.	Monitor project to ensure the District receives grant funds for recreation and resource enhancement projects.
Served as technical advisor to the Natural Resource Damage Trustees in the Dubai Star oil spill.	Obtain cost recovery from responsible party and settlement terms favorable to the District.	Obtained \$700,000 in cost recovery from responsible party.	Monitor project to ensure the District implementation of resource enhancement and recreation projects

LEGAL DIVISION

2011 Results	2012 Target	2012 Results	2013 Target
Provided legal advice on Dumbarton Quarry Associates matter to ensure compliance with terms and conditions of Indenture Agreement.	Continue to monitor and provide legal advice on Dumbarton Quarry Associates matter.	Developed agreement with Dumbarton Quarry Associates to provide funding for a new park at quarry location and provide funding stream for future park operation.	Work with Dumbarton Quarry Associates to finalize plans for park development and process conditional use permit and related City of Fremont approval to commence construction.

<u>KEY OBJECTIVE 2:</u>
Provide leadership to help guide land use decisions of East Bay governments that relate to the District.

KEY INDICATOR

Legal Department.

a. The Legal Department provides legal advice to the Board of Directors, General Manager, and staff.

2011 Results	2012 Target	2012 Results	2013 Target
Provided legal interpretation and analysis of draft legislation and legal position on statutory and regulatory issues and requirements.	Continue to review and analyze legislation that may impact the District, and work with Legislative Manager on draft legislation.	Reviewed and analyzed significant legislation including AB1x 26 (redevelopment), SB 226 and AB 900 (CEQA), and the Timber Harvest Plan reform proposal.	Continue to review and analyze legislation that may impact the District.
Provided legal advice on election process.	Continue to provide legal advice on the November 2012 election, and review ballot measures impacting the District.	Provided legal advice on November 2012 election in which three Board members are up for reelection.	Continue to provide legal advice on post-election related matters.
Provided legal advice on CEQA related matters.	Negotiate settlement with petitioners concerning CEQA lawsuit related to Vargas Plateau Land Use Plan.	Obtained settlement with petitioners to allow park development to proceed.	Monitor to ensure terms of settlement agreement are implemented and park construction can proceed.

LEGAL DIVISION

KEY OBJECTIVE 3:

Pursue all appropriate activities to ensure the fiscal health of the District.

KEY INDICATORS

Risk Management:

a. Minimizes the District's exposure to liability by instituting and managing effective legal, safety, risk, and workers' compensation program.

2011 Results	2012 Target	2012 Results	2013 Target
Workers' Compensation:	Renegotiate reduced medical	Decreased claims cost by 13%.	Adjust management of cases to comply
Held three	billing fees.		with workers'
comprehensive claims	Maintain laurinium	Changed claims administrator to	compensation
review meetings and nine monthly review meetings	Maintain low injury frequency and	improve claims	reforms.
with management staff in effected departments.	severity.	management.	Continue frequency of meetings with new
Maintained low rate for	Improve claims management.	Maintained adequate funding for 2012 claim	administrator.
claims insufficient to pay rising medical costs, and		expenses.	Increase number of cases with full
rising medical costs		Increased claims	resolution
decreased confidence		reserve by an	(compromise and
rate to less than 70% (from above 90%).		additional \$2 million.	release).
Loss Control and Safety	Maintain level of	Maintained low	Continue to train staff
Management:	training in an effort to mitigate claims.	workers' compensation and	to maintain low claims costs and frequency.
Held four levels of	to maigate olaime.	liability claims costs.	ocoto ana noquonoy.
training to staff to ensure	Continue service	•	
compliance with OSHA	to departments as		
regulations.	needed to help maintain low claim		
Provided consultation to	frequency/severity.		
departments on loss			
control issues.			

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Chan
OPERATING BUDGET:									
Personnel Services	\$	39,885,495	\$	41,038,394	\$	43,025,820	\$	43,998,860	2.
Supplies		4,428,862		4,778,265		5,013,150		5,153,260	2.
Services		5,113,008		5,118,122		5,973,430		6,007,680	0.0
Inter-agency Agreements		2,000		2,000		-		-	0.0
Equipment		794,833		671,943		1,370,000		387,500	-71.
Intra-District Charges		1,961,943		2,763,750		2,006,100		2,863,370	42.
Subtotal	\$	52,186,141	\$	54,372,475	\$	57,388,500	\$	58,410,670	1.8
PROJECT BUDGET:									
Personnel Services	\$	859,351	\$	589,600	\$	563,210	\$	1,086,250	92.9
Supplies		196,551		252,871		74,370		-	-100.0
Services		916,642		304,543		1,051,000		1,635,020	55.6
Capital Outlay/Equip		715,165		739,455		129,470		5,840	-95.5
Subtotal	\$	2,687,709	\$	1,886,469	\$	1,818,050	\$	2,727,110	50.0
Total Operating/Project	\$	54,873,849	\$	56,258,944	\$	59,206,550	\$	61,137,780	3.3
DEPARTMENTS:									
Administration	\$	3,047,428	\$	1,456,680	\$	3,065,630	\$	3,112,460	1.5
Park Operations		28,690,931		31,917,853		31,610,440		32,451,810	2.7
Interpretive & Recreation		9,486,159		9,921,174		10,457,650		11,128,810	6.4
Maintenance & Trades		13,649,331		12,963,237		14,072,830		14,444,700	2.6
Total	\$	54,873,849	\$	56,258,944	\$	59,206,550	\$	61,137,780	3.3
FUNDING SOURCES:									
101 General Fund	\$	47,745,903	\$	49,777,559	\$	52,145,600	\$	53,715,770	3.0
220 Two County LLD		3,437,826		3,480,913		3,643,250		3,681,370	1.0
221 ECCC LLD		480,038		568,269		781,780		731,690	-6.4
222 Five Canyon Zone		36,839		14,771		38,670		35,920	-7.1
223 Dublin Hills Zone		6,624		6,261		7,550		7,640	1.2
224 Walpert Ridge Zone		-		-		110,880		32,130	-71.0
225 San Ramon Hills Zone		11,556		10,018		500		500	0.0
226 Measure CC		412,097		452,991		524,580		980	-99.8
227 Stone Valley Zone		1,236		5,013		12,630		630	-95.0
228 Gateway Valley Zone		10,216		19,381		46,000		6,000	-87.0
253 Gifts		6,772		13,966		43,510		26,000	-40.2
255 MLK Jr Program		2,000 35,034		2,000 21,334		7,000		7,000	0.0 1.8
258 Eastshore State Park 333 Capital		944,795		749,011		26,550 29,470		27,040 15,260	-48.2
336 OTA Projects		1,742,913		1,137,458		1,788,580		2,711,850	51.6
554 Major Equip Replacement		-		-		-		138,000	0.0
Total	\$	54,873,849	\$	56,258,944	\$	59,206,550	\$	61,137,780	3.3
STAFFING:									
Regular/Permanent		384.143		384.143		374.880		381.130	6.2
Seasonal/Temporary Total		41.725 425.868		41.725 425.868		44.103 418.983		42.911 424.041	(1. ²
Estimated unfunded FTE's 2010		20.79		20.79					
Estimated funded FTE's 2010		405.078		405.078					

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OPERATIONS DIVISION ROLE

The Operations Division manages, maintains, and restores parklands in order to retain their important scenic, natural, and cultural values. Division staff works to balance environmental concerns and outdoor recreational opportunities within regional parklands. The unit manages concessions and partnerships with public agencies, non-profit organizations, volunteers, and the private sector to provide additional services to the public. In addition, Division Administration manages regular liaison meetings with several cities and special districts to enhance interagency coordination.

APPROVED BUDGET REQUESTS:

\$150,000 base budget request for 1 FTE Cultural Services Coordinator and supplies

These resources will help fulfill the District mission to:

Acquire and preserve significant biologic, geologic, scenic and historic resources within Alameda and Contra Costa Counties, and

Manage, maintain and restore the parklands so that they retain their important scenic, natural and cultural values.

The key indicator is-- demonstrated identification, maintenance and preservation of cultural and historical resources on District property.

2013 targets:

- Develop and gain approval of new job classification for coordinator, who will be responsible for centralized oversight of District's historical and cultural resources.
- Recruit staff to fill new position.
- Coordinator 2013 performance targets are: 1) develop initial program for documenting
 and monitoring cultural and historical sites on current District property, 2) institute
 cultural resource inventory methodology for evaluating potential acquisition sites, 3)
 develop training program for District staff, 4) Review plan for existing archives and
 "accessioning" programs at Black Diamond Regional Park and make recommendations
 for improvement, 5) act of District liaison with external stakeholders (cultural and
 historical).

\$152,630 base budget and \$110,000 one-time budget requests for 6.54 seasonal FTEs and 1 temporary FTE, respectively

These resources will help fulfill the District mission to:

Manage, maintain and restore the parklands so that they retain their important scenic, natural, and cultural values.

Participate in partnerships with public agencies, nonprofit organizations, volunteers, and the private sector to achieve mutual goals.

Support the development and retention of well-trained, dedicated, and productive employees.

The key indicator is-- maintenance of District properties, and exposure of local youth to working for the District.

2013 targets:

- Continue the 2012 summer youth employment program sponsored by the Alameda County Workforce Investment Board for 12 months by providing 1 FTE of supervision for youth participants. Program provides enhanced career outreach to urban youth.
- Permanently fund 6.54 FTE that are 2012 one-time funded positions. These positions
 provide seasonal park maintenance assistance by local high school and college
 students, with potential for future full time District employment.

\$114,400 base budget and \$32,500 one-time request for resources at Byron Hills/Vasco, including 1 FTE

These resources will help fulfill the District mission to:

Manage, maintain and restore the parklands so that they retain their important scenic, natural, and cultural values.

The key indicator is—resource management of 2,311 additional acres purchased beginning in 2010 through 2012 in the Bryon Hills/Vasco area.

2013 targets:

- Fund additional Park Ranger II to manage and maintain newly acquired resources in the Byron Hill/Vasco area. This includes monitoring of species, daily log of wildlife sightings, catalogue of notable plants, fence inspection and repair, daily debris removal, map/photo documentation of existing grassland, including list of primary genus for each grazing field, and implementation of mowing plan to control listed weed species.
- Purchase truck with pumper unit and trailer hitch for new Park Ranger.

\$354,900 base budget request to open Big Break Visitor Center at the Delta, including 4 FTEs

These resources will help fulfill the District mission to:

Interpret the parklands by focusing educational programs on both the visitor's relationship to nature, natural processes, ecology, history of the parklands, and the value of natural conditions.

The key indicator is-- expansion of District's visitor's center to the east county, providing enhanced educational opportunities specifically about the Delta.

2013 targets:

- Complete staffing of new visitors center and installation of office work space, education stations, docent/volunteer work areas and storage systems.
- Complete design and installation of permanent exhibits.
- Develop up to three collaborative school programs with the educational community.

- Open new visitors center for weekend public drop in hours and two weekday school program hours each week.
- Provide 50 interpretive programs.
- Serve more than 5,400 visitors in programs and drop-in attendance.

\$210,520 base budget request for Pacheco Corporation Yard

These resources will help fulfill the District mission to:

Manage, maintain and restore the parklands so that they retain their important scenic, natural, and cultural values.

The key indicator is-- operation of temporary north county corporation yard, required by displacement from 2011 Tilden Corp Yard fire.

2013 targets:

- Open the facility for operation and monitor operating expenditures.
- · Move staff to new location.
- Move all services displaced by Tilden fire to Pacheco location, including mechanics and roads and trails.
- Move Contra Costa County Trails Unit to Pacheco.
- Terminate current lease in Concord for CCC Trails.

\$125,000 base budget for 1 FTE and \$1,000,000 one-time budget requests for paving program

These resources will help fulfill the District mission to:

Manage, maintain and restore the parklands so that they retain their important scenic, natural, and cultural values.

The key indicator is-- maintenance of District's paving index at or above 65.

2013 targets:

- Conversion of Administrative Analyst II 2012 one-time funded position into permanent position responsible for District's pavement maintenance contracts.
- Update condition survey of pavement network as per MTC guidelines.
- Improve District-wide pavement condition index (PCI) from an average of 63 to 65.
- Development of plan and priorities for preservation of 60+centerline miles of roads, 11,000+ parking spaces and over 200 miles of paved trails.
- Request bids, and award of contracts for 20 miles of pavement replacement/renovation in 2013.
- Completion of 20 miles of replacement/renovation in 2013.

\$100,000 base budget and \$150,000 one-time budget requests for vehicle fuel

These resources will help fulfill the District mission to:

Manage, maintain and restore the parklands so that they retain their important scenic, natural, and cultural values.

The key indicator is --adequate funding of District vehicle fuel to fulfill District operating and safety obligations, reflecting stable use of fuel but increased cost.

2013 targets:

- Budget adequate resources to cover cost of fuel utilized by all park vehicles. While consumption has remained constant at 295,700 gallons during 2011 and 2012, price per gallon has risen from a low of \$3.31 to a current \$4.59.
- Convert vehicle fleet to energy efficient models during 2013 by replacing 30 vehicles with average miles per gallon of 18, to vehicles with average miles per gallon of 22.
- Track and report on reduction in gallons of fuel used associated with three new electric vehicles purchased in 2012.

\$100,000 one-time budget request for camping task force and Willow Glen Golf Course study consultants

These resources will help fulfill the District mission to:

Provide a diversified system of regional parklands, trails, and parkland-related services that will offer outstanding opportunities for creative use of outdoor time.

Improve access to, and use of, parks by members of groups that have been underrepresented, such as disabled, economically disadvantaged, and elderly visitors.

Provide recreation development that fosters appropriate use of parklands while preserving their remoteness and intrinsic value.

The key indicator is-- completion of strategic planning and decision making based upon expert analysis and verifiable evidence.

2013 target:

- Hire consultant to review District's current camping facilities, conduct research on current best practices, and issue report on recommendations.
- Review recommendation with Park Advisory Committee and Board Operations Committee.
- Develop five-year budget for implementing new camping facilities and services.
- Complete camping task force consultant study (Board priority). Incorporate information into strategic planning for District's future enhanced camping programs, facilities and priorities.
- Complete study related to golf courses. Incorporate results into decision regarding Willow Glen Golf Course concessionaire renewal.

OPERATIONS DIVISION KEY OBJECTIVES

KEY OBJECTIVE 1:

Manage, maintain and restore the parklands so that they retain their important scenic, natural, and cultural values.

KEY INDICATORS

Operatives Division:

 a. Park Operations and Maintenance and Skilled Trades (MAST) Staff – Various Parks: Upgrade or replace restroom facilities to meet ADA standards and provide a higher service level for visitors.

2011 Results	2012 Target	2012 Results	2013 Target
New Objective for 2012.	Work with MAST staff to upgrade toilet buildings District-wide.	Installed vaults at Pleasanton Ridge, Mission Peak; made repairs at Anthony Chabot Campground, landscaped around new Alvarado restroom.	Rehabilitate chemical toilets at Contra Loma, install new ADA toilet at Coyote Hills.

b. Improve sustainability in overall District operations by promoting waste reduction, energy efficiency, and green building techniques.

2011 Results	2012 Target	2012 Results	2013 Target
A Waste Diversion Template was introduced District- wide in February 2011 and Sanitation staff collected data	Assist field staff in implementing recycling programs at park offices and service yards.	Increased Civicorps Recycling collection (cans, bottles and paper) from 5 Parks to 11 Parks.	Organize a drop-off location for recycling collection at the South County Corp Yard
from field staff, monthly. Recycled 20,100 pounds of scrap metal and 3,856,830 pounds of construction waste from North and South County corporation yards as of September 1, 2011. Installed 101 new recycling bins at various park locations.	Install 20 additional recycling bins in various park locations and assist staff with setting up collection services. Increase staff involvement in PCBC June 2012, focusing on Green Pavilion.	Implemented green- waste collection in Temescal, Redwood, and Anthony Chabot Parks. Purchased and installed 30 recycling containers. In 2012, staff attended PCBC in June, solar workshops and facilities maintenance workshops.	Set up a Universal Waste drop-off location for easy removal. Continue to monitor waste using the Waste Diversion Reports for use in grant applications and Assembly Bill 341 compliance. Perform energy audits at three (3) park locations.

2011 Results	2012 Target	2012 Results	2013 Target
20 staff members attended the Pacific Coast Builders Conference (PCBC) in June 2011.	Seek training for staff through the Green Building Program at StopWaste.org	In process of scheduling staff to attend a series of Green Building seminars in regards to code requirements and policy changes.	Increase staff's Green Building awareness via educational sessions and seek grant opportunities at StopWaste.org.

c. Employ up-to date technologies to monitor and maintain the Districts water, water treatment, wastewater utilities, wells, and swim facilities infrastructure.

2011 Results	2012 Target	2012 Results	2013 Target
Purchased two Wastewater Pumping Station Supervisory Control and Data Acquisition	Continue to upgrade Wastewater Pumping Station control panels to SCADA Ready.	Purchased two Wastewater Pumping Station SCADA panels. 40% of District wide pump/motor database	Integrate the Del Valle Water Treatment Plant SCADA system onto the District wide Water Utilities SCADA system.
(SCADA) panels.	Update 30% of District wide database for	updated. Identified key	Install a Tank Mixer in the West Tank at Del Valle
Established inhouse training for pump / motor shop service and repair of equipment.	pumps and motors. Evaluate use of new technologies to improve energy efficiency of larger pumps.	locations and equipment throughout the District to implement use of Variable Frequency Drives to improve pump and motor efficiency.	Install Variable Frequency Drives on a select group of pump motors throughout the District to evaluate energy savings, costs, reliability and coordinate with PG&E to apply for energy conservation rebates.

d. Development of plans, programs and systems for ensuring that best management practices are followed in relation to managing cultural and historic resources and facilities.

2011 Results	2012 Target	2012 Results	2013 Target
Cultural and historic resource management has been handled by a combination of consultants, naturalists and managers within the District.	Plan cultural stewardship training for Park	Completed first phase of cultural stewardship training.	Complete a draft gap analysis of cultural and
A study was presented to the Natural and Cultural Resources Board Committee with twenty recommendations to improve cultural management practices in the District.	Operations and Interpretive staff.	Second phase planned for Fall 2012 to include Stewardship department staff.	historic management priorities in the District.

KEY OBJECTIVE 2:

Improve access to and use of the parks by members of groups that have been underrepresented, such as disabled, economically disadvantaged, and elderly visitors.

KEY INDICATORS

Park Operations and MAST:

a. Remove barriers to critical programs, activities and services as identified by the District's twenty-year ADA Transition Plan using capital budget funds.

2011 Results	2012 Target	2012 Results	2013 Target
OPS - Installed	Ops -	Ops - Installed ADA fountains	Ops - Install ADA parking
ADA compliant	Replace	at Del Valle, Don Castro,	spaces at Sibley and Little
group camping	existing non-	Miller-Knox; compliant tables	Hills; rebuild picnic areas at
area at Del	compliant	and picnic areas at Shadow	Lake Chabot, Temescal,
Valle,	drinking	Cliffs, Kennedy Grove, Little	and Crown Beach.
compliant	fountains	Hills	
picnic areas at	and picnic		MAST -Complete 5 major
Temescal,	tables as	MAST - Upgraded restroom,	"A" priority ADA projects as
Coyote Hills,	outlined in	drinking fountain and outdoor	identified in Parkview.
Sunol	ADA	shower facilities at Shadow	
	Transition	Cliffs. In 2012 staff completed	MAST - Construct and
MAST -	Plan	ADA parking and access at	deploy three new ADA
Upgraded		Tilden Corp Yard and other	compliant portable
facilities at Don	MAST -	facilities. Staff is building a	restrooms.
Castro, Lake	Complete	prototype for ADA portable	
Chabot, Del	five major "A"	restrooms and working with	MAST - Seek training
Valle, and	priority	Design on wood chemical	opportunities for ADA staff
Ardenwood.	projects as	restroom plans. Staff	to improve competencies
	identified in	continues to replace drinking	and understanding of
	Parkview.	fountains and shower towers	changes to State and
		to meet ADA standards.	Federal regulations.

b. Interpretive and Recreation Staff: Develop integrated programs which target underserved communities and populations and which strive to promote health, fitness, the development of outdoor recreation skills with the natural environment and regional parks.

2011 Results	2012 Target	2012 Results	2013 Target
Formed the Tidewater	Create Logic Model	Logic Model and	
Ad-Hoc Committee	(industry program	Task Force report	
formed involving	evaluation standard)	completed.	
Interpretive and	to design, develop,		Logic model used to
Recreation program	deliver, and evaluate	Community	create program
development staff from	integrated program	mapping and	assessment/evaluation
several park units.	plan at Tidewater.	engagement plan	instruments for Tidewater
		developed for	and Big Break programs.
Mobile Education unit	Acting Supervising	Tidewater service	Instruments to be pilot
began underserved	Naturalist	area.	tested.
user outreach focus.	assignment		
	implemented to	Interdisciplinary	Interdisciplinary task
Save The Bay Canoe	foster integrated	task force to be	force to apply
The Sloughs (CTS)	community	formalized and	assessment instruments
program equipment	engagement,	2013 plan	in school and public
and resources acquired	interest assessment	developed to	programs.
by District.	and program	assess and	
	planning.	evaluate Big	Development of
Partnered with National		Break and	longitudinal program
Park Service (NPS) in	Big Break joint	Tidewater	model which utilizes
development and	recreation/interpretiv	programs and	existing District
implementation of	e pilot on the water	outreach to	programming and
Parks in Focus pilot	programs begin.	underserved	partnerships with other
program.		populations with	local agencies to create
		evaluation	long-term experiences
		consultant.	designed to promote
			parks and nature as part
			of a healthy lifestyle.

c. Operations and Recreation Staff: Provide programs and services which allow users of all abilities to experience trails and open space areas of the Park District.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	Complete	North and South	Publish non-English versions of
	development of a	County versions	the short loop trails brochure.
	brochure which	of the brochure	
	highlights existing	completed for	Develop and Implement pilot
	short loop trails in the	distribution via	Hiker Shuttle service at
	District which appeal	paper form and	Pleasanton Ridge Regional Park
	to visitors with mobility	website in April	to provide one-way transport
	challenges.	2012.	services targeted at visitors with
			mobility challenges.

KEY OBJECTIVE 3:

Pursue all appropriate activities that ensure the fiscal health of the District

KEY INDICATORS

Operations Department – Administration:

a. Implement Sunol interim park operating plan to address impacts of San Francisco Public Utilities Commission (SFPUC) Calaveras Dam reconstruction project.

2011 Results	2012 Target	2012 Results	2013 Target
Negotiations	Implement projects	Staff moved to	Begin work on
successfully	with help from other	temporary locations at	projects identified in
completed with	departments when	Shadow Cliffs and	mitigation spending
SFPUC. Project list	needed.	SFPUC property in	plan.
and funding in place.		Sunol	

b. Implement invasive mussel inspection and monitoring programs to prevent infestation of District managed recreational boating facilities.

2011 Results	2012 Target	2012 Results	2013 Target
Improved	Implement	Installed computers and	Produce quarterly
Quagga	reciprocal banding	wireless equipment network at	reports from QID to
inspection	procedures and	Del Valle, Quarry Lakes, Lake	show inspection
station	implement	Chabot and Contra Loma	program activity and
communicatio	Quagga Inspection	Quagga inspection locations to	trends.
ns at Del Valle	Database (QID)	make QID system operational.	
	system to the		Work with Grants
	extent feasible	Assembly Bill 2443 passed in	Manager to seek grant
	with partner	Senate to provide grant	funds through CDFG to
	agencies in the	funding to support prevention	off-set inspection
	Bay Area.	programs.	program costs.

c. Continue to "Green" or "Right-size" District vehicle fleet by increasing overall fleet fuel efficiency by downsizing vehicles or replacing vehicles with alternative fuel or electric models where appropriate.

2011 Results	2012 Target	2012 Results	2013 Target
Downsized two vehicles off the 2011 replacement list. Purchased Liquefied Petroleum Gas (LPG) van for Pt. Pinole	Downsize two replacement vehicles from the 2012 replacement list. Seek alternatives to petroleum fueled vehicles.	Downsized two replacement vehicles from the 2012 replacement list. Purchased five Electric Vehicles - three Think City's and	Restore the Fleet Replacement budget to 2009 levels in order to reduce vehicle maintenance and replacement costs.

2011 Results	2012 Target	2012 Results	2013 Target
through cooperative funding from Bay Area Air Quality Management District (BAAQMD).	Generate fuel usage reports utilizing the Square Rigger program	two Neighborhood Electric Vehicles. Replaced three vehicles with reduced engine size.	Downsize two replacement vehicles from the 2013 replacement list.
Input data for vehicles and equipment to the Square Rigger system from paperbased repair sheets	n/a	Efforts to import fuel usage data files in Square Rigger continue to be problematic. Report data is inconsistent.	Purchase alternative fueled/electric vehicles, and reduce engine size where applicable. Evaluate option to
			upgrade Square Rigger.

KEY OBJECTIVE 4:

Support the development and retention of well-trained, dedicated, and productive employees.

KEY INDICATORS

Administration Department:

a. Make upgrades to existing staff work spaces and seek new locations for service yards as new properties are brought on line.

2011 Results	2012 Target	2012 Results	2013 Target
Located shop and	Move staff into	In progress – target	Monitor ongoing
office space for	Pacheco site by	date moved to	operational
Contra Costa Trails	Spring 2012.	October 15th	expenses for 2014
Crew.			base budget
	Work with MAST to		Construct shelving
Started to convert old	make upgrades to	In progress – MAST	and storage units in
building at Black	interior space.	staff scheduled for	renovated space -
Diamond to shop.		October 15, 2012.	move shop from
	Move donated trailers		residence area.
Located space for	to Los Vaqueros	In progress – trailers	
shop and office for	Farms property –	moved and MAST	
Vasco Hills work	install utilities and	staff working with park	
group.	upgrade trailers.	staff on upgrades	

b. Provide employee training which ensures the successful integration of new employees as well as the on-going refresher and professional development training for existing employees.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	n/a	n/a	Work with Human Resources division to develop annual training program for existing Operations division staff which provides a safety update as well as professional development updates related to new laws, policies, procedures, and resource and other park management related topics.

KEY OBJECTIVE 5:

Participate in partnerships with public agencies, nonprofit organizations, volunteers, and the private sector to achieve mutual goals.

KEY INDICATORS

Operations Division – All Departments:

a. Seek community partners to develop, fund and implement youth employment programs which target underserved communities and provide opportunities for participants to gain work related skills as well as knowledge and experience of Park District facilities, services, and public mission.

2011 Results	2012 Target	2012 Results	2013 Target
There were two previous summer youth employment programs in 2009 and 2010 with Youth Uprising/Oaklan d Mayor's Council. A budget request was submitted to restore funding for Student Laborer positions in Park Operations. Eight Student Conservation Association	Based on the success of the first two youth employment programs another was launched and completed in 2012. This pilot program was a partnership with the Alameda County Workforce Investment Board (ACWIB). Seek return to pre-2010 budget levels.	Completed service learning program in conjunction with ACWB and youth service contractors. The Regional Parks Foundation is seeking a grant to continue funding of this program for the remainder of 2012 and part of 2013. Funding for the equivalent of 6.54 FTE's were included as "limited term" in the 2012 budget process. Eight students worked on projects in five parks for a total of twelve weeks. Initiated Tidewater Boating Center teen Outdoor After School Leadership program	Year around program to be developed with design modifications based on staff and ACWIB recommendations. Community Outreach Coordinator to serve as lead for design and implementation in 2013 with assistance of Operations division staff and staff from other Divisions. Seek funding for twelve month Alternate Work Program Supervisor position to supervise crew participants and coordinate project work with park units.

2011 Results	2012 Target	2012 Results	2013 Target
(SCA) worked in projects at three parks.	Provide supervisor oversight and quality projects for Summer 2012 program.	with Arise High School and Urban Promise Academy. 46 programs implemented; including multi- experience/tiered programming.	Work with Fire Department to identify projects and fund crews for Summer 2013.

KEY OBJECTIVE 6:

Interpret the parklands by focusing educational programs on both the visitor's relationship to nature, natural processes, ecology, history of parklands, and the value of natural conditions.

KEY INDICATORS

Operations Division - All Departments:

a. Expand interpretive facilities to provide for District-wide access to educational programming and services.

2011 Results	2012 Target	2012 Results	2013 Target
Assisted Design	Design and install	Installed temporary	Complete design
and Construction	temporary exhibits with	exhibits and Delta	and partial
in the function	stakeholder and Native	awareness video.	installation of
and design	American participation.	Prepared Request for	permanent
process of the Big		Proposal for permanent	exhibits and
Break Visitor	Plan and prepare the	exhibit development.	associated
Center at the Delta (BBVC) and Delta Discovery Experience outdoor area. Continued to offer and grow park naturalist and recreation assisted programming. Collaborate with California Institute	education and public multi-purpose presentation room for use in the startup phase. Test the use of the outdoor exhibit Delta map, amphitheater, and shoreline public use facilities in public and educational programs. Incorporate the KQED TV/Radio QUEST science literacy project	Partially equipped education room and installed staff support furniture and equipment. Consulted with Design in exterior landscape and visitor use access planning. Provided temporary staffing to facilitate opening of visitor center to public hours and programming.	interactive citizen-based monitoring exhibit technology. Work with non- formal and formal education and community organizations to develop new collaborative educational and
for Biodiversity (CIB) in the first	and Harvard University Encyclopedia of Life in	Completed Delta Institute Teacher Training with	recreational program

2011 Results	2012 Target	2012 Results	2013 Target
Delta teacher	second year Delta	KQED and CA Institute of	opportunities
training	Teacher Institute and	Biodiversity; including	
associated with	visitor center exhibit	professional development	
the park.	development process.	and teacher evaluation.	

b. Expand opportunities for capturing and documenting the rich local history of the District so that this information (both oral and video) can be used for creating interpretive programs, history lectures, audiovisual displays and/or exhibits at District parks and facilities.

2011 Results	2012 Target	2012 Results	2013 Target
Three oral	Five drafts	Since August 2008, 16	To be aligned with final 2013
histories and	completed,	transcripts were	Land Use Plan priorities in
transcripts	subject Black	finalized through May	Planning and Stewardship
completed.	Diamond and	2012. Transcriptions for	Department and Board/General
Two drafts,	Shadow Cliffs.	Pleasanton Ridge,	Manager priorities (e.g. Garin).
subject		Wildcat Canyon, and	Five planned. Index backlog of
Alvarado Park.		Shadow Cliffs still in	interviews after transcription,
		process.	formatting, editing. Additional
		Use Black Diamond	as funding permits.
		drafts in production of	Seek additional funding to
		Greathouse and Sydney	expand program to a total of
		Flat Visitor Center	fifteen interviews completed
		exhibits and program	annually.
		development.	

OPERATIONS ADMINISTRATION ROLE

Operations Administration provides executive level management and administrative support to the Division's three large departments (Park Operations, Interpretive and Recreation Services, and Maintenance and Skilled Trades) and the Board Operations Committee. Operations Administration negotiates operating agreements with other agencies, and prepares agendas and manages numerous regularly scheduled intra- and inter-division meetings to ensure coordination of inter-related park operation, stewardship, planning and construction projects and activities.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	910,580	\$	1,003,553	\$	978,300	\$	1,023,230	4.6%
Supplies		35,335		34,508		36,530		35,830	-1.9%
Services		396,914		418,619		409,400		510,100	24.6%
Inter-agency Agreements		2,000		-		-		-	0.0%
Intra-District Charges		1,702,600		-		1,641,400		1,543,300	-6.0%
Subtotal	\$	3,047,428	\$	1,456,680	\$	3,065,630	\$	3,112,460	1.5%
PROJECT BUDGET:									_
Subtotal	\$	-	\$	-	\$	-	\$	-	0.0%
Total Operating/Project	\$	3,047,428	\$	1,456,680	\$	3,065,630	\$	3,112,460	1.5%
DEPARTMENTS:									
Administration	\$	3,047,428	\$	1,456,680	\$	3,065,630	\$	3,112,460	1.5%
Dept11		-		-		-		-	0.0%
Total	\$	3,047,428	\$	1,456,680	\$	3,065,630	\$	3,112,460	<u>-</u>
FUNDING SOURCES:									
101 General Fund	\$	3,045,428	\$	1,456,680	\$	3,065,630	\$	3,112,460	1.5%
255 MLK Jr Program		2,000		-		-		-	0.0%
Total	\$	3,047,428	\$	1,456,680	\$	3,065,630	\$	3,112,460	1.5%
STAFFING:									
Regular/Permanent		7.00		7.00		7.00		7.00	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		7.00		7.00		7.00		7.00	

SERVICE DESCRIPTION

The Operations Administration Unit provides executive level management and administrative support to the Division's three large departments (Park Operations, Interpretive and Recreation Services, and Maintenance and Skilled Trades) and the Board Operations Committee. Operations Administration negotiates operating agreements with other agencies, and prepares agendas and manages numerous regularly scheduled intra- and inter-division meetings to ensure coordination of inter-related park operation, stewardship, planning and construction projects, large scale District sponsored events as well as various employee support functions such as training. Operations Administration is also charged with evaluating fee waiver requests for use of district facilities and services based on current board policy.

Revenue and Administration Unit

The Revenue Unit provides the necessary link between the District's concessions, special use agreements, communication site leases, contracts for services, residence agreements, and the Park Operations and Finance Departments. The unit prepares requests for proposals, reviews proposals, selects operators, and negotiates new agreements with service providers, concessionaires, and security residents. These agreements, as well as renewal agreements, are reviewed by the Board Operations Committee and submitted for approval to the Board of Directors. This unit works closely with Operations Division staff to provide support and training for park-based fee collection and customer service activities as well as budget preparation and analysis support. The unit also works with other departments to provide excellent public use facilities within the District.

Budget By Unit/Park Location

	P	ersonnel									
Unit/Location	;	Services	;	Supplies		Services	Equipment	In	iter-Agency		Total
OPERATIONS AI Administration	OMIN	ISTRATION (inclu	ıdes Revenue	e Uı	nit)					
Budget 2012	\$	978,300	\$	36,530	\$	61,550	\$ -	\$	1,641,400 \$	5	2,717,780
Budget 2013		1,023,230		35,830		162,250	-		1,543,300		2,764,610
% Change		4.6%		-1.9%		163.6%	0.0%		-6.0%		1.7%
Community Reso	ource	S									
Budget 2012	\$	-	\$	-	\$	347,850	\$ -	\$	- \$	5	347,850
Budget 2013		-		-		347,850	-		-		347,850
% Change		0.0%		0.0%		0.0%	0.0%		0.0%		0.0%
Total Operations	. Adn	ninistration De	part	ment							
Budget 2012	\$	978,300	\$	36,530	\$	409,400	\$ -	\$	1,641,400 \$	5	3,065,630
Budget 2013		1,023,230		35,830		510,100	-		1,543,300		3,112,460
% Change		4.6%		-1.9%		24.6%	0.0%		-6.0%		1.5%

PARK OPERATIONS DEPARTMENT

	20	10 ACTUAL	20	011 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	23,726,316	\$	24,130,154	\$	25,054,970	\$	25,461,070	1.6%
Supplies		1,668,465		1,683,523		1,888,840		1,862,050	-1.4%
Services		2,666,135		2,636,187		3,098,570		2,999,460	-3.2%
Equipment		29,510		128,418		993,000		72,500	-92.7%
Intra-District Charges		91,776		2,624,910		105,350		1,168,180	1008.9%
Subtotal	\$	28,182,202	\$	31,203,191	\$	31,140,730	\$	31,563,260	1.4%
PROJECT BUDGET:									
Personnel Services	\$	353,556	\$	352,508	\$	341,690	\$	705,810	106.6%
Supplies		39,153		73,406		40,020		-	-100.0%
Services		75,095		130,286		88,000		182,740	107.7%
Capital Outlay/Equip		40,925		158,462		-		-	0.0%
Subtotal	\$	508,729	\$	714,662	\$	469,710	\$	888,550	89.2%
Total Operating/Project	\$	28,690,931	\$	31,917,853	\$	31,610,440	\$	32,451,810	2.7%
UNITS:									
Administration	\$	1,072,653	\$	3,142,757	\$	2,257,120	\$	2,283,690	1.2%
Interpretive Parklands		4,089,974		4,652,928		4,967,620		5,244,450	5.6%
Lakes		4,829,778		4,992,080		4,973,120		5,037,890	1.3%
Mining		438,182		477,757		479,620		483,270	0.8%
Parklands		4,921,356		5,172,019		5,099,520		5,183,710	1.7%
Dept6		5,072,426		5,074,416		5,171,600		5,285,850	2.2%
Reg Trails/Alt Wk Prog		2,716,365		2,820,609		3,078,050		3,170,990	3.0%
Shoreline		5,550,197		5,585,288		5,583,790		5,761,960	3.2%
Total	\$	28,690,931	\$	31,917,853	\$	31,610,440	\$	32,451,810	2.7%
FUNDING SOURCES:									
101 General Fund	\$	24,311,982	\$	27,194,730	\$	26,627,920	\$	27,423,040	3.0%
220 Two County LLD		2,953,936		2,984,770		3,143,020		3,223,690	2.6%
221 ECCC LLD		480,038		558,277		781,780		731,690	-6.4%
222 Five Canyon Zone		36,839		14,771		38,670		35,920	-7.1%
223 Dublin Hills Zone		6,624		6,261		7,550		7,640	1.2%
224 Walpert Ridge Zone		-		-		30,880		32,130	4.0%
225 San Ramon Hills Zone		11,556		10,018		500		500	0.0%
226 Measure CC		327,969		374,671		381,720		980	-99.7%
227 Stone Valley Zone		1,236		5,013		12,630		630	-95.0%
228 Gateway Valley Zone		10,216		19,381		46,000		6,000	-87.0%
253 Gifts		6,772		13,966		43,510		26,000	-40.2%
258 Eastshore State Park		35,034		21,334		26,550		27,040	1.8%
333 Capital		42,492		159,252		-		-	0.0%
336 OTA Projects		466,237		555,410		469,710		888,550	89.2%
554 Major Equip Replacement		-		-		-		48,000	0.0%
Total	\$	28,690,931	\$	31,917,853	\$	31,610,440	\$	32,451,810	2.7%
STAFFING:									
Regular/Permanent		234.023		234.023		227.980		229.230	1.250
Seasonal/Temporary		25.062		25.062		25.455		25.592	-
Total		259.085		259.085		253.435		254.822	1.387

PARKS OPERATIONS DEPARTMENT ROLE

The Park Operations Department operates and maintains the majority of park units, open space and recreational facilities in the field. Park Operations provides a diversified system of regional parklands, trails, and parkland-related services that offer outstanding opportunities and experiences in the outdoors. These include swimming, fishing, hiking, biking, horseback riding, boating, and family and large group picnicking and camping. It is the department's goal to provide recreational development that fosters appropriate use of parklands while preserving their remoteness and intrinsic value.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	259,665	\$	215,450	\$	497,380	\$	497,770	0.1%
Supplies		118,461		90,859		105,270		105,270	0.0%
Services		308,379		202,474		239,780		239,780	0.0%
Equipment		-		-		993,000		-	-100.0%
Intra-District Charges		-		2,288,400		-		993,000	0.0%
Subtotal	\$	686,505	\$	2,797,183	\$	1,835,430	\$	1,835,820	0.0%
PROJECT BUDGET:									
Personnel Services	\$	341,863	\$	308,504	\$	341,690	\$	357,870	4.7%
Supplies		6,474		6,137		-		-	0.0%
Services		37,811		30,934		80,000		90,000	12.5%
Subtotal	\$	386,148	\$	345,574	\$	421,690	\$	447,870	6.2%
Total Operating/Project	\$	1,072,653	\$	3,142,757	\$	2,257,120	\$	2,283,690	1.2%
UNIT:									
Administration	\$	1,072,653	\$	3,142,757	\$	2,257,120	\$	2,283,690	1.2%
Total	\$	1,072,653	\$	3,142,757	\$	2,257,120	\$	2,283,690	1.2%
FUNDING SOURCES:									
101 General Fund	\$	679,733	\$	2,785,046	\$	1,813,430	\$	1,813,820	0.0%
253 Gifts		6,772		12,137		22,000		22,000	0.0%
336 OTA Projects		386,148		345,574		421,690		447,870	6.2%
Total	\$	1,072,653	\$	3,142,757	\$	2,257,120	\$	2,283,690	1.2%
STAFFING:									
Regular/Permanent		5.25		5.25		5.25		5.25	-
Seasonal/Temporary		0.00		0.00		10.54		10.54	-
Total		5.25		5.25		15.79		15.79	-

SERVICE DESCRIPTION

Park Operations service departments have a workforce of approximately 370 permanent and seasonal employees, stationed at 44 work locations, managing over 112,000 acres of parklands and 1,200 miles of public trails. The department manages public use of parks and facilities. collects park user fees at numerous sites, controls opening and closure of all facilities, performs routine maintenance of grounds and buildings, and provides emergency response staff to support police and fire emergencies. The department performs natural resources management activities such as vegetation management and soil conservation to manage, maintain and restore the parklands in order to retain their important scenic, natural, and cultural values. The administrative staff provides budget administration, leadership and support for the units that manage the District's parklands and recreational facilities.

INTERPRETIVE PARKLANDS UNIT ROLE

The Interpretive Parklands Unit manages sixteen interpretive and natural resources-based wilderness areas, preserves, and park areas, including Black Diamond Regional Preserve, Morgan Territory Regional Preserve, Round Valley Regional Preserve, Bishop Ranch Regional Preserve, Calaveras Ridge Regional Trail, Las Trampas Regional Wilderness, Little Hills Recreation Area, Sycamore Valley Open Space Regional Preserve, Coyote Hills Regional Park, Pleasanton Ridge Regional Park, Dublin Hills Regional Park, Mission Peak Regional Preserve, Sunol - Ohlone Regional Wilderness, Garin - Dry Creek Pioneer Regional Park, Vasco Caves Regional Preserve, Brushy Peak Regional Preserve and Briones Regional Park. These parks, generally large wildland open space areas, represent the District's success in scenic, cultural, and natural resource preservation balanced with appropriate recreational opportunities. The unit encompasses almost 72,000 acres of which more than 17,000 acres are in land bank status.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20 ′	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	3,571,770	\$	4,021,350	\$	4,183,410	\$	4,408,370	5.4%
Supplies		223,078		245,065		316,920		303,510	-4.2%
Services		258,541		287,249		432,890		432,890	0.0%
Equipment		-		-		-		24,500	0.0%
Intra-District Charges		17,444		26,820		34,400		75,180	118.5%
Subtotal	\$	4,070,833	\$	4,580,484	\$	4,967,620	\$	5,244,450	5.6%
PROJECT BUDGET:									
Personnel Services	\$	-	\$	13,366	\$	-	\$	-	0.0%
Supplies		-		9,309		-		-	0.0%
Services		-		3,626		-		-	0.0%
Capital Outlay/Equip	\$	19,141	\$	46,144	\$	-	\$	-	0.0%
Subtotal	\$	19,141	\$	72,444	\$	•	\$	•	0.0%
Total Operating/Project	\$	4,089,974	\$	4,652,928	\$	4,967,620	\$	5,244,450	5.6%
UNIT:									
Interpretive Parklands	\$	4,089,974	\$	4,652,928	\$	4,967,620	\$	5,244,450	5.6%
Total	\$	4,089,974	\$	4,652,928	\$	4,967,620	\$	5,244,450	
FUNDING SOURCES:									
101 General Fund	\$	3,446,604	\$	3,865,657	\$	4,136,640	\$	4,443,700	7.4%
220 Two County LLD		534,592		572,332		581,420		592,540	1.9%
221 ECCC LLD		70,220		119,374		176,490		163,310	-7.5%
223 Dublin Hills Zone		6,624		6,261		7,550		7,640	1.2%
224 Walpert Ridge Zone		-		-		30,880		32,130	4.0%
225 San Ramon Hills Zone		11,556		10,018		500		500	0.0%
227 Stone Valley Zone		1,236		5,013		12,630		630	-95.0%
253 Gifts/Dickson		-		1,829		21,510		4,000	-81.4%
333 Capital		19,141		46,144		-		-	0.0%
336 OTA Projects		-		26,300		-		-	0.0%
Total	_\$_	4,089,974	\$	4,652,928	\$	4,967,620	\$	5,244,450	5.6%
STAFFING:									
Regular/Permanent		36.88		36.88		37.35		38.35	1.00
Seasonal/Temporary		2.86		2.86		2.61		2.61	1.00
Total		39.740		39.740		39.960		40.960	1.00

SERVICE DESCRIPTION

Coordinate staff, equipment, materials, and resources to operate and maintain Interpretive Parklands, their facilities and trail systems in a manner that ensures protection of the scenic, cultural, and natural resources, and safe public use. Promote staff efficiency, productivity, and staff morale. Support efforts to foster direct and open communication District-wide. Provide clear communication of District goals and objectives to unit staff through unit meetings, Supervisors' meetings, written communications, and staff trainings. Provide feedback from field staff and park visitors to upper management. Provide outstanding customer service in all aspects of park operations through public contacts that result in satisfied park visitors. Work effectively with adjacent property owners and outside agencies. Monitor agreements with concessionaires to ensure that they provide quality customer service, serve the District's mission, and adhere to contract agreements. Maintain and enhance the diverse natural and historic resources within the unit in cooperation and coordination with the Planning and Stewardship Department and the Interpretative and Recreation Services Department. Ensure adherence to the Grazing Lease Operating Guidelines by Park Supervisors and grazing lessees. Periodically meet with the Wildland Vegetation Program Manager, Park Supervisors, and grazing lessees. Collaboratively identify and achieve resource management, infrastructure, public safety, and aesthetic goals.

Budget By Unit/Park Location

	P	ersonnel									
Unit/Location		Services		Supplies		Services		Equipment	Int	er-Agency	Total
Administration											
Budget 2012	\$	247,130	\$	4,970	\$	37,040	\$	-	\$	- \$	289,140
Budget 2013	\$	275,120	\$	4,970	\$	2,640	\$	_	\$	75,180 \$	357,910
% Change		11.3%		0.0%	ĺ	-92.9%	ĺ	0.0%		0.0%	23.8%
Bishop Ranch Op	pen S	pace Regiona	al Pı	reserve							
Budget 2012	\$	-	\$	-	\$	2,180	\$	-	\$	- *\$	2,180
Budget 2013	\$	-	\$	-	\$	2,180	\$	-	\$	- \$	2,180
% Change		0.0%		0.0%		0.0%		0.0%		0.0%	0.0%
Black Diamond M		•	serv								
Budget 2012	\$,	\$	30,960	\$	45,290	\$	-	\$	- \$	602,290
Budget 2013	\$	553,690	\$	30,960	\$	45,290	\$	-	\$	- \$	629,940
% Change		5.3%		0.0%		0.0%		0.0%		0.0%	4.6%
Briones Regional	l Park										
Budget 2012	\$	431,900	\$	44,210	\$	32,200	\$	-	\$	- \$	508,310
Budget 2013	\$	448,070	\$	44,210	\$	32,200	\$	-	\$	- \$	524,480
% Change		3.7%		0.0%		0.0%		0.0%		0.0%	3.2%
Brushy Peak											
Budget 2012	\$	107,910	\$	1,660	\$	6,550	\$	-	\$	- \$	116,120
Budget 2013	\$	111,150	\$	1,660	\$	6,550	\$	-	\$	- \$	119,360
% Change		3.0%		0.0%		0.0%		0.0%		0.0%	2.8%
Calaveras Ridge	Trail										
Budget 2012	\$	65,970	\$	12,150	\$	-	\$	-	\$	- \$	78,120
Budget 2013	\$	67,490	\$	12,150	\$	-	\$	-	\$	- \$	79,640
% Change		2.3%		0.0%		0.0%		0.0%		0.0%	1.9%
Coyote Hills Regi	ional I	Park									
Budget 2012	\$	528,250	\$	44,980	\$	77,510	\$	-	\$	- \$	650,740
Budget 2013	\$	521,990	\$	44,980	\$	77,510	\$	-	\$	- \$	644,480
% Change		-1.2%		0.0%		0.0%		0.0%		0.0%	-1.0%

Budget By Unit/Park Location, continued

	Pe	rsonnel										
Unit/Location	S	ervices		Supplies		Services		Equipment	In	ter-Agency		Total
Dry Creek Pionee	r Reg	ional Park										
Budget 2012	\$	184,320	\$	37,220	\$	10,290	\$	-	\$	-	\$	231,830
Budget 2013	\$	206,920	\$	19,710	\$	10,290	\$	-	\$	-	\$	236,920
% Change		12.3%		-47.0%		0.0%		0.0%		0.0%		2.2%
Dublin Hills												
Budget 2012	\$	21,700	\$	2,100	\$	-	\$	-	\$	-	\$	23,800
Budget 2013	\$	22,050	\$	2,100	\$	-	\$	-	\$	-	\$	24,150
% Change		1.6%		0.0%		0.0%		0.0%		0.0%		1.5%
Garin Regional Pa												
Budget 2012	\$	462,820	\$	29,470	\$	41,550	\$	-	\$	-	\$	533,840
Budget 2013	\$	474,960	\$	29,470	\$	41,550	\$	-	\$	-	\$	545,980
% Change		2.6%		0.0%		0.0%		0.0%		0.0%		2.3%
Las Trampas Wild					•		•		_		•	
Budget 2012	\$	334,830	\$	26,350	\$	72,490	\$	-	\$	-	\$	433,670
Budget 2013	\$	342,060	\$	26,350	\$	72,490	\$	-	\$	-	\$	440,900
% Change		2.2%		0.0%		0.0%		0.0%		0.0%		1.7%
Las Trampas to M		blo	_		_		_		_			
Budget 2012	\$	-	\$	12,630	\$	-	\$	-	\$	-	\$	12,630
Budget 2013	\$	-	\$	630	\$	-	\$	-	\$	-	\$	630
% Change		0.0%		-95.0%		0.0%		0.0%		0.0%		-95.0%
Mission Peak Reg												
Budget 2012	\$	104,770	\$	5,520	\$	14,500	\$	-	\$	-	\$	124,790
Budget 2013	\$	106,700	\$	5,520	\$	14,500	\$	-	\$	-	\$	126,720
% Change		1.8%		0.0%		0.0%		0.0%		0.0%		1.5%
Morgan Territory	_	nal Preserve										
Budget 2012	\$	-	\$	3,890	\$	9,960	\$	-	\$	-	\$	13,850
Budget 2013	\$	-	\$	3,890	\$	9,960	\$	-	\$	-	\$	13,850
% Change		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
Pleasanton Ridge	_											
Budget 2012	\$	343,950	\$	16,410	\$	27,860	\$	-	\$	-	\$	388,220
Budget 2013	\$	350,050	\$	16,410	\$	27,860	\$	-	\$	-	\$	394,320
% Change		1.8%		0.0%		0.0%		0.0%		0.0%		1.6%
Round Valley Reg	,		_		_		_		_			
Budget 2012	\$	107,050	\$	3,980	\$	5,950	\$	-	\$	- ,	\$ \$	116,980
Budget 2013	\$	93,870	\$	3,980	\$	5,950	\$	-	\$		\$	103,800
% Change		-12.3%		0.0%		0.0%		0.0%		0.0%		-11.3%
Sunol/Ohlone Reg	-		•	07.050	•	04.470	^		•		Φ.	500 446
Budget 2012	\$	477,090	\$	27,850	\$	31,470	\$	-	\$	-	\$	536,410
Budget 2013	\$	477,680	\$	27,850	\$	31,470	\$	-	\$	-	\$	537,000
% Change		0.1%		0.0%		0.0%		0.0%		0.0%		0.1%
Sycamore Valley					_		•		•		•	100.005
Budget 2012	\$	104,370		2,210	\$	3,300	\$	-	\$	-	\$	109,880
Budget 2013	\$	113,070	\$	2,210	\$	3,300	\$	-	\$	-	\$	118,580
% Change		8.3%		0.0%		0.0%		0.0%		0.0%		7.9%

Budget By Unit/Park Location, continued

	F	Personnel						
Unit/Location		Services	Supplies	Services	Equipment	Int	ter-Agency	Total
\/								
Vasco Corridor								
Budget 2012	\$	135,310	\$ 10,360	\$ 49,150	\$ -	\$	-	\$ 194,820
Budget 2013	\$	243,500	\$ 26,460	\$ 49,150	\$ 24,500	\$	-	\$ 343,610
% Change		80.0%	155.4%	0.0%	0.0%		0.0%	76.4%
Total Interpretive	Park	dands Unit						
Budget 2012	\$	4,183,410	\$ 316,920	\$ 467,290	\$ -	\$	-	\$ 4,967,620
Budget 2013	\$	4,408,370	\$ 303,510	\$ 432,890	\$ 24,500	\$	75,180	\$ 5,244,450
% Change		5.4%	-4.2%	-7.4%	0.0%		0.0%	5.6%

LAKES UNIT ROLE

The Lakes Unit provides outstanding year-round recreation at five District facilities: Del Valle Regional Park, Lake Chabot Regional Park, Quarry Lakes Regional Recreation Area, Shadow Cliffs Regional Recreation Area and Little Hills Ranch. These parks have year round water related recreation along with fishing, boating, camping, hiking, group reservable facilities and a variety of special events that serve the recreational and educational needs of the public. The Lakes Unit parks are staffed by skilled, caring, self-confident public service oriented employees. Their goals are to support cultural diversity, improve accessibility to all and balance environmental protection with recreational opportunities.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	4,056,714	\$	4,027,361	\$	4,117,320	\$	4,224,840	2.6%
Supplies		302,933		332,883		325,820		325,820	0.0%
Services		428,345		449,405		486,830		486,830	0.0%
Equipment		-		57,087		-		-	0.0%
Intra-District Charges		22,606		107,410		43,150		400	-99.1%
Subtotal	\$	4,810,598	\$	4,974,146	\$	4,973,120	\$	5,037,890	1.3%
PROJECT BUDGET:									
Personnel Services	\$	-	\$	64	\$	-	\$	-	0.0%
Supplies		13,218		-		-		-	0.0%
Services		6,959		12,892		-		-	0.0%
Capital Outlay/Equip		(998)		4,978		-		-	0.0%
Subtotal	\$	19,180	\$	17,934	\$	-	\$	-	0.0%
Total Operating/Project	\$	4,829,778	\$	4,992,080	\$	4,973,120	\$	5,037,890	1.3%
UNIT:									
Lakes	\$	4,829,778	\$	4,992,080	\$	4,973,120	\$	5,037,890	1.3%
Total	\$	4,829,778	\$	4,992,080	\$	4,973,120	\$	5,037,890	-
FUNDING SOURCES:									
101 General Fund	\$	4,810,544	\$	4,974,146	\$	4,973,120	\$	5,037,890	1.3%
333 Capital		(998)		4,978		-		-	0.0%
336 OTA Projects		20,178		12,956		-		-	0.0%
Total	\$	4,829,778	\$	4,992,080	\$	4,973,120	\$	5,037,890	1.3%
STAFFING:									
Regular/Permanent		40.000		40.000		39.000		39.000	
Seasonal/Temporary		6.280		6.280		3.970		3.970	_
Total		46.280		46.280		42.970		42.970	

SERVICE DESCRIPTION

Lakes Unit will provide outstanding customer service in all aspects of park operations. Uniformed staff will make public contact with a personal introduction and be prepared to respond to the public as needed. There will be an active participation with local water districts, water contractors to stay informed and involved in water delivery issues that affect lake levels, water quality and impacts on water recreation and its effect on public accessibility. Our

commitment to work with water district contractors, Department of Water Resources, Zone 7, Alameda County Water District, and Santa Clara Water District, to continue our Quagga/zebra mussel boat inspection program in order to preserve and protect our valued water recreation resources. We will maintain a clean, safe standard throughout the Lakes Unit by maintaining a consistent standard for park maintenance, annual tree hazard evaluation as well as practicing good fiscal responsibility by committing to the District's greening initiative through the use of sustainable products and recycling collection in parkland work locations.

Budget By Unit/Park Location

	P	ersonnel						
Unit/Location	;	Services	Supplies	Services	Equipment	Inte	er-Agency	Total
Administrative								
Budget 2012	\$	285,820	\$ 2,330	\$ 45,710	\$ -	\$	- \$	333,860
Budget 2013	\$	298,930	\$ 2,330	\$ 2,560	\$ -	\$	400 \$	304,220
% Change		4.6%	0.0%	-94.4%	0.0%		0.0%	-8.9%
Del Valle Regiona	al Pai	rk						
Budget 2012	\$	1,411,520	\$ 131,550	\$ 177,790	\$ -	\$	- \$	1,720,860
Budget 2013	\$	1,458,880	\$ 131,550	\$ 177,790	\$ -	\$	- \$	1,768,220
% Change		3.4%	0.0%	0.0%	0.0%		0.0%	2.8%
Lake Chabot Reg	ional	Park						
Budget 2012	\$	811,840	\$ 50,530	\$ 69,550	\$ -	\$	- \$	931,920
Budget 2013	\$	822,280	\$ 50,530	\$ 69,550	\$ -	\$	- \$	942,360
% Change		1.3%	0.0%	0.0%	0.0%		0.0%	1.1%
Quarry Lakes								
Budget 2012	\$	716,040	\$ 60,580	\$ 82,130	\$ -	\$	- \$	858,750
Budget 2013	\$	725,210	\$ 60,580	\$ 82,130	\$ -	\$	- \$	867,920
% Change		1.3%	0.0%	0.0%	0.0%		0.0%	1.1%
Shadow Cliffs								
Budget 2012	\$	892,100	\$ 79,070	\$ 109,080	\$ -	\$	- \$	1,080,250
Budget 2013	\$	919,540	\$ 79,070	\$ 109,080	\$ -	\$	- \$	1,107,690
% Change		3.1%	0.0%	0.0%	0.0%		0.0%	2.5%
Willow Park Golf	Cour	se						
Budget 2012	\$	-	\$ 1,760	\$ 45,720	\$ -	\$	- \$	47,480
Budget 2013	\$	-	\$ 1,760	\$ 45,720	\$ -	\$	- \$	47,480
% Change		0.0%	0.0%	0.0%	0.0%		0.0%	0.0%
Total Lakes Unit								
Budget 2012	\$	4,117,320	\$ 325,820	\$ 529,980	\$ -	\$	- \$	4,973,120
Budget 2013	\$	4,224,840	\$ 325,820	\$ 486,830	\$ -	\$	400 \$	5,037,890
% Change		2.6%	0.0%	-8.1%	0.0%		0.0%	1.3%

MINING UNIT ROLE

Mining Operations develops and maintains the Black Diamond Mines Regional Preserve underground public use facilities, works in cooperation with the Interpretive and Recreation Services Division to provide educational and interpretive programs, and provides technical assistance to other organizations and District departments. Mining Operations is also responsible for the Regional Preserve's abandoned mine safety program, and obtains donations of funds, equipment, materials and services that support the Unit.

OPERATING BUDGET:								
Personnel Services	\$	407,074	\$	404,956	\$	411,030	\$	414,680
Supplies		18,668		29,797		45,770		45,770
Services		12,440		19,204		22,820		22,820
Subtotal	\$	438,182	\$	453,957	\$	479,620	\$	483,270
PROJECT BUDGET:								
Capital Outlay/Equip	\$	-	\$	23,800	\$	-	\$	-
Subtotal	\$	-	\$	23,800	\$	-	\$	
Total Operating/Project	\$	438,182	\$	477,757	\$	479,620	\$	483,270
UNIT:								
י וואכ: Vining	¢	438,182	\$	177 757	\$	470 620	\$	402 270
Total	<u>\$</u>		\$	477,757	\$ \$	479,620	\$	483,270
ı otal	<u> </u>	438,182	Þ	477,757	Þ	479,620	Þ	483,270
FUNDING SOURCES:								
101 General Fund	\$	438,182	\$	453,957	\$	479,620	\$	483,270
333 Capital		-		23,800		-		-
Total	\$	438,182	\$	477,757	\$	479,620	\$	483,270
STAFFING:								
Regular/Permanent		4.00		4.00		3.00		3.00
Seasonal/Temporary		0.00		0.00		0.00		0.00
Total		4.00		4.00		3.00		3.00

SERVICE DESCRIPTION

The Mining Unit is responsible for the design, construction and maintenance of mine closures and underground public use facilities. They assist the Interpretive Unit in providing educational and interpretive services while making the mines available for scientific research and professional development. Part of their role is to provide training in underground safety, technology, and interpretation, in addition to offering technical assistance to District departments and other organizations in mining-related matters.

PARKLAND UNIT ROLE

The Parkland Unit includes ten of the District's urban interface parks and connecting trails. The park facilities are Anthony Chabot Regional Park, the Regional Parks Botanic Garden, Claremont Canyon Regional Preserve, Huckleberry Botanic Regional Preserve, Leona Canyon Regional Preserve, Redwood Regional Park, Sibley Volcanic Regional Preserve, Tilden Regional Park, including the group camps in the Tilden Nature Area, and Wildcat Canyon Regional Park, including the Alvarado area. The Parkland Unit is home to a wide variety of visitor-serving recreational use facilities, including a family campground, a marksmanship range, three equestrian centers, a golf course, a merry-go-round, two scale model railroads, and two food service concessions. The Parkland Unit's mission is to protect, preserve, and enhance natural resources, while providing the public with a safe recreational environment. The staff's work encompasses the maintenance of facilities and trails, vegetation management, and resource protection.

	201	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	4,301,290	\$	4,366,005	\$	4,440,770	\$	4,524,930	1.9%
Supplies		214,375		258,096		219,460		222,290	1.3%
Services		396,090		390,674		439,290		398,570	-9.3%
Equipment		-		4,818		-		-	0.0%
Intra-District Charges		7,763		118,890		-		8,550	0.0%
Subtotal	\$	4,919,518	\$	5,138,482	\$	5,099,520	\$	5,154,340	1.1%
PROJECT BUDGET:									
Personnel Services	\$	1,839	\$	27,082	\$	-	\$	19,540	0.0%
Supplies		-		2,705		-		-	0.0%
Services		-		-		-		9,830	0.0%
Capital Outlay/Equip		-		3,750		-		-	0.0%
Subtotal	\$	1,839	\$	33,537	\$	-	\$	29,370	0.0%
Total Operating/Project	\$	4,921,356	\$	5,172,019	\$	5,099,520	\$	5,183,710	1.7%
DEPARTMENTS:									
Parklands	\$	4,921,356	\$	5,172,019	\$	5,099,520	\$	5,183,710	1.7%
Total	\$	4,921,356	\$	5,172,019	\$	5,099,520	\$	5,183,710	1.7%
FUNDING SOURCES:									
101 General Fund	\$	4,589,754	\$	4,793,736	\$	4,725,400	\$	4,833,270	2.3%
220 Two County LLD		306,273		302,528		305,760		314,090	2.7%
226 Measure CC		13,274		22,837		22,360		980	-95.6%
228 Gateway Valley Zone		10,216		19,381		46,000		6,000	-87.0%
333 Capital		-		3,750		-		-	0.0%
336 OTA Projects		1,839		29,787		-		29,370	0.0%
Total	\$	4,921,356	\$	5,172,019	\$	5,099,520	\$	5,183,710	1.7%
STAFFING:									
Regular/Permanent		39.750		39.750		39.750		39.750	
Seasonal/Temporary		3.805		3.805		2.785		2.785	-
Total		43.555		43.555		42.535		42.535	-

SERVICE DESCRIPTION

Allocate resources to operate and maintain parks, trails, and the Botanic Garden safely and efficiently for public use. Achieve a high standard of safety, cleanliness, and maintenance of park facilities. Continue vegetation management projects and practices that support the District's Tree Hazard Assessment and Wildland Vegetation Management Programs. Implement the District's Good Neighbor Policy to maintain positive relationships with adjacent property owners. Administer operating agreements for twelve concessions, and work to ensure compliance with their agreements to guarantee a consistently high level of service to the public. Ensure that communication with the public is a priority by keeping information panels up-to-date with relevant and timely material, and responding quickly to phone calls, letters, and e-mails. Develop strategies with the unit's Park Supervisors to implement ADA upgrades to park facilities. Ensure staff awareness of District sustainability goals, and implement sustainable work practices.

Budget By Unit/Park Location

		Personnel										
Unit/Location	;	Services	;	Supplies		Services	I	Equipment	In	ter-Agency		Total
Administrative Budget 2012 Budget 2013 % Change	\$ \$	291,190 297,220 2.1%	\$	2,680 2,680 0.0%	\$	3,540 3,540 0.0%	\$	- - 0.0%	\$	- 8,550 0.0%	\$ \$	297,410 311,990 4.9%
Anthony Chabot F	Regio	onal Park										
Budget 2012 Budget 2013 % Change	\$	887,480 883,530 -0.4%	\$ \$	58,390 60,890 4.3%	\$ \$	95,290 94,790 -0.5%	\$ \$	- - 0.0%	\$ \$	- - 0.0%	\$ \$	1,041,160 1,039,210 -0.2%
Botanic Garden Budget 2012	\$	723,590	\$	21,860	\$	13,840	\$	-	\$	-	\$	759,290
Budget 2013 % Change	\$	755,700 4.4%	\$	23,060 5.5%	\$	12,640 -8.7%	\$	0.0%	\$	0.0%	\$	791,400 4.2%
Leona Canyon	Φ.		•	0.400	Φ.		•		Φ.		Φ.	0.400
Budget 2012 Budget 2013	\$ \$	-	\$ \$	3,180 3,180	\$ \$	-	\$ \$	-	\$ \$	-	\$ \$	3,180 3,180
% Change	•	0.0%	•	0.0%	•	0.0%	•	0.0%	*	0.0%	•	0.0%
Redwood Region	al Pa	ark										
Budget 2012	\$	559,190	\$	27,920	\$	40,670	\$	-	\$	-	\$	627,780
Budget 2013 % Change	\$	569,790 1.9%	\$	27,920 0.0%	\$	40,670 0.0%	\$	0.0%	\$	0.0%	\$	638,380 1.7%
· ·	/1.1		1			0.070		0.070		0.070		1.7 70
Sibley/Claremont/ Budget 2012	'Hucl \$	kleberry Regio 421,240	onai \$	22,650	\$	63,830	\$	_	\$	_	\$	507,720
Budget 2013	\$	430,530	\$	21,780	\$	27,390	\$	-	\$	=	\$	479,700
% Change		2.2%		-3.8%		-57.1%		0.0%		0.0%		-5.5%
Tilden Regional F	Park											
Budget 2012	\$	1,054,660	\$	58,350	\$	195,050	\$	-	\$	-	\$	1,308,060
Budget 2013 % Change	\$	1,093,510 3.7%	\$	58,350 0.0%	\$	196,030 0.5%	\$	0.0%	\$	0.0%	\$	1,347,890 3.0%
70 Change		3.7 /6		0.078		0.576		0.070		0.076		3.0 /0
Wildcat Canyon/A		-										
Budget 2012	\$	503,420	\$	24,430	\$	27,070	\$	-	\$	-	\$	554,920
Budget 2013 % Change	\$	514,190 2.1%	\$	24,430 0.0%	\$	33,340 23.2%	\$	0.0%	\$	0.0%	\$	571,960 3.1%
Total Parkland U	nit											
Budget 2012	\$	4,440,770	\$	219,460	\$	439,290	\$	-	\$	-	\$	5,099,520
Budget 2013	\$	4,544,470	\$	222,290	\$	408,400	\$	- 0.007	\$	8,550	\$	5,183,710
% Change		2.3%		1.3%		-7.0%		0.0%		0.0%		1.7%

RECREATION AREAS ROLE

The Recreation Areas Unit strives to provide the diverse public we serve with a variety of high quality, active and passive recreational opportunities and experiences within a responsibly managed park environment. While the Unit's focus is on intensive recreation and visitor services, we balance it with our appreciation of the need to preserve and protect our parks' natural resources. We especially recognize and appreciate our role in giving many of our urban area patrons their first recreational experience in a regional park setting. We accomplish our mission through effective management and operation of seven District facilities: Contra Loma Regional Park, Cull Canyon Regional Recreation Area, Diablo Foothills Regional Park/Castle Rock Recreation Area, Don Castro Regional Recreation Area/Five Canyons Open Space, Kennedy Grove Regional Recreation Area/Sobrante Ridge Regional Preserve, Roberts Regional Recreation Area, and the Temescal Regional Recreation Area.

	2010 ACTUAL			11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	4,084,096	\$	4,071,512	\$	4,183,460	\$	4,287,890	2.5%
Supplies		368,670		364,659		389,110		380,940	-2.1%
Services		571,655		584,440		586,530		604,520	3.1%
Intra-District Charges		6,333		9,070		12,500		12,500	0.0%
Subtotal	\$	5,030,754	\$	5,029,681	\$	5,171,600	\$	5,285,850	2.2%
PROJECT BUDGET:									
Personnel Services	\$	182	\$	-	\$	-	\$	-	0.0%
Supplies		15,167		13,861		-		-	0.0%
Services		26,324		30,874		-		-	0.0%
Subtotal	\$	41,672	\$	44,735	\$		\$	-	0.0%
Total Operating/Project	\$	5,072,426	\$	5,074,416	\$	5,171,600	\$	5,285,850	2.2%
DEPARTMENTS:									
Recreation Areas	\$	5,072,426	\$	5,074,416	\$	5,171,600	\$	5,285,850	2.2%
Total	\$	5,072,426	\$	5,074,416	\$	5,171,600	\$	5,285,850	2.2%
FUNDING SOURCES:									
101 General Fund	\$	4,993,780	\$	5,014,910	\$	5,132,930	\$	5,249,930	2.3%
220 Two County LLD		135		-		-		-	0.0%
222 Five Canyon Zone		36,839		14,771		38,670		35,920	-7.1%
336 OTA Projects		41,672		44,735		-		-	0.0%
Total	\$	5,072,426	\$	5,074,416	\$	5,171,600	\$	5,285,850	2.2%
STAFFING:									
Regular/Permanent		37.69	37.69			37.58		37.58	-
Seasonal/Temporary		7.84		7.84		4.48		4.617	•
Total		45.53		45.53		42.06		42.197	0.137

SERVICE DESCRIPTION

At these facilities, we promote increased customer satisfaction and loyalty through efficient and effective park operations. The Unit provides outstanding customer service is all aspects of park operations through public contacts that result in satisfied park visitors. The Unit operates and maintains park facilities at the highest standards for public use within our available resources.

The Unit manages the District's "Good Neighbor" policy to maintain positive relations with adjacent property owners and outside agencies. The Unit also manages concessionaire agreements to ensure a high quality of customer service and maximum financial return to the District. The Unit enhances efficiency, productivity, and self-esteem through training and team building techniques; and ensures that work sites are clean, safe, secure, and functional for staff efficiency.

Budget By Unit/Park Location

	F	Personnel									
Unit/Location		Services	S	upplies	Services		Equipment	lr	nter-Agency		Total
Administrative											
Budget 2012	\$	263,440	\$	3,940	\$ 20,570	\$	-	\$	-	\$	287,950
Budget 2013	\$	256,190	\$	3,440	\$ 8,570	\$	=	\$	12,500	\$	280,700
% Change		-2.8%		-12.7%	-58.3%		0.0%		0.0%		-2.5%
Cull Canyon Reg	ional	Recreation A	rea								
Budget 2012	\$	480,140	\$	46,340	\$ 69,950	\$	-	\$	-	\$	596,430
Budget 2013	\$	491,720	\$	46,520	\$ 76,170	\$	-	\$	-	\$	614,410
% Change		2.4%		0.4%	8.9%		0.0%		0.0%		3.0%
Contra Loma Reg	giona	l Park									
Budget 2012	\$	983,440	\$	128,340	\$ 137,290	\$	-	\$	-	\$	1,249,070
Budget 2013	\$	1,001,470	\$	128,340	\$ 137,290	\$	-	\$		\$	1,267,100
% Change		1.8%		0.0%	0.0%		0.0%		0.0%		1.4%
Diablo Foothills F	Regio	nal Park									
Budget 2012	\$	443,510	\$	33,920	\$ 63,300	\$	-	\$	-	\$	540,730
Budget 2013	\$	452,880	\$	37,650	\$ 59,570	\$	-	\$		\$	550,100
% Change		2.1%		11.0%	-5.9%		0.0%		0.0%		1.7%
Don Castro Region	onal	Recreation Ar	ea								
Budget 2012	\$	511,420	\$	61,690	\$ 76,200	\$	-	\$	-	\$	649,310
Budget 2013	\$	525,400	\$	50,110	\$ 91,200	\$	-	\$	- "	\$	666,710
% Change		2.7%		-18.8%	19.7%		0.0%		0.0%		2.7%
Kennedy Grove F	Regio	nal Recreation	n Are	a							
Budget 2012	\$	400,910	\$	28,780	\$ 42,020	\$	-	\$	-	\$	471,710
Budget 2013	\$	418,460	\$	28,780	\$ 42,020	\$	-	\$	-	\$	489,260
% Change		4.4%		0.0%	0.0%		0.0%		0.0%		3.7%
Roberts Regiona	l Rec	reation Area									
Budget 2012	\$	499,110	\$	40,900	\$ 87,380	\$	-	\$	-	\$	627,390
Budget 2013	\$	518,720	\$	40,900	\$ 87,380	\$	-	\$		\$	647,000
% Change		3.9%		0.0%	0.0%		0.0%		0.0%		3.1%
Temescal Region	nal R	ecreation Area	а								
Budget 2012	\$	601,470	\$	45,200	\$ 102,320	\$	-	\$	-	\$	748,990
Budget 2013	\$	623,050	\$	45,200	\$ 102,320	\$	=	\$	-	\$	770,570
% Change		3.6%		0.0%	0.0%		0.0%		0.0%		2.9%
Volunteer Resour				ition now cor	idated in Reci	rea	ation Unit 5225)				
Budget 2012	\$	20	\$	-	\$ -	\$	-	\$	-	\$	20
Budget 2013	\$	-	\$	-	\$ -	\$	-	\$	- "	\$	-
% Change		-100.0%		0.0%	0.0%		0.0%		0.0%		-100.0%
Total Recreation	Area	s Unit									
Budget 2012	\$	4,183,460	\$	389,110	\$ 599,030	\$	-	\$		\$	5,171,600
Budget 2013	\$	4,287,890	\$	380,940	\$ 604,520	\$		\$	12,500	\$	5,285,850
% Change		2.5%		-2.1%	0.9%		0.0%		0.0%		2.29

REGIONAL TRAILS & ALTERNATIVE WORK PROGRAMS ROLE

The Regional Trails and Alternative Work Program Unit manages three of the District's regional trails systems, four East Contra Costa County parks, and the Sheriff's Work Alternative Programs for Contra Costa and Alameda counties. The Unit's mission is to provide safe, accessible trails and parks to promote healthy and inclusive outdoor activities for our customers. The Regional Trails Unit encompasses a large area that includes the Iron Horse Trail, Contra Costa Canal Trail, Lafayette-Moraga Trail, the Alameda Creek Trail, Delta de Anza Trail, Big Break Shoreline, Antioch/Oakley Shoreline, and Bay Point Shoreline. The Regional Trail system provides valuable links for recreation and non-vehicular travel throughout the East Bay; the parks allow increased public access to the Delta. The Work Alternative Programs work with established county Sheriff's Department work release programs to perform labor-intensive projects throughout the Park District. Staff work includes trail maintenance, vegetation management, and resource protection. The Unit manages partnerships with public agencies, neighbors, and volunteers to provide quality recreational experiences.

	2010 ACTUAL			11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	2,366,641	\$	2,424,125	\$	2,577,800	\$	2,678,090	3.9%
Supplies		120,120		129,303		189,320		186,080	-1.7%
Services		189,731		156,588		298,930		229,570	-23.2%
Equipment		29,510		66,513		-		48,000	0.0%
Intra-District Charges		10,363		44,080		12,000		29,250	143.8%
Subtotal	\$	2,716,365	\$	2,820,609	\$	3,078,050	\$	3,170,990	3.0%
PROJECT BUDGET:									
Subtotal	\$	-	\$	-	\$	-	\$	-	0.0%
Total Operating/Project	\$	2,716,365	\$	2,820,609	\$	3,078,050	\$	3,170,990	3.0%
DEPARTMENTS:									
Reg Trails/Alt Work Programs	\$	2,716,365	\$	2,820,609	\$	3,078,050	\$	3,170,990	3.0%
Total	\$	2,716,365	\$	2,820,609	\$	3,078,050	\$	3,170,990	•
FUNDING SOURCES:									
101 General Fund	\$	604,651	\$	672,998	\$	632,410	\$	664,650	5.1%
220 Two County LLD		1,701,896		1,708,708		1,840,350		1,889,960	2.7%
221 ECCC LLD		409,818		438,903		605,290		568,380	-6.1%
554 Major Equip Replacement		-		-		-		48,000	0.0%
Total	\$	2,716,365	\$	2,820,609	\$	3,078,050	\$	3,170,990	3.0%
STAFFING:									
Regular/Permanent		23.05		23.05		23.05		23.30	0.25
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		23.05		23.05		23.05		23.30	0.25

SERVICE DESCRIPTION

Support and develop a highly motivated and dedicated staff in order to provide the public with a safe and well-maintained trail system thus enhancing their experience along the 100 miles of multi-use Regional Trails. Utilize Measure J and other available funding to make repairs in

specific areas to maintain the trail system up to the highest safety standards. Monitor the many operating agreements with other agencies to ensure that regulatory practices, operating agreements and conditions are followed and thereby ensuring public safety and providing the highest level of service to the public. Maintain regular contact with the Sheriff's Alternative Work Program (AWP) staff in Alameda and Contra Costa County to provide manpower on a variety of project work which frees Park staff to focus attention on the daily operations of the Regional Trails and other District Parks.

Budget By Unit/Park Location

Personnel										
Unit/Location	S	ervices		Supplies	Services	E	Equipment	Int	er-Agency	Total
Administrative										
Budget 2012	\$	254,970	\$	1,090	\$ 83,790	\$	-	\$	- \$	339,850
Budget 2013	\$	267,180	\$	-	\$ 70,280	\$	48,000	\$	29,250 \$	414,710
% Change		4.8%		-100.0%	-16.1%		0.0%		0.0%	22.0%
Alameda County	Trails									
Budget 2012	\$	460,300	\$	23,430	\$ 13,560	\$	-	\$	- \$	497,290
Budget 2013	\$	467,830	\$	21,880	\$ 15,110	\$	-	\$	- \$	504,820
% Change		1.6%		-6.6%	11.4%		0.0%		0.0%	1.5%
Alternative Work	Progra	am - Alameda	a Co	unty						
Budget 2012	\$	107,410	\$	5,030	\$ 3,160	\$	-	\$	- \$	115,600
Budget 2013	\$	111,880	\$	5,030	\$ 3,160	\$	-	\$	- \$	120,070
% Change		4.2%		0.0%	0.0%		0.0%		0.0%	3.9%
Alternative Work	Progra	am - Contra (Cost	a County						
Budget 2012	\$	109,550	\$	5,830	\$ 1,930	\$	-	\$	- \$	117,310
Budget 2013	\$	107,320	\$	5,830	\$ 1,930	\$	-	\$	- \$	115,080
% Change		-2.0%		0.0%	0.0%		0.0%		0.0%	-1.9%
Antioch-Oakley R	egion	al Shoreline								
Budget 2012	\$	110,200	\$	28,070	\$ 14,640	\$	-	\$	- \$	152,910
Budget 2013	\$	113,400	\$	28,070	\$ 14,640	\$	-	\$	- \$	156,110
% Change		2.9%		0.0%	0.0%		0.0%		0.0%	2.1%
Bay Point Region	al Sh	oreline								
Budget 2012	\$	87,500	\$	6,950	\$ 6,120	\$	-	\$	- \$	100,570
Budget 2013	\$	90,430	\$	6,950	\$ 6,120	\$	-	\$	- *\$	103,500
% Change		3.3%		0.0%	0.0%		0.0%		0.0%	2.9%
Big Break Region	al Sh	oreline								
Budget 2012	\$	189,800	\$	41,350	\$ 62,030	\$	-	\$	- \$	293,180
Budget 2013	\$	218,510	\$	41,350	\$ 62,030	\$	-	\$	- \$	321,890
% Change		15.1%		0.0%	0.0%		0.0%		0.0%	9.8%
CA State Riding 8	& Hikir	ng Trail								
Budget 2012	\$	-	\$	1,210	\$ -	\$	-	\$	- \$	1,210
Budget 2013	\$	-	\$	1,210	\$ -	\$	-	\$	- \$	1,210
% Change		0.0%		0.0%	0.0%		0.0%		0.0%	0.0%
Contra Costa Tra	ils									
Budget 2012	\$	797,690	\$	40,950	\$ 15,660	\$	-	\$	- \$	854,300
Budget 2013	\$	831,310	\$	40,950	\$ 15,660	\$	-	\$	- \$	887,920
% Change		4.2%		0.0%	0.0%		0.0%		0.0%	3.9%

Budget By Unit/Park Location, continued

Unit/Location	Personnel Services			Supplies	Services			Equipment	Ir	nter-Agency	Total
						55111655		qp		no. / igonoj	
Delta de Anza Tra	ail										
Budget 2012	\$	9,690	\$	5,020	\$	5,710	\$	_	\$	- \$	20,420
Budget 2013	\$	9,970	\$	5,020	\$	5,710	\$	_	\$	- \$	20,700
% Change	•	2.9%	Ť	0.0%	•	0.0%	•	0.0%	•	0.0%	1.4%
East Contra Costa	a Tra	ails									
Budget 2012	\$	450,690	\$	21,290	\$	96,020	\$	-	\$	- \$	568,000
Budget 2013	\$	460,260	\$	21,290	\$	26,020	\$	-	\$	- \$	507,570
% Change		2.1%		0.0%		-72.9%		0.0%		0.0%	-10.6%
Marsh Creek Trai	I										
Budget 2012	\$	-	\$	3,240	\$	-	\$	-	\$	- \$	3,240
Budget 2013	\$	-	\$	3,240	\$	-	\$	-	\$	- \$	3,240
% Change		0.0%		0.0%		0.0%		0.0%		0.0%	0.0%
Iron Horse Trail											
Budget 2012	\$	-	\$	3,000	\$	8,310	\$	-	\$	- \$	11,310
Budget 2013	\$	-	\$	3,000	\$	8,310	\$	-	\$	- \$	11,310
% Change		0.0%		0.0%		0.0%		0.0%		0.0%	0.0%
Tassajarra Creek	Trai	I									
Budget 2012	\$	-	\$	2,860	\$	-	\$	=	\$	- \$	2,860
Budget 2013	\$	-	\$	2,260	\$	600	\$	-	\$	- \$	2,860
% Change		0.0%		-21.0%		0.0%		0.0%		0.0%	0.0%
Total Regional Tr	ails l	Jnit									
Budget 2012	\$	2,577,800	\$	189,320	\$	310,930	\$	-	\$	- \$	3,078,050
Budget 2013	\$	2,678,090	\$	186,080	\$	229,570	\$	48,000	\$	29,250 \$	3,170,990
% Change		3.9%		-1.7%		-26.2%		0.0%		0.0%	3.0%

SHORELINE UNIT ROLE

The Shoreline Unit borders San Francisco Bay, which provides a stunning backdrop to the Bay Trail, beaches, marshes, staging areas, and parks that comprise our Unit. Boundaries of the Unit extend from north of the San Mateo Bridge to east of the Carquinez Bridge. Unit parks and staging areas include Alameda Point/Encinal Beach, Brooks Island, Carquinez Strait, Crockett Hills, Robert W. Crown Memorial State Beach, Eden Landing Bay Trail, Eastshore State Park, Hayward Shoreline, Martin Luther King, Jr. Shoreline, Martinez Shoreline, Miller/Knox, Keller Beach, Oyster Bay, Point Isabel, Point Pinole, San Pablo Bay (Wilson Point, Pinole Shores, Gately property, Bayfront Park, Hercules, Lone Tree Point, Claeys Beach, and Selby), and Wildcat Creek Staging Area.

3 3	2010 ACTUAL		20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	4,679,067	\$	4,599,395	\$	4,643,800	\$	4,424,500	-4.7%
Supplies		302,160		232,860		297,170		292,370	-1.6%
Services		500,955		546,153		591,500		584,480	-1.2%
Intra-District Charges		27,267		30,240		3,300		49,300	1393.9%
Subtotal	\$	5,509,448	\$	5,408,648	\$	5,535,770	\$	5,350,650	-3.3%
PROJECT BUDGET:									
Personnel Services	\$	9,673	\$	3,494	\$	-	\$	328,400	0.0%
Supplies		4,294		41,395		40,020		-	-100.0%
Services		4,000		51,960		8,000		82,910	936.4%
Capital Outlay/Equip		22,781		79,791		-		-	0.0%
Subtotal	\$	40,749	\$	176,639	\$	48,020	\$	411,310	756.5%
Total Operating/Project	\$	5,550,197	\$	5,585,288	\$	5,583,790	\$	5,761,960	3.2%
UNIT:									
Shoreline	\$	5,550,197	\$	5,585,288	\$	5,583,790	\$	5,761,960	3.2%
Total	\$	5,550,197	\$	5,585,288	\$	5,583,790	\$	5,761,960	3.2%
FUNDING SOURCES:									
101 General Fund	\$	4,748,734	\$	4,634,279	\$	4,734,370	\$	4,896,510	3.4%
220 Two County LLD	•	410,986	•	401,202	•	415,490	•	427,100	2.8%
226 Measure CC		314,695		351,834		359,360		-	-100.0%
258 Eastshore State Park		35,034		21,334		26,550		27,040	1.8%
333 Capital		24,349		80,581		· -		-	0.0%
336 OTA Projects		16,400		96,058		48,020		411,310	756.5%
Total	\$	5,550,197	\$	5,585,288	\$	5,583,790	\$	5,761,960	3.2%
STAFFING:									
Regular/Permanent		47.40	47.40		43.00		43.00		-
Seasonal/Temporary		4.28		4.28		1.07		1.07	-
Total		51.68		51.68		44.07		44.07	

SERVICE DESCRIPTION

The Shoreline Unit Park Supervisors strive to maintain their parks to the highest standard by setting expectations and following through with staff. Coordinating equipment, materials, and

resources encourages sharing of knowledge and experience, which results in greater efficiency and safe, well maintained facilities.

The Shoreline Unit seeks to ensure satisfied park visitors through outstanding customer service in all aspects of each park's daily operation. We provide the most current information to park visitors via employee contacts, use of information panels, and brochures.

Staff monitors operating agreements with California State Parks, California Department of Fish and Game, Waste Management, numerous cities and counties that encompass our parks, and park neighbors; both commercial and private.

The Shoreline Unit staff trains together and with other agencies twice each year, in order to maintain proficiency in boom deployment. We use the Oil Spill Prevention and Response (OSPR) trailers for these trainings, which are stationed at Miller/Knox and Crown Beach.

Staff works to improve greening and recycling efforts for park visitors and Unit staff. The Shoreline Unit Park Supervisors collaborate with other District departments on projects involving cultural resources, water quality, wildlife protection, habitat enhancements, volunteer opportunities, and trail statistics.

Budget By Unit/Park Location

	Р	ersonnel									
Unit/Location	5	Services		Supplies	Services	I	Equipment	In	ter-Agency		Total
Administrative											
Budget 2012	\$	268,220	\$	740	\$ 5,240	\$	-	\$	- \$		274,200
Budget 2013	\$	278,430	\$	740	\$ 1,940	\$	-	\$	49,300 \$,	330,410
% Change		3.8%		0.0%	-63.0%		0.0%		0.0%		20.5%
Carquinez Strait I	Regio	nal Shoreline)								
Budget 2012	\$	291,750	\$	11,570	\$ 16,770	\$	-	\$	- \$,	320,090
Budget 2013	\$	309,300	\$	11,570	\$ 16,770	\$	-	\$	- \$,	337,640
% Change		6.0%		0.0%	0.0%		0.0%		0.0%		5.5%
Crockett Hill Reg	ional	Park									
Budget 2012	\$	87,430	\$	5,740	\$ 5,330	\$	-	\$	- \$,	98,500
Budget 2013	\$	90,390	\$	5,740	\$ 5,330	\$	-	\$	- \$,	101,460
% Change		3.4%		0.0%	0.0%		0.0%		0.0%		3.0%
Crown Regional S	Shore	line									
Budget 2012	\$	878,370	\$	102,640	\$ 163,020	\$	-	\$	- \$,	1,144,030
Budget 2013	\$	877,350	\$	52,620	\$ 166,900	\$	-	\$	- \$,	1,096,870
% Change		-0.1%		-48.7%	2.4%		0.0%		0.0%		-4.1%
Eastshore State I	Park										
Budget 2012	\$	189,660	\$	5,100	\$ 10,710	\$	-	\$	- \$,	205,470
Budget 2013	\$	193,740	\$	1,490	\$ 16,170	\$	-	\$	- \$,	211,400
% Change		2.2%		-70.8%	51.0%		0.0%		0.0%		2.9%
Hayward Regiona	al Sho	oreline									
Budget 2012	\$	428,010	\$	20,950	\$ 33,410	\$	-	\$	- \$,	482,370
Budget 2013	\$	436,200	\$	20,950	\$ 33,410	\$	-	\$	- \$,	490,560
% Change		1.9%		0.0%	0.0%		0.0%		0.0%		1.7%

Budget By Unit/Park Location, continued

	F	Personnel							
Unit/Location		Services		Supplies	Services	Equipment	Int	er-Agency	Total
Martin Luther Kin	g Jr.	Regional Sho	rel	ine					
Budget 2012	\$	721,380	\$	35,780	\$ 74,870	\$ -	\$	- (\$ 832,030
Budget 2013	\$	716,830	\$	35,780	\$ 75,700	\$ -	\$	- 5	\$ 828,310
% Change		-0.6%		0.0%	1.1%	0.0%		0.0%	-0.4%
Martinez Regiona	ıl Sho	oreline							
Budget 2012	\$	317,150	\$	21,410	\$ 61,450	\$ -	\$	- (\$ 400,010
Budget 2013	\$	325,430	\$	21,410	\$ 61,450	\$ -	\$	- (\$ 408,290
% Change		2.6%		0.0%	0.0%	0.0%		0.0%	2.1%
Miller/Knox Regio	nal S	Shoreline							
Budget 2012	\$	583,330	\$	17,050	\$ 134,130	\$ -	\$	- 5	\$ 734,510
Budget 2013	\$	607,650	\$	17,050	\$ 134,130	\$ -	\$	- 9	\$ 758,830
% Change		4.2%		0.0%	0.0%	0.0%		0.0%	3.3%
Oyster Bay Regio	nal S	Shoreline							
Budget 2012	\$	217,330	\$	9,390	\$ 14,110	\$ -	\$	- 5	\$ 240,830
Budget 2013	\$	223,810	\$	34,130	\$ 14,110	\$ -	\$	- 9	\$ 272,050
% Change		3.0%		263.5%	0.0%	0.0%		0.0%	13.0%
Point Isabel Region	onal	Shoreline							
Budget 2012	\$	-	\$	47,960	\$ 38,340	\$ -	\$	- (\$ 86,300
Budget 2013	\$	-	\$	47,960	\$ 38,340	\$ -	\$	- (\$ 86,300
% Change		0.0%		0.0%	0.0%	0.0%		0.0%	0.0%
Point Pinole Regi	onal	Shoreline							
Budget 2012	\$	661,170	\$	53,520	\$ 40,550	\$ -	\$	- 5	\$ 755,240
Budget 2013	\$	693,770	\$	39,740	\$ 96,120	\$ -	\$	- 5	\$ 829,630
% Change		4.9%		-25.7%	137.0%	0.0%		0.0%	9.8%
San Pablo Bay R	egior	nal Shoreline							
Budget 2012	\$	-	\$	2,480	\$ 2,350	\$ -	\$	- (\$ 4,830
Budget 2013	\$	-	\$	330	\$ 4,500	\$ -	\$	- (\$ 4,830
% Change		0.0%		-86.7%	91.5%	0.0%		0.0%	0.0%
Water Bird Regio	nal F	Preserve							
Budget 2012	\$	-	\$	2,860	\$ 2,520	\$ -	\$	- ;	\$ 5,380
Budget 2013	\$	-	\$	2,860	\$ 2,520	\$ -	\$	- 5	\$ 5,380
% Change		0.0%		0.0%	0.0%	0.0%		0.0%	0.0%
Total Shoreline U	Init								
Budget 2012	\$	4,643,800	\$	337,190	\$ 602,800	\$ -	\$	- 5	\$ 5,583,790
Budget 2013	\$	4,752,900	\$	292,370	\$ 667,390	\$ -	\$	49,300	\$ 5,761,960
% Change		2.3%		-13.3%	10.7%	0.0%		0.0%	3.2%

INTERPRETIVE / RECREATION SERVICES DEPARTMENT

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	7,886,497	\$	8,318,242	\$	8,728,910	\$	9,254,390	6.0%
Supplies		459,392		491,868		526,830		528,430	0.3%
Services		1,039,132		1,020,079		1,098,410		1,224,070	11.4%
Inter-agency Agreements		-		2,000		-		-	0.0%
Intra-District Charges		3,733		6,550		3,500		3,500	0.0%
Subtotal	\$	9,388,753	\$	9,838,739	\$	10,357,650	\$	11,010,390	6.3%
PROJECT BUDGET:									
Personnel Services	\$	13,678	\$	8,777	\$	-	\$	109,750	0.0%
Supplies		4,148		9,336		_		_	0.0%
Services		52,282		45,744		-		2,830	0.0%
Capital Outlay/Equip		27,297		18,579		100,000		5,840	-94.2%
Subtotal	\$	97,406	\$	82,435	\$	100,000	\$	118,420	18.4%
Total Operating/Project	\$	9,486,159	\$	9,921,174	\$	10,457,650	\$	11,128,810	6.4%
									•
UNITS:									
Administration	\$	349,248	\$	430,589	\$	533,240	\$	680,530	27.6%
Interpretive Services		6,415,569		6,490,253		6,773,440		7,158,960	5.7%
Recreation Services		2,721,342		3,000,332		3,150,970		3,289,320	4.4%
Total	\$	9,486,159	\$	9,921,174	\$	10,457,650	\$	11,128,810	6.4%
FUNDING SOURCES:									
101 General Fund	\$	9,304,626	\$	9,758,419	\$	10,241,400	\$	11,003,390	7.4%
226 Measure CC	*	84,127	Ψ	78,320	*	109,250	Ψ	-	-100.0%
255 MLK Jr Program				2,000		7,000		7,000	0.0%
333 Capital		27,408		18,579		-		5,840	0.0%
336 OTA Projects		69,997		63,856		100,000		112,580	12.6%
Total	\$	9,486,159	\$	9,921,174	\$	10,457,650	\$	11,128,810	6.4%
STAFFING:									
Regular/Permanent		72.75		72.75		71.000		75.000	4.00
Seasonal/Temporary		15.66		15.66		17.648		17.319	(0.329)
Total		88.41		88.41		88.648		92.319	3.671

ADMINISTRATION ROLE

The Interpretive and Recreation Services Department provides educational and recreational programs and services to the residents of Alameda and Contra Costa Counties. The mission of the department is to reach the broadest possible audience with naturalist and recreation services.

C1 V1003.	201	0 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	301,938	\$	342,483	\$	343,630	\$	575,110	67.4%
Supplies		1,489		11,460		18,290		21,120	15.5%
Services		42,645		67,026		71,320		80,800	13.3%
Inter-agency Agreements		-		2,000		-		-	0.0%
Intra-District Charges		-		-		-		3,500	0.0%
Subtotal	\$	346,073	\$	422,969	\$	433,240	\$	680,530	57.1%
PROJECT BUDGET:									
Capital Outlay/Equip	\$	3,175	\$	7,620	\$	100,000	\$	-	-100.0%
Subtotal	\$	3,175	\$	7,620	\$	100,000	\$	-	-100.0%
Total Operating/Project	\$	349,248	\$	430,589	\$	533,240	\$	680,530	27.6%
UNIT:									
Administration	\$	349,248	\$	430,589	\$	533,240	\$	680,530	27.6%
Total	\$	349,248	\$	430,589	\$	533,240	\$	680,530	
FUNDING SOURCES:									
101 General Fund	\$	346,073	\$	420,969	\$	426,240	\$	673,530	58.0%
255 MLK Jr Program	·	-		2,000	·	7,000	·	7,000	0.0%
333 Capital		3,175		7,620		-		-	0.0%
336 OTA Projects		_		-		100,000		-	-100.0%
Total	\$	349,248	\$	430,589	\$	533,240	\$	680,530	27.6%
STAFFING:									
Regular/Permanent		1.75		1.75		2.00		4.00	2.00
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		1.75		1.75		2.00		4.00	2.00

SERVICE DESCRIPTION

The department seeks to produce outstanding environmental education programs and outdoor activities through direct services. It is also responsible for self-guided learning experiences through interpretive publications, wayside panels, and visitor center exhibits. Staff provides support for the District's mission of educating the public about natural and cultural resources, ecological dependence, environmental responsibility, and healthy recreational uses of parklands. The department continues to develop programs to increase public awareness of the East Bay Regional Park District.

OPERATIONS DIVISION- INTERPRETIVE SERVICES UNIT **INTERPRETIVE & RECREATION SERVICES**

INTERPRETIVE SERVICES UNIT ROLE

The Interpretive Services Unit builds personal relationships between the public and cultural and natural resources, striving to foster a greater understanding and stewardship among all residents of the East Bay. Interpretive Services operates Ardenwood Historic Farm Regional Preserve and Tilden Nature Area as well as visitor centers at Black Diamond Regional Preserve, Crab Cove Marine Reserve, Coyote Hills Regional Park, and Sunol-Ohlone Regional Wilderness. Interpretive Services staff provides services for all sixty-five parks, conducts environmental education programs, coordinates special events, and maintains active docent programs. The Unit manages a region-wide mobile education program utilizing a mobile visitor center and a mobile fish exhibit, conducts oral and video histories of parklands, and in 2012 opened the new Big Break Visitor Center at the Delta.

	20	10 ACTUAL	20	11 ACTUAL	20 ⁻	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	5,520,323	\$	5,588,942	\$	5,896,230	\$	6,092,230	3.3%
Supplies		338,167		349,856		347,050		356,300	2.7%
Services		529,088		514,184		526,660		592,010	12.4%
Intra-District Charges		3,733		6,550		3,500		-	-100.0%
Subtotal	\$	6,391,311	\$	6,459,533	\$	6,773,440	\$	7,040,540	3.9%
PROJECT BUDGET:									
Personnel Services	\$	111	\$	-	\$	_	\$	109,750	0.0%
Supplies		24		6,000		_		-	0.0%
Services		_		13,761		_		2,830	0.0%
Capital Outlay/Equip		24,122		10,959		-		5,840	0.0%
Subtotal	\$	24,258	\$	30,720	\$	-	\$	118,420	0.0%
Total Operating/Project	\$	6,415,569	\$	6,490,253	\$	6,773,440	\$	7,158,960	5.7%
DEPARTMENTS:									
Interpretive Services	\$	6,415,569	\$	6,490,253	\$	6,773,440	\$	7,158,960	5.7%
Total	\$	6,415,569	\$	6,490,253	\$	6,773,440	\$	7,158,960	5.7%
FUNDING SOURCES:									
101 General Fund	\$	6,307,184	\$	6,381,213	\$	6,664,190	\$	7,040,540	5.6%
226 Measure CC	Φ	84,127	Φ	78,320	Ф	109,250	Φ	7,040,340	-100.0%
333 Capital		24,233		10,959		109,230		5,840	0.0%
336 OTA Projects		24,233		19,761		_		112,580	0.0%
Total	\$	6,415,569	\$	6,490,253	\$	6,773,440	\$	7,158,960	5.7%
				, ,				, ,	
STAFFING:									
Regular/Permanent		51.500		51.500		48.00		49.50	1.50
Seasonal/Temporary		11.413		11.413		13.25		13.16	(0.085)
Total		62.913		62.913		61.248		62.663	1.415

SERVICE DESCRIPTION

The Interpretive Services Unit strives to be a leader in science education Offering Park and field experiences for students of all ages and training opportunities for teachers by collaborating with school districts and educational organizations. Staff collects feedback from participants and

OPERATIONS DIVISION- INTERPRETIVE SERVICES UNIT INTERPRETIVE & RECREATION SERVICES

incorporates new industry standards to maintain a rating of "highly satisfied" for all interpretive programs as well as applies evaluation and assessment results towards program development. Docent coordinators enhance the Docent program to expand individual docent knowledge, enrich the visitor's experience, and connect residents to new park experiences. In 2013 the unit will implement a management plan for the long-term operation of the Big Break Visitor Center at the Delta; provide new programs and visitor experiences while using district resources efficiently and effectively.

Budget By Unit/Park Location

	F	Personnel										
Unit/Location		Services		Supplies		Services	E	Equipment	In	ter-Agency		Total
Administrative												
Budget 2012	\$	223,350	\$	23,650	\$	35,080	\$	_	\$	_	\$	282,080
Budget 2013	\$	234,930	\$	15,050	\$	64,680	\$	_	\$	_	\$	314,660
% Change	Ψ	5.2%	Ψ	-36.4%	Ψ	84.4%	Ψ	0.0%	Ψ	0.0%	Ψ	11.5%
70 Onlange		5.270		30.470		04.470		0.070		0.070		11.570
Ardenwood Histo	ric Fa	arm Regional	Pre	serve								
Budget 2012	\$	1,397,840	\$	64,990	\$	292,910	\$	_	\$	_	\$	1,755,740
Budget 2013	\$	1,438,800	\$	64,990	\$	277,910	\$	_	\$	_	\$	1,781,700
% Change	*	2.9%	*	0.0%	*	-5.1%	*	0.0%	*	0.0%	*	1.5%
70 Gridingo		2.070		0.070		0.170		0.070		0.070		1.070
Big Break Visitor	Cent	ter (new in 20	12)									
Budget 2012	\$	104,420	\$	5,000	\$	15,000	\$	_	\$	_	\$	124,420
Budget 2013	\$	404,150	\$	23,900	\$	60,700	\$	_	\$	_	\$	488,750
% Change	*	287.0%	*	378.0%	*	304.7%	*	0.0%	*	0.0%	*	292.8%
70 0				21 210 70								
Black Diamond M	lines	Interpretive C	ent	er								
Budget 2012	\$	773,540	\$	21,540	\$	39,270	\$	-	\$	-	\$	834,350
Budget 2013	\$	651,600	\$	21,540	\$	32,670	\$	-	\$	-	\$	705,810
% Change		-15.8%		0.0%		-16.8%		0.0%		0.0%		-15.4%
ŭ												
Coyote Hills Inter	preti	ve Center										
Budget 2012	\$	594,670	\$	40,050	\$	20,350	\$	-	\$	-	\$	655,070
Budget 2013	\$	606,000	\$	36,850	\$	23,550	\$	-	\$	-	\$	666,400
% Change		1.9%		-8.0%		15.7%		0.0%		0.0%		1.7%
Crab Cove Interp	retive	e Center										
Budget 2012	\$	584,750	\$	34,280	\$	15,820	\$	-	\$	-	\$	634,850
Budget 2013	\$	608,760	\$	35,930	\$	23,600	\$	-	\$	-	\$	668,290
% Change		4.1%		4.8%		49.2%		0.0%		0.0%		5.3%
Sunol Interpretive			_		_		_		_		_	
Budget 2012	\$	473,030	\$	16,820	\$	11,290	\$	-	\$	-	\$	501,140
Budget 2013	\$	469,140	\$	16,820	\$	11,290	\$	-	\$	-	\$	497,250
% Change		-0.8%		0.0%		0.0%		0.0%		0.0%		-0.8%
Tildan Natura Ana												
Tilden Nature Are			Φ	70.440	Φ	20.640	Φ		φ		Φ	1 050 750
Budget 2012	\$	1,134,670	\$	79,440	\$	39,640	\$	-	\$ \$	-	\$	1,253,750
Budget 2013	\$	1,161,370	\$	79,440	\$	39,640	\$	5,840	Ф	- 0.00/	\$	1,286,290
% Change		2.4%		0.0%		0.0%		0.0%		0.0%		2.6%
Mobile Education	(hu	daet moved fr	nm I	Mohile Fish Ev	hih	it in 2012)						
Budget 2012	\$	242,880	ו וווכ \$	10,800	\$	3,700	\$	_	\$	_	\$	257,380
Budget 2013	Ф \$	242,660	Ф \$	11,300	\$	3,700	Ф \$	-	Ф \$	-	Ф \$	257,360 258,570
% Change	φ	0.3%	φ	4.6%	φ	0.0%	φ	0.0%	φ	0.0%	φ	0.5%
∕₀ Change		0.3%		4.0%		0.0%		0.0%		0.0%		0.5%

OPERATIONS DIVISION- INTERPRETIVE SERVICES UNIT **INTERPRETIVE & RECREATION SERVICES**

Budget By Unit/Park Location, continued

Unit/Location	_	Personnel Services	Supplies	Services	Equipment	Inte	er-Agency		Total
Exhibit Design									
Budget 2012	\$	367,080	\$ 50,480	\$ 57,100	\$ -	\$	- \$;	474,660
Budget 2013	\$	383,660	\$ 50,480	\$ 57,100	\$ -	\$	- \$		491,240
% Change		4.5%	0.0%	0.0%	0.0%		0.0%		3.5%
Total Interpretive	Serv	rices Unit							
Budget 2012	\$	5,896,230	\$ 347,050	\$ 530,160	\$ -	\$	- \$		6,773,440
Budget 2013	\$	6,201,980	\$ 356,300	\$ 594,840	\$ 5,840	\$	- \$		7,158,960
% Change		5.2%	2.7%	12.2%	0.0%		0.0%		5.7%

OPERATIONS DIVISION- RECREATION SERVICES UNIT INTERPRETIVE & RECREATION SERVICES

RECREATION SERVICES UNIT ROLE

The Recreation Services Unit provides recreational services to the public through programs, classes, and support activities. The role of the unit is to promote, produce, and facilitate recreational activities for park visitors that are compatible with the mission of the District. The unit coordinates more than 15 special events each year, serving special populations as well as the general public, and provides a wide variety of recreation programs, including skills classes, adventure trips, and day camp programs. The unit also manages rental facilities, which include the Brazilian Room, Fern Cottage, Martin Luther King Jr. Shoreline Center, Temescal Beach House and Camp Arroyo. In addition, the unit manages the District's campground reservations and program registration system, the District-wide volunteer program, and the subsidized bus transportation program for groups serving seniors, individuals with disabilities, and low income families.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	2,064,236	\$	2,386,816	\$	2,489,050	\$	2,587,050	3.9%
Supplies		119,735		130,552		161,490		151,010	-6.5%
Services		467,398		438,868		500,430		551,260	10.2%
Subtotal	\$	2,651,369	\$	2,956,236	\$	3,150,970	\$	3,289,320	4.4%
PROJECT BUDGET:									
Personnel Services	\$	13,567	\$	8,777	\$	-	\$	-	0.0%
Supplies		4,124		3,336		-		-	0.0%
Services		52,282		31,983		-		-	0.0%
Subtotal	\$	69,973	\$	44,095	\$	-	\$	-	0.0%
Total Operating/Project	\$	2,721,342	\$	3,000,332	\$	3,150,970	\$	3,289,320	4.4%
DEPARTMENTS:									
Recreation Services	\$	2,721,342	\$	3,000,332	\$	3,150,970	\$	3,289,320	4.4%
Total	\$	2,721,342	\$	3,000,332	\$	3,150,970	\$	3,289,320	
FUNDING SOURCES:									
101 General Fund	\$	2,651,369	\$	2,956,236	\$	3,150,970	\$	3,289,320	4.4%
336 OTA Projects		69,973		44,095		-		-	0.0%
Total	\$	2,721,342	\$	3,000,332	\$	3,150,970	\$	3,289,320	4.4%
STAFFING:									
Regular/Permanent		19.50		19.50		21.00		21.50	0.500
Seasonal/Temporary		4.25		4.25		4.40		4.1563	. ` ′
Total		23.75		23.75		25.40		25.656	0.256

SERVICE DESCRIPTION

The Recreation Services Unit provides a wide range of programs serving the needs of special populations and low-income residents as well as offering a variety of revenue generating programs and market-driven recreation for the general public. Throughout the summer, more than 500 participants participate in the District's Park' n It Day Camp – a signature program in collaboration with Interpretive, Lifeguard Services and the Regional Parks Foundation. The Unit also coordinates with a number of outside agencies and private partners to offer additional

OPERATIONS DIVISION- RECREATION SERVICES UNIT INTERPRETIVE & RECREATION SERVICES

outdoor recreation opportunities and joint programs in the Regional Parks. In addition, Recreation Services provides a high level (95% satisfaction) of customer service for camping, picnic, special event and facility reservations and program registration through the District's online registration system and reservations staff. The Unit offers signature volunteer events such as the Annual Volunteer Recognition Dinner, Coastal Cleanup Day, and Earth Day. It also evaluates, coordinates, and supports expansion of volunteer opportunities throughout the District. Recreation Services ensures high quality bus transportation for qualifying school groups, seniors, at-risk youth, and disabled or special needs populations and provides Fishing Derbies for individuals with disabilities and senior populations. Additionally, the unit coordinates, supports, and evaluates District-wide special events such as the Alameda Nursing Home Picnic and Cajun/Zydeco Music Festival.

Budget By Unit/Park Location

	F	Personnel						
Unit/Location	;	Services	Supplies	Services	 Equipment	Int	er-Agency	Total
Administrative								
Budget 2012	\$	195,570	\$ 2,290	\$ 4,610	\$ -	\$	- \$	202,470
Budget 2013	\$	207,070	\$ 2,290	\$ 4,610	\$ -	\$	- \$	213,970
% Change		5.9%	0.0%	0.0%	0.0%		0.0%	5.7%
Community/Volun	teer	Program						
Budget 2012	\$	115,700	\$ 61,580	\$ 9,990	\$ -	\$	- \$	187,270
Budget 2013	\$	129,170	\$ 50,800	\$ 11,090	\$ -	\$	- \$	191,060
% Change		11.6%	-17.5%	11.0%	0.0%		0.0%	2.0%
Outdoor Recreati	on							
Budget 2012	\$	527,270	\$ 39,370	\$ 113,690	\$ -	\$	- \$	680,330
Budget 2013	\$	551,630	\$ 41,670	\$ 101,410	\$ -	\$	- \$	694,710
% Change		4.6%	5.8%	-10.8%	0.0%		0.0%	2.1%
Park Express								
Budget 2012	\$	181,980	\$ 7,510	\$ 119,680	\$ =	\$	- \$	309,170
Budget 2013	\$	178,980	\$ 8,510	\$ 168,680	\$ =	\$	- \$	356,170
% Change		-1.6%	13.3%	40.9%	0.0%		0.0%	15.2%
Reservations								
Budget 2012	\$	734,530	\$ 1,120	\$ 140,030	\$ -	\$	- \$	875,680
Budget 2013	\$	753,410	\$ 1,120	\$ 160,030	\$ =	\$	- \$	914,560
% Change		2.6%	0.0%	14.3%	0.0%		0.0%	4.4%
Recreation Facilit	ies							
Budget 2012	\$	734,000	\$ 49,620	\$ 112,430	\$ -	\$	- \$	896,050
Budget 2013	\$	766,790	\$ 46,620	\$ 105,440	\$ -	\$	- \$	918,850
% Change		4.5%	-6.0%	-6.2%	0.0%		0.0%	2.5%
Total Recreation	Unit							
Budget 2011	\$	2,489,050	\$ 161,490	\$ 500,430	\$ -	\$	- \$	3,150,970
Budget 2012	\$	2,587,050	\$ 151,010	\$ 551,260	\$ -	\$	- \$	3,289,320
% Change		3.9%	-6.5%	10.2%	0.0%		0.0%	4.4%

MAINTENANCE & SKILLED TRADE DEPARTMENT

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	7,362,102	\$	7,586,446	\$	8,263,640	\$	8,260,170	0.0%
Supplies		2,265,670		2,568,366		2,560,950		2,726,950	6.5%
Services		1,010,827		1,043,238		1,367,050		1,274,050	-6.8%
Equipment		765,323		543,525		377,000		315,000	-16.4%
Intra-District Charges		163,834		132,290		255,850		148,390	-42.0%
Subtotal	\$	11,567,757	\$	11,873,865	\$	12,824,490	\$	12,724,560	-0.8%
PROJECT BUDGET:									
Personnel Services	\$	492,116	\$	228,315	\$	221,520	\$	270,690	22.2%
Supplies		153,249		170,129		34,350		-	-100.0%
Services		789,265		128,513		963,000		1,449,450	50.5%
Capital Outlay/Equip		646,944		562,414		29,470		-	-100.0%
Subtotal	\$	2,081,574	\$	1,089,372	\$	1,248,340	\$	1,720,140	37.8%
Total Operating/Project	_\$_	13,649,331	\$	12,963,237	\$	14,072,830	\$	14,444,700	2.6%
UNITS:									
Administration	\$	1,195,478	\$	1,186,103	\$	1,276,480	\$	1,173,650	-8.1%
Fleet Management		8,139,976		4,699,851		4,671,690		4,677,310	0.1%
Public Works		4,313,877		7,077,283		8,124,660		8,593,740	5.8%
Total	\$	13,649,331	\$	12,963,237	\$	14,072,830	\$	14,444,700	2.6%
FUNDING SOURCES:									
101 General Fund	\$	11,083,867	\$	11,367,731	\$	12,210,650	\$	12,176,880	-0.3%
220 Two County LLD	Φ	483,890	φ	496,143	φ	500,230	φ	457,680	-8.5%
221 ECCC LLD		403,090		9,992		300,230		457,000	0.0%
224 Walpert Ridge Zone		_		9,992		80,000		-	-100.0%
226 Measure CC		_		_		33,610			-100.0%
333 Capital		874,895		571,180		29,470		9,420	-68.0%
336 OTA Projects		1,206,679		518,192		1,218,870		1,710,720	40.4%
554 Major Equip Replacement		1,200,079		310,192		1,210,070		90,000	0.0%
Total	\$	13,649,331	\$	12,963,237	\$	14,072,830	\$	14,444,700	2.6%
CT AFFINIC.								•	
STAFFING: Regular/Permanent		70.370		70.370		68.900		69.900	1.00
Seasonal/Temporary		1.000		1.000		1.000		0.000	(1.00)
Total		71.370		71.370		69.900		69.900	-

ADMINISTRATION ROLE

The Maintenance and Skilled Trades Department (MAST) maintains and makes upgrades to the District's roads, trails, equipment, buildings and utilities year-round in support of the District's mission to provide suitable and safe facilities for both the public and District employees. In support of that mission, the Department is guided by and adheres to building and health codes, environmental regulations, and District policy.

Within the MAST Department, the Maintenance Administration Unit provides management and direction for policies and practices relating to maintenance, contracting and encroachments. The unit administers and prioritizes work requests, maintains a database of completed work to provide task and cost analyses for each job, maintains a database of District structures for condition assessment and maintenance planning, ensures open and inclusive public processes by issuing encroachment permits to park neighbors, private entities and public agencies, contracts out major maintenance work, and provides professional maintenance and construction advice to District staff.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	519,250	\$	561,240	\$	666,910	\$	613,710	-8.0%
Supplies		52,886		41,531		59,420		59,420	0.0%
Contingency		-		-		-		-	0.0%
Services		344,832		298,806		538,150		470,150	-12.6%
Equipment		3,898		-		-		-	0.0%
Intra-District Charges		-		-		12,000		12,000	0.0%
Subtotal	\$	920,866	\$	901,577	\$	1,276,480	\$	1,155,280	-9.5%
PROJECT BUDGET:									
Personnel Services	\$	-	\$	-	\$	-	\$	9,420	0.0%
Supplies		3,912		858		-		-	0.0%
Services		60,676		(31,786)		-		8,950	0.0%
Capital Outlay/Equip		210,024		315,455		-		-	0.0%
Subtotal	\$	274,612	\$	284,527	\$	-	\$	18,370	0.0%
Total Operating/Project	\$	1,195,478	\$	1,186,103	\$	1,276,480	\$	1,173,650	-8.1%
UNIT:									
Administration	\$	1,195,478	\$	1,186,103	\$	1,276,480	\$	1,173,650	-8.1%
Total	\$	1,195,478	\$	1,186,103	\$	1,276,480	\$	1,173,650	
FUNDING SOURCES:									
101 General Fund	\$	920,866	\$	901,577	\$	1,196,480	\$	1,155,280	-3.4%
224 Walpert Ridge Zone		-		-		80,000		-	-100.0%
333 Capital		210,024		315,455		-		9,420	0.0%
336 OTA Projects		64,588		(30,928)		-		8,950	0.0%
Total	\$	1,195,478	\$	1,186,103	\$	1,276,480	\$	1,173,650	-8.1%
STAFFING:									
Regular/Permanent		5.00		5.00		5.00		5.00	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		5.00		5.00		5.00		5.00	

SERVICE DESCRIPTION

The Department is decentralized and operates out of the District's main office and the North and South County Corporation Yards. It is divided into three units: Maintenance Administration, Fleet Management, and Public Works.

Budget By Unit/Park Location

	P	ersonnel							
Unit/Location	5	Services		Supplies	Services	Equipment	In	ter-Agency	Total
Administrative									
Budget 2012	\$	666,910	\$	4,290	\$ 152,010	\$ -	\$	-	\$ 823,210
Budget 2013	\$	623,130	\$	4,290	\$ 80,960	\$ -	\$	12,000	\$ 720,380
% Change		-6.6%		0.0%	-46.7%	0.0%		0.0%	-12.5%
Major Maintenan	ce								
Budget 2012	\$	-	\$	55,130	\$ 398,140	\$ -	\$	-	\$ 453,270
Budget 2013	\$	-	\$	55,130	\$ 398,140	\$ -	\$	-	\$ 453,270
% Change		0.0%		0.0%	0.0%	0.0%		0.0%	0.0%
Total Maintenan	ce & S	Skilled Trade	s A	dministration					
Budget 2012	\$	666,910	\$	59,420	\$ 550,150	\$ -	\$	-	\$ 1,276,480
Budget 2013	\$	623,130	\$	59,420	\$ 479,100	\$ =	\$	12,000	\$ 1,173,650
% Change		-6.6%		0.0%	-12.9%	0.0%		0.0%	-8.1%

FLEET MANAGEMENT UNIT ROLE

The Fleet Management Unit has District-wide responsibilities and duties. The services provided by Fleet Management are an integral part of the District's core mission to manage and maintain a high quality, diverse system of interconnected parklands. It assists other departments by providing the full range of fleet services, including purchasing and compliance with laws and rules which regulate the automotive industry and repair facilities.

The unit manages and services a fleet of nearly 550 units comprised of vehicles, landscaping equipment, trailers, heavy equipment, police vehicles, boats, and fire apparatus.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	4,053,269	\$	1,982,960	\$	2,144,200	\$	2,158,820	0.7%
Supplies		1,745,558		1,791,014		1,828,330		1,981,330	8.4%
Services		358,628		217,549		302,160		302,160	0.0%
Equipment		743,170		530,400		377,000		225,000	-40.3%
Intra-District Charges		133,834		4,000		10,000		10,000	0.0%
Subtotal	\$	7,034,458	\$	4,525,923	\$	4,661,690	\$	4,677,310	0.3%
PROJECT BUDGET:									
Personnel Services	\$	24,558	\$	-	\$	-	\$	-	0.0%
Supplies		103,586		2,075		-		-	0.0%
Services		697,386		132,766		10,000		-	-100.0%
Capital Outlay/Equip		279,987		39,086		-		-	0.0%
Subtotal	\$	1,105,518	\$	173,928	\$	10,000	\$	-	-100.0%
Total Operating/Project	\$	8,139,976	\$	4,699,851	\$	4,671,690	\$	4,677,310	0.1%
DEPARTMENTS:									
Fleet Management	\$	8,139,976	\$	4,699,851	\$	4,671,690	\$	4,677,310	0.1%
Total	\$	8,139,976	\$	4,699,851	\$	4,671,690	\$	4,677,310	=
FUNDING SOURCES:									
101 General Fund	\$	6,550,568	\$	4,525,923	\$	4,661,690	\$	4,677,310	0.3%
220 Two County LLD		483,890		-		-		-	0.0%
333 Capital		284,659		39,086		-		-	0.0%
336 OTA Projects		820,859		134,841		10,000		-	-100.0%
Total	\$	8,139,976	\$	4,699,851	\$	4,671,690	\$	4,677,310	0.1%
STAFFING:									
Regular/Permanent		36.55		36.55		17.00		17.00	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	•
Total		36.55		36.55		17.00		17.00	

SERVICE DESCRIPTION

Fleet Management provides an array of services to parks, departments, and staff. These services include, but are not limited to:

- Vehicle and equipment acquisition
- Registration and licensing
- Maintenance and repairs
- Eleven fueling stations and administration of fuel credit cards
- Regulatory compliance
- Administering the disposal of surplus assets through public auction.

Budget By Unit/Park Location

	F	Personnel							
Unit/Location	,	Services		Supplies	Services	Equipment	In	ter-Agency	Total
Equipment Mainte	enan	ce							
Budget 2012	\$	1,894,710	\$	1,449,780	\$ 280,770	\$ -	\$	-	\$ 3,625,260
Budget 2013	\$	1,899,080	\$	1,702,780	\$ 270,770	\$ -	\$	10,000	\$ 3,882,630
% Change		0.2%		17.5%	-3.6%	0.0%		0.0%	7.1%
Fleet Manageme	nt Ad	ministration							
Budget 2012	\$	249,490	\$	5,810	\$ 31,390	\$ -	\$	-	\$ 286,690
Budget 2013	\$	259,740	\$	5,810	\$ 31,390	\$ -	\$	-	\$ 296,940
% Change		4.1%		0.0%	0.0%	0.0%		0.0%	3.6%
New/Replacemer	nt Vel	hicles							
Budget 2012	\$	-	\$	372,740	\$ -	\$ 377,000	\$	-	\$ 749,740
Budget 2013	\$	-	\$	272,740	\$ -	\$ 225,000	\$	-	\$ 497,740
% Change		0.0%		-26.8%	0.0%	-40.3%		0.0%	-33.6%
Total Maintenan	ce &	Skilled Trade	s						
Budget 2012	\$	2,144,200	\$	1,828,330	\$ 312,160	\$ 377,000	\$	-	\$ 4,661,690
Budget 2013	\$	2,158,820	\$	1,981,330	\$ 302,160	\$ 225,000	\$	10,000	\$ 4,677,310
% Change		0.7%		8.4%	-3.2%	-40.3%		0.0%	0.3%

PUBLIC WORKS UNIT ROLE

The Public Works Unit has District-wide responsibilities and duties in four major areas. Skilled Trades Maintenance, Water Utilities, Roads and Trails Maintenance, and Sanitation Services/Recycling.

5. 11005/1 100 y 51g.	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	2,789,583	\$	5,042,246	\$	5,452,530	\$	5,487,640	0.6%
Supplies		467,227		735,821		673,200		686,200	1.9%
Services		307,368		526,883		526,740		501,740	-4.7%
Equipment		18,255		13,125		-		90,000	0.0%
Intra-District Charges		30,000		128,290		233,850		126,390	-46.0%
Subtotal	\$	3,612,433	\$	6,446,366	\$	6,886,320	\$	6,891,970	0.1%
PROJECT BUDGET:									
Personnel Services	\$	467,558	\$	228,315	\$	221,520	\$	261,270	17.9%
Supplies		45,751		167,196		34,350		-	-100.0%
Services		31,203		27,533		953,000		1,440,500	51.2%
Capital Outlay/Equip		156,932		207,873		29,470		-	-100.0%
Subtotal	\$	701,444	\$	630,917	\$	1,238,340	\$	1,701,770	37.4%
Total Operating/Project	\$	4,313,877	\$	7,077,283	\$	8,124,660	\$	8,593,740	5.8%
UNIT:									
Public Works	\$	4,313,877	\$	7,077,283	\$	8,124,660	\$	8,593,740	5.8%
Total	\$	4,313,877	\$	7,077,283	\$	8,124,660	\$	8,593,740	•
FUNDING SOURCES:									
101 General Fund	\$	3,612,433	\$	5,940,231	\$	6,352,480	\$	6,344,290	-0.1%
220 Two County LLD		-		496,143		500,230		457,680	-8.5%
221 ECCC LLD		-		9,992		-		-	0.0%
226 Measure CC		-		-		33,610		-	-100.0%
333 Capital		380,212		216,639		29,470		-	-100.0%
336 OTA Projects		321,232		414,279		1,208,870		1,701,770	40.8%
554 Major Equip Replacement		-		-		-		90,000	0.0%
Total	\$	4,313,877	\$	7,077,283	\$	8,124,660	\$	8,593,740	5.8%
STAFFING:									
Regular/Permanent		28.82		28.82		46.90		47.90	1.00
Seasonal/Temporary		1.00		1.00		1.00		0.00	
Total		29.82		29.82		47.90		47.90	

SERVICE DESCRIPTION

The Trades crew repairs and maintains the District's buildings and utilities infrastructure. Trades staff responds to all maintenance emergencies, performs preventive maintenance, and makes upgrades as needed to systems and structures to meet building codes, expand public use opportunities, and improve access and use of parks in support of the District's mission. The Water Utilities Maintenance crew services and repairs District pumping systems. They monitor wastewater pump operation and maintain all other District pumps. They are also responsible for

the operation of the Del Valle Water Treatment Plant. The Roads and Trails crew contributes to the overall maintenance of the District's system of trails and parklands by performing grading, paving, drainage and erosion control work. The Sanitation crew services and maintains chemical toilets, holding tanks, septic systems, and manages the District-wide Recycling Program. The Administrative staff oversees the aforementioned activities; tracks data entry for work requests; maintains a database of all work completed via the CartêGraph Work Director system; manages budgets; and addresses compliance and regulatory requirements. The Administrative staff is also responsible for annual inspections of all District concession facilities and park security residences.

Budget By Unit/Park Location

	F	Personnel								
Unit/Location	,	Services		Supplies	Services	E	Equipment	In	ter-Agency	Total
Public Works Uni	it Adn	ninistration								
Budget 2012	\$	366,950	\$	2,700	\$ 808,800	\$	-	\$	- 9	\$ 1,178,450
Budget 2013	\$	358,500	\$	2,700	\$ 1,008,800	\$	-	\$	126,390	\$ 1,496,390
% Change		-2.3%		0.0%	24.7%		0.0%		0.0%	27.0%
Public Works Wa	ter U	tility								
Budget 2012	\$	270,460	\$	84,890	\$ 21,000	\$	-	\$	- (\$ 376,350
Budget 2013	\$	265,270	\$	84,890	\$ 41,000	\$	-	\$	- 3	\$ 391,160
% Change		-1.9%		0.0%	95.2%		0.0%		0.0%	3.9%
Residence Mainto	enan	ce								
Budget 2012	\$	-	\$	50,720	\$ 88,560	\$	-	\$	- 9	\$ 139,280
Budget 2013	\$	-	\$	50,720	\$ 78,560	\$	-	\$	- 3	\$ 129,280
% Change		0.0%		0.0%	-11.3%		0.0%		0.0%	-7.2%
Road & Trails										
Budget 2012	\$	1,505,680	\$	257,690	\$ 350,020	\$	29,470	\$	- 9	\$ 2,142,860
Budget 2013	\$	1,560,700	\$	257,690	\$ 280,560	\$	90,000	\$	- 3	\$ 2,188,950
% Change		3.7%		0.0%	-19.8%		205.4%		0.0%	2.2%
Sanitation										
Budget 2012	\$	598,200	\$	34,530	\$ 94,640	\$	-	\$	- 9	\$ 727,370
Budget 2013	\$	588,630	\$	32,530	\$ 52,520	\$	-	\$	- 3	\$ 673,680
% Change		-1.6%		-5.8%	-44.5%		0.0%		0.0%	-7.4%
Trades										
Budget 2012	\$	2,932,760	\$	277,020	\$ 360,570	\$	-	\$	- (\$ 3,570,350
Budget 2013	\$	2,975,810	\$	257,670	\$ 480,800	\$	-	\$	- (\$ 3,714,280
% Change		1.5%		-7.0%	33.3%		0.0%		0.0%	4.0%
Total Maintenan	ce &	Skilled Trade	s							
Budget 2012	\$	5,674,050	\$	707,550	\$ 1,723,590	\$	29,470	\$	- 5	\$ 8,134,660
Budget 2013	\$	5,748,910	\$	686,200	\$ 1,942,240	\$	90,000	\$	126,390	\$ 8,593,740
% Change		1%		-3%	13%		205%		0%	6%

	20	010 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	3,516,979	\$	3,534,270	\$	3,656,750	\$	3,726,610	1.9%
Supplies		576,093		569,717		589,540		601,940	2.1%
Services		649,343		710,139		850,800		873,300	2.6%
Equipment		-		8,243		44,350		13,600	-69.3%
Intra-District Charges		292,167		207,970		312,980		260,030	-16.9%
Subtotal	\$	5,034,583	\$	5,030,340	\$	5,454,420	\$	5,475,480	0.4%
PROJECT BUDGET:									
Personnel Services	\$	3,494,644	\$	3,419,827	\$	3,741,000	\$	3,931,940	5.1%
Supplies		17,964		11,027		15,050		-	-100.0%
Services		954,165		3,223,858		1,188,870		178,840	-85.0%
Capital Outlay/Equip		5,428,646		4,570,412		10,000		38,860	288.6%
Subtotal	\$	9,895,419	\$	11,225,124	\$	4,954,920	\$	4,149,640	-16.3%
Total Operating/Project	\$	14,930,002	\$	16,255,464	\$	10,409,340	\$	9,625,120	-7.5%
				· ·		· · ·			
DEPARTMENTS:									
Administration	\$	829,317	\$	634,000	\$	704,120	\$	704,140	0.0%
Design & Construction		9,372,649		10,990,635		4,809,190		3,972,540	-17.4%
Planning & Stewardship		4,728,037		4,630,829		4,896,030		4,948,440	1.1%
Total	\$	14,930,002	\$	16,255,464	\$	10,409,340	\$	9,625,120	-7.5%
FUNDING SOURCES:									
101 General Fund	\$	4,930,057	\$	4,986,964	\$	5,401,080	\$	5,475,480	1.4%
226 Measure CC		46,205		43,375		53,340		-	-100.0%
257 Mitigation		58,320		-		-		-	0.0%
333 Capital		6,548,856		5,425,657		1,126,850		1,188,310	5.5%
336 OTA Projects		3,346,563		5,799,467		3,828,070		2,961,330	-22.6%
Total	\$	14,930,002	\$	16,255,464	\$	10,409,340	\$	9,625,120	-7.5%
STAFFING:									
Regular/Permanent		55.653		55.653		53.483		53.483	-
Seasonal/Temporary		0.00		0.00		0.185		0.000	(0.185)
Total		55.653		55.653		53.668		53.483	(0.185)
Unfunded position in 2010 budget:		2.00		2.00					
Total funded positions in 2010:		53.653		53.653					

PLANNING, STEWARDSHIP AND DEVELOPMENT DIVISION ROLE

The role of the Planning/Stewardship & Development Division is to balance environmental concerns with outdoor recreational opportunities by planning and developing a diversified system of regional parks and trails. This is accomplished through an open and inclusive public process. The objective is to create barrier-free public access, which improves access to and use of the park lands by members of groups that have been under represented, while preserving the remoteness and intrinsic value of these lands. Additionally this Division participates in partnership with other agencies and organizations to develop, plan and construct projects which share ownership, management, or mutual goals.

PLANNING/STEWARDSHIP & DEVELOPMENT DIVISION KEY OBJECTIVES

KEY OBJECTIVE 1:

Keeping our communities involved in land use plans, Master Plan Updates, continued public/private partnerships, and stewardship resource enhancement projects. (2011 Community Report).

KEY INDICATORS

Planning/Stewardship & Development Department:

a. Manage the Master Plan update and amendment process through the development of an internal and external consensus on methods and scope for the effort.

2011 Results	2012 Target	2012 Results	2013 Target
Acquired approval for	Complete new and revised	Draft Plan	Publish Final
the method and	policy statements to address	completed and	Draft of plan.
schedule for the	priority issues and confirm their	posted on the Web.	
Update process from	appropriateness through Town	Public meetings	
both internal and	Hall meetings and Community	scheduled with	
external stakeholders	Surveys.	staffing identified.	

KEY OBJECTIVE 2:

Provide recreational development that fosters appropriate use of parklands while preserving their remoteness and intrinsic value. (Mission Statement)

KEY INDICATORS

Design and Construction Department:

a. Manage the 5-year Capital Improvement Program (CIP) design implementation process.

2011 Results	2012 Target	2012 Results	2013 Target
Final bid documents completed for 83% of the Capital Projects scheduled for construction in 2011.	Complete final bid documents for 60% of the Capital Projects scheduled for construction in 2012.	Final bid documents completed for 78% of the Capital Projects scheduled for construction in 2012.	Complete final bid documents for 80% of the Capital Projects scheduled for construction in 2013.

b. Manage the 5-year Capital Improvement Program (CIP) construction implementation process.

2011 Results	2012 Target	2012 Results	2013 Target
Construction	Effect construction of	Construction	Effect construction of
completed for 73% of	60% of the Capital	completed for 78% of	80% of the Capital
the Capital Projects	Projects scheduled to	the Capital Projects	Projects scheduled to
scheduled to start	start construction in	scheduled to start	start construction in
construction in 2011.	2012.	construction in 2012.	2013.

c. Implement the park service yard, office and visitor center renovation/replacement initiative (Board Workshop).

2011 Results	2012 Target	2012 Results	2013 Target
n/a	Identify the facilities to be included in this initiative.	Bond funds acquired for proposed projects.	Establish project priorities through established District processes.
n/a	Provide cost estimates for improvements.	Projects added to CIP list.	Begin survey and design development for the top three (3) priority projects.

d. Strive for consistent, identifiable, branded look for all regional park entrances. (Board Workshop)

2011 Results	2012 Target	2012 Results	2013 Target
n/a	Develop standard details for park improvements and amenities.	Facilitated quarterly meetings with District Design Standards group.	Complete updates to District standard details related to regional park, trail and facility entrances -post electronically.
n/a	n/a	n/a	Study options for design standards that may further promote user recognition of regional park, trail and facility entrances.

e. Make the provision of "World Class" restrooms a Measure WW priority. (Board Workshop)

2011 Results	2012 Target	2012 Results	2013 Target
n/a	n/a	n/a	Work with Grants and MAST staff to identify existing and potential funding sources to further the District program to convert existing wood chemical toilets to District standard (CXT) precast vault toilet structures. Coordinate with MAST to determine replacement priority.

KEY OBJECTIVE 3:

Ensure open and inclusive public processes. (Mission statement) Keeping our communities involved in land use plans, Master Plan updates and stewardship resource enhancement projects. Ensure open and inclusive public processes. (2011 Community Report).

KEY INDICATORS

Planning and Stewardship Department:

a. Prepare land use plans and environmental (CEQA) documents to open land banked land as regional parks.

2011 Results	2012 Target	2012 Results	2013 Target
Hold initial public	Staff and support public process for	Master Plan currently in public	Complete Oyster Bay LUP
meetings for land use plans at: -Pleasanton Ridge -Garin / Dry Creek	the Master Plan update. Complete land use plans for: -Pleasanton Ridge -Garin / Dry Creek	review. Pleasanton Ridge and Garin LUPs completed.	Hold public scoping meetings on the following land use plans: -Black Diamond / Clayton Ranch -Huckleberry / McCosker -Miller Knox LUPA -Mission Peak staging EIR

KEY OBJECTIVE 4:

Manage, maintain and restore parklands so that they retain their important scenic, natural and cultural values. Balance environmental concerns and outdoor recreational opportunities within regional parklands. Provide recreational development that fosters appropriate use of parklands while preserving their remoteness and intrinsic value. (Mission statement)

KEY INDICATORS

a. Facilitate the review and delivery of environmental permits for District capital projects, including pre-construction surveys, construction and post-project monitoring.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	Cross-train to expand qualifications training for staff bio-monitoring of District projects.	Staff trainings conducted in selected listed species. Amended federal threatened and endangered species recovery permit to expand qualified staff.	Fill vacant Stewardship Manager and IPM Specialist positions to ensure continuity in all department functions. Review departmental organization to optimize for new permit / monitoring demands. Continue staff cross-training.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	Submit and obtain resource agency approval of 2012 TCP project list. Continue development of RGP framework for efficient information gathering and assessment for permit compliance.	Obtained approval for nine "no-effect" projects. Awaiting determination from USFWS for balance of projects.	Pursue upland and shoreline biological opinions and trails and minor maintenance permitting strategy. Unify threatened and endangered species monitoring and feral animal management protocols with local, state and federal entities.

b. Implement selected habitat restoration and enhancement projects.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	Facilitate Measure CC Wildcat Creek Watershed Erosion and Sedimentation Study.	Distributed RFP & selected contractor for Wildcat Creek Watershed project.	Complete site analysis, data collection and initial stakeholder outreach. Project scheduled for completion in 2014.
Monitor Jewel Lake Sacramento Perch populations.	Identify alternative Sacramento Perch habitat for genetically distinctive Jewel Lake population.	Monitor 2 District ponds and one EBMUD pond as potential habitat.	Facilitate species recovery for Sacramento perch. Identify sources of funding for Jewel Lake dredging.
n/a	Develop golden eagle mapping project to lessen wind turbine repowering impacts.	Received funding for golden eagle mapping project.	Capture and band golden eagles and implement tracking and mapping research.
n/a	Define and implement selected Measure WW environmental enhancement projects.	Several "green star" projects defined and proposed, including selected pond dredging / restoration projects.	Finalize design and permitting for Sibley Ponds restoration.

c. Refine volunteer participation in wildlife and habitat conservation programs.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	Continue to manage a variety of volunteer wildlife and habitat	Managed 12 programs with 1,000 volunteers and 3,500 hours of	Add two new programs: -Saltmarsh harvest mouse survey (ESSP) -Western pond turtle survey

2011 Results	2012 Target	2012 Results	2013 Target
	enhancement programs including amphibian monitoring, least tern nesting habitat and shoreline cleanup.	participation. Least tern program resulted in 200 nests and 140 fledglings, observed by 32 volunteers, 7 days a week.	(Clayton Ranch) Expand the use of volunteer assessment and monitoring (PRBO, CNPS) in the Measure CC fuels management area.

d. Ensure environmental protection in the implementation of Measure CC fuels management projects.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	Support Fire Department with pre-treatment site assessments and prescriptions for 2012 fuels treatment projects. Monitor restoration success of previous years' fuels management projects.	Coordinated Stewardship / Fire Department "Fuels Group". Completed 147 pretreatment, 4 post-treatment resource assessments and 15 treatment prescriptions.	Coordinated Stewardship / Fire Department "Fuels Group". Complete 12 post-treatment resource assessments and 33 treatment prescriptions.

ADMINISTRATION DEPARTMENT ROLE

The Administration Department's role is to provide leadership and support for the various functions and activities of the departments within the Planning/Stewardship & Development Division. The department includes the Division's administrative staff and Assistant General Manager (AGM). The AGM is responsible for land use planning, natural and cultural resource stewardship and the design and construction of park facilities. The department also places a high priority on the development and retention of well-trained, dedicated and productive employees.

	201	0 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20 ⁻	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	389,827	\$	408,058	\$	426,030	\$	432,350	1.5%
Supplies		127		95		560		560	0.0%
Services		52,134		22,747		23,530		23,530	0.0%
Intra-District Charges		287,900		203,100		254,000		247,700	-2.5%
Subtotal	\$	729,988	\$	634,000	\$	704,120	\$	704,140	0.0%
PROJECT BUDGET:									
Services	\$	19,000	\$	-	\$	-	\$	-	0.0%
Capital Outlay/Equip		80,329		-		-		-	0.0%
Subtotal	\$	99,329	\$	-	\$		\$	-	0.0%
Total Operating/Project	\$	829,317	\$	634,000	\$	704,120	\$	704,140	0.0%
DEPARTMENTS:									
Administration	\$	829,317	\$	634,000	\$	704,120	\$	704,140	0.0%
Total	\$	829,317	\$	634,000	\$	704,120	\$	704,140	•
FUNDING SOURCES:									
101 General Fund	\$	729,988	\$	634,000	\$	704,120	\$	704,140	0.0%
333 Capital		80,329		-		-		-	0.0%
336 OTA Projects		19,000		-		-		-	0.0%
Total	\$	829,317	\$	634,000	\$	704,120	\$	704,140	0.0%
STAFFING:									
Regular/Permanent		2.53		2.53		2.53		2.53	
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total	-	2.53		2.53		2.53		2.53	

SERVICE DESCRIPTION

The Administration Department's staff provides support for the two other departments within this division. This department coordinates inter-departmental efforts, sets the priority for Division projects and studies, oversees and directs Division staff. This department is also charged with the updating of the District's Master Plan. The AGM provides strategic direction in the areas of land use planning, stewardship, facility design and construction. The AGM is responsible for developing strategies for the preservation of District natural and cultural resources, insuring compliance with regulatory requirements, maintaining the District's Geographic Information System, preparing and implementing the District Capital Improvement Plan (CIP) and the creation and management of construction projects. This department also facilitates direct and open

DESIGN AND CONSTRUCTION ROLE

The Design and Construction Department works cooperatively with other District departments, and in partnership with public agencies and community interest groups to create District facilities that are accessible, especially to underrepresented groups, and which balance environmental concerns and outdoor recreational opportunities.

		2010 ACTUAL		2011 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Supplies	\$	7,685	\$	11,633	\$	14,120	\$	14,520	2.8%
Services		13,230		26,356		22,140		22,640	2.3%
Equipment		-		8,243		44,350		13,600	-69.3%
Intra-District Charges		-		-		54,380		7,730	-85.8%
Subtotal	\$	20,915	\$	46,233	\$	134,990	\$	58,490	-56.7%
PROJECT BUDGET:									
Personnel Services	\$	3,413,331	\$	3,347,934	\$	3,641,150	\$	3,775,190	3.7%
Supplies		274		60		-		-	0.0%
Services		606,914		3,043,073		1,023,050		100,000	-90.2%
Capital Outlay/Equip		5,331,215		4,553,336		10,000		38,860	288.6%
Subtotal	\$	9,351,733	\$	10,944,402	\$	4,674,200	\$	3,914,050	-16.3%
Total Operating/Project	\$	9,372,649	\$	10,990,635	\$	4,809,190	\$	3,972,540	-17.4%
DEPARTMENTS:									
Design & Construction	\$	9,372,649	\$	10,990,635	\$	4,809,190	\$	3,972,540	-17.4%
Total	\$ \$	9,372,649	\$	10,990,635	\$	4,809,190	\$	3,972,540	-17.4%
FUNDING SOURCES:									
101 General Fund	\$	20.915	\$	46,233	\$	134,990	\$	58,490	-56.7%
333 Capital	Ψ	6,409,648	Ψ	5,387,953	Ψ	1,099,470	Ψ	1,160,990	5.6%
336 OTA Projects		2,942,085		5,556,449		3,574,730		2,753,060	-23.0%
	\$	9,372,649	\$		\$	4,809,190	\$	3,972,540	-17.4%
		.,.,.		.,,	•	,,			-
STAFFING:									
Regular/Permanent		29.00		29.00		26.83		26.83	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		29.00		29.00		26.83		26.83	
Total funded positions in 2010:		27		27					

SERVICE DESCRIPTION

The Design and Construction Department is comprised of four units. The Administrative Unit of the Design and Construction Department administers the five-year Capital Improvement Plan (CIP). The Survey Unit of this department develops topographic base mapping, performs boundary line mapping and provides survey support for other District departments. The Design Unit designs and prepares detailed bid documents for the development of District facilities in accordance with State and local laws and regulations, and insures that District design standards are met. The Construction Unit administers and maintains construction contract documentation, provides inspection of active projects and insures that construction contract work is pursued in an effective manner in accordance with governing codes and acceptable standards of workmanship.

DESIGN AND CONSTRUCTION

The Design and Construction Department works closely with Land Acquisition to identify and acquire project specific rights of way, with Grants to develop project scopes and estimates for funding applications, with Finance to prepare capital project budgets and track project expenditures, with Planning to assess the feasibility and constructability of Land Use Plan design proposals and with Stewardship to prepare regulatory permit application materials and monitor the implementation of permit conditions. Project Managers facilitate design input meetings to insure that capital projects are properly scoped and funded and that during design development the needs and concerns of Operations, Maintenance, Interpretation, Police and Fire are well considered. The Design and Construction Department regularly confers with Legal Counsel to insure that contract documents are consistent with new laws and practices, including laws and codes governing accessible design. The Department also assists with design review and secondary inspection of projects managed by other District departments and partners, as well as outside agencies and developers.

PLANNING AND STEWARDSHIP DEPARTMENT ROLE

The Planning, Stewardship & GIS Services Department provides planning, environmental review and resource management services to guide the development and management of District parklands and protect natural and cultural resources.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	3,127,153	\$	3,126,213	\$	3,230,720	\$	3,294,260	2.0%
Supplies		568,280		557,989		574,860		586,860	2.1%
Services		583,979		661,036		805,130		827,130	2.7%
Intra-District Charges		4,267		4,870		4,600		4,600	0.0%
Subtotal	\$	4,283,679	\$	4,350,107	\$	4,615,310	\$	4,712,850	2.1%
PROJECT BUDGET:									
Personnel Services	\$	81,313	\$	71,893	\$	99,850	\$	156,750	57.0%
Supplies		17,690		10,967		15,050		-	-100.0%
Services		328,251		180,786		165,820		78,840	-52.5%
Capital Outlay/Equip		17,103		17,076		-		-	0.0%
Subtotal	\$	444,357	\$	280,722	\$	280,720	\$	235,590	-16.1%
Total Operating/Project	\$	4,728,037	\$	4,630,829	\$	4,896,030	\$	4,948,440	1.1%
DEPARTMENTS:									
Planning & Stewardship	\$	4,728,037	\$	4,630,829	\$	4,896,030	\$	4,948,440	1.1%
Total	\$	4,728,037	\$	4,630,829	\$	4,896,030	\$	4,948,440	1.1%
FUNDING SOURCES:									
101 General Fund	\$	4,179,154	\$	4,306,732	\$	4,561,970	\$	4,712,850	3.3%
226 Measure CC		46,205		43,375		53,340		-	-100.0%
257 Mitigation		58,320		-		-		-	0.0%
333 Capital		58,879		37,704		27,380		27,320	-0.2%
336 OTA Projects		385,478		243,018		253,340		208,270	-17.8%
Total	\$	4,728,037	\$	4,630,829	\$	4,896,030	\$	4,948,440	1.1%
STAFFING:									
Regular/Permanent		24.12		24.12		24.120		24.12	-
Seasonal/Temporary		0.00		0.00		0.19		0.00	(0.185)
Total		24.12		24.12		24.305		24.12	(0.185)

SERVICE DESCRIPTION

The department prepares and updates the District Master Plan and park land use plans, prepares environmental (CEQA) review and facilitates public review of plans and development projects; maintains inventories of the District's natural and cultural resources and prescribes best management practices to ensure their protection; secures project permits and represents the District in matters affecting resource management with local, state, and federal agencies; maintains the District's Geographic Information System (GIS) to support District-wide resource inventory, data management and mapping needs; and provides planning and resource management data and mapping support for the Parkland Design, Operations and other departments.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	1,879,331	\$	1,682,989	\$	2,156,640	\$	2,194,650	1.89
Supplies		172,393		148,887		150,770		150,770	0.09
Services		969,808		978,392		1,048,410		1,123,910	7.29
Equipment		4,348		-		-		-	0.09
ntra-District Charges		75,500		42,700		51,000		46,700	-8.49
Subtotal	\$	3,101,380	\$	2,852,968	\$	3,406,820	\$	3,516,030	3.29
PROJECT BUDGET:									
Subtotal	\$		\$		\$	-	\$		0.09
Total Operating/Project	\$	3,101,380	\$	2,852,968	\$	3,406,820	\$	3,516,030	3.29
DEPARTMENTS:									
Public Affairs	\$	3,101,380	\$	2,852,968	\$	3,406,820	\$	3,516,030	3.29
Total	\$	3,101,380	\$	2,852,968	\$	3,406,820	\$	3,516,030	3.29
FUNDING SOURCES:									
101 General Fund	_\$_	3,101,380	\$	2,852,968	\$	3,406,820	\$	3,516,030	3.29
Total	_	3,101,380		2,852,968		3,406,820		3,516,030	3.2%
STAFFING:									
Regular/Permanent		16.20		16.20		17.20		17.20	_
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		16.20		16.20		17.20		17.20	-
Unfunded position in 2010 budget:		1.00		1.00					
Total funded positions in 2010:		15.2		15.2					

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The role of the Public Affairs Division is to provide varied and comprehensive communications, stakeholder relations and outreach, environmental signage, and media relations to promote the District's parklands, trails, programs, events, initiatives and image in furtherance of the District's overall mission. Designated staff of the Public Affairs Division, under contract with the Regional Parks Foundation, also supports the Park District in funding programs, projects and facilities that provide access and reduce barriers to connect children to nature in the regional parks.

SERVICE DESCRIPTION

The Public Affairs Division accomplishes its work through effective and creative publications as well as public information and marketing tools including the District website, social media, signage and media. Additionally, Public Affairs manages the District branding and reputation through community outreach, local government relations and issues management. The Division's programs, services and products are designed to effectively reach, inform, and engage the general public, underserved populations, public, private and non-profit organizations, all media, District volunteers and staff. The Division coordinates the focused program and project funding support provided through the Regional Parks Foundation for critical District needs.

KEY OBJECTIVES

- 1. Participate in partnerships with public agencies, non-profit organizations, volunteers, and the private sector to achieve mutual goals.
- 2. Pursue all appropriate activities to ensure the fiscal health of the District.

KEY INDICATORS

Regional Park Foundation (RPF) – Under contract, staff the Regional Parks Foundation and oversee its day-to-day operations; develop fundraising strategies that result in increased support for District/Foundation initiatives; and continue to grow the Foundation's diverse constituency and stakeholder database.

2011 Results	2012 Target	2012 Results	2013 Target
\$1 million raised	Raise \$1 million in 2012.	RPF was appropriately staffed and increased the team size by one additional person through RPF funding Exceeded the projected goal \$1.135 million in private support, raising \$1.373 million by yearend.	Rebrand RPF collateral; design and produce new collateral.
9,500 Trails Challenge registrants. Better experience and savings engendered: Registrants can now download the 2011 Trails Challenge app to access the	Increase participation /enrollment to 10,000. Despite a challenged economy, maintain partnerships and underwriting support to \$50,000. Maintain outreach to at least eight corporate and	Enrolled 8,954 Trails Challenge participants by year-end 2012. Over 5,000 new participants joined the Trails Challenge and were added to the database. RPF secured \$50,000 in under- writing support from Kaiser Permanente	Increase visibility for the Regional Parks Foundation, its activities and in parks, with internal staff, and foundation supporters.

2011 Results	2012 Target	2012 Results	2013 Target
program on either an iPhone or android phone.	community fairs and special events. Develop and implement a new Trails Challenge Membership Program designed to offer a lower cost alternative to visiting Trails Challenge featured parks with frequency.	to support the program. RPF participated in 12 corporate outreach events to promote the Trails Challenge. A new Trails Challenge (TC) Membership program was implemented signing up 60 new TC members for 2012.	
100 donors attended four staff organized donor events to increase exposure and potential revenue to the RPF.	Increase exposure and potential revenue to the RPF through one large private fundraising event or several smaller donor outreach events.	Planned 5 donor recognition events and hosted 4, inviting over 300 donors to participate in a variety of park experiences.	Plan and conduct signature events to increase exposure and potential revenue to the Regional Parks Foundation including donor events and Trails Challenge corporate events.
n/a	Through a collaborative process that includes District staff and the elected Board, develop and approve a strategic plan to begin in 2012 that works in concert with the larger objectives of the Park District and its elected leaders.	RPF Board created and approved the Foundation's first strategic plan in March 2012. Part of the plan included completely rebranding the RPF. A new logo and new collateral materials were designed and produced including new Membership materials.	Staff Committees to assist RPF Board of Director's with implementation of 3- year Strategic Plan.
n/a	n/a	n/a	Analyze membership program for growth opportunities.

KEY OBJECTIVES

- 3. Create quality programs that recognize the cultural diversity represented in the region.
- 4. Manage, maintain, and restore the parklands so that they retain their important scenic, natural, and cultural values.

KEY INDICATOR

Environmental Graphics Services (EGS) – Pilot updated park signage program to freshen park entrances; install multilingual educational messaging and information panels with consistent branding and contemporary imagery.

2011 Results	2012 Target	2012 Results	2013 Target
Produced over 17,000 sign units. Won 1 st place award at Alameda County Fair.	Review model signage programs from other jurisdictions. Provide educational	Completed survey of model signage. Initiated internal Sign Manual update.	Pilot Environmental Graphic Design revision in parks to improve visitor experience.
Curated photo exhibition at Martinez History Center.	signage in key parks to reduce user conflicts.	Moved to new studio for improved efficiency.	Streamline sign production techniques using the best
	Ensure consistent signage on District vehicles, buildings on District vehicles, buildings, etc., to	Produced over 16,500 sign units including graphics for ten events and the Master Plan community	practices from contemporary jurisdictions. Work with Network Administrators to
	reflect District brand.	outreach meetings. Produced exhibit which won 1 st place	develop online sign ordering system to improve efficiencies.
		award at Alameda County Fair.	Maintain District Branding throughout
		Curated and installed Lindsay Wildlife Exhibit.	Parks as well as on District vehicles and buildings.

KEY OBJECTIVE

5. Public Outreach/Public Information: Greater outreach to targeted audiences to increase diversity among park visitors, supporters.

KEY INDICATOR:

Communications: Expand communications to multilingual and diverse communities.

2011 Results	2012 Target	2012 Results	2013 Target
n/a Produced 6x	Extend outreach to	Forged partnership with	Increase media
RIN, 12x ENews,	Hispanic, African	Celina Rodriguez, host of	coverage from
20 map revisions,	American, and	three Bay Area Hispanic	Hispanic & African
calendar,	Asian Indian	radio and TV stations.	American
and 6 videos.	communities.	Rodriguez emceed at	communities.
	Increase ethnic media sources by 10 new	Healthy Parks, Healthy People (HPHP) Festival on June 23.	Target 3 major health- oriented events geared toward seniors
	publications	RIN Activity Guide inserted	or youth.
	(presently at 30). Develop one highly-focused program that ties together the goal	in a total of 40 publications with frequent in-language promotions of District's programs/ events by publishers.	Partner with a Hispanic activity club to volunteer in the Multicultural Trail Maintenance Day.
	of increased diversity in park	Produced the Get Active! Youth Contest. Outreached	Manage the "Get to

2011 Results	2012 Target	2012 Results	2013 Target
	visits with the	to over 100 youth organizations and schools.	Know Your Wild
2011 Results			
		updated 20 maps. Revised park rules to be more standardized and	
		welcoming.	
		Designed, edited, and printed Short-Loop Trails for Northern and Southern Regions, Volunteer, Camping and Dog rule brochures, and	
		GO (Get Outdoors) Network initiative collateral.	
		Produced calendar cross promoting EBRPD events and activities; RPF membership and Financial Planning Seminars.	
		Produced historical Oakland hills fire booklet and companion historical micro web site.le stations.	

2011 Results	2012 Target	2012 Results	2013 Target
Hosted ethnic	Establish 5 new	Established new	Expand social media
media roundtable	partnerships with	partnerships with two major	users by 10%.
with publishers,	ethnic media, using	Bay Area Korean papers,	Produce and host two
broadcasters and	monthly columns	one Asian Indian paper and	roundtable sessions
producers.	and special features to	one Muslim American web portal.	with ethnic and news
Expanded social	showcase District's	·	media and community
media outreach	parks, staff, and	Produced for TV broadcast,	leaders. Discuss
and webpage metrics.	messages.	in Spanish, one HPHP message and one on swim	interests, concerns, and District's
motrios.	Production of 2	safety.	initiatives (i.e. Healthy
	Spanish broadcast		Parks, Economic
	segments.	Produced for TV broadcast,	Benefit).
	Develop "issues	in Chinese, two park event	Develop six guest
	management"	videos – Coyote Hills	topics on radio and
	message reference library to empower	(Gathering of Ohlone Peoples) and Sunol	television.
	District	(Pioneer Folk Festival).	Secured positive
	representatives to	Hosted and signed MOU	media attention
	be able to quickly	with South Korean	around planned and
	and accurately	delegation from Jincheon-	unplanned events,
	respond to questions from	gun County (including	coordinating with various internal staff
	news media and	mayor, elected officials,	and external groups.
	public.	scientists, and park	Maintain, update and
	Provide one annual	administrators).	enhance website in
	training workshop	Trained staff and managers	collaboration with
	to enhance staff	in media and messaging.	District's staff and
	interview and	Promoted Get Active! Youth	divisions.
	presentation skills.	Contest art work in RIN and coordinated exhibition of art	Improve functionality
	Coordinate 2012	work in visitor centers.	of website and deliver
	photo contest.		information via mobile
	Move web content	Managed complete move of website to Active Network	platform.
	and hosting to	platform on April 2012,	
	Active Network	adding features "I Want To",	
	platform for more stability and control	and easier accessibility.	
	over design,	Added Foundation Board	
	integration with	Members and Park Advisory	
	EBParks online	Committee Board Members	
	reservation system,	to main page.	
	calendar area, and	Increased e-news	
	forms design.	subscribers to 46,400 (up	
	Increase web	over 6,500 from 2011)	
	statistics by 10%	Social Media stats at year	
	Increase number of	end 2012.	
	e-newsletter	Flickr: 1,014 (2011); 1,243	
	subscribers by	(2012).	

Produced 1st

Produce 2nd HPHP

participation in Kids

Develop evaluation tool and matrix to assess outcomes.

Challenge.

2011 Results	2012 Target	2012 Results	2013 Target
	5,000. Increase followers on Facebook, Twitter. Develop outreach e-mails to enroll subscribers, other tactics.	Twitter: 3,217 (2011); 5,379 (2012) Facebook: 5,234 fans (2011); 7,052 (2012)	
	Enlarge Map Magnifier for easier reading		

Produced 2nd HPHP

	HPHP Festival in Quarry Lakes and implemented District-wide Healthy Parks, Healthy People	Festival with increased attendance; generate four corporate sponsors for event.	Festival with approx. 3,000 attendees (up 500+ over 2011). Partnered with US Forest Service. Corporate sponsors: Kaiser,	Festival with over 3000 attendees. Develop Healthy <i>Kids</i> Challenge Pilot Program in 21schools.
	initiative.	Produce groundbreaking and dedication events.	Washington Hospital, Kraft Food, REI, as well as over one dozen local in-kind sponsors and several ethnic media.	Produce groundbreaking and dedication events.
		Pilot Kids Challenge in 4 schools targeting	Produced groundbreaking event for Alamo Canal Trail Undercrossing 4/10.	
		elementary school children in high-priority, at-risk communities.	Produced dedication events for Black Diamond Mine Greathouse Visitor Center 5/12; Wildcat Marsh Trail 9/18; Big Break Visitor Center 10/13; and Alamo Canal Trail Undercrossing 10/27.	
		Develop student program guide and teachers' toolkit.		
		Plan additional support to low-income classes for transportation, and other needs, to increase	Piloted Kids Challenge including booklet and teachers guide to 22 schools in Alameda and Contra Costa counties.	

Challenge.

Developed Support and

evaluation tool for Kids

Produce 3rd HPHP

KEY OBJECTIVE

6. Community and Local Government Relations: Strengthen relationships with community leaders with priority in target communities.

KEY INDICATOR

Community Relations: Create visibility plan for EBRPD using local, regional and other elected officials

2011 Results	2012 Target	2012 Results	2013 Target
2011 Results	Develop specific presentation and calendar to bring upcoming Master Plan to communities throughout the District, including city councils in high priority target communities. Speakers Bureau effort with Public Affairs and Board members; increase participation by AGMs.	Delivered 10 speaking presentations / engagements (6 with board members) to service organizations, city leadership groups, and active senior centers. Produced 6 Master Plan public meetings in support of Planning Department - in Dublin, Concord, Oakland, Fremont, Richmond and Oakley. Produced for Master Plan - online interactive site for public participation; online survey with results on website; information in RIN, on website, and e-news to encourage	Coordinate East Bay Mayors' Challenge in conjunction with Trails Challenge. Develop 14 Ward- specific speaking engagements based on Economic Benefit Analysis.
	Participate in 10 ethnically diverse festivals or community events.	participation. Participated in 10 festivals and community events highlighting multi- language brochures and materials.	Coordinate District participation in local / regional cultural fairs, festivals and special events.
	Recruit 10 new Ambassadors. Host two training sessions. Update Ambassador recruitment brochure.	Continued development of Ambassador Program; recruited 10 new ambassadors for total roster of 100; hosted three training	Continue development of Ambassador volunteer program. Expand District's presence in multicultural and

2011 Results	2012 Target	2012 Results	2013 Target
		sessions plus two field trips; updated recruitment brochure.	senior festivals/ events in the two counties.

KEY OBJECTIVE

7. Management of District Archives

KEY INDICATOR

Community Relations: Ensure an established set of principles and procedures for collecting, storing, and cataloging District archives.

2011 Results	2012 Target	2012 Results	2013 Target
n/a	n/a	Staff attended a two- week intensive document archiving training program recommended by Bancroft Library archivists.	Formalize role for District archivist and craft strategic plan for preserving history at District archives.

	2	010 ACTUAL	2	011 ACTUAL	BUDGET	BUDGET	Change
OPERATING BUDGET:							
Personnel Services	\$	17,366,460	\$	17,126,786	\$ 18,185,350	\$ 18,493,270	1.7%
Supplies		766,165		815,001	841,300	785,150	-6.7%
Services		1,241,287		1,272,154	1,588,270	1,603,330	0.9%
Equipment		-		321,386	59,150	59,150	0.0%
Debt Service/Leases		794,064		794,066	794,070	-	-100.0%
Intra-District Charges		1,888,758		1,420,740	1,982,510	1,021,990	-48.4%
Subtotal	\$	22,056,735	\$	21,750,133	\$ 23,450,650	\$ 21,962,890	-6.3%
PROJECT BUDGET:							
Personnel Services	\$	318,142	\$	277,180	\$ 700,840	\$ 859,190	22.6%
Supplies		7,289		47,520	-	-	0.0%
Services		178,913		495,173	551,330	1,028,050	86.5%
Capital Outlay/Equip		29,568		48,270	-	-	0.0%
Subtotal	\$	533,913	\$	868,143	\$ 1,252,170	\$ 1,887,240	50.7%
Total Operating/Project	\$	22,590,647	\$	22,618,276	\$ 24,702,820	\$ 23,850,130	-3.5%
DEPARTMENTS:							
Administration	\$	7,266,985	\$	6,495,592	\$ 6,501,590	\$ 6,263,530	-3.7%
Aquatics		1,848,946		1,938,843	2,012,220	2,071,150	2.9%
Fire		3,072,605		3,698,906	4,205,990	4,196,410	-0.2%
Police		10,402,111		10,484,935	11,983,020	11,319,040	-5.5%
Total	\$	22,590,647	\$	22,618,276	\$ 24,702,820	\$ 23,850,130	-3.5%
FUNDING SOURCES:							
101 General Fund	\$	21,785,549	\$	21,484,125	\$ 23,143,880	\$ 21,962,890	-5.1%
226 Measure CC		271,185		266,008	306,770	-	-100.0%
333 Capital		29,568		48,270	-	-	0.0%
336 OTA Projects		504,345		819,873	1,252,170	1,887,240	50.7%
Total	_\$	22,590,647	\$	22,618,276	\$ 24,702,820	\$ 23,850,130	-3.5%
STAFFING:							
Regular/Permanent		110.79		110.79	104.33	106.08	1.75
Seasonal/Temporary		40.72		40.72	35.86	35.11	(0.75)
Total		151.51		151.51	140.19	141.19	1.00
Unfunded position in 2010 budget:		11.21		11.21			
Total funded positions in 2010:		140.3		140.3			

PUBLIC SAFETY DIVISION ROLE

The Public Safety Division's role is to protect the East Bay's parklands, resources and experiences for all generations. We are committed to serve, protect and promote a safe and pleasant park experience, while preserving the integrity of the vital natural and cultural resources of the East Bay.

APPROVED BUDGET REQUESTS:

\$154,000 base budget request for 1 FTE Police Officer/Helicopter Pilot

These resources will help fulfill the District mission to:

Manage, maintain and restore the parklands so that they retain their important scenic, natural, and cultural values.

The key indicator is-- management of safe environment for District park user and neighbors.

2013 targets:

- Reduce helicopter unavailability days (due to pilot staffing) by 50%.
- Increase number of helicopter responses to police actions and fires activities by ??%.

Comply at all times with industry standard of two pilot crew in multi-mission law enforcement helicopter.

PUBLIC SAFETY DIVISION KEY OBJECTIVES

KEY OBJECTIVE 1:

Manage, maintain and restore the parklands so that they retain their important scenic natural and cultural values.

KEY INDICATORS

Police/Administration Department:

a. Maintain the communications infrastructure and two-way radios District wide and meet the FCC compliance mandates.

2011 Results	2012 Target	2012 Results	2013 Target
Completed Phase 1:	Initiate & complete	Narrow-banded in-	Put EBRSCA radios
Re-banding of the fire	Phase II: Narrow-	vehicle repeaters and	in service and
radios of outside	banding of District	FCC license has been	evaluate system.
agencies'	radio frequencies and	procured. Pending	
frequencies.	in-vehicle repeaters.	installation.	

b. Enhance police resources through geographic crime analysis and provide officers with mobile access.

2011 Results	2012 Target	2012 Results	2013 Target
Finalized agreement with sole source vendor to provide geographic mapping system capable of outlining public safety activity throughout the District.	Work with contractor, Omega Group Mapping System, to create a map outlining public safety activity throughout the District.	Mapping solution has been completed. End user training scheduled for August 2012.	Utilize software data to predict crime patterns and allocate resources accordingly.

c. Police Department/Administration - Examine different models of responding to alarm calls.

2011 Results	2012 Target	2012 Results	2013 Target
Conducted evaluation of District alarm survey. Created a response policy which reduced the amount of time expended on false alarms and alarms not set by staff.	Monitor implementation of new "verified response" policy for effectiveness and make any necessary changes. Continue to advocate camera- surveillance alarm monitoring.	Initiated an RFP for alarm services, awaiting results.	Have third party vendor take over alarm maintenance and monitoring. Evaluate cost savings related to maintenance and officer responses.

Police/Operations Department.

a. Enhance safety of parkland users, neighbors, and communities through the coordinated development of a standardized video surveillance system for District facilities and lands.

2011 Results	2012 Target	2012 Results	2013 Target
Installed a verified response alarm system at Contra Loma Substation as a pilot for future installations at District facilities.	Continue participation in District evaluation of video surveillance systems and seek funding for more beta sites.	Effectiveness has been proven at surveillance sites. Expanded to Big Break Visitor's center at the Delta and Contra Loma.	Advocate roll out of verified alarm system District-wide.

Fire/Operations Department:

a. Provide safe and timely response to requests for service for medical, search and rescue, hazardous materials and fire suppression occurring within and adjacent to the parks.

Presented the District's Fire Danger Rep	ann Fraincia		
to park supervisors and District employees. Initiated reporting to National Incident Reporting System (NFIRS). Serviced and replenished staff Emergency Medical Service (EMS)	modern procuren full fundii MAST.	nent list . Awaiting filling existing vacancies. ng by Effectively advoctor revision of District's mission	ate ect olic

Fire Department/Operations:

b. Reduce the potential for wildland fire impact and promote healthy forest habitats within the District's parklands through public education, fire investigation and treatment of potential hazard areas.

2011 Results	2012 Target	2012 Results	2013 Target
Met regularly with the inter-disciplinary fuels group and developed a 2012 fuels management	Conduct maintenance treatments to reduce	Conducted maintenance treatments to reduce	Secure \$200,000 of additional funding for fuels management projects from external funding sources.
and implementation plan approved by the Board. Reached settlement with litigant objecting to	hazardous fuels on at least 600 acres.	uels on at fuels on at east 600 800 acres.	Conduct initial treatments to reduce hazardous fuels on at least 200 acres/maintenance on at least 1000 acres.
implementation of fuels EIR An intern completed a public information project on fire danger	Recruit and hire an intern to develop a public information video on fire	develop web content and work is in progress.	To meet Fire Depart training objectives, support Stewardship's habitat management objectives through the use of prescribed fire to 75 acres.
awareness. Erected 7 fire danger warning signs in high fire danger areas. Created and distributed	danger and prevention for the District website.		As requested and funded, support Stewardship 's habitat management objectives through the use of prescribed fire on 100 acres
an informational brochure at two high fire danger parks in English and Spanish.			Investigate cause/ origin of 100% of human caused fires on District parklands. Attend a minimum of 6 public events to promote education in fire prevention.

Fire Department/Lifeguard Services:

a. Prevent dangerous situations from developing in designated swim areas and at swim events, and provide effective search, rescue, and emergency medical care to park visitors.

2011 Results	2012 Target	2012 Results	2013 Target
Hired / trained over 160 lifeguards for 11 swim facilities. Provided lifeguard service for more than 12 special events with no significant injuries. Distributed over 1,000 water safety flyers that were developed in conjunction with Public Affairs. Loaned lifejackets to over 18,000 visitors. Provided rescue boards where needed; provided mask and fins for each lifeguard.	Perform over 50,000 public contacts intended to prevent an accident or injury. Deliver over 500 safety talks to daycare and camp swim groups. Replace lifeguard boat and motor at Shadow Cliffs with a suitable boat, and implement training for staff.	Performed 119,995 preventive contacts with the public. Delivered 532 safety talks to daycare and/or camp groups. Replaced boat and motor at Shadow Cliffs and trained staff in its use.	Incorporate 2 jet-drive (vs. propeller) rescue water craft for safer approach to swimmers when lifeguarding open water swim events. Continue with over 50,000 public contacts intended to prevent accident or injury. Loan over 18,000 free lifejackets to swim area visitors.

KEY OBJECTIVE 2:

Support the development and retention of well-trained, dedicated and productive employees.

KEY INDICATORS

Police Department/Administration Department.

a. Maintain the CALEA process to ensure high levels of efficiency and effectiveness.

2011 Results	2012 Target	2012 Results	2013 Target
100% compliance with year one of the accreditation cycle.	Maintain the 388 standards that we comply with and have the second year of proofs completed by April 2012.	Maintained 386 standards that we comply with and completed second year proofs by April 2012.	Achieve re- accreditation through CALEA.

b. Continue to provide training for police personnel for professional development and that meets state and local mandates.

2011 Results	2012 Target	2012 Results	2013 Target
Revised Master Training Plan to enhance Communications Training. Provided a minimum of 10 hours of POST certified training for all sworn and dispatch personnel.	The Training Committee will meet quarterly to formulate an interagency training consortium to develop dispatchers' skills and abilities and provide professional growth opportunities. Provide a minimum of 14 hours of POST certified training for sworn and dispatch personnel.	The Training Committee met quarterly. Provided 14 hours of POST certified training for sworn and dispatch personnel.	Develop and implement a winter training program to fulfill all departmental and statutory requirements.

Police /Operations Department:

a. Provide additional life-saving equipment to patrol officers.

2011 Results	2012 Target	2012 Results	2013 Target
Officers have been trained and a policy developed. Acquired 17 AEDs for use by officers in the field.	Purchase up to 5 additional AEDs for use in patrol vehicles as budget constraints allow.	Purchased 3 additional AEDs for use in patrol vehicles.	Continue outfitting the fleet with life-saving equipment as budget constraints allow.

Fire/Operations Department:

a. Maintain required certifications and operational readiness by providing quality training to staff.

2011 Results	2012 Target	2012 Results	2013 Target
Presented the District's Fire Danger Operating and Preparedness Plan to park supervisors and District employees.	Conduct one Emergency Medical Technician (EMT) course.	Conducted one Emergency Medical Technician (EMT) course.	Conduct one Industrial Fire Academy course as budget constraints allow.
Hired, trained and equipped 9 industrial firefighters in an Industrial Firefighter Academy. Started process of FF1 certification for all Industrial Firefighters.	Provide eight hours of Hazardous Materials training annually to all firefighters.	Provided 8 hours each of: Hazardous Materials, Auto Extrication and Rope Rescue	Conduct eight hours of rope rescue and auto extrication for as required for fire staff.
Conducted one EMT Refresher course. Provided 8 hours each of: Hazardous Materials, Auto Extrication and Rope Rescue training to District firefighters.	Conduct eight hours of rope rescue and auto extrication for as required for fire staff.	training to District firefighters.	

KEY INDICATORS

Fire Department/Lifeguard Services:

a. Recruit, hire, train, certify and deploy seasonal lifeguard staff to cover swimming area guarding needs and aquatic programs.

2011 Results	2012 Target	2012 Results	2013 Target
Issued over 300 first aid certificates to non-lifeguard District staff	Update instructor staff in revised American Red Cross Emergency Medical Response class materials.	100% of instructors updated.	Recertify police and fire staff in CPR and automatic external defibrillator (AED) use Deploy 170 lifeguards among the eleven district lifeguarded swimming areas Train and issue over 200 certificates to lifeguard staff.

KEY OBJECTIVE 3:

Create quality programs that recognize the cultural diversity represented in the region.

KEY INDICATORS

Fire Department/Operations:

a. Utilize local, non-profit community organizations to provide fire training, mentoring and employment to underrepresented populations.

2011 Results	2012 Target	2012 Results	2013 Target
Completed first year of Dept. of Labor grant funded Civicorps crew. Trained and employed 17 underrepresented youth in fuels management projects. Contracted with Student Conservation Association (SCA) for one crew for District fuels management and habitat restoration projects.	Complete second year of Dept. of Labor grant funded Civicorps crew, training and employing at least 10 underrepresented youth in fuels management projects. As funding allows, contract with Student Conservation Association (SCA) for at least one crew for District fuels management and habitat restoration projects.	Completed second year of Dept. of Labor grant funded Civicorps crew. Trained and employed 17 underrepresented youth in fuels management projects. Contracted with Student Conservation Association (SCA) for two crews for District fuels management and habitat restoration projects.	Complete third year of Dept. of Labor grant funded Civicorps crew, training and employing at least 10 underrepresented youth in fuels management projects. As funding allows, contract with Student Conservation Association (SCA) for at least one crew for District fuels management and habitat restoration projects. Utilize at least one inmate crew for fire suppression.

KEY INDICATORS

Fire Department/Lifeguard Services:

a. Provide a full range of swimming lessons, junior lifeguard programs and water safety education to general and low-income public.

2011 Results	2012 Target	2012 Results	2013 Target
Provided over 1500 swim lessons, and enrolled over 700 children in the Junior Guard program.	Present water safety information to 35 elementary school classes and one school assembly. Certify 50 junior lifeguards in first aid and/or CPR.	Presented water safety information to 41 elementary school classes. Certified 188 junior lifeguards in first aid and/or CPR and 52 in Basic Water Rescue.	Continue providing swimming lessons to over 1,500 people with 20% paying reduced fees. Continue enrollment of over 700 children in the Junior Lifeguard program. Develop and distribute multilingual aquatic program marketing material.

KEY OBJECTIVE 4:

Participate in partnerships with public agencies, nonprofit organizations, volunteers and the private sector to achieve mutual goals.

KEY INDICATORS

Police Department/Operations:

a. Maintain and foster open communication and cooperative working relations within the District and with police and criminal justice agencies in both counties.

2011 Results	2012 Target	2012 Results	2013 Target
Assisted the Alameda Fire and Police Departments in the aftermath of the Crown Beach incident and reviewed the mutual aid agreement. The workshop has been delayed until Feb 2012 due to budget constraints and will be held at Temescal. Participated in a similar group for Contra Costa County. Sergeants were assigned as liaisons to park operations units through 2011 and provided a monthly information exchange. Presented 7 training & information sessions at the District Safety Academy and front line training. Prepared over 10 impact analysis reports on District land acquisitions.	Commanders will meet regularly with their counterparts in other law enforcement agencies to maintain high levels of communication. Continue to work with Alameda and Contra Costa police agencies in developing protocols for joint-operations. Attend the monthly meetings of the OWG. Provide analysis of the impact upon police services of new District acquisitions and developments. Present at least two training or information sessions to District staff. Assign patrol sergeants to liaison monthly with six Park Operations Units.	Police Chief met with counterparts in each county monthly. Police chief was Chairperson for Contra Costa County. Met with counterparts in both counties monthly and developed five separate protocols. Provided analysis of the impact upon police services of new District acquisitions and developments. Presented five separate training or information sessions to District staff. Assigned patrol sergeants to liaison monthly with six Park Operations Units.	Commanders will meet regularly with their counterparts in other law enforcement agencies to maintain high levels of communication. Continue to work with Alameda and Contra Costa police agencies in developing protocols for joint-operations. Attend the monthly meetings of the OWG. Provide analysis of the impact upon police services of new District acquisitions and developments. Present at least five training or information sessions to District staff. Allow officers to attend monthly meetings with six Park Operations Units as a training tool.

Fire Department/Operations: Actively cooperate with fire, rescue and EMS agencies in Alameda and Contra Costa counties and participate in Federal, State and local mutual aid agreements.

2011 Results	2012 Target	2012 Results	2013 Target
Added 1 "Rescue I" trained firefighter to operate the state mutual aid provided engine.	Conduct at least two mutual aid field training exercises.	Conducted two prescribed burns as training exercises, utilizing outside agencies.	Conduct at least two mutual aid field training exercises. Implement EBRCSA radio system by
Provided Alameda FD with Open Water			year's end.
Rescue Training. Multi-agency training exercise "Urban Shield."			Participate in operational area multi-agency training exercise "Urban Shield."

ADMINISTRATION ROLE

Public Safety Administration's role is to provide support for the various functions and activities of the various departments and units within the Public Safety Division. The Department includes the Division's Communications Unit, Professional Standards Unit (CALEA), and Personnel and Training Unit.

9	20	10 ACTUAL	2	011 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	5,118,297	\$	4,358,690	\$	4,606,770	\$	4,665,720	1.3%
Supplies		202,096		215,133		247,080		209,080	-15.4%
Services		581,205		575,847		665,240		688,830	3.5%
Equipment		-		135,881		-		-	0.0%
Intra-District Charges		1,347,734		1,153,390		982,500		699,900	-28.8%
Subtotal	\$	7,249,332	\$	6,438,942	\$	6,501,590	\$	6,263,530	-3.7%
PROJECT BUDGET:									
Personnel Services	\$	-	\$	8,381	\$	-	\$	-	0.0%
Supplies		2,652		-		-		-	0.0%
Capital Outlay/Equip		15,000		48,270		-		-	0.0%
Subtotal	\$	17,652	\$	56,651	\$	-	\$	-	0.0%
Total Operating/Project	\$	7,266,985	\$	6,495,592	\$	6,501,590	\$	6,263,530	-3.7%
DEPARTMENTS:									
Administration	\$	7,266,985	\$	6,495,592	\$	6,501,590	\$	6,263,530	-3.7%
Total	\$	7,266,985	\$	6,495,592	\$	6,501,590	\$	6,263,530	-
FUNDING SOURCES:									
101 General Fund	\$	7,249,332	\$	6,438,942	\$	6,501,590	\$	6,263,530	-3.7%
333 Capital		15,000		48,270		-		-	0.0%
336 OTA Projects		2,652		8,381		-		-	0.0%
Total	\$	7,266,985	\$	6,495,592	\$	6,501,590	\$	6,263,530	-3.7%
STAFFING:									
Regular/Permanent		25.00		25.00		25.00		25.00	-
Seasonal/Temporary		4.75		4.75		3.00		3.00	-
Total		29.75		29.75		28.00		28.00	-
Total funded positions in 2010:		28.00		28.00					

SERVICE DESCRIPTION

Public Safety Administration staff provides support to all other departments within the Division. They coordinate the hiring of police officers and firefighters to reflect the diversity of the community, and manage training of all personnel. Public Safety Administration also manages the District's Communications Center, coordinates with other departments on projects or problems of mutual concern, and maintains good working relationships with police and fire agencies inside and outside of the District.

FIRE DEPARTMENT ROLE

The Fire Department's role is to prevent, respond to, control, and minimize the impacts of fire, and respond to medical and other emergencies which occur within and adjacent to District parklands. The Department strives to provide the highest levels of professional emergency services, remain fiscally responsible, provide for the safety of its personnel and promote the overall mission of the District.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	2,081,328	\$	2,246,048	\$	1,823,820	\$	2,088,060	14.5%
Supplies		113,357		159,383		108,990		106,890	-1.9%
Services		240,777		235,514		402,580		406,680	1.0%
Intra-District Charges		135,450		246,470		618,430		23,600	-96.2%
Subtotal	\$	2,570,913	\$	2,887,414	\$	2,953,820	\$	2,625,230	-11.1%
PROJECT BUDGET:									
Personnel Services	\$	318,142	\$	268,799	\$	700,840	\$	575,180	-17.9%
Supplies		4,637		47,520		-		-	0.0%
Services		178,913		495,173		551,330		996,000	80.7%
Subtotal	\$	501,693	\$	811,492	\$	1,252,170	\$	1,571,180	25.5%
Total Operating/Project	\$	3,072,605	\$	3,698,906	\$	4,205,990	\$	4,196,410	-0.2%
DEPARTMENTS:									
Fire	\$	3,072,605	\$	3,698,906	\$	4,205,990	\$	4,196,410	-0.2%
Total	\$	3,072,605	\$	3,698,906	\$	4,205,990	\$	4,196,410	•
FUNDING SOURCES:									
101 General Fund	\$	2,570,913	\$	2,887,414	\$	2,953,820	\$	2,625,230	-11.1%
336 OTA Projects		501,693		811,492		1,252,170		1,571,180	25.5%
Total	\$	3,072,605	\$	3,698,906	\$	4,205,990	\$	4,196,410	-0.2%
STAFFING:									
Regular/Permanent		15.25		15.25		15.75		15.75	-
Seasonal/Temporary		0.00		0.00		0.00		0.00	-
Total		15.25		15.25		15.75		15.75	-
Total funded positions in 2010:		14.75		14.75					

SERVICE DESCRIPTION

The Fire Department manages fire prevention, fire suppression, and wild land fire mitigation efforts throughout the District. It also provides the first response for medical calls in parklands not served by local agencies. Other major responsibilities include: response and management of hazardous materials incidents; search and rescue; resource management and habitat improvement through a program of prescribed burning, grazing and vegetation management; coordination with other fire service agencies, including the California Department of Forestry; review and evaluation of fire-related design and environmental impact issues; and incident command for major emergencies.

LIFEGUARD ROLE

The Lifeguard Services Unit's role is to provide lifeguards to meet a variety of District needs. The Unit also plays an important role in educating the community about swimming and water safety.

	20	10 ACTUAL	20	11 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	1,719,282	\$	1,805,434	\$	1,877,520	\$	1,958,450	4.3%
Supplies		102,488		100,987		97,770		83,170	-14.9%
Services		27,176		32,422		36,930		29,530	-20.0%
Subtotal	\$	1,848,946	\$	1,938,843	\$	2,012,220	\$	2,071,150	2.9%
PROJECT BUDGET:									_
Subtotal	\$	-	\$	-	\$	-	\$	-	0.0%
Total Operating/Project	\$	1,848,946	\$	1,938,843	\$	2,012,220	\$	2,071,150	2.9%
DEPARTMENTS:									
Lifeguard Services	\$	1,848,946	\$	1,938,843	\$	2,012,220	\$	2,071,150	2.9%
Total	\$	1,848,946	\$	1,938,843	\$	2,012,220	\$	2,071,150	<u>.</u>
FUNDING SOURCES:									
101 General Fund	\$	1,848,946	\$	1,938,843	\$	2,012,220	\$	2,071,150	2.9%
Total	\$	1,848,946	\$	1,938,843	\$	2,012,220	\$	2,071,150	2.9%
STAFFING:									
Regular/Permanent		4.50		4.50		4.50		5.25	0.75
Seasonal/Temporary		34.93		34.93		31.93		31.18	(0.75)
Total		39.43		39.43		36.43		36.43	
Total funded positions in 2010:		36.43		36.43					

SERVICE DESCRIPTION

The Lifeguard Services Unit provides for public safety through its lifeguard staff and equipment. It delivers high quality lifeguarding for recreation swim, aquatic special events, and aquatic programs. The Unit also provides water safety education, swimming lessons, junior lifeguard programs and a wide range of first aid training for District staff.

POLICE DEPARTMENT ROLE

The Police Department's role is to provide basic law enforcement services for District lands, East Bay Municipal Utilities District (EBMUD) under a Joint Powers Agreement, and San Francisco Water Department (SFWD) lands operated by the District under a long term lease.

	20	10 ACTUAL	20	011 ACTUAL	20	12 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	8,447,553	\$	8,716,614	\$	9,877,240	\$	9,781,040	-1.0%
Supplies		348,224		339,498		387,460		386,010	-0.4%
Services		392,129		428,371		483,520		478,290	-1.1%
Equipment		-		185,505		59,150		59,150	0.0%
Debt Service/Leases		794,064		794,066		794,070		-	-100.0%
Intra-District Charges		405,574		20,880		381,580		298,490	-21.8%
Subtotal	\$	10,387,544	\$	10,484,935	\$	11,983,020	\$	11,002,980	-8.2%
PROJECT BUDGET:									
Personnel Services	\$	-	\$	-	\$	-	\$	284,010	0.0%
Services		-		-		-		32,050	0.0%
Capital Outlay/Equip		14,568		-		-		-	0.0%
Subtotal	\$	14,568	\$	-	\$	-	\$	316,060	0.0%
Total Operating/Project	\$	10,402,111	\$	10,484,935	\$	11,983,020	\$	11,319,040	-5.5%
DEPARTMENTS:									
Police	\$	10,402,111	\$	10,484,935	\$	11,983,020	\$	11,319,040	-5.5%
Total	\$	10,402,111	\$	10,484,935	\$	11,983,020	\$	11,319,040	•
FUNDING SOURCES:									
101 General Fund	\$	10,116,358	\$	10,218,927	\$	11,676,250	\$	11,002,980	-5.8%
226 Measure CC		271,185		266,008		306,770		-	-100.0%
333 Capital		14,568		-		-		-	0.0%
336 OTA Projects		-		-		-		316,060	0.0%
Total	\$	10,402,111	\$	10,484,935	\$	11,983,020	\$	11,319,040	-5.5%
STAFFING:									
Regular/Permanent		66.04		66.04		59.08		60.08	1.00
Seasonal/Temporary		1.04		1.04		0.93		0.93	
Total		67.08		67.08		60.01		61.01	1.00
Total funded positions in 2010:		61.12		61.12					

SERVICE DESCRIPTION

The Police Department's staff provides law enforcement and support services to District facilities and lands and the citizens who utilize them. The Department is responsible for providing patrol services and conducting specialized enforcement activities, criminal investigations, crime analysis, crime prevention, helicopter patrols and community outreach throughout the District. The Department also works closely with other area law enforcement agencies and District Divisions to provide efficient and effective service and promote the overall mission of the District and the Police Department.

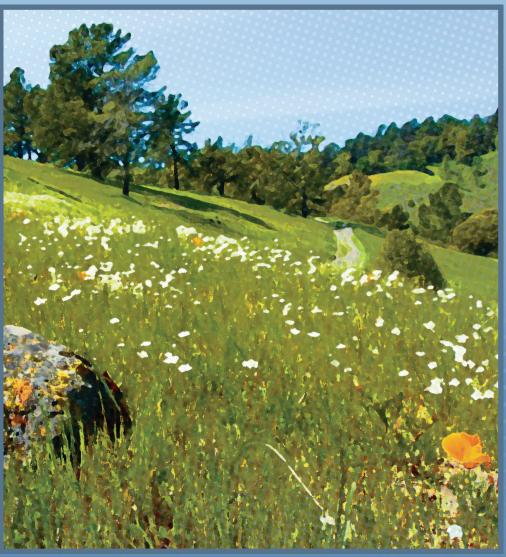
NON-DEPARTMENTAL

	20	10 ACTUAL	20	11 ACTUAL	20	012 BUDGET	20	13 BUDGET	Change
OPERATING BUDGET:									
Personnel Services	\$	(700,000)	\$	-	\$	-	\$	-	0.0%
Services		76,411		-		-		-	0.0%
Inter-agency Agreements		-		100,000		-		-	0.0%
Equipment		-		-		926,000		-	-100.0%
Debt Service/Leases		34,743,134		30,626,000		24,485,270		19,903,590	-18.7%
Intra-District Charges		115,000		115,000		115,000		115,000	0.0%
Transfers Out		-		-		8,507,470		11,382,070	33.8%
Subtotal	\$	34,234,545	\$	30,841,000	\$	34,033,740	\$	31,400,660	-7.7%
PROJECT BUDGET:									
Transfers Out		6,914		-		23,059,300		23,503,780	1.9%
Subtotal	\$	6,914	\$	-	\$	23,059,300	\$	23,503,780	1.9%
Total Operating/Project	\$	34,241,459	\$	30,841,000	\$	57,093,040	\$	54,904,440	-3.8%
DEPARTMENTS:									
Nondepartmental	\$	34,241,459	\$	30,841,000	\$	57,093,040	\$	54,904,440	-3.8%
Total	\$	34,241,459	\$	30,841,000	\$	57,093,040	\$	54,904,440	-3.8%
FUNDING SOURCES:									
101 General Fund	\$	(700,000)	\$	_	\$	5,314,540	\$	6,537,540	23.0%
221 ECCC LLD	Ψ	115,000	*	115,000	Ψ	215,000	*	115,000	-46.5%
226 Measure CC		100,000		100,000		2,898,930		3,371,130	16.3%
254 Ardenwood/Coyote Hills		-		-		40,000		40,000	0.0%
257 Mitigation		_		_		-		40,600	0.0%
259 ECCC HCP Properties		_		-		124,000		241,800	95.0%
336 OTA Projects		6,914		-		-		-	0.0%
337 Meas WW Bond Proceeds		-		_		23,059,300		23,503,780	1.9%
553 Major Infrastructure Reno/Repl		-		_		-		1,000,000	0.0%
554 Major Equip Replacement		-		_		926,000		132,000	-85.7%
620 Brushy Peak-Dyer		_		-		6,250		5,000	-20.0%
621 Brushy Peak-Weaver		-		-		6,250		4,000	-36.0%
631 ESSP-Berkeley Meadow Ph 2		-		-		-		2,000	0.0%
640 Hayward Shoreline-Ora Loma		-		-		5,000		5,000	0.0%
650 Morgan Territory-Elsworthy		-		_		6,250		3,000	-52.0%
651 Morgan Territory-Day		-		-		6,250		-	-100.0%
810 '2002' Bond Debt Svc		1,276,511		1,193,450		1,193,990		1,240,520	3.9%
811 2012 Promissory Note Debt Svc		-		-		-		1,419,520	0.0%
812 Meas AA Debt Svc		30,598,597		26,202,275		20,060,980		14,013,250	-30.1%
813 Meas WW Debt Svc		2,844,437		3,230,275		3,230,300		3,230,300	0.0%
Total	\$	34,241,458	\$	30,841,000	\$	57,093,040	\$	54,904,440	-3.8%
07.455110							·		
STAFFING:									
Regular/Permanent Seasonal/Temporary		-		-		-		-	-
Total		-		-		-		-	-

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SECTION D

Supplemental Information



The Serpentine Prairie at Redwood Regional Park, Oakland Photo: Wilde Legard

Basis of Budgeting

The basis of budgeting for governmental funds (General Fund, special revenue funds, project funds and debt service funds) is on a current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become measurable and available (received within 60 days of year-end) to finance expenditures of the current period. Expenditures are recorded when the related liability is incurred, except principal and interest payments on general long-term debt, which are recognized when due. Permanent funds are also budgeted on the modified accrual basis. This is the same basis of accounting as used in the fund financial statements.

Budgets for proprietary funds (internal service funds) are accounted for using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recognized in the period earned, and expenses are recognized in the period in which the liabilities are incurred. Depreciation expense is not budgeted in the proprietary funds.

Fiduciary funds, including pension type trust funds, are not budgeted by the District.

Budget Process

The District's budget is a vital tool for establishing public policy, maintaining control over the management of resources, and implementing fiscal plans. Almost every decision, activity and program is expressed within the context of the budget. Budget planning begins with Board workshops held February through May, which address District priorities, capital finance, and capital, land acquisitions and trail projects. At the workshops, the Board of Directors and staff discuss the priorities for these projects for the upcoming budget, including the 5-year Capital Improvement Plan.

Throughout the year, the public is invited to comment on the District's long and short term plans, including the budget, via public board meetings held on the first and third Tuesday of each month. The Board Finance, Board Operations and Board Legislative sub-committees also offer monthly opportunities for public comment. A schedule of all public hearings is posted on the District website and at District headquarters. In addition, the public can contact District staff to provide input and feedback.

Initial budget allocations utilize the base budget approach, in which all divisions are allocated the same percentage of resources as in the prior year's base budget. Additional requests for resources are discussed and adjustments made for one time or on-going increases or decreases. Personnel costs are calculated based upon funded positions, and updated salary and benefit rates. The number of funded positions may be less than the number of approved positions for a particular budget, depending on resources available.

Additionally, divisions may submit budget request for additional appropriations. Departmental budget requests are submitted to the General Manager by early September. They are then discussed, prioritized and recommended for approval by the General Manager (GM) and Assistant General Managers (AGMs).

The proposed budget is formally presented to the Finance Committee and the Park Advisory Committee, where staff seeks recommendation of approval by the Board of Directors. The public is invited to two public hearing in December related to the budget, and comments are taken into account before the proposed budget is approved by the Board of Directors at the second public hearing in December. The approved budget becomes effective on January 1.

Budget Calendar

February-May	Board of Director workshops						
May	Review prior year end audit results.						
	Formulate budget strategies with General Manager.						
June	Review position allocations between General Fund, special revenue funds,						
	capital project funds, and internal service funds.						
July	Develop performance measures by division, department and unit.						
August	Distribute base budget instructions to field.						
September	Review and prioritize budget requests.						
October	Prepare budget, review preliminary budget with Board Finance						
	Committee.						
November	Present proposed budget to Board Finance Committee and Park Advisory						
	Committee.						
December	Present proposed budget at the first Board of Director meeting in						
	December, which is a public hearing. The budget is adopted at the						
	second Board meeting in December, which is also a public hearing.						
January	The budget becomes effective January 1.						

Each quarter the Finance Department presents to the Board Finance Committee a budget status update with the budget to actual analysis report. The reports provide budget versus actual comparisons in the current year and comparisons of like quarters from the prior year. An analysis of significant variances is included for each major revenue and expenditure section of the reports.

Budget Policy

The District's Board of Directors has formally adopted the District's Budget Policy, requiring that the annual budget be balanced, with financial resources that equal or exceed uses, at the time of adoption. Financial resources include intra-governmental charges, transfers in, use of designated fund balance for designated purpose, and use of one time resources for one time appropriations; and uses include capital maintenance / replacement, intra-governmental charges and transfers out.

Additionally the District follows best practices in budgeting, including: assessment of constituent needs, development of long range plans, adherence to budget preparation and adoption procedures, monitoring of performance, and adjustment of budget as required. The budget can be amended during the year, in accordance with the Board Operating Guidelines. Board action is required to make budget adjustments in the following cases:

- 1. Any increase in total appropriations.
- 2. A budget transfer from one fund to another, or between divisions for amounts exceeding \$25,000.
- Transfers of the Board contingency funds exceeding \$5,000.

The General Manager or his designee may, by notice in writing to the CFO/Controller, adjust operating funds, expenditure categories, and capital accounts by amounts which do not exceed \$25,000 or conflict with the intentions or directives of the Board. The General Manager, or his designee, is specifically authorized to subdivide Board-approved capital projects into one or more subprojects, or between capital and other than asset accounts, as may be required to

efficiently account for multiple funding sources, project phases, departmental assignments or similar project criteria, provided that the subprojects do not expand, move to other locations, or modify a capital project from the original project scope.

Investment Policy

The District's Investment Policy is adopted annually, in accordance with State law. The purpose of this policy is to provide guidance and direction for the prudent investment of District funds, and to foster the creation of a systematic and controlled investment process. The ultimate goal is to maximize the efficiency of the District's cash management system, and to enhance the economic status of the District, while protecting its pooled cash.

The District's policy is to invest public funds in a prudent manner, providing the highest yield with the maximum security of principal invested, while also meeting the daily cash flow requirements of the District. Also, the District's policy is to conform to all applicable federal, state and local statutes governing the investment of public funds.

The investment of funds is governed by the California Government Code Section 53601 et seq., and by California Government Code Section 53630 et seq. Funds on deposit in banks must be federally insured or collateralized in accordance with the provisions of California Government Code, Sections 53630 et seq.

Reserve Policy

The District has committed General Fund fund balances for the following:

- Election costs (\$2.2 million), which will be used in the event elected officials encounter challengers and the District is required to include Board of Director positions on the election ballot. The committed fund balance eliminates the necessity of appropriating operating funds during election years when the obligation of election costs is not known until the candidate filing deadlines midway through the budget cycle, thus stabilizing operating expenditures.
- Legal Contingency (\$1 million), committed in 2010 to cover unanticipated, large legal costs, thus freeing annual budget appropriations in excess of normal and usual legal costs.
- Workers' compensation claim contingency (\$2 million), committed in 2012 to cover unanticipated, large claims, in excess of normal, anticipated workers compensation claim costs, increasing the funding level of the self-insured program to the "conservative" level.
- 2010-2015 property tax augmentation (formerly referred to as revenue "smoothing") (\$9 million), which was committed in 2009 at the beginning of the real estate crisis and the economic recession. The funds were intended to be used over the succeeding three to five years to cover the "pothole" in operational revenues resulting from the temporary decline in property tax revenues.
- Revenue take-away contingency (formerly referred to as economic uncertainty) (10% of General Fund property tax revenue budget, approximately \$9.6 million), which was recommitted by the Board in 2012 to ensure that resources were available in the event of a substantial, unanticipated, one-time take-away of District revenue by the State of California or other governmental agencies. This

provides financial stability and guards against potential volatility of revenue sources created by other agency actions such as ERAF.

- RDA tax increment remitted under protest (\$1.3 million), which was committed in 2012 as a result of AB 1484 payments remitted to the District by redevelopment successor agencies in conjunction with legal action they instituted claiming the obligation was not legal. The fund balance has been set aside until the disposition of the legal proceedings, so it is available in the event the amount is is required to be refunded to RDA successor agencies.
- First Quarter Expenditures (\$25 million), committed in 2010 to cover first quarter expenditures and total 25% of the annual General Fund appropriations. The District receives 50% of property tax revenue (the major General Fund revenue source) in December of the preceding; year. The prior year revenue is required to cover the first quarter of the succeeding year's expenditures, as the second property tax payment is not received until April. By committing the fund balance it is evident that these resources are not available for expenditure.

Debt Policy

The District is limited, like other public agencies, to primarily three choices in financing their operations and funding public facilities: pay-as-you-go, debt financing, and public-private ventures. The District has entered into bond covenants that obligate the District to appropriate funds for debt service, provide secondary market disclosure, and report the balances of outstanding debt in its audited financial statements.

The District is empowered and is obligated to levy ad valorem taxes, without limitation as to rate or amount upon certain property subject to taxation, within the District for the payment of interest and principal of the Measure AA and Measure WW bonds. The District's credit ratings for its General Obligation Bonds are "Aa1" from Moody's Investor Service and "AAA" from Standard & Poor's.

Transfers

Transfers are included in the budget to account for the reallocation of resources from one fund to another. Transfers in are included in "Other Resources" and transfers out are included in "Other Uses" in the preceding budget schedules. Note that the project fund column includes transfers into the project funds and out of the debt proceeds funds, all of which are included in the project fund column. Detail of transfers included in this budget can be found in "Budget Transfers" at the end of Section B of this document.

SUPPLEMENTAL INFORMATION DEBT AND APPROPRIATONS LIMITS

Legal Debt Limitations

The Public Resources Code Section 5568 specifies the debt limits of the District. According to this section, the District may, for the purpose of acquiring, constructing, or completing any improvement or improvements authorized, or for the purpose of acquiring any land or other property necessary or useful therefore, the Board of Directors may incur an indebtedness not to exceed 15% of the assessed valuation of the real and personal property situated in the District.

The District may issue bonds for the indebtedness under and in full compliance with the provisions of Article 1 (commencing with Section 43600) of Chapter 4 of Division 4 of Title 4 of the Government Code. The provisions of that chapter, as they may exist from time to time and insofar as they may be applicable, shall govern all District bond issues, and the Board of Directors, as the legislative branch of the District, is authorized to do all acts and things which may be done by the legislative branch of cities, towns, and municipal corporations in the incurring of indebtedness and the issuance and sale of bonds.

The District's total debt of \$137,390,000 is less than the \$50.5 billion (15% of \$189.8 billion Alameda County (without regard to RDA) plus 15% of \$146.7 billion Contra Costa County (without regard to RDA) of assessed valuation).

Appropriation Limit

The voters of California during a special election in 1979 approved Article XIII-B of the State of California Constitution. This legislation, commonly referred to as either "Proposition 4" or the "Gann Initiative," restricts the total amount of appropriations allowed in any given fiscal year from the "proceeds of taxes." In 1980, the State Legislature added Section 9710 to the Government Code which required the governing body of each local jurisdiction to establish, by resolution, an appropriations limit for the following year. The appropriation limit for any fiscal year was equal to the previous year limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per Capita Personal Income, if less). The necessary statistical information is provided each year by the California Department of Finance.

In June 1990, the voters modified the original Article XIII-B (Proposition 4) with the passage of Proposition 111 and its implementing legislation (Senate Bill 88). Beginning with the 1990-91 appropriations limit, an agency may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income or the growth in non-residential assessed valuation due to construction within the jurisdiction and population growth within the County. Under Proposition 4, if an agency ends the fiscal year having more proceeds of taxes than the limit allows, it must return the excess to the taxpayers within two years (either by reducing taxes levied or fees charged).

Calculation of Limitation

Appropriation Limit for 2012

\$295,612,122

Adjustment Factors:

Populaiton Factor (Alameda/Contra Costa Combined) 1.007773
Economic Factor 1.0377
Calculation of Factor for 2013 (Population x Economic Factors) 1.0458

Appropriation Limit for 2013

\$ 309,141,150

SUPPLEMENTAL INFORMATION DEBT AND APPROPRIATONS LIMITS

The appropriation limit of \$309,141,150 far exceeds the applicable District appropriations of \$96,791,557 in the 2013 budget. The General Fund is the only fund with general property tax. The applicable District appropriations are calculated based upon property tax revenue, plus allocated interest revenue, less capital outlay and unfunded mandate exclusions.

EAST BAY REGIONAL PARK DISTRICT

RESOLUTION NO.: 2012-12 - 321

December 18, 2012

ADOPTION OF THE 2013 OPERATING AND PROJECT BUDGETS FOR THE EAST BAY REGIONAL PARK DISTRICT

WHEREAS, staff has prepared and submitted the 2013 Proposed Operating and Project Budgets in accordance with the requirements of state law and the Board Operating Guidelines; and

WHEREAS, on November 13, 2012 the Board Finance Committee noted the inclusion of the 2013 California Article XIII B Appropriations Limit within the 2013 Proposed Operating and Project Budgets; and

WHEREAS, on November 13, 2012 the Board Finance Committee reviewed and commented on the 2013 Proposed Operating and Project Budget and unanimously recommended its adoption by the Board of Directors; and

WHEREAS, on November 26, 2012 the Park Advisory Committee reviewed and commented on the 2013 Proposed Operating and Project Budgets and recommended its adoption by the Board of Directors; and

WHEREAS, the District duly noticed and held public hearings on the 2013 Proposed Operating and Project Budgets on December 4 and December 18, 2012, in the Board Room located at 2950 Peralta Oaks Court in Oakland, California;

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the East Bay Regional Park District hereby:

- Approves the 2013 Operating and Project Budgets in substantially final form as presented to the Board of Directors on December 4 and December 18, 2012 including language consistent with comments and corrections as identified and described in this material.
- 1. Authorizes the total appropriation of \$171,441,190 for the General Fund, special revenue funds, debt service funds, internal service funds, permanent funds and project funds;
- 2. Approves the 2013 Salary Schedules for all District positions, in compliance with the new CalPERS requirements of annual Board approval of District compensation.
- 3. Authorizes the General Manager, or his designee, to increase appropriations in the 2013 budget in an amount not to exceed the "Reserve for Encumbrances," the amount to be established at the end of the 2012 fiscal year.

BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to the Board of Supervisors of Alameda and Contra Costa Counties requesting said Counties collect and apportion to the District its due share of property tax revenues for 2013, in accordance with Article XIII of the State of California; and

BE IT FURTHER RESOLVED, that the General Manager and the Chief Financial Officer are hereby authorized and directed, on behalf of the District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director Wieskamp, seconded by Director Lane, and adopted this 18th day of December, 2012, by the following vote:

FOR:

Directors Whitney Dotson, Beverly Lane, Carol Severin, Doug Siden, John

Sutter, Ted Radke and Ayn Wieskamp.

AGAINST:

NONE.

ABSTAIN:

NONE.

ABSENT:

NONE.

Carol Severin Board President CERTIFICATION

I, Allen Pulido, Clerk of the Board of Directors of the East Bay Regional Park District, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. 2012-12-32 | adopted by the Board of Directors at a regular meeting held

- December 13, 2012

SUPPLEMENTAL INFORMATION

Livermore Area Recreation and Park District

In the fall of 1992, the District annexed the eastern portion of Alameda County. This 276-square mile annexation allowed the District to expand and provide regional parks, open space and trail services throughout all of Alameda County. The annexation was negotiated through a liaison committee consisting of Livermore Area Recreation and Park District (LARPD) and District Board members. LARPD and the District worked together and determined that the most effective, appropriate means for providing a proper level of parks, recreation and open space facilities and services to the people of Murray Township was for each agency to take primary responsibility for facilities most in alignment with its core mission.

This liaison resulted in an ongoing cooperative effort by both agencies. The District assumed responsibility for acquisition and development of future regional parks, open space areas and trails within Murray Township and for related maintenance and operations. LARPD continued to assume primary responsibility for existing LARPD facilities and programs as well as for all future Murray Township community and local parks and recreation facilities, and related maintenance and operations. The Liaison Committee meets regularly to address matters of concern with respect to implementation of the cooperative and complementary functions of the two districts.

Since 1993, the District has received a share of Murray Township property tax revenues as General Fund revenue to support this program. This financial approach has not and will not increase the tax burden of Murray Township residents, and represents a 3% allocation of the assessed valuation that exceeds the Base Year. In 2010 the District intends to continue operating several major parks and facilities within and directly serving Murray Township, including Del Valle, Camp Arroyo at Del Valle, Shadow Cliffs and Brushy Peak. The District budgets operating funding for trail grading and paving, maintenance and repairs, mowing, sanitation, police and fire services, lifeguards, utilities, signage, brochures and similar park expenses. Operating budgets for Del Valle, Camp Arroyo, Brushy Peak and Shadow Cliffs Recreation area currently exceed \$4 million per year.

Starting from the initial joint acquisition of the first parcel of Brushy Peak in the early 1990's, both agencies have successfully pursued the opening of Brushy Peak, North of Livermore. In 2006, following ten years of effort, the District completed the acquisition of over 1,500 acres at a cost of \$5 million, completed restoration, planning, construction of parking, fencing, trail and roadway improvements and opened Brushy Peak to the public. In 2009, continued cooperation and joint funding has resulted in the acquisition of the final intervening parcel of land between Camp Arroyo and Veteran's Park; which will preserve and expand lands adjacent to Sycamore Grove and allow construction of one of the last remaining gaps in the Shadow Cliffs to Del Valle Regional Trail in the coming years. Both agencies are now cooperating on the final roadway under-crossing and trail construction necessary to complete this important trail link.

The 2013 budget includes a continuing annual appropriation of \$200,000 in the General Fund for payment to LARPD to provide continued assistance with priority projects, and to provide operating support for our cooperative interests in the area.

The District's Volunteer Program is comprised of 15 volunteer programs: 14 programs are park or program specific; 1 District-wide. All of the programs have set ambitious goals for 2013. Inter-departmental coordination is provided through bi-annual coordinator meetings facilitated by the Recreation Services Manager. Several key program objectives are specifically described in each department's budget objectives. Program highlights have been summarized below to demonstrate inter-departmental coordination and recognize the significant contributions made by volunteers. The Park District anticipates the 15 programs will contribute over 114,000 hours of volunteer service to the community in 2013.

Ardenwood Historic Farm Volunteer Program

Interpretive staff will conduct docent trainings in February, and early summer. Additionally, they will host a volunteer/docent recognition BBQ. Docents will continue to provide hands-on activities for families and schoolchildren on weekdays, weekends, and for each of Ardenwood's ten Special Events. Other volunteers will lend a hand in the garden and with farm machinery restoration.

Black Diamond Mines

Docents continue to support a multitude of interpretive programs and special events, including the Descendants Day picnic, summer concerts and open houses. Interpretive staff will organize periodic docent training and enhancement opportunities. Staff will carry on and expand the volunteer Bluebird Biologists Program and involve volunteers to help in Rose Hill Cemetery restoration, artifact accessioning and other projects.

Botanic Garden

Volunteers lend support to several areas of the Botanic Garden. Botanic Garden docents lead tours of the Garden for weekend visitors and special groups. Garden volunteers assist staff by doing light gardening work such as weeding, raking or nursery work. Plant sale volunteers help propagate and maintain potted California native plants offered for sale to the public to support the Botanic Garden. The Board of the Garden's *Friends* group helps publicize and raise funds for the Garden through many different types of activities.

Community Volunteer Resources Program

Staff will coordinate District volunteer participation in several community-wide events, including MLK Day of Service, Earth Day and Coastal Cleanup Day. The Community Volunteer Resources Program also coordinates the annual Volunteer Recognition Dinner.

Coyote Hills Regional Park

Staff will continue to recruit and train docents to assist with nature walks, Ohlone cultural programs, and youth programs. Docents will support the Apple Festival, Gathering of Ohlone Peoples, and the Butterfly Festival. Volunteers will help park staff with resource management projects, such as enhancement of the native plants and butterfly garden, cattail growth control, invasive plant removal, and maintenance assistance for structures at the Tuibun Village Site.

Crab Cove Marine Protected Area

Docents will assist with school programs interpreting the marine environment. Tasks will include storytelling, facilitating marine related nature games, aquarium talks and pond observations.

Garin & Dry Creek Pioneer Regional Parks

Volunteers will assist with the maintenance of the historic apple orchard; weeding, pruning and planting in the Dry Creek Garden; and participating in the annual Garin Apple Festival.

Ivan Dickson Volunteer Trail Maintenance Program

The Ivan Dickson Program, funded primarily by an endowment, provides a wide range of opportunities for staff supervised volunteers to assist in maintaining the District's trail system. Annual events include California Trail Day, National Trail Day, and a variety of other half day trail maintenance projects. Often, Ivan Dickson projects are partnered with local and national organizations such as REI, Inc., Power Bar and the Bay Area Ridge Trail Council.

Operations' Volunteer Program

A number of projects are planned for 2013. Projects will range from a variety of District managed improvement and maintenance activities coordinated through the Habitat Restoration and Resource Enhancement programs. These will include invasive plant removal, resource protection, planting natives, blue bird and/or bat box monitoring and building as well as trail maintenance. Ongoing programs also include; repair of the watershed at Redwood, habitat restoration/invasive plant removal at Huckleberry/Sibley Preserve, Point Pinole, Miller Knox, Pt. Isabel, Martin Luther King Jr. Shoreline, Crown Beach, Eastshore State Park, and Tilden Regional Park. In addition some volunteers will re-vegetate channels with native species once the invasive have been removed. Also a number of volunteer groups and Eagle Scout projects will be coordinated throughout the year.

Regional Park Ambassador

Volunteers will go through four hours of training by District staff to learn about the Park District. Regional Park Ambassador Volunteers will participate in special events by representing the District and educating the public about the Park District.

Sunol-Ohlone Regional Wilderness Volunteer Program

Volunteers will assist in the Spring Wildflower Festival which would not be possible without the able assistance of volunteers. Several volunteer training and resource protection opportunities will also be provided by naturalist staff in 2013.

Tilden Nature Area

Docents will assist naturalists with educational programs at the Little Farm, Native Plant Butterfly Garden, and the Environmental Educational Center. Docents will also help children handle small, live animals in the farm classroom.

Wildlife Volunteer Program

Stewardship staff will work with volunteers throughout the year to protect the District's natural resources. Volunteers not only perform many indispensable, on-the-ground, habitat conservation projects, but also participate in cutting-edge field research. Trained volunteers help monitor riparian woodland songbirds, wetland nesting birds, and grassland dwelling reptile and small mammal populations. Volunteer projects also include re-vegetating channels with native trees and shrubs to improve an area's ecological value, creating and managing nesting habitat for endangered birds, planting tree seedlings to enhance the regeneration of oak woodlands, placing and maintaining nest structures for a variety of wildlife, and controlling noxious weeds.

Quarry Lakes Volunteer Program

Volunteers will assist with gardening and grounds work at a rose garden, rare fruit grove, native plant, and desert garden.

Volunteer Trail Safety Patrol

The 2013 budget includes a separate budget program for volunteer safety patrollers, which enhances the volunteer coordinator's ability to track program expenses and support the needs of the volunteers. The Volunteer Trail Safety Patrol is comprised of volunteer hikers, equestrians, bicyclists and companion dog patrollers. The Volunteer Trail Safety Patrol contributes over 25,000 hours annually, assisting the Public Safety Department and the Park District.

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SECTION D-2

SUPPLEMENTAL INFORMATION

PERSONNEL BY DEPARTMENT AND SALARY SCHEDULES BY JOB TITLE

SUPPLEMENTAL INFORMATION

DEPAR	TMENT	/LOCATION/DESCRIPTION		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>Change</u>
EXECU	TIVE &	LEGISLATIVE DIVISION						
2010	000	Administration						
		General Manager		1.000	1.000	1.000	1.000	0.000
		Asst Gen Manager - Public Affairs		0.500	0.500	0.000	0.000	0.000
		Community Relations Manager		0.500	0.500	0.000	0.000	0.000
		Legislative Admin. Manager		1.000	1.000	1.000	1.000	0.000
		Administrative Support Manager		1.000	1.000	1.000	1.000	0.000
		Confidential Legal Assistant		1.000	1.000	1.000	1.000	0.000
		Confidential Secretary		3.000	3.000	3.000	3.000	0.000
			Division Total	8.000	8.000	7.000	7.000	0.000
			Permanent Staff	8.000	8.000	7.000	7.000	0.000
		Sassan	al/Temporary Staff	0.000	0.000	0.000	0.000	0.000
		Season	All Personnel	8.000	8.000	7.000	7.000	0.000
			All I elsolillei	0.000	0.000	7.000	7.000	0.000
		ANAGEMENT SERVICES DIVISION						
4110	000	Administration		1 000	1 000	1 000	1 000	0.000
		Assistant General Manager		1.000 1.000	1.000 1.000	1.000 1.000	1.000 1.000	0.000 0.000
		Administrative Analyst II	Dont Total	2.000	2.000	2.000	2.000	
4120	000	Clerk of the Board	Dept Total	2.000	2.000	2.000	2.000	0.000
4120	000	Clerk of the Board		1.000	1.000	1.000	1.000	0.000
		Confidential Secretary		1.000	1.000	1.000	1.000	0.000
		Commental Secretary	Dept Total	2.000	2.000	2.000	2.000	0.000
4130	000	Grants						
		Grants Manager		1.000	1.000	1.000	1.000	0.000
		Administrative Analyst II		1.000	1.000	1.000	1.000	0.000
		Account Clerk		1.000	1.000	1.000	1.000	0.000
			Dept Total	3.000	3.000	3.000	3.000	0.000
4140	000	Finance (department number changed from	om 4310)					
		Chief Financial Officer/Controller		1.000	1.000	1.000	1.000	0.000
		Assist Financial Officer		1.000	1.000	1.000	1.000	0.000
		Accounting Manager		0.000	0.000	0.000	1.000	1.000
		Audit Manager		1.000	1.000	1.000	1.000	0.000
		Finance Analyst/Budget Manager		1.000	1.000	1.000	1.000	0.000
		^Confidential Secretary		0.750	0.750	0.750	0.750	0.000
		^Administrative Analyst I		1.000	1.000	1.000	1.000	0.000
		Administrative Analyst II		1.000	1.000	1.000	1.000	0.000
		Accounting Supervisor		3.000	3.000	3.000	3.000	0.000
		Accountant		1.000	1.000	1.000	1.000	0.000
		^Account Clerk		7.534	7.534	7.534	7.534	0.000
		*Account Clerk	Dept Total	0.000 18.284	0.000 18.284	0.500 18.784	0.000 19.284	(0.500) 0.500
4150	000	Information Services	Dept Total	10.204	10.204	10.704	19.204	0.500
7100	000	Information Services Manager		1.000	1.000	1.000	1.000	0.000
		Information Services Network Manage	er	1.000	1.000	1.000	1.000	0.000
		Systems Administrator	5.	1.000	1.000	1.000	1.000	0.000
		Information Systems Analyst		1.000	1.000	1.000	1.000	0.000
		Info Systems Support Technician II		3.000	3.000	3.000	3.000	0.000
		and Systems Support Formional II	Dept Total	7.000	7.000	7.000	7.000	0.000
4160	000	Office Services	•					
		Facilities Manager		1.000	1.000	1.000	1.000	0.000
		Building/Grounds Aide		1.000	1.000	1.000	1.000	0.000
		Messenger		1.000	1.000	1.000	1.000	0.000
		Office Assistant		2.000	2.000	2.000	2.000	0.000
		Office Services Assistant		1.000	1.000	1.000	1.000	0.000
		*Office Assistant	_	0.720	0.720	0.720	0.720	0.000
			Unit Total	6.720	6.720	6.720	6.720	0.000
					·		·	_

SUPPLEMENTAL INFORMATION

DEPARTMENT/LOCATION/DESCRIPTION			<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>Change</u>	
4161	000	Central Stores (department number	er changed from 4340)					
		Stores Supervisor	or entenged were re-re-	1.000	1.000	1.000	1.000	0.000
		Stock Clerk/Driver		2.000	2.000	2.000	2.000	0.000
			Unit Total	3.000	3.000	3.000	3.000	0.000
			Dept Total Division Total	9.720 42.004	9.720 42.004	9.720 42.504	9.720 43.004	0.000 0.500
			Division Total	42.004	42.004	42.304	45.004	0.300
			Permanent Staff	41.284	41.284	41.284	42.284	1.000
		•	Seasonal/Temporary Staff	0.720	0.720	1.220	0.720	(0.500)
			All Personnel	42.004	42.004	42.504	43.004	0.500
ΗΙΙΜΔΝ	IRESO	URCES DIVISION						
2210	000	Human Resources						_
		Assistant General Manager		1.000	1.000	1.000	1.000	0.000
		Human Resources Officer		3.000	3.000	3.000	3.000	0.000
		Benefits Manager		1.000	1.000	1.000	1.000	0.000
		Human Res Tech, Confidentia	al	1.000	1.000	1.000	1.000	0.000
		Human Resources Assistant Senior Office Specialist		2.000 1.000	2.000 1.000	2.000 1.000	2.000 1.000	0.000 0.000
		Office Assistant		1.000	1.000	1.000	1.000	0.000
		*Intern		3.800	3.800	3.800	3.800	0.000
			Division Total	13.800	13.800	13.800	13.800	0.000
		_	Permanent Staff	10.000	10.000	10.000	10.000	0.000
		•	Seasonal/Temporary Staff All Personnel	3.800 13.800	3.800 13.800	3.800 13.800	3.800 13.800	0.000
			All Personner	13.000	13.000	13.600	13.600	0.000
LAND D	IVISIO	N						
6310	000	Administration						
		Assistant General Manager		1.000	1.000	1.000	1.000	0.000
		Administrative Analyst II		0.000	0.000	1.000	1.000	0.000
		Secretary Office Assistant		1.000 0.500	1.000 0.500	1.000 0.500	1.000 0.500	0.000 0.000
		Office Assistant	Dept Total	2.500	2.500	3.500	3.500	0.000
6350	000	Environmental Programs				0.000	0.000	
		Environmental Program Mana	ger	1.000	1.000	1.000	1.000	0.000
		Senior Planner		1.000	1.000	1.000	1.000	0.000
		GIS Analyst		1.000	1.000	1.000	1.000	0.000
		GIS Technician	Dont Total	1.000 4.000	1.000 4.000	1.000 4.000	1.000	0.000
6320	000	Interagency Planning	Dept Total	4.000	4.000	4.000	4.000	0.000
0320	000	Interagency Planning Interagency Planning Manage	r	1.000	1.000	1.000	1.000	0.000
		Senior Planner	•	2.000	2.000	2.000	2.000	0.000
			Dept Total	3.000	3.000	3.000	3.000	0.000
6330	000	Land Acquisition						
		Land Acquisition Manager		1.000	1.000	1.000	1.000	0.000
		Senior Land Acquisition Speci	ialist	1.000	1.000	1.000	1.000	0.000
		Land Acquisition Specialist Resource Analyst		3.000 0.000	3.000 0.000	3.000 0.000	3.000 0.000	0.000 0.000
		Administrative Analyst II		1.000	1.000	0.000	0.000	0.000
		, tarrimotrativo , trialyot ii	Dept Total	6.000	6.000	5.000	5.000	0.000
6340	000	Trails Development	•					
		Trails Development Program I	Manager	1.000	1.000	1.000	1.000	0.000
		Trails Coordinator		1.000	1.000	1.000	1.000	0.000
		Resource Analyst		1.000	1.000	1.000	0.000	(1.000)
		Senior Planner	Dept Total	0.000 3.000	0.000 3.000	0.000 3.000	1.000 3.000	1.000 0.000
			Division Total	18.500	18.500	18.500	18.500	0.000
			Permanent Staff	18.500	18.500	18.500	18.500	0.000
		5	Seasonal/Temporary Staff	0.000	0.000	0.000	0.000	0.000
			All Personnel	18.500	18.500	18.500	18.500	0.000

DEPAR	TMENT	/LOCATION/DESCRIPTION		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	Change
LEGAL	DIVISIO	ON						
2120	000	District Counsel						
		Asst Gen Manager		1.000	1.000	1.000	1.000	0.000
		Asst District Counsel	- · · · · · · ·	1.000	1.000	1.000	1.000	0.000
0400	000	D: 1.M	Dept Total	2.000	2.000	2.000	2.000	0.000
2130	000	Risk Management		1.000	1.000	1.000	1 000	0.000
		Risk & Safety Manager Confidential Secretary		1.000	1.000	1.000	1.000 1.000	0.000
		Administrative Analyst II		2.000	2.000	2.000	2.000	0.000
		*Worker's Comp Backfill		3.450	3.450	3.450	3.450	0.000
		Tromoro comp zacium	Dept Total	7.450	7.450	7.450	7.450	0.000
			Division Total	9.450	9.450	9.450	9.450	0.000
								
			Permanent Staff	6.000	6.000	6.000	6.000	0.000
			Seasonal/Temporary Staff	3.450	3.450	3.450	3.450	0.000
			All Personnel	9.450	9.450	9.450	9.450	0.000
		DIVISION						
	ISTRAT	ION						
5010	000	Assistant Conoral Managar	-	1 000	1.000	1 000	1 000	0.000
		Assistant General Manager Executive Secretary		1.000 1.000	1.000	1.000 1.000	1.000 1.000	0.000 0.000
		Revenue Manager		1.000	1.000	1.000	1.000	0.000
		Revenue Analyst II		1.000	0.000	0.000	0.000	0.000
		Administrative Analyst II		1.000	2.000	2.000	2.000	0.000
		Secretary		1.000	2.000	2.000	2.000	0.000
		Senior Office Assistant		1.000	0.000	0.000	0.000	0.000
			Dept Total	7.000	7.000	7.00	7.00	0.000
5110	000	Park Operations Administration Chief ^Park Ranger I Park Service Attendant *Student Laborer	Unit Total	1.000 4.250 0.000 0.000 5.250	1.000 4.250 0.000 4.000 9.250	1.000 4.250 0.000 10.540 15.790	1.000 2.750 1.500 10.540 15.790	0.000 (1.500) 1.500 0.000
INTEDE	DETIV	E DADKI ANDS LINIT						
5160	000	E PARKLANDS UNIT Interpretive Parklands Uni	t Manager					
3100	000	Park Unit Manager	t Manager	1.000	1.000	1.000	1.000	0.000
		Senior Office Assistant		1.000	1.000	1.000	1.000	0.000
			Location Total	2.000	2.000	2.000	2.000	0.000
5161	102	Black Diamond						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		2.750	3.750	4.000	4.000	0.000
		*Gate Attendant		0.280	0.280	0.280	0.280	0.000
5161	130	Drianas	Location Total	4.030	5.030	5.280	5.280	0.000
3101	130	Briones Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Supervisor Park Ranger II		3.000	2.750	2.750	2.750	0.000
		*Gate Attendant		0.750	0.750	0.750	0.750	0.000
			Location Total	4.750	4.500	4.500	4.500	0.000
5161	150	Brushy Peak						
		Park Ranger II		0.000	1.000	1.000	1.000	0.000
			Location Total	0.000	1.000	1.000	1.000	0.000
5161	603	Calaveras Ridge Trail						
		Park Ranger II		0.550	0.550	0.550	0.550	0.000
E161	126	Cayota Hills	Location Total	0.550	0.550	0.550	0.550	0.000
5161	136	Coyote Hills		1 000	1 000	1 000	1 000	0.000
		Park Supervisor Park Ranger II		1.000 2.780	1.000 2.750	1.000 2.750	1.000 2.750	0.000
		Park Ranger I		1.000	0.000	0.000	0.000	0.000
		Gardener		0.750	1.000	1.000	1.000	0.000
		*Gate Attendant		0.350	0.350	0.350	0.350	0.000
			Location Total	5.880	5.100	5.100	5.100	0.000

DEPAR	TMENT	/LOCATION/DESCRIPTION		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	Change
5161	157	Dry Creek/Pioneer						
3101	107	Park Ranger II		1.000	1.000	1.000	1.000	0.000
		Gardener		1.000	1.000	1.000	1.000	0.000
		*Student Laborer		0.250	0.000	0.000	0.000	0.000
5161	160	Dublin Hills	Location Total	2.250	2.000	2.000	2.000	0.000
3101	100	Park Ranger II	Location Total	0.250	0.250	0.250	0.250	0.000
F464	405	Carin						
5161	125	Garin Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		2.750	2.750	3.000	3.000	0.000
		*Gate Attendant		0.380	0.380	0.380	0.380	0.000
			Location Total	4.130	4.130	4.380	4.380	0.000
5161	170	Las Trampas		1 000	4 000	4.000	4.000	0.000
		Park Supervisor Park Ranger II		1.000 2.000	1.000 2.000	1.000 2.000	1.000 2.000	0.000 0.000
		r ark rkanger ii	Location Total	3.000	3.000	3.000	3.000	0.000
5161	114	Mission Peak						
		Park Ranger II	Location Total	1.000	1.000	1.000	1.000	0.000
5161	118	Morgan Territory						
		Park Ranger II	Location Total	1.000	0.000	0.000	0.000	0.000
5161	159	Pleasanton Ridge						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II	Location Total	2.050	2.050	2.050	2.050	0.000
5161	117	Round Valley	Location Total	3.050	3.050	3.050	3.050	0.000
0101		Park Ranger II	Location Total	1.250	1.000	1.000	1.000	0.000
5161	162	Sunol/Ohlone						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		2.000	2.000	2.000	2.000	0.000
		Park Ranger I *Gate Attendant		0.750 0.850	0.000 0.850	0.000 0.850	0.000 0.850	0.000
		Gale Allendant	Location Total	5.600	4.850	4.850	4.850	0.000 0.000
5161	171	Sycamore Valley		0.000				0.000
		Park Ranger II	Location Total	1.000	1.000	1.000	1.000	0.000
5161	128	Vasco						
		Park Supervisor		0.000	1.000	1.000	1.000	0.000
		Park Ranger II		0.000	0.000	0.000	1.000	1.000
			Location Total Unit Total	0.000 39.740	1.000 39.460	1.000 39.960	2.000 40.960	1.000 1.000
LAKES	UNIT		Onit Total	33.740	39.400	39.900	40.900	1.000
5140	000	Lake Unit Manager						
		Unit Manager		1.000	1.000	1.000	1.000	0.000
		Senior Office Assistant		1.000	1.000	1.000	1.000	0.000
			Location Total	2.000	2.000	2.000	2.000	0.000
5141	150	Brushy Peak	l acation Total	4 000	0.000	0.000	0.000	0.000
		Park Ranger II	Location Total	1.000	0.000	0.000	0.000	0.000
		Park Supervisor IV		1.000	1.000	1.000	1.000	0.000
		Park Supervisor I		1.000	0.000	0.000	0.000	0.000
		Park Craft Specialist		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		5.250	6.250	6.250	6.250	0.000
		Park Ranger I		3.500	3.500	3.500	3.500	0.000
		Senior Office Assistant		1.000	1.000	1.000	1.000	0.000
		Gardener *Gate Attendant		1.000 1.300	1.000 1.300	1.000 1.300	1.000 1.300	0.000 0.000
		*Student Laborer		0.750	0.000	0.000	0.000	0.000
		Ctadont Edborol	Location Total	15.800	15.050	15.050	15.050	0.000

Park Card Specialist 1,000 1,000 1,000 1,000 0,000	DEPAR'	TMENT	/LOCATION/DESCRIPTION		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	Change
Park Supervisor	51/1	216	Lake Chahot						
Park Carl Specialist 1,000 1,000 1,000 1,000 0,000	0141	210			1 000	1 000	1 000	1 000	0.000
Park Ranger			•						0.000
Park Ranger 1.750									0.750
***Student Laborer			J						(0.750)
Standard Laborer									0.000
Section Total Section									0.000
Park Supervisor 1,000 1,000 1,000 1,000 0,				Location Total					0.000
Cardenier	5141	242					4 000		
Park Ranger 2,000			•						
Park Ranger 2,750									
Cate Attendant 1420			J						
Student Labore									
State									
State			Student Laborer	Location Total					0.000
Park Supervisor 1,000 1,000 1,000 1,000 0,				Location Total	0.020	0.170	0.170	0.170	0.000
Mark Ranger	5141	281							
Park Ranger									0.000
Cacate Attendant			<u> </u>						1.000
Student Laborer Student Specialist									(1.000)
									0.000
MINING UNIT STATE			*Student Laborer						0.000
Minimage									0.000
Sillage Mining Unit Mine Manager 1.000 1.000 1.000 1.000 1.000 1.000 0.000				Unit I otal	46.280	42.630	42.970	42.970	0.000
Mine Manager 1,000 1,000 1,000 1,000 0,000 0,000 Mining Technician 1,000 1,000 1,000 1,000 0	MINING	UNIT							
Mining Operations Supervisor Nining Technician 1,000 1,000 1,000 1,000 0,000 0,000 1,000 1,000 0,000 0,000 1,000 1,000 0,0	5112	102	Mining Unit						
Mining Technician Minit Total Minit Mini			Mine Manager		1.000	1.000	1.000	1.000	0.000
Name			Mining Operations Supervisor		1.000	1.000	1.000	1.000	0.000
PARKLAND UNIT S120			Mining Technician						0.000
1.000				Unit Total	4.000	3.000	3.000	3.000	0.000
Unit Manager 1.000 1.000 1.000 1.000 1.000 0.00 0.000									
Senior Office Assistant 1.000 1.000 1.000 1.000 1.000 0.000	5120	000			4.000	4.000	4 000	4.000	0.000
Size 175									
175			Senior Office Assistant	1 4: T - 4 - 1					
Park Supervisor	E101	175	Anthony Chahat	Location Total	2.000	2.000	2.000	2.000	0.000
Park Craft Specialist	5121	175			1 000	1 000	1 000	1 000	0.000
Park Ranger I									
Park Ranger 2.500 2.500 2.500 1.000 (1.50									
Park Service Attendant									
Office Assistant									
*Gate Attendant *Student Laborer									
*Student Laborer									0.000
Location Total 9.375 9.125 9.225 9.225 0.00									0.000
Park Supervisor 2.000 2.000 2.000 2.000 0.000 0.000 0.000 0.000 0.500 0.500 0.500 0.500 0.500 0.500 0.500 0.500 0.500 0.500 0.500 0.000 0.			ottaasiit Laboisi	Location Total					0.000
Sr. Office Assistant 0.500 0.500 0.500 0.500 0.500 0.000 Gardener 3.750 3.750 3.750 3.750 0.000 *Student Aide 0.865 0.865 0.865 0.865 0.865 0.000 *Student Laborer Location Total 7.465 7.115 7.115 7.115 0.000 Fark Supervisor 1.000 1.000 1.000 1.000 1.000 0.000 Park Ranger II 2.750 2.750 2.750 2.750 0.000 *Gate Attendant Location Total 5.090 5.090 5.090 5.090 0.000 Fark Supervisor 1.000 1.000 1.000 0.000 Fark Supervisor 1.000 1.000 0.340 0.340 0.340 0.340 Sibley/Claremont Park Supervisor 1.000 1.000 1.000 1.000 1.000 Park Ranger II 2.750 2.750 2.750 2.750 0.000 Fark Ranger II 2.750 2.750 2.750 2.750 2.750 0.000 Fark Ranger II 2.750 2.750 2.750 2.750 2.750 2.750 0.000 Fark Ranger II 2.750 2.750 2.750 2.750 2.750 2.750 0.000 Fark Ranger II 2.750 2.750 2.750 2.750 2.750 2.750 0.000 Fark Ranger II 2.750 2.750 2.750 2.750 2.750 2.750 0.000 Fark Ranger II 2.750 2.750 2.750 2.750 2.750 2.750 0.000 Fark Ranger II 2.750 2.7	5121	149	Botanic Garden						
Gardener 3.750 3.750 3.750 3.750 0.00 *Student Aide 0.865 0.865 0.865 0.865 0.00 *Student Laborer Location Total 7.465 7.115 7.115 7.115 0.00 *Student Laborer Location Total 7.465 7.115 7.115 7.115 0.00 *Fack Supervisor Park Supervisor 1.000 1.000 1.000 1.000 1.000 0.00 *Fack Ranger II 2.750 2.750 2.750 2.750 0.00 *Gate Attendant Location Total 5.090 5.090 5.090 5.090 0.00 *Student Laborer 1.000 1.000 1.000 1.000 0.00 *Student Laborer 1.000 1.000 1.000 1.000 0.00 *Student Laborer 1.000 1.000 1.000 0.00 *Student Laborer 1.000 1.000 0.00 0.00 *Student Laborer 1.000 1.000 1.000 0.00 *Student Laborer 1.000 1.000 1.000 1.000 1.000 *Student Laborer 1.000 1.000 *Student Labo			Park Supervisor		2.000	2.000	2.000	2.000	0.000
*Student Aide			Sr. Office Assistant					0.500	0.000
*Student Laborer 0.350 0.000 0									0.000
Table Company Compan									0.000
The following column			*Student Laborer						0.000
Park Supervisor 1.000 1.000 1.000 1.000 0.		440	B	Location Total	7.465	7.115	7.115	7.115	0.000
Park Craft Specialist	5121	112			1 000	1 000	1.000	1 000	0.000
Park Ranger II									
*Gate Attendant									
Location Total 5.090 5.090 5.090 5.090 5.090 0.00 5121 134 Sibley/Claremont 1.000 1.000 1.000 1.000 1.000 0.00 Park Supervisor 1.000 2.750 2.750 2.750 2.750 2.750 2.750 0.00									
5121 134 Sibley/Claremont Park Supervisor 1.000 1.000 1.000 1.000 0.00 Park Ranger II 2.750 2.750 2.750 2.750 2.750			Gale Allendani	Location Total					0.000
Park Supervisor 1.000 1.000 1.000 1.000 0.00 Park Ranger II 2.750 2.750 2.750 2.750 2.750 0.00	5121	134	Sibley/Claremont	LOCATION LOTAL	5.090	5.090	5.090	5.090	0.000
Park Ranger II	0121	.54	•		1,000	1.000	1.000	1.000	0.000
									0.000
⊑∪∪αιιοπ τοιαι 3.730 3.730 3.730 0.000			-	Location Total	3.750	3.750	3.750	3.750	0.000

DEPAR	TMENT	/LOCATION/DESCRIPTION		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	Change
5121	105	Tilden						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		6.500	6.500	6.500	6.500	0.000
		Park Ranger I		0.000	0.000	0.000	0.000	0.000
		Gardener		1.000	1.000	1.000	1.000	0.000
		Office Assistant		0.375	0.375	0.375	0.375	0.000
		*Gate Attendant		0.830	0.830	0.730	0.730	0.000
		*Student Laborer		0.420	0.000	0.000	0.000	0.000
	4-0		Location Total	11.125	10.705	10.605	10.605	0.000
5121	178	Wildcat Canyon		4 000	4 000	4.000	4.000	0.000
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		2.500	2.500	2.500	2.500	0.000
		*Gate Attendant	<u>-</u> 	0.250	0.250	0.250	0.250	0.000
			Location Total	4.750	4.750	4.750	4.750	0.000
			Unit Total	43.555	42.535	42.535	42.535	0.000
RECRE	ATION	AREAS UNIT						
5130	000	Recreation Area Unit Manager						
		Unit Manager		1.000	1.000	1.000	1.000	0.000
		^Senior Office Assistant		1.000	1.000	1.000	1.000	0.000
			Location Total	2.000	2.000	2.000	2.000	0.000
5131	145	Diablo Foothill (includes Castle Rock)						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		^Park Ranger II		1.830	1.830	2.830	2.830	0.000
		*Park Ranger I		0.000	0.000	0.150	0.000	(0.150)
		*Park Service Attendant		0.000	0.000	0.000	0.150	0.150
		*Gate Attendant		0.380	0.380	0.380	0.380	0.000
		*Student Laborer		0.250	0.000	0.000	0.000	0.000
			Location Total	3.460	3.210	4.360	4.360	0.000
5131	260	Contra Loma (formerly part of the Lakes	Unit)		4 000			
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		4.250	4.250	4.250	5.250	1.000
		Park Ranger I		3.000	3.000	3.000	2.000	(1.000)
		*Gate Attendant		0.850	0.850	0.850	0.850	0.000
		* Student Laborer	<u>-</u> 	0.750	0.000	0.000	0.000	0.000
5131	239	Cull Canyon	Location Total	10.850	10.100	10.100	10.100	0.000
3131	200	Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		3.250	3.250	3.250	3.250	0.000
		*Gate Attendant		0.500	0.500	0.500	0.500	0.000
		*Student Laborer		0.250	0.000	0.000	0.000	0.000
		Gladent Laborer	Location Total	5.000	4.750	4.750	4.750	0.000
5131	255	Don Castro	200ddon rotar	0.000	4.700	41.700	-1.1.00	0.000
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		3.610	3.500	3.500	3.500	0.000
		*Park Ranger II		0.000	0.000	0.000	0.137	0.137
		*Gate Attendant		0.500	0.500	0.500	0.500	0.000
		*Student Laborer		0.500	0.000	0.000	0.000	0.000
_,			Location Total	5.610	5.000	5.000	5.137	0.137
5131	151	Kennedy Grove		1.000	1 000	1.000	1 000	0.000
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		2.750	2.750	2.750	2.750	0.000
		*Gate Attendant		0.350	0.350	0.350	0.350	0.000
		*Student Laborer		0.760	0.000	0.000	0.000	0.000
			Location Total	4.860	4.100	4.100	4.100	0.000

5131 12 5131 24	F F 40 T F / / F	Roberts Park Supervisor Park Ranger II Park Ranger II Gate Attendant Student Laborer		1.000	1.000	4 000		
	F F 40 T F / / F	Park Supervisor Park Ranger II Park Ranger II Gate Attendant			1 000	4 000		
5131 24	* * 40 T F '	Park Ranger II Gate Attendant		2 500	1.000	1.000	1.000	0.000
5131 24	* * 40 T F ''	Gate Attendant		3.500	3.500	3.500	3.500	0.000
5131 24	* 40 T F '			0.000	0.000	0.000	0.000	0.000
5131 24	40 T F '	Student Laborer		0.750	0.750	0.750	0.750	0.000
5131 24	F /			0.250	0.000	0.000	0.000	0.000
5131 24	F /		Location Total	5.500	5.250	5.250	5.250	0.000
	/ F	emescal						
	F	Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Gardener		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		3.000	3.000	3.000	3.000	0.000
		Park Ranger I		0.000	0.000	0.000	0.000	0.000
		Lead Gate Attendant		0.500	0.500	0.500	0.500	0.000
		Gate Attendant		1.000	1.000	1.000	1.000	0.000
	*	Student Laborer		0.750	0.000	0.000	0.000	0.000
			Location Total	7.250	6.500	6.500	6.500	0.000
5132 00	00 V	olunteer Resources						
	F	Park Ranger II	Location Total	1.000	1.000	0.000	0.000	0.000
			Unit Total	45.530	41.910	42.060	42.197	0.137
REGIONAL	. TRAILS 8	ALTERNATIVE WORK PROG	RAM UNIT					
5170 00	00 Regi	onal Trails Unit Manager						
		Jnit Manager		1.000	1.000	1.000	1.000	0.000
	5	Senior Office Assistant		0.750	0.750	1.000	1.000	0.000
			Location Total	1.750	1.750	2.000	2.000	0.000
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
	F	Park Ranger II		3.000	3.000	3.000	3.000	0.000
5171 49	08 Δ	ntioch	Location Total	4.000	4.000	4.000	4.000	0.000
3171 43		Park Ranger II	Location Total	1.250	1.000	1.000	1.000	0.000
5171 40	05	Bay Point						
	F	Park Ranger II	Location Total	0.750	0.750	0.750	0.750	0.000
5171 42	29 E	ig Break						
	F	Park Ranger II	Location Total	1.750	1.750	1.750	2.000	0.250
5171 65	51 (Contra Costa Trails						
0		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		5.500	5.500	5.500	5.500	0.000
		Office Assistant		0.000	0.000	0.000	0.000	0.000
			Location Total	7.500	7.500	7.500	7.500	0.000
5171 60	06 E	elta DeAnza						
		Park Ranger II	Location Total	0.100	0.100	0.100	0.100	0.000
5171 65	54 F	ast Contra Costa Trails						
0171 00		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		2.950	2.950	2.950	2.950	0.000
		ant ranger n	Location Total	3.950	3.950	3.950	3.950	0.000
5172 30	08 A	Iternative Work-Ala.	20041011 10141	0.000	0.000	0.000	0.000	0.000
		Supervisor	Location Total	1.000	1.000	1.000	1.000	0.000
5173 31	10 A	Iternative Work-CCC						
5.75 01		Supervisor	Location Total	1.000	1.000	1.000	1.000	0.000
			Unit Total	23.050	22.800	23.050	23.300	0.250
SHORELINE								
5150 00		eline Unit Manager		4 000	4 000	4 000	4.000	0.000
		Jnit Manager		1.000	1.000	1.000	1.000	0.000
		Senior Office Assistant		1.000	1.000	1.000	1.000	0.000
			Location Total	2.000	2.000	2.000	2.000	0.000

DEPAR	TMENT/L	OCATION/DESCRIPTION		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	Change
5151	469	Carquinez Strait						
		Park Ranger II		2.000	2.000	2.000	2.750	0.750
		Park Ranger I	<u> </u>	0.750	0.750	0.750	0.000	(0.750)
			Location Total	2.750	2.750	2.750	2.750	0.000
5151	484	Crockett Hills (C&H)						
		Park Ranger II	Location Total	0.750	0.750	0.750	0.750	0.000
5151	409	Crown Beach						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		6.750	6.750	6.750	6.750	0.000
		Park Ranger I		0.000	0.000	0.000	0.000	0.000
		*Gate Attendant		0.870	0.870	0.870	0.870	0.000
		*Student Laborer		0.750	0.000	0.000	0.000	0.000
			Location Total	9.370	8.620	8.620	8.620	0.000
5151	423	East Shore State Park						
		Park Ranger II	Location Total	2.000	2.000	2.000	2.000	0.000
5151	468	Hayward Shoreline						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		3.000	3.000	3.000	3.000	0.000
E4E4	407	M (1 1 11 12 1	Location Total	4.000	4.000	4.000	4.000	0.000
5151	437	Martin Luther King Jr.		4 000	4 000	4 000	4 000	0.000
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		5.000	4.000	4.000	4.000	0.000
		Park Ranger I		1.000	1.000	1.000	1.000	0.000
		Park Craft Specialist		0.000	1.000	1.000	1.000	0.000
		*Student Laborer	Location Total	0.750 7.750	7.000	7.000	7.000	0.000 0.000
5151	483	Martinez Shoreline	20041011 10441	7.1.00	1.000	1.000	7.000	0.000
0101	100	Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		1.800	1.750	1.750	1.750	0.000
		*Student Laborer		0.250	0.000	0.000	0.000	0.000
		010 00111 200 01 01	Location Total	3.050	2.750	2.750	2.750	0.000
5151	415	Middle Harbor (contract with Pol						
		Park Supervisor		1.000	0.000	0.000	0.000	0.000
		Park Craft Specialist		1.000	0.000	0.000	0.000	0.000
		^Park Ranger II		1.750	0.000	0.000	0.000	0.000
		^Gardener		0.000	0.000	0.000	0.000	0.000
		*Student Laborer		0.250	0.000	0.000	0.000	0.000
			Location Total	4.000	0.000	0.000	0.000	0.000
5151	465	Miller/Knox						
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		3.550	3.500	3.500	3.500	0.000
		Gardener		1.000	1.000	1.000	1.000	0.000
		*Student Laborer		0.750	0.000	0.000	0.000	0.000
E4E4	470	Overton Deve	Location Total	6.300	5.500	5.500	5.500	0.000
5151	473	Oyster Bay Park Ranger II	Location Total	2.000	2.000	2.000	2.000	0.000
		· ·						0.000
5151	496	Pt. Pinole Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Park Ranger II		4.050	3.750	3.750	5.500	1.750
		Park Ranger I		1.750	1.750	1.750	0.000	(1.750)
		*Gate Attendant		0.200	0.200	0.200	0.200	0.000
		*Student Laborer		0.460	0.000	0.000	0.000	0.000
		Student Laborel	Location Total	7.460	6.700	6.700	6.700	0.000
5151	133	Waterbird						
		Park Ranger II	Location Total	0.250	0.000	0.000	0.000	0.000
			Unit Total	51.680	44.070	44.070	44.070	0.000
			Dept Total	259.085	245.655	253.435	254.822	1.387

DEPAR	TMENT	/LOCATION/DESCRIPTION		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	Change
INTERP 5210	RETIVI 000	E & RECREATION SERVICES DEPARTMEN Interpretive & Recreation Administration	т					
		Chief		1.000	1.000	1.000	1.000	0.000
		Community Outreach Coordinator		0.750	1.000	1.000	1.000	0.000
		Cultural Services Coordinator		0.000	0.000	0.000	1.000	1.000
		*Alternative Work Program Supervisor		0.000	0.000	0.000	1.000	1.000
			Unit Total	1.750	2.000	2.000	4.000	2.000
INTERP 5240	RETIVI 000	E SERVICES UNIT Interpretive Services Manager						
3240	000	Manager		1.000	1.000	1.000	1.000	0.000
		Senior Office Assistant		0.500	0.500	0.500	0.500	0.000
		Supervising Naturalist I		1.000	0.000	0.000	0.000	0.000
		Resource Analyst		1.000	0.000	0.000	0.000	0.000
5044	-0-		Location Total	3.500	1.500	1.500	1.500	0.000
5241	585	Ardenwood Supervising Naturalist		1.000	1.000	1.000	1.000	0.000
		Supervising Naturalist Senior Office Assistant		1.000	1.000	1.000	1.000	0.000
		Park Supervisor		1.000	1.000	1.000	1.000	0.000
		Naturalist		3.000	2.750	2.750	2.750	0.000
		Park Ranger II		2.000	2.000	2.000	2.000	0.000
		Park Ranger I		1.750	1.750	1.750	1.000	(0.750)
		Park Service Attendant		0.000	0.000	0.000	1.000	1.000
		Farm Technician		1.750	1.750	1.750	2.000	0.250
		Gardener		1.000	1.000	1.000	1.000	0.000
		Naturalist Aide		0.000	0.000	0.000	0.000	0.000
		*Student Aide		1.760	1.715	1.715	1.715	0.000
		*Gate Attendant		0.480	0.480	0.480	0.480	0.000
		*Student Laborer		0.250	0.000	0.000	0.000	0.000
5044	500	Die Desels Osieres Contan	Location Total	14.990	14.445	14.445	14.945	0.500
5241	529	Big Break Science Center *Supervising Naturalist		0.000	0.000	0.500	0.000	(0.500)
		Supervising Naturalist		0.000	0.000	0.000	1.000	1.000
		*Naturalist		0.000	0.000	0.500	0.000	(0.500)
		Naturalist		0.000	0.000	0.000	1.000	1.000
		Senior Office Assistant		0.000	0.000	0.000	1.000	1.000
		*Interpretive Student Aide		0.000	0.000	2.000	2.000	0.000
			Location Total	0.00	0.000	3.00	5.00	2.000
5241	502	Black Diamond Center						
		Supervising Naturalist		1.000	1.000	1.000	1.000	0.000
		Senior Office Assistant		0.750	0.750	0.750	0.750	0.000
		*Office Assistant-Oral History Project		0.218	0.218	0.218	0.218	0.000
		Naturalist		3.750	3.750	3.750	2.750	(1.000)
		Park Ranger I		0.750 1.250	0.750 1.500	0.750 1.500	0.750	0.000
		*Student Aide *Intern-Oral History Project		0.000	0.000	0.000	1.500 0.000	0.000 0.000
		intern-Oral History Froject	Location Total	7.718	7.968	7.968	6.968	(1.000)
5241	536	Coyote Hills Center	Location rotal		1.000	7.000	0.000	(1.000)
		Supervising Naturalist		1.000	1.000	1.000	1.000	0.000
		Senior Office Assistant		1.500	1.000	1.000	1.000	0.000
		Naturalist		2.750	2.750	2.750	2.750	0.000
		*Student Aide		1.600	1.400	1.400	1.400	0.000
		*Dept Tech/Senior Intern		0.100	0.100	0.185	0.100	(0.085)
			Location Total	6.950	6.250	6.335	6.250	(0.085)
5241	509	Crab Cove Center		4 000			4 000	
		Supervising Naturalist		1.000	1.000	1.000	1.000	0.000
		Senior Office Assistant		1.000	1.000	1.000	1.000	0.000
		Naturalist		2.750	2.750	2.750	2.750	0.000
		Office Assistant *Student Aide		0.750 1.550	0.000	0.000	0.000	0.000
		Student Alde	Location Total	7.050	1.400 6.150	1.400 6.150	1.400 6.150	0.000 0.000
5241	415	Middle Harbor	Location Total	7.000	0.130	0.130	0.130	0.000
∪_ → 1		Naturalist		0.750	0.000	0.000	0.000	0.000
							000	0.000
		Outreach Coordinator		0.250	0.000	0.000	0.000	0.000

DEPAR	TMENT	/LOCATION/DESCRIPTION		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	Change
5241	547	Sunol Center						
		Supervising Naturalist		1.000	1.000	1.000	1.000	0.000
		Senior Office Assistant		1.000	1.000	1.000	1.000	0.000
		Naturalist		2.500	1.750	1.750	1.750	0.000
		*Student Aide		0.905	1.000	1.000	1.000	0.000
5044	505	Tilder Nations Asses	Location Total	5.405	4.750	4.750	4.750	0.000
5241	505	Tilden Nature Area Supervising Naturalist		1.000	1.000	1.000	1.000	0.000
		Senior Office Assistant		2.000	2.000	2.000	2.000	0.000
		Naturalist		4.000	3.750	3.750	3.750	0.000
		Park Ranger II		1.000	1.000	1.000	1.000	0.000
		Farm Technician		1.000	1.000	1.000	1.000	0.000
		Building/Grounds Aide		1.000	1.000	1.000	1.000	0.000
		*Student Aide		3.300	2.350	2.350	2.350	0.000
			Location Total	13.300	12.100	12.100	12.100	0.000
5241	551	Mobile Education Outreach		0.00	0.000	1.00	1.00	0.000
		Supervising Naturalist I Resource Analyst		0.00	0.000	1.00	1.00	0.00
		Resource Analysi	Location Total	0.000	0.000	2.000	2.000	0.000
			Location rotal	0.000	0.000	2.000	2.000	0.000
5241	555	Mobile Fish Exhibit						
		Supervising Naturalist I		0.000	1.000	0.000	0.000	0.000
		Resource Analyst	<u>-</u> 	0.000	1.000	0.000	0.000	0.000
5242	000	Exhibit Design	Location Total	0.000	2.000	0.000	0.000	0.000
3242	000	Exhibit Design Exhibit Supervisor		1.000	1.000	1.000	1.000	0.000
		Exhibit Technician		2.000	2.000	2.000	2.000	0.000
			Location Total	3.000	3.000	3.000	3.000	0.000
			Unit Total	62.913	58.163	61.248	62.663	1.415
5220	000	SERVICES UNIT Recreation Services Manager Manager	Location Total	1.000	1.000	1.000	1.000	0.000
5221	000	Recreation Supervisor		1.000	1.000	1.000	1.000	0.000
·	000	Outdoor Recreation Coordinator		0.000	1.000	1.000	1.000	0.000
		Office Assistant		1.000	1.000	1.000	1.000	0.000
		Recreation Assistant		1.000	1.000	1.000	1.000	0.000
		*Recreation Leader IV		0.500	0.450	0.450	0.7063	0.2563
		*Recreation Leader III		1.000	1.000	1.000	1.250	0.250
		*Recreation Leader II		1.400	1.260	1.510	1.260	(0.250)
		*Recreation Leader I		0.600	0.540	0.540	0.540	0.000
5224	000	Reservations	Location Total	6.500	7.250	7.500	7.756	0.2563
3224	000	Reservations Supervisor		1.000	1.000	1.000	1.000	0.000
		Reservations Coordinator		1.000	1.000	1.000	1.000	0.000
		Reservations Support Technician		1.000	1.000	1.000	1.000	0.000
		Office Specialist/Reservations		3.000	3.250	3.750	3.750	0.000
		*Office Specialist		0.750	0.500	0.400	0.400	0.000
		·	Location Total	6.750	6.750	7.150	7.150	0.000
5225	000	Community/Volunteer						
0220	000	Recreation Supervisor	Location Total	0.750	1.000	1.000	1.000	0.000
E226	000	Park Evarone						
5226	000	Park Express Administrative Aide		1.000	1.000	1.000	1.000	0.000
		Office Specialist		0.750	0.750	0.750	0.750	0.000
		Chiec Opedianst	Location Total	1.750	1.750	1.750	1.750	0.000
E007	000	Facilities						
5227	000	Facilities Facilities Supervisor		1.000	1.000	1.000	1.000	0.000
		Secretary		1.000	1.000	1.000	1.000	0.000
		Building/Grounds Aide		3.500	3.000	3.000	3.000	0.000
		Building/Grounds Aide *Building/Grounds Aide		3.500 0.000	3.000 0.500	3.000 0.500	3.000 0.000	0.000 (0.500)

MAINTEN/ ADMINIST	204 Arroyo Del Valle Camp Park Craft Specialist *Park Ranger II Park Ranger II		1.000	4 000			
MAINTEN/ ADMINIST	Park Craft Specialist *Park Ranger II			4 000			
ADMINIST				1.000	1.000	1.000	0.000
ADMINIST	Park Ranger II		0.500	0.500	0.500	0.000	(0.500)
ADMINIST			0.000	0.000	0.000	1.000	1.000
ADMINIST		Location Total Unit Total	1.500 23.750	1.500 24.750	1.500 25.400	2.000 25.656	(0.500) 0.256
ADMINIST		Dept Total	88.413	84.913	88.648	92.319	3.671
ADMINIST							
	NANCE & SKILLED TRADES DEPARTMEN	Т					
0010	000 Administration						
	Chief		1.000	1.000	1.000	1.000	0.000
	Contract Supervisor		1.000	1.000	1.000	1.000	0.000
	Administrative Analyst II		1.000	1.000	1.000	1.000	0.000
	Administrative Analyst I		1.000	1.000	1.000	1.000	0.000
	Senior Office Specialist	Unit Total	1.000 5.000	1.000 5.000	1.000 5.000	1.000 5.000	0.000
FI FFT MA	MANAGEMENT UNIT	Onit rotal	5.000	5.000	5.000	5.000	0.000
	000 Fleet Management						
	Fleet Manager		0.000	1.000	1.000	1.000	0.000
	Maintenance Superintendent		1.000	0.000	0.000	0.000	0.000
	Senior Office Specialist		1.000	1.000	1.000	1.000	0.000
	Administrative Analyst II	Location Total	1.000 3.000	0.000 2.000	0.000 2.000	0.000 2.000	0.000
5931	000 Equipment Maintenance	Location Total	3.000	2.000	2.000	2.000	0.000
	Service Manager		2.000	2.000	2.000	2.000	0.000
	Lead Mechanic		2.000	2.000	2.000	2.000	0.000
	Senior Equipment Mechanic	<u>-</u>	11.000	11.000	11.000	11.000	0.000
E022 C	OOO Dood 9 Trails (Mayand to Dublic World	Location Total	15.000	15.000	15.000	15.000	0.000
5932 0	000 Road & Trails (Moved to Public Work Roads & Trails Supervisor	is Unitt 5944)	1.000	0.000	0.000	0.000	0.000
	Heavy Equipment Operator		4.050	0.000	0.000	0.000	0.000
	Equipment Operator Apprentice		0.750	0.000	0.000	0.000	0.000
	Park Craft Specialist		2.000	0.000	0.000	0.000	0.000
	Park Ranger II		5.500	0.000	0.000	0.000	0.000
5934 0	000 Sanitation (Moved to Public Works U	Location Total	13.300	0.000	0.000	0.000	0.000
5954 C	Sanitation/Recycling Supervisor	1111 5943)	1.000	0.000	0.000	0.000	0.000
	Sanitation Truck Driver		3.750	0.000	0.000	0.000	0.000
	Park Ranger II		0.500	0.000	0.000	0.000	0.000
	•	Location Total	5.250	0.000	0.000	0.000	0.000
		Unit Total	36.550	17.000	17.000	17.000	0.000
PUBLIC W	WORKS UNIT (Formerly Trades Unit)						
	000 Public Works Administration						
	Maintenance Superintendent		0.000	0.000	1.000	1.000	0.000
	Senior Office Specialist		0.000	0.000	1.000	1.000	0.000
	*Administrative Analyst II		0.000 0.000	0.000 0.000	1.000 0.000	0.000 1.000	(1.000) 1.000
	Administrative Analyst II	Location Total	0.000	0.000	3.000	3.000	0.000
		2004.011 1044.	0.000	0.000	0.000	0.000	0.000
5942	000 Trades						
	Maintenance Superintendent		0.000	1.000	0.000	0.000	0.000
	Trades Manager		1.000	0.000	0.000	0.000	0.000
	Maint/Skilled Trades Supervisor	envisor	2.000 1.000	2.000	2.000	2.000	0.000
	Water Utilities Maintenance Supe Electrician	IUGIV IS	2.000	1.000 2.000	0.000 2.000	0.000 2.000	0.000 0.000
	Water Utilities Maintenance Tech	nnician	1.000	1.000	0.000	0.000	0.000
	Plumber		3.820	3.350	3.350	3.350	0.000
	Carpenter		9.000	9.000	9.000	9.000	0.000
	Painter		3.000	3.000	3.000	3.000	0.000
	Park Ranger II Senior Office Specialist		5.000 1.000	5.000	5.000	5.000	0.000
	*Administrative Analyst II		1.000	1.000 0.000	0.000 0.000	0.000 0.000	0.000 0.000
	Administrative Analyst II	Location Total	29.820	28.350	24.350	24.350	0.000

Solidation Sol	DEPAR	TMENT	/LOCATION/DESCRIPTION		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>Change</u>
Respoiling Coordination 0.000 0.000 1.000 1.000 0.	5943	000	Sanitation						
Sanitation Truck Driver Quantity Quant									
Park Ranger II									
Roads & Trails Supervisor 0.000 1.000 1.000 1.000 0.000 1.000 0.000 1.000 0.000 1.000 0.000 0.000 1.000 0.000	5044	000	· ·	Location Total					
Heavy Equipment Operator 0.000	5944	000			0.000	1 000	1 000	1 000	0.000
Fund Permanent Staff All Personnel All									
Park Ranger									
Secretary Secr									
Varietr Utilities Water Ut			Park Ranger II	Location Total					
Water Utilities Maintenance Supervisor 0.000				Location rotal	0.000	13.300	13.300	13.300	0.000
Water Utilities Maintenance Technician	5945	000	Water Utilities						
Permanent Staff 383.140 372.630 389.0630 369.000 373.880 383.883			Water Utilities Maintenance Technician	Lacation Total					
Permanent Staff 38.3 Mode 47.370 68.900 69.900 69.900 69.900 5.058									
Permanent Staff 383.140 372.830 373.880 380.630 6.750									
PLANNING/STEWARDSHIP & DEVELOPMENT DIVISION									
PLANNING/STEWARDSHIP & DEVELOPMENT DIVISION									
PLANNING/STEWARDSHIP & DEVELOPMENT DIVISION									
PLANNING/STEWARDSHIP & DEVELOPMENT DIVISION			Seasonair						
Name				7 til 1 0100111101	-120.000	400.400	410.000	1211011	0.000
Assistant General Manager 1.000 1.000 1.000 1.000 0.000 Secretary Senior Office Specialist Dept Total 2.533 0.533 0.533 0.533 0.000 Dept Total 2.533 2.533 2.533 2.533 2.533 0.000 DESIGN & CONSTRUCTION DEPARTMENT									
Secretary 1.000 1.000 1.000 1.000 1.000 1.000 0.000	7010	000			1 000	1 000	1 000	1 000	0.000
DESIGN & CONSTRUCTION DEPARTMENT T110									
DESIGN & CONSTRUCTION DEPARTMENT									
T110				Dept Total	2.533	2.533	2.533	2.533	0.000
T110	DECICA		STRUCTION DEPARTMENT						
Chief									
Administrative Analyst II					1.000	1.000	1.000	1.000	0.000
Triangle			Administrative Aide						
T120 Design Design Manager 1.000 1.000 1.000 1.000 1.000 0.0			Administrative Analyst II						
Design Manager	7120	000	Design	Unit I otal	3.000	3.000	3.000	3.000	0.000
Architect 1.000 1.000 1.000 1.000 0.000 Civil Engineer 2.000 2.000 3.000 3.000 0.000 1.000 1.000 1.000 0.000 1.000 0.000 1.000 0.000 1.000 0.000 1.000 0.000 1.000 0.000 1.000 0.000	7 120	000	•		1.000	1.000	1.000	1.000	0.000
#Civil Engineer 1.000 0.									
Drafting Technician 2.000 2.000 2.000 2.000 0.000			•						
Landscape Architect 2.000 2.000 2.000 2.000 2.000 0.000									
Senior Civil Engineering Technician 2.000 2.000 2.000 2.000 0.000									
Senior Park Designer 2.000 2.000 1.000 1.000 0.000 0.000 1.000 1.000 0.000 1.000 1.000 0.000 1.000 1.000 1.000 0.000 1.000									
7130 000 Construction Management (department number changed from 7510) Construction Manager 1.000 1.000 1.000 1.000 0.000 Administrative Aide 1.000 1.000 1.000 1.000 1.000 0.000 Senior Chief of Survey Party 1.000 1.000 1.000 1.000 1.000 0.000 Field/Office Surveyor 1.000 1.000 1.000 1.000 1.000 0.000 Senior Construction Inspector 1.000 1.000 2.000 2.000 2.000 0.000 Construction Inspector 4.000 4.000 3.830 3.830 0.000 ‡Construction Inspector 1.000 0.000 0.000 0.000 0.000 Drafting Technician 1.000 1.000 1.000 1.000 1.000 0.000 Survey Technician 2.000 2.000 1.000 1.000 0.000 Unit Total 13.000 12.000 11.830 11.830 0.000								1.000	0.000
Construction Manager 1.000 1.000 1.000 1.000 0.000 1.000 1.000 0.000 1.000 1.000 1.000 1.000 1.000 0.000 1.000 1.000 1.000 1.000 1.000 1.000 0.000 1.000				Unit Total	13.000	12.000	12.000	12.000	0.000
Construction Manager 1.000 1.000 1.000 1.000 0.000 1.000 1.000 0.000 1.000 1.000 1.000 1.000 1.000 0.000 1.000 1.000 1.000 1.000 1.000 1.000 0.000 1.000	7130	000	Construction Management (department num	her changed from 751	10)				
Administrative Aide 1.000 1.000 1.000 1.000 0.000 Senior Chief of Survey Party 1.000 1.000 1.000 1.000 1.000 0.000 Field/Office Surveyor 1.000 1.000 1.000 1.000 1.000 0.000 Senior Construction Inspector 1.000 1.000 2.000 2.000 2.000 0.000 Construction Inspector 4.000 4.000 3.830 3.830 0.000 \$\frac{1}{2}\$ Construction Inspector 1.000 0	7 100	000		ber enanged from 75	,	1.000	1.000	1.000	0.000
Field/Office Surveyor 1.000 1.000 1.000 1.000 0.000 Senior Construction Inspector 1.000 1.000 2.000 2.000 0.000 Construction Inspector 4.000 4.000 3.830 3.830 0.000 ‡Construction Inspector 1.000 0.000 0.000 0.000 0.000 Drafting Technician 1.000 1.000 1.000 1.000 0.000 Survey Technician 2.000 2.000 1.000 1.000 0.000 Unit Total 13.000 12.000 11.830 11.830 0.000			· · · · · · · · · · · · · · · · · · ·						
Senior Construction Inspector 1.000 1.000 2.000 2.000 0.000 Construction Inspector 4.000 4.000 3.830 3.830 0.000 ‡Construction Inspector 1.000 0.000 0.000 0.000 0.000 0.000 Drafting Technician 1.000 1.000 1.000 1.000 1.000 0.000 Survey Technician 2.000 2.000 1.000 1.000 0.000 Unit Total 13.000 12.000 11.830 11.830 0.000									
Construction Inspector 4.000 4.000 3.830 3.830 0.000 ‡Construction Inspector 1.000 0.000 0.000 0.000 0.000 Drafting Technician 1.000 1.000 1.000 1.000 1.000 0.000 Survey Technician 2.000 2.000 1.000 1.000 0.000 Unit Total 13.000 12.000 11.830 11.830 0.000			•						
‡Construction Inspector 1.000 0.000 0.000 0.000 0.000 Drafting Technician 1.000 1.000 1.000 1.000 0.000 Survey Technician 2.000 2.000 1.000 1.000 0.000 Unit Total 13.000 12.000 11.830 11.830 0.000			·						
Drafting Technician 1.000 1.000 1.000 1.000 0.000 Survey Technician 2.000 2.000 1.000 1.000 0.000 Unit Total 13.000 12.000 11.830 11.830 0.000									
Survey Technician 2.000 2.000 1.000 1.000 0.000 Unit Total 13.000 12.000 11.830 11.830 0.000									
			Survey Technician		2.000	2.000	1.000	1.000	0.000
Dept Total 29.000 27.000 26.830 26.830 0.000									
				Dept Total	29.000	27.000	26.830	26.830	0.000

PLANING, STEWNROSH PANO GIS DEPARTMENT 7410	DEPAR	TMENT	/LOCATION/DESCRIPTION		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	Change
Senior Park Designer 1.000 1.000 1.000 1.000 0.000		,							
Senic Park Designer 1,000 1,000 1,000 1,000 0,000			Chief		1.000	1.000	1.000	1.000	0.000
Park Planner									
Mapping Caraphics Technician Unit Total 1,000 1,000 1,000 1,000 1,000 0,000			•						
Variable Variable									
Table			Mapping Graphics Technician	Unit Total					
Selevardship Manager 1,000 1,000 1,000 1,000 0,000 1,000 0,000 0,000 1,000 1,000 0,000 0,000 1,000 0,000	7420	000	Stewardship Manager	Onit Total	0.000	0.000	0.000	0.000	0.000
Ecological Services Coordinator 1,000 1,000 1,000 1,000 0,000 1,000 1,000 0,000 1,000 1,000 0,000 1,000 1,000 0,000 1,000 1,000 0,000 1,000 1,000 0,000 1,000 1,000 0,000 1,000 1,000 0,000 1,000 1,000 0,000 1,000 1,000 1,000 0,000 1,000 1,000 0,000 1,	7 120	000			1.020	1.020	1.020	1.020	0.000
Resource Analyst Unit Total 1,000 1,00			, ,						
Variable Variable			•		1.000	1.000	1.000	1.000	0.000
Page			*Intern		0.000	0.000	0.185	0.000	(0.185)
Wildland Vegleation Program Mgr. 1,000 1,000 1,000 1,000 0,000				Unit Total	3.020	3.020	3.205	3.020	(0.185)
Bolanist	7440	000	•		4 000	4 000	4.000		
Resource Analyst									
Table Contempre Contempr									
Table			Resource Analyst	Unit Total					
Teleprated Pest Management Spec. 1,000 1,000 1,000 1,000 0,000 1,000 1,000 0,000 1	7450	000	Integrated Pest Mamt Program	Onit rotal	3.000	3.000	3.000	3.000	0.000
Resource Analyst	7430	000			1 000	1 000	1 000	1 000	0.000
Table Community Communit									
Cis Coordinator				Unit Total					
CIS Technician 1.000	7455	000	Geographic Information System						
Telephone Tele			GIS Coordinator		1.000			1.000	0.000
Table Tabl			GIS Technician						
Table			GIS Programmer Analyst						
Water Resources Manager 1,000 1,000 1,000 1,000 0,	7.400	000	NAV 4	Unit Total	3.000	3.000	3.000	3.000	0.000
Water Management Supervisor 1,000 1,000 1,000 1,000 0,000	7460	000			1.000	1.000	4.000	4.000	0.000
Water Management Assistant 1.100 1.100 1.100 1.100 0.000									
Table Tabl			•						
Fisheries Mgmt Fisheries Program Manager 1.000 1.000 1.000 1.000 1.000 0.000			Water Management Assistant	Unit Total					
Fisheries Program Manager Resource Analyst 1,000 1,000 1,000 1,000 1,000 0,000 1,000 1,000 1,000 0,000 1,000 1,000 1,000 1,000 0,000 1,000 1,000 1,000 0,000 1,000	7465	000	Fisheries Mamt	Omi Total	0.100	0.100	0.100	0.100	0.000
Resource Analyst					1.000	1.000	1.000	1.000	0.000
Vilidife Management Vilidife Management Vilidife Program Manager 1.000 1.000 1.000 1.000 1.000 0.000 0.000 0.000 1.000 1.000 1.000 0.000								1.000	0.000
Wildlife Program Manager 1.000 1.000 1.000 1.000 0.000 0.000 1.000 1.000 0.000 0.000 1.000 1.000 0				Unit Total	2.000	2.000	2.000	2.000	0.000
Permanent Staff	7475	000			4 000	4 000	4.000	4.000	0.000
Unit Total 2.000 2.000 2.000 2.000 0.000 0.000 Dept Total 24.120 24.120 24.305 24.120 (0.185) (0.1									
Dept Total Division Scasonal/Temporary Staff Division Seasonal/Temporary Staff Division			Resource Analyst	Unit Total					
Permanent Staff 55.653 53.653 53.668 53.483 0.000									
Public AFFAIRS DIVISION Seasonal/Temporary Staff 0.000 0.000 0.185 0.000 (0.185) 0.000 (0.185) 0.000 (0.185) 0.000 (0.185) 0.000 (0.185) 0.000 (0.185) 0.000 0.185 0.000 (0.185) 0.000 0.185 0.000 0									
PUBLIC AFFAIRS DIVISION								00.100	(0.1.00)
PUBLIC AFFAIRS DIVISION				Permanent Staff	55 653	53 653	53 483	53 483	0.000
PUBLIC AFFAIRS DIVISION 3110 000 Public Affairs Asst Gen Manager Public Affairs 0.500 0.500 1.000 1.000 0.000 0.000 0.000 0.500 1.000 1.000 0.			Seasona						
Public AFFAIRS DIVISION			55455116						
Satt Gen Manager Public Affairs									(/
Asst Gen Manager Public Affairs 0.500 0.500 1.000 1.000 0.000 Community Relations Manager 0.500 0.500 1.000 1.000 0.000 Foundation Program Manager 1.000 1.000 1.000 1.000 0.000 Public Information Supervisor 1.000 1.000 1.000 1.000 1.000 0.000 Administrative Analyst II 1.000 1.000 0.000 0.000 0.000 0.000 Office Specialist 1.000 1.000 1.000 1.000 0.000 0.000 Public Information Rep 1.000 1.000 1.000 1.000 0.000 Publications Coordinator 1.000 1.000 1.000 1.000 0.000 Graphic Designer 1.000 1.000 1.000 1.000 1.000 0.000 Website Designer 1.000 1.000 1.000 1.000 1.000 0.000 Secretary 1.000 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 0.200 0	PUBLIC	AFFAI	RS DIVISION						
Community Relations Manager 0.500 0.500 1.000 1.000 0.000 Foundation Program Manager 1.000 1.000 1.000 1.000 1.000 0.000 Public Information Supervisor 1.000 1.000 1.000 1.000 1.000 0.000 Administrative Analyst II 1.000 1.000 0.000 0.000 0.000 0.000 Office Specialist 1.000 1.000 1.000 1.000 1.000 0.000 Public Information Rep 1.000 1.000 1.000 1.000 1.000 0.000 Publications Coordinator 1.000 1.000 1.000 1.000 1.000 1.000 0.000 Graphic Designer 1.000 1.000 1.000 1.000 1.000 0.000 Website Designer 1.000 1.000 1.000 1.000 1.000 0.000 Secretary 1.000 1.000 1.000 1.000 1.000 0.000 Office Assistant 0.200 0.200	3110	000							
Foundation Program Manager 1.000 1.000 1.000 1.000 0.000 Public Information Supervisor 1.000 1.000 1.000 1.000 0.000 Administrative Analyst II 1.000 1.000 2.000 2.000 0.000 4Administrative Analyst II 1.000 0.000 0.000 0.000 0.000 Office Specialist 1.000 1.000 1.000 1.000 1.000 0.000 Public Information Rep 1.000 1.000 1.000 1.000 1.000 0.000 Publications Coordinator 1.000 1.000 1.000 1.000 1.000 0.000 Graphic Designer 1.000 1.000 1.000 1.000 1.000 0.000 Website Designer 1.000 1.000 1.000 1.000 1.000 0.000 Secretary 1.000 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 1.000 0.200 0.200									
Public Information Supervisor 1.000 1.000 1.000 1.000 2.000 2.000 0.000 Administrative Analyst II 1.000 1.000 0.000 0.000 0.000 0.000 Office Specialist 1.000 1.000 1.000 1.000 1.000 0.000 Public Information Rep 1.000 1.000 1.000 1.000 0.000 Publications Coordinator 1.000 1.000 1.000 1.000 1.000 0.000 Graphic Designer 1.000 1.000 1.000 1.000 1.000 0.000 Website Designer 1.000 1.000 1.000 1.000 1.000 0.000 Senior Office Assistant 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 1.000 1.000 0.000 Office Assistant 0.200 0.200 0.200 0.200 0.200 0.200 0.200									
Administrative Analyst II 1.000 1.000 2.000 2.000 0.000 ‡Administrative Analyst III 1.000 0.000 0.000 0.000 0.000 Office Specialist 1.000 1.000 1.000 1.000 1.000 0.000 Public Information Rep 1.000 1.000 1.000 1.000 1.000 0.000 Publications Coordinator 1.000 1.000 1.000 1.000 0.000 Graphic Designer 1.000 1.000 1.000 1.000 0.000 Website Designer 1.000 1.000 1.000 1.000 0.000 Senior Office Assistant 1.000 1.000 1.000 1.000 0.000 Secretary 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 1.000 0.200 0.200 0.200 0.200 0.200 0.200 0.200 0.200 0.200									
‡Administrative Analyst II 1.000 0.000 0.000 0.000 0.000 Office Specialist 1.000 1.000 1.000 1.000 1.000 0.000 Public Information Rep 1.000 1.000 1.000 1.000 0.000 Publications Coordinator 1.000 1.000 1.000 1.000 0.000 Graphic Designer 1.000 1.000 1.000 1.000 0.000 Website Designer 1.000 1.000 1.000 1.000 0.000 Senior Office Assistant 1.000 1.000 1.000 1.000 0.000 Secretary 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 1.000 1.000 0.000 Office Assistant 0.200 0.200 0.200 0.200 0.200 0.200									
Office Specialist 1.000 1.000 1.000 1.000 0.000 Public Information Rep 1.000 1.000 1.000 1.000 1.000 0.000 Publications Coordinator 1.000 1.000 1.000 1.000 1.000 0.000 Graphic Designer 1.000 1.000 1.000 1.000 0.000 Website Designer 1.000 1.000 1.000 1.000 0.000 Senior Office Assistant 1.000 1.000 1.000 1.000 0.000 Secretary 1.000 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 1.000 1.000 0.200									
Public Information Rep 1.000 1.000 1.000 1.000 0.000 Publications Coordinator 1.000 1.000 1.000 1.000 0.000 Graphic Designer 1.000 1.000 1.000 1.000 0.000 Website Designer 1.000 1.000 1.000 1.000 0.000 Senior Office Assistant 1.000 1.000 1.000 1.000 0.000 Secretary 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 1.000 1.000 0.000 Office Assistant 0.200 0.200 0.200 0.200 0.200 0.200									
Publications Coordinator 1.000 1.000 1.000 1.000 0.000 Graphic Designer 1.000 1.000 1.000 1.000 0.000 Website Designer 1.000 1.000 1.000 1.000 0.000 Senior Office Assistant 1.000 1.000 1.000 1.000 0.000 Secretary 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 1.000 1.000 0.000 Office Assistant 0.200 0.200 0.200 0.200 0.200 0.200									
Graphic Designer 1.000 1.000 1.000 1.000 0.000 Website Designer 1.000 1.000 1.000 1.000 0.000 Senior Office Assistant 1.000 1.000 1.000 1.000 0.000 Secretary 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 1.000 1.000 0.000 Office Assistant 0.200 0.200 0.200 0.200 0.200 0.200									
Website Designer 1.000 1.000 1.000 1.000 0.000 Senior Office Assistant 1.000 1.000 1.000 1.000 0.000 Secretary 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 1.000 1.000 0.000 Office Assistant 0.200 0.200 0.200 0.200 0.200 0.200									
Senior Office Assistant 1.000 1.000 1.000 1.000 0.000 Secretary 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 1.000 1.000 0.000 Office Assistant 0.200 0.200 0.200 0.200 0.200 0.000									
Secretary 1.000 1.000 1.000 1.000 0.000 Office Assistant/Membership 1.000 1.000 1.000 1.000 0.000 Office Assistant 0.200 0.200 0.200 0.200 0.200 0.200									
Office Assistant/Membership 1.000 1.000 1.000 1.000 0.000 Office Assistant 0.200 0.200 0.200 0.200 0.200 0.000									
						1.000			0.000
Dept Total 13.200 12.200 14.200 14.200 0.000			Office Assistant						
				Dept Total	13.200	12.200	14.200	14.200	0.000

Section Public Safety Division Public Safety Administrator 1,000 1,0	DEPAR	TMENT	/LOCATION/DESCRIPTION		2010	<u>2011</u>	2012	<u>2013</u>	Change
Public Safety Publications Coordinator Coopin C									
Carpinic Designer	3120	000							
Part									
Environmental Graphica Specialist Environmental Staff 16.200 15.200 17.200 17.200 0.000									
Environmental Graphics Specialist Dept Total 3.000 2.000 2.000 2.000 0.0			o ,						
Public Safety Publis Carlot 1,000									
Permanent Staff 16.200				Dept Total					
Public Safety Systems Administrator 1.000				Division Total	16.200	15.200	17.200	17.200	0.000
PUBLIC SAFETY DIVISION				Permanent Staff	16.200	15.200	17.200	17.200	0.000
Public SafeTY DIVISION			Seasonal						
B110 000 Office of the Chief				All Personnel	16.200	15.200	17.200	17.200	0.000
Assist. General Mgr/Police Chief	PUBLIC	SAFE	TY DIVISION						
Confidential Scoretary	8110	000			1.000	1.000	1.000	4.000	0.000
Student Aide			•						
			•						
Number Company Compa									
810			r otadone rudo	Unit Total					
Sergeant	8120	000	Public Safety Admin. (department number	changed from 8510)					
Public Safety Systems Administrator 0.000 0.000 1.000 1.000 0.000									
Administrative Analyst									
Communications/Records Manager 1,000 1,000 1,000 1,000 0,0									
Note									
Name									
Dispatch Supervisor 1,000			Cinico oposiano:	Unit Total					
Dispatcher/CSO	8130	000		rtment 8520)					
Public Safety Systems Administrator 1.000 1.000 1.000 1.000 0.000									
Dinit Total Dept Tot									
Page			r ublic Salety Systems Administrator	Unit Total					
Sation Note									
Sation Note	EIDE DI	EDADTI	MENT						
Fire Chief									
Assistant Fire Chief	0010	000	•		1.000	1.000	1.000	1.000	0.000
Fire Captain (FEMA Grant)									
Firefighter II					4.000	4.000	4.000	4.000	0.000
AFirefighter AFirefighter 0.750 0.750 0.750 0.750 0.000 AFirefighter 0.500 0.000 0.000 0.000 0.000 0.000 0.000 Secretary									
Firefighter Secretary 1.000 0.			3						
Secretary 1.000 1.000 1.000 1.000 0.000			•						
Administrative Analyst 0.000 0.0			9						
Administrative Analyst II									
Unit Total 15.250 14.750 15.750 15.750 0.000									
Sazo 000			, annual and a maryor in	Unit Total					
Sazo 000	LIFEGU	IARD S	EDVICES LINIT						
Aquatic Manager 1.000 1.000 1.000 1.000 0.000 Aquatic Supervisor 2.000 2.000 2.000 2.000 0.000 Aquatic Assistant 1.500 1.500 1.500 2.250 0.750 *Lifeguard III 0.250 0.750 0.750 0.250 0.250 0.000 *Lifeguard I 0.000 0.000 0.000 0.000 0.000 *Lifeguard I 0.000 0.000 0.000 0.000 0.000 *Lifeguard I 0.000 0.000 0.000 0.000 0.000 *Lifeguard I 0.000 0.000 0.000 0.000 0.000 *Location Total 8.380 5.500 5.500 5.500 0.300 0.300 *Lifeguard II 0.300 0.300 0.300 0.300 0.300 0.300 0.000 *Lifeguard II 0.300 0.300 0.300 0.300 0.300 0.300 0.000									
Aquatic Supervisor 2.000 2.000 2.000 2.000 0.000 Aquatic Assistant 1.500 1.500 1.500 2.250 0.750 *Lifeguard III 0.750 0.750 0.750 0.000 0.000 *Lifeguard I 0.000 0.000 0.000 0.000 0.000 *Lifeguard I 0.000 0.000 0.000 0.000 0.000 *Lifeguard I 0.000 0.000 0.000 0.000 0.000 *Lifeguard I 8.380 5.500 5.500 5.500 0.000 ** Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.000 *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.000 *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.300 0.000 *Lifeguard II 0.300 0.300 0.300 0.300 0.300 0.300 0.000 *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.300 0.300 0.000 *Lifeguard II 0.300 0.300 0.300 0.300 0.300 0.300 0.300 0.300 *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.300 0.300 0.300 *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.300 0.300 *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.300 0.300 *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.300 0.300 *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.300 0.300 *Lifeguard III 0.300 0.300 0.300 0.300 *Lifegua		-			1.000	1.000	1.000	1.000	0.000
*Lifeguard III 0.750 0.750 0.750 0.000 (0.750) *Lifeguard II 0.250 0.250 0.250 0.250 0.000 *Lifeguard I 0.000 0.000 0.000 0.000 0.000 0.000 *Lifeguard I 0.000 0.000 0.000 0.000 0.000 0.000 *Lifeguard I 0.000 0.000 0.000 0.000 0.000 0.000 *Location Total 8.380 5.500 5.500 5.500 0.000 *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.000 *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.000 *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.300 0.000			Aquatic Supervisor		2.000	2.000	2.000	2.000	0.000
*Lifeguard II			•						
*Lifeguard I									
#*Lifeguard I 2.880 0.000 0.000 0.000 0.000 8320 145 Diablo Foothills/Castle Rock *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.300 0.000 *Lifeguard I 0.930 0.930 0.930 0.930 0.930 0.930 0.930									
B320 145 Diablo Foothills/Castle Rock *Lifeguard III 0.300 0.300 0.300 0.300 0.300 0.300 0.000 *Lifeguard I 0.930									
8320 145 Diablo Foothills/Castle Rock *Lifeguard III 0.300 0.300 0.300 0.300 0.000 *Lifeguard I 0.930 0.930 0.930 0.930 0.930 0.900			∓^∟ıreguard ı	Location Total					
*Lifeguard III 0.300 0.300 0.300 0.300 0.000 *Lifeguard I 0.930 0.930 0.930 0.930 0.930 0.000	8320	145	Diablo Foothills/Castle Rock	Location Total	0.380	5.500	5.500	5.500	0.000
*Lifeguard I 0.930 0.930 0.930 0.930 0.000	0020	1-70			0.300	0.300	0.300	0.300	0.000
			ŭ	Location Total					

DEPAR	TMENT	//LOCATION/DESCRIPTION		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	Change
8320	260	Contra Loma						
		*Lifeguard III		0.500	0.500	0.500	0.500	0.000
		*Lifeguard II		0.280	0.280	0.280	0.280	0.000
		‡*Lifeguard I		3.480	3.360	3.360	3.360	0.000
8320	239	Cull Convon	Location Total	4.260	4.140	4.140	4.140	0.000
0320	239	Cull Canyon *Lifeguard III		0.420	0.420	0.420	0.420	0.000
		*Lifeguard II		0.360	0.360	0.360	0.360	0.000
		*Lifeguard I		1.720	1.720	1.720	1.720	0.000
		9	Location Total	2.500	2.500	2.500	2.500	0.000
8320	203	Del Valle						
		*Lifeguard III		0.750	0.750	0.750	0.750	0.000
		*Lifeguard II		0.750	0.750	0.750	0.750	0.000
		*Lifeguard I		3.380	3.380	3.380	3.380	0.000
0000	255	Don Castro	Location Total	4.880	4.880	4.880	4.880	0.000
8320	255	*Lifeguard III		0.500	0.500	0.500	0.500	0.000
		*Lifeguard II		0.500	0.500	0.500	0.500	0.000
		*Lifeguard I		1.680	1.680	1.680	1.680	0.000
		0944.4 .	Location Total	2.680	2.680	2.680	2.680	0.000
8320	242	Quarry Lakes						
		*Lifeguard III		0.500	0.500	0.500	0.500	0.000
		*Lifeguard II		0.580	0.580	0.580	0.580	0.000
		*Lifeguard I		2.215	2.215	2.215	2.215	0.000
		5.1.1	Location Total	3.295	3.295	3.295	3.295	0.000
8320	124	Roberts		0.400	0.400	0.400	0.400	0.000
		*Lifeguard III		0.420 0.240	0.420 0.240	0.420 0.240	0.420 0.240	0.000 0.000
		*Lifeguard II *Lifeguard I		1.511	1.511	1.511	1.511	0.000
		Linegual a 1	Location Total	2.171	2.171	2.171	2.171	0.000
0220	281	Shadow Cliffs						
8320	201	*Lifeguard III		0.500	0.500	0.500	0.500	0.000
		*Lifeguard II		0.590	0.590	0.590	0.590	0.000
		*Lifeguard I		2.900	2.900	2.900	2.900	0.000
		*Lifeguard I		0.120	0.120	0.120	0.120	0.000
		· ·	Location Total	4.110	4.110	4.110	4.110	0.000
8320	240	Temescal						
		*Lifeguard III		0.250	0.250	0.250	0.250	0.000
		*Lifeguard II		0.340	0.340	0.340	0.340	0.000
		*Lifeguard I	1 ti T-4-1	2.320	2.320	2.320	2.320	0.000
8320	105	Tilden	Location Total	2.910	2.910	2.910	2.910	0.000
0320	105	*Lifequard III		0.500	0.500	0.500	0.500	0.000
		*Lifeguard II		0.590	0.590	0.590	0.590	0.000
		*Lifeguard I		1.924	1.924	1.924	1.924	0.000
		9	Location Total	3.014	3.014	3.014	3.014	0.000
			Unit Total	39.430	36.430	36.430	36.430	0.000
			Dept Total	54.680	51.180	52.180	52.180	0.000
POLICE 8230	DEPA 000	PUBLIC Safety Helicopter Sergeant/Helicopter Pilot +Sergeant/Helicopter Pilot Police Officer/Helicopter Pilot		0.000 1.000 3.000	1.000 0.000 2.000	1.000 0.000 2.000	1.000 0.000 3.000	0.000 0.000 1.000
		Office Assistant		0.000	0.000	0.000	0.000	0.000
		Helicopter Mechanic/IA	Unit Total	1.000 5.000	1.000 4.000	1.000 4.000	1.000 5.000	0.000 1.000
8240		EBMUD Joint Powers	UIIIL 1 ULAI	5.000	4.000	4.000	5.000	1.000
0240		Sergeant		1.000	1.000	1.000	1.000	0.000
		Police Officer	<u> </u>	3.350	3.350	3.350	3.350	0.000
			Unit Total	4.350	4.350	4.350	4.350	0.000

SUPPLEMENTAL INFORMATION

DEPAR	TMENT	/LOCATION/DESCRIPTION	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	Change
8250	000	Detectives Unit					
0_00	000	Captain	1.000	1.000	1.000	1.000	0.000
		Sergeant	1.000	1.000	1.000	1.000	0.000
		Police Officer	3.000	3.000	3.000	3.000	0.000
		Secretary	1.000	1.000	1.000	1.000	0.000
		Property & Evidence Clerk	1.000	1.000	1.000	1.000	0.000
		Unit Total	7.000	7.000	7.000	7.000	0.000
8260	000	Special Enforcement					
		Sergeant	2.000	2.000	2.000	2.000	0.000
		Police Officer	5.000	5.000	5.000	5.000	0.000
		Unit Total	7.000	7.000	7.000	7.000	0.000
8270	000	Public Safety Volunteers					
		Volunteer Coordinator	1.000	1.000	1.000	1.000	0.000
		Unit Total	1.000	1.000	1.000	1.000	0.000
8210	000	Police Field Unit (unit number changed from 8410)					
		Lieutenant	2.000	2.000	2.000	2.000	0.000
		Sergeant	6.000	6.000	6.000	6.000	0.000
		^Police Officer	26.730	27.730	27.730	27.730	0.000
		‡Police Officer	2.960	0.000	0.000	0.000	0.000
		Dispatcher/CSO	0.000	0.000	0.000	0.000	0.000
		‡Dispatcher/CSO	2.000	0.000	0.000	0.000	0.000
		*Seasonal Police Officer	1.040	0.930	0.930	0.930	0.000
		Unit Total	40.730	36.660	36.660	36.660	0.000
8410	415	Middle Llarber (contract with Dort of Ookland anded 19/21/2010)					
0410	415	Middle Harbor (contract with Port of Oakland ended 12/31/2010) ^Police Officer	2.000	0.000	0.000	0.000	0.000
			0.000		0.000		
		Dispatcher/CSO Unit Total	2.000	0.000 0.000	0.000	0.000 0.000	0.000
		Dept Total	67.080	60.010	60.010	61.010	1.000
		Division Total	151.510	139.190	140.190	141.190	1.000
		-					
		Permanent Staff	110.790	103.330	104.330	106.080	1.750
		Seasonal/Temporary Staff	40.720	35.860	35.860	35.110	(0.750)
		All Personnel	151.510	139.190	140.190	141.190	1.000
ALL DIV	VISIONS	3					
PI		Permanent Staff	649.567	628.597	631.677	641.177	9.500
		Seasonal/Temporary Staff	91.418	77.668	89.618	86.491	(3.127
		All Personnel	740.985	706.265	721.295	727.668	,
	±Identif	fied Unfunded Positions	-14.210				
		Identified Unfunded Positions	-20.790				
ΌΤΔΙ		ED POSITIONS	705.985	706.265	721.295	727.668	6.373
O I AL	. CIADE		, 00.303	100.203	121.233	121.000	0.37

[&]quot; * " Indicates Seasonal/Temporary, or Limited Term FTE.
" ^ " Indicates position change during 2010.
" * " Indicates vacant and unfunded position during 2010 budget year.

Job Title	Sten	Hourly Wage	Ann Bas	ual e Salary	Job Title	Step	Ho Wa	urly	Ann Bas	ual e Salary
		wage	Duo	o Galary		-	***	ige	Duo	c Galary
Account CI		\$ 27.29	\$	E2 216	Aquatic Su		\$	31.09	\$	64 667
	A	ъ 27.29 27.89	Ф	53,216		A	Ф	31.94		64,667
	B C			54,386		B C		32.65		66,435
	D	28.48 29.29		55,536 57,116		D		33.41		67,912
	E			57,116 57,935		E				69,493
Accountant		29.71		57,955	Architect*	_		34.11		70,949
Accountant	A	29.48		57,486	Architect	Α		41.34		80,613
	В	30.16		58,812		В		42.29		82,466
	С	30.79		60,041		C		43.22		84,279
	D	30.79		61,425		D		44.23		86,249
	E	32.22				E		45.23		
A cocupting				62,829	Botanic Ga		onio			88,199
Accounting				E0 760	botanic Ga		ervis			06 202
	A	30.65		59,768		A		41.53		86,382
	В	31.35		61,133		B C		42.57		88,546
	С	32.04		62,478				43.63		90,750
	D E	32.76		63,882		D E		44.71		92,997
۸ ماسم نیم نیم در م		33.51		65,345	Deteriet*	Е		45.82		95,306
Administra				E2 722	Botanist*	٨		22.26		CE OEO
	A	27.55		53,723		A B		33.36		65,052
	В	28.18		54,951		С		34.25		66,788
	С	28.76		56,082				35.07		68,387
	D E	29.58		57,681		D E		35.84		69,888
A desiniates		30.02		58,539	Duilding/Or		40	36.60		71,370
Administra		30.52		E0 E14	Building/Gr		Je	24.46		50,877
	A B	31.19		59,514 60,821		A B		24.40		51,834
	С	31.80		62,010		C		25.37		52,770
	D	32.52		63,414		D		25.88		53,830
	E	33.20		64,740		E		26.31		54,725
Administra				04,740	Carpenter	_		20.31		34,723
Administra	A	33.36		65,052	Carpenter	Α		30.85		64,168
	В	34.25		66,788		В		31.56		65,645
	С	35.07		68,387		C		32.21		66,997
	D	35.84		69,888		D		32.92		68,474
	E	36.60		71,370		E		33.62		69,930
Alternate V					Carpenter A		Δ	00.02		00,000
, itomato v	A	28.97		60,258	Carporitor /	А	_	24.52		51,002
	В	29.66		61,693		В		25.68		53,414
	C	30.32		63,066		C		26.73		55,598
	D	31.01		64,501		D		28.07		58,386
	E	31.71		65,957		E		29.26		60,861
Aquatic As			Posi		Civil Engine			20.20		00,001
Aqualio As	A	26.09		38,157	Olvii Eligilie	A		41.34		80,613
	В	26.61		38,917		В		42.29		82,466
	С	27.15		39,707		C		43.22		84,279
	D	27.13		40,526		D		44.23		86,249
		41.1		せい・コムロ		U		++.∠3		00.243

^{*}Indicates 7.5 hour work day

Job Title		•	Annual Base Salary	Job Title	Step	Hourly Wage	Annual Base Salary
	•						<u> </u>
Communit	-			Environmei	•	nics Speciali	
	A	-	•		A	\$ 30.10	
	B C	33.18	64,701		B C	30.79	· · · · · · · · · · · · · · · · · · ·
		33.89	66,086			31.47	
	D	34.64	67,548		D	32.17	· · · · · · · · · · · · · · · · · · ·
0	E	35.38	68,991		E	32.86	68,349
Constructi	-		00.000	Equipment	•	Apprentice	50.400
	A	31.86	66,269		A	25.24	•
	В	32.61	67,829		В	27.51	57,221
	С	33.36	69,389		С	29.48	•
	D	34.08	70,886		D	31.62	65,770
	Е	34.86	72,509		_		
Contract/E				Exhibit Sup			
	A	35.99	70,181		A	32.35	
	В	36.96	72,072		В	33.22	
	С	37.82	73,749		С	33.96	
	D	38.68	75,426		D	34.74	,
	Е	39.51	77,045		Е	35.48	73,798
Drafting Te	echnicia			Exhibit Tec			
	Α	30.94	60,333		Α	29.88	
	В	31.65	61,718		В	30.57	
	С	32.30	62,985		С	31.22	64,938
	D	33.06	64,467		D	31.95	66,456
	Е	33.81	65,930		Ε	32.65	67,912
Drafting Te	echnicia	an - Surve	/	Facilities S	upervisor		
	Α	30.94	64,355		Α	33.00	68,640
	В	31.65	65,832		В	33.88	70,470
	С	32.30	67,184		С	34.63	72,030
	D	33.06	68,765		D	35.45	73,736
	Е	33.81	70,325		Е	36.19	75,275
Ecological	Service	es Coordin	ator*	Field/Office	Surveyo	r	
	Α	37.75	73,613		Α	31.87	66,290
	В	38.62	75,309		В	32.74	68,099
	С	39.51	77,045		С	33.47	
	D	40.43	78,839		D	34.24	71,219
	Е	41.32	80,574		Е	34.97	72,738
Electrician			·	Firefighter I			
	Α	32.01	66,581	3	Α	18.14	37,731
	В	32.74	68,099		В	18.59	
	С	33.49	69,659		С	19.04	
	D	34.22	71,178		Ď	19.44	
	Ē	35.00	72,800		E	19.87	· · · · · · · · · · · · · · · · · · ·
Environme				Firefighter 2		.0.07	11,000
	A	35.71	74,277	onginoi i	A	27.62	57,450
	В	36.54	76,003		В	28.25	
	C	37.37	77,730		C	28.85	
	D	38.23	77,730 79,518		D	29.64	
	$\boldsymbol{\nu}$	30.23	19,510		E	29.04	01,001

^{*}Indicates 7.5 hour work day

Job Title	Stan	Hourly	Annual	Job Title	Step	Hourly	Annual Base Salary
		Wage	Base Salary		•	Wage	
Gardener				Information		Network An	
	Α	\$ 25.68	\$ 53,414		Α	\$ 35.71	\$ 69,635
	В	26.21	54,517		В	36.54	
	С	26.73	55,598		С	37.37	
	D	27.28	56,742		D	38.23	
	Е	27.83	57,886		Е	39.13	
GIS Analy				Information		Support Te	
	Α	32.84	64,038		Α	27.32	,
	В	33.71	65,735		В	27.85	•
	С	34.50	67,275		С	28.43	
	D	35.31	68,855		D	29.04	
	Е	36.04	70,278		Е	29.70	
GIS Coord				Information		Support Te	
	Α	37.97	74,042		Α	32.17	
	В	38.83	75,719		В	32.88	
	С	39.73	77,474		С	33.54	
	D	40.64	79,248		D	34.29	
	E	41.60	81,120		Е	34.99	
GIS Progr		-		Information		Systems Ar	
	Α	32.84	64,038		Α	35.71	69,635
	В	33.71	65,735		В	36.54	
	С	34.50	67,275		С	37.37	
	D	35.31	68,855		D	38.23	
	Е	36.04	70,278		Е	39.13	•
GIS Tech				Integrated		agement Sp	
	Α	27.32	53,274		Α	41.53	•
	В	27.85	54,308		В	42.57	•
	С	28.43	55,439		С	43.63	
	D	29.04	56,628		D	44.71	87,185
	Е	29.70	57,915		Е	45.82	89,349
Grants Co		•	th Position)*	Jr. Civil En	-		
	Α	30.39	59,261		Α	33.16	
	В	31.06	60,567		В	34.06	
	С	31.70	61,815		С	34.83	
	D	32.39	63,161		D	35.64	· · · · · · · · · · · · · · · · · · ·
	Е	33.06	64,467		Е	36.40	70,980
Helicopte	r Mecha			Jr. Drafting			
	Α	35.64	74,131		Α	27.32	
	В	36.44	75,795		В	27.85	
	С	37.32	77,626		С	28.43	· · · · · · · · · · · · · · · · · · ·
	D	38.14	79,331		D	29.04	· · · · · · · · · · · · · · · · · · ·
	Е	39.02	81,162		Е	29.70	57,915
Human R				Land Acqui			
	Α	32.52	63,414		Α	39.12	
	В	33.39	65,111		В	40.04	
	С	34.18	66,651		С	40.91	79,775
	D	34.96	68,172		D	41.86	
	Е	35.69	69,596		Е	42.80	83,460

^{*}Indicates 7.5 hour work day

Job Title Step V	vage Bas	se Salary	IAN TitlA			
		oc Calary	Job Title	Step	Wage	Base Salary
Landscape Archite			Naturalist A			
	\$ 39.12 \$	76,284		Α	\$ 25.24	
В	40.04	78,078		В	25.73	•
С	40.91	79,775		С	26.24	•
D	41.86	81,627		D	26.79	·
Ε	42.80	83,460		E	27.3	56,805
Landscape Archite	-		Office Assis			
A	39.12	76,284		A	23.39	
В	40.04	78,078		В	23.79	·
С	40.91	79,775		С	24.16	•
D	41.86	81,627		D	24.6	•
E	42.80	83,460	000000000000000000000000000000000000000	E	25.04	48,828
Lead Mechanic	04.00	00 444	Office Servi			45.044
A	31.93	66,414		A	23.39	•
В	32.65	67,912		В	23.79	•
С	33.40	69,472		С	24.16	•
D E	34.13	70,990		D E	24.6	•
	34.93	72,654	Dainter Ann		25.04	48,828
Maintenance/Skille	35.64	-	Painter App	A	25.24	I 52.400
A B	36.47	74,131		В	26.86	•
С	37.35	75,858 77,688		C	28.48	·
D	38.17	77,000		D	30.10	·
E	39.02	81,162		E	30.10	02,000
Mapping Graphics		01,102	Park Craft S			
A	28.38	55,341	r and orange	А	27.56	57,325
В	28.97	56,492		В	28.19	·
C	29.60	57,720		C	28.80	•
D	30.43	59,339		D	29.45	· ·
Ē	30.91	60,275		E	29.99	•
Messenger			Park Range			,
A	23.15	48,152	99	Α	20.47	42,578
В	23.58	49,046		В	20.82	·
С	24.04	50,003		С	21.22	
D	24.49	50,939		D	21.58	
Е	24.94	51,875		Е	21.88	
Mine Manager			Park Range	r 2		
A	41.53	86,382	0	Α	24.87	7 51,730
В	42.48	88,358		В	25.39	52,811
С	43.46	90,397		С	25.90	53,872
D	44.58	92,726		D	26.45	55,016
E	45.72	95,098		Е	27.08	56,326
Mining Operations	Supervisor		Park Super	visor		
Α	37.43	77,854		Α	30.17	62,754
D	38.30	79,664		В	30.88	· ·
В				_		
С	39.13	81,390		С	31.54	65,603
	39.13 40.08 40.98	81,390 83,366 85,238		C D E	31.54 32.27 32.99	67,122

^{*}Indicates 7.5 hour work day

Job Title	Sten	Hourly Wage	Annual Base Salary	Job Title	Step	Hourly Wage	Annual Base Salary
	-	_					-
Public Info				Reservation		rt Technician	
	A	\$ 30.16	\$ 58,812		A	\$ 27.32	\$ 53,274
	В	30.81	60,080		В	27.85	54,30
	С	31.46	61,347		С	28.43	55,43
	D	32.14	62,673		D	29.04	56,62
	Ε	32.81	63,980		E	29.70	57,91
Public Infor		•		Resource A			
	A	36.37	70,922		A	31.10	60,64
	В	37.21	72,560		В	31.79	61,99
	С	38.00	74,100		С	32.44	•
	D	38.87	75,797		D	33.14	64,62
	Е	39.80	77,610	_	Е	33.81	65,93
Publication				Sanitation 1			
	Α	33.12	64,584		Α	27.83	57,88
	В	34.03	66,359		В	28.46	59,19
	С	34.79	67,841		С	29.10	60,52
	D	35.59	69,401		D	29.70	61,77
	Ε	36.36	70,902		Е	30.29	63,00
Recreation	Assis			Sanitation/F	Recycling	Coordinator	
	Α	26.09	50,876		Α	29.16	60,65
	В	26.61	51,890		В	29.81	62,00
	С	27.15	52,943		С	30.41	63,25
	D	27.71	54,035		D	31.07	64,62
	Ε	28.23	55,049		Е	31.70	65,93
Recreation	Coor	dinator*		Sanitation/F	Recycling	Supervisor	
	Α	29.24	57,018		Α	33.01	68,66
	В	29.89	58,286		В	33.91	70,53
	С	30.49	59,456		С	34.64	72,05
	D	31.18	60,801		D	35.47	73,77
	Ε	31.79	61,991		Ε	36.24	75,37
Recreation	Supe	rvisor*		Senior Con	struction	Inspector	
	Α	31.09	60,626		Α	35.02	72,84
	В	31.94	62,283		В	35.82	74,50
	С	32.65	63,668		С	36.61	76,14
	D	33.41	65,150		D	37.49	77,97
	Ε	34.11	66,515		Е	38.33	79,72
Reservation	ns Co	ordinator*		Senior Office	ce Specia	llist*	
	Α	30.52	59,514		Α	26.54	51,75
	В	31.19	60,821		В	27.08	52,80
	С	31.80	62,010		С	27.61	53,84
	D	32.52	63,414		D	28.23	
	Ε	33.20	64,740		Е	28.87	
Reservation			•	Senior Park			•
	Α	35.71	69,635		Α	36.33	70,84
	В	36.54	71,253		В	37.21	72,56
	C	37.37	72,872		Č	38.06	
	D	38.23	74,549		D	38.87	
	Ē	39.13	76,304		Ē	39.74	77,49

^{*}Indicates 7.5 hour work day

	-	nual	late were	04 -	Hourly	Annual
Job Title Step V		se Salary	Job Title	Step	Wage	Base Salary
Senior Park Plann			Water Mana	-	Supervisor*	
	\$ 36.33 \$	70,844		Α	\$ 37.75	\$ 73,613
В	37.21	72,560		В	38.62	•
С	38.06	74,217		С	39.51	77,045
D	38.87	75,797		D	40.43	,
E	39.74	77,493		Е	41.32	
Senior Planner*			Water Utiliti	es Maint	enance Supe	
Α	36.33	70,844		Α	35.64	•
В	37.21	72,560		В	36.47	·
С	38.06	74,217		С	37.35	·
D	38.87	75,797		D	38.17	·
Е	39.74	77,493		Е	39.02	•
Sr Land Acquisitio	•		Water Utiliti		enance Tech	
A	41.34	80,613		A	30.17	·
В	42.29	82,466		В	30.88	•
С	43.22	84,279		С	31.54	·
D	44.23	86,249		D	32.27	•
E	45.23	88,199		Е	32.99	68,619
Supervising Natura			Website De	•		
A	35.18	73,174		A	30.16	·
В	36.00	74,880		В	30.81	60,080
С	36.79	76,523		С	31.46	·
D	37.66	78,333		D	32.14	•
E	38.54	80,163		Е	32.81	63,980
Survey Technician						
A	27.91	58,053				
В	28.55	59,384				
С	29.13	60,590				
D	29.77	61,922				
Ε	30.36	63,149				
Systems Administ		00.005				
A	35.71	69,635				
В	36.54	71,253				
С	37.37	72,872				
D	38.23	74,549				
E Tabila Canadinatas	39.13	76,304				
Trails Coordinator		04.000				
A	32.84	64,038				
В	33.71	65,735				
С	34.50	67,275				
D	35.31	68,855				
E Water Managama	36.04	70,278				
Water Manageme						
A	30.04	58,578				
В	30.64	59,748				
С	31.27	60,977				
D	31.94	62,283				
Е	32.68	63,726				

^{*}Indicates 7.5 hour work day

Job Title	Step	,	Ann Bas	ual e Salary	Job Title	Step	Ho Wa	urly ge	Ann Bas	ual e Salary
Confidentia	I Sec	retary			Human Res	sources T	echn	ician		
	Α	\$ 28.41	\$	55,400		Α	\$	32.36	\$	63,102
	В	28.96		56,472		В		33.20		64,740
	С	29.58		57,681		С		34.04		66,378
	D	30.23		58,949		D		34.86		67,977
	Ε	30.92		60,294		Е		35.71		69,635
	F	31.61		61,640		F		36.61		71,390
	G	32.29		62,966		G		37.54		73,203
	Н	32.98		64,311		Н		38.48		75,036
	I	33.70		65,715		I		39.44		76,908
Confidentia	I Sr C	Office Spec	ialist		Legal Assis	tant				
	Α	28.41		55,400		Α		32.36		63,102
	В	28.96		56,472		В		33.20		64,740
	С	29.58		57,681		С		34.04		66,378
	D	30.23		58,949		D		34.86		67,977
	Ε	30.92		60,294		Е		35.71		69,635
	F	31.61		61,640		F		36.61		71,390
	G	32.29		62,966		G		37.54		73,203
	Н	32.98		64,311		Н		38.48		75,036
	- 1	33.70		65,715		I		39.44		76,908
Executive S	Secret	tary								
	Α	32.36		63,102						
	В	33.20		64,740						
	С	34.04		66,378						
	D	34.86		67,977						
	Ε	35.71		69,635						
	F	36.61		71,390						
	G	37.54		73,203						
	Н	38.48		75,036						
	ı	39.44		76,908						

Job Title	Step \	Hourly Wage	Annual Base Salary	Job Title	Step	Hourly Wage	Annual Base Salary
	-				•	114.90	
Administra		port Manag		Assistant Fi		\$ 37.49	\$ 77,979
	A B	\$ 34.13	\$ 70,990 74,526		A B	ъ 37.49 39.38	
	C	35.83	,				81,910
		37.64	78,291		С	41.36	86,029
	D	39.52	82,202		D	43.44	90,355
	E	41.49	86,299		E	45.60	94,848
	F	43.54	90563		F	47.88	99590
	G	45.73	95,118		G	50.28	104,582
	H	48.01	99,861		H	52.79	109,803
	I	50.41	104,853			55.42	115,274
Aquatic Ma	_			Assistant G			
	A	35.82	74,506		A	54.58	113,526
	В	37.62	78250		В	57.29	119163
	C	39.50	82,160		C	60.14	125,091
	D	41.49	86,299		D	63.15	131,352
	Е	43.53	90,542		Е	66.31	137,925
	F	45.72	95,098		F	69.64	144,851
	G	48.00	99,840		G	73.12	
	Н	50.40	104832		Н	76.74	159619
	l	52.92	110,074		I	80.58	167,606
Assistant D	District C			Assistant G	eneral Ma	nager 2	
	Α	49.96	103,917		Α	59.99	124,779
	В	52.45	109,096		В	63.02	131,082
	С	55.08	114,566		С	66.14	137,571
	D	57.82	120,266		D	69.46	144,477
	E	60.71	126,277		Ε	72.94	151,715
	F	63.76	132,621		F	76.59	159,307
	G	66.95	139,256		G	80.40	167,232
	Н	70.32	146,266		Н	84.44	175,635
	I	73.83	153,566		I	88.67	184,434
Assistant F	inance	Officer		Assistant G	eneral Ma	nager 3	
	Α	41.24	85,779		Α	66.01	137,301
	В	43.36	90,189		В	69.31	144,165
	С	45.50	94,640		С	72.76	151,341
	D	47.79	99,403		D	76.42	158,954
	Е	50.17	104,354		Е	80.22	166,858
	F	52.65	109,512		F	84.26	175,261
	G	55.28	114,982		G	88.44	183,955
	Н	58.06	120,765		Н	92.88	193,190
	ı	60.96	126,797		I	97.54	
Audit Mana	ager		,	Benefits Ma	nager	_	,
	A	35.82	74,506		A	35.82	74,506
	В	37.62	78,250		В	37.62	78,250
	C	39.50	82,160		C	39.50	82,160
	Ď	41.49	86,299		Ď	41.49	86,299
	Ē	43.53	90,542		Ē	43.53	90,542
	F	45.72	95,098		F	45.72	95,098
	G	48.00	99,840		G	48.00	99,840
	H	50.40	104,832		H	50.40	104,832
	- ''	52.92	110074		ï	52.92	110074

Job Title	Step	Hourly Wage	Annual Base Salary	Job Title	Step	Hourly Wage	Annual Base Salary
Budget Mana			•		on Manager		<u> </u>
Padget Wall	_	\$ 35.82	\$ 74,506	Construction	A A	\$ 37.49	\$ 77,979
E		37.62			В	39.38	81,910
(39.50			Č	41.36	86,029
		41.49	,		D	43.44	90,355
E		43.53			E	45.60	94,848
F	-	45.72			E F	47.88	99,590
(48.00	•		G	50.28	104,582
ŀ		50.40			H	52.79	
	1				П .		109,803
Chief Finance	:-1 04	52.92			l	55.42	115,274
Chief Financ				Design Ma		27.40	77.070
	A	54.58			A	37.49	77,979
	В	57.29			В	39.38	81,910
	С	60.14	,		С	41.36	86,029
	D	63.15	,		D	43.44	90,355
	E F	66.31			E F	45.60	94,848
		69.64				47.88	99,590
	G	73.12	,		G	50.28	104,582
	Н	76.74	,		Н	52.79	109,803
	ı	80.58	167,606		I	55.42	115,274
Clerk Of The	Boai			Developme	ent Officer		
	Α	35.82	2 74,506		Α	34.13	70,990
	В	37.62	78,250		В	35.83	74,526
	С	39.50	82,160		С	37.64	78,291
	D	41.49	86,299		D	39.52	82,202
	Ε	43.53	90542		Е	41.49	86299
	F	45.72	95,098		F	43.54	90,563
	G	48.00	99,840		G	45.73	95,118
	Н	50.40	104,832		Н	48.01	99,861
	- 1	52.92	110,074		I	50.41	104,853
Communicat	ions /	And Record		Facilities M	/lanager		·
	Α	34.13			Ã	37.49	77979
	В	35.83			В	39.38	81,910
	Č	37.64			Č	41.36	86,029
	Ď	39.52			Ď	43.44	90,355
	Ē	41.49			Ē	45.60	94,848
	F	43.54			F	47.88	99,590
	Ġ	45.73			G	50.28	104582
	Н	48.01			H	52.79	109,803
	ï	50.41			ï	55.42	115,274
Community I	Relati			Fire Chief	•	55.42	110,274
John Harmy I	A	34.13			Α	49.96	103,917
	В	35.83			В	52.45	109,096
	С	37.64			C		114,566
	0				0	55.08	
	D E	39.52 41.49			D E	57.82 60.71	120,266
	_		,		E	60.71	126,277
	F	43.54			F	63.76	132,621
	G	45.73			G	66.95	139,256
	H	48.01			H	70.32	146,266
	I	50.41	104,853		I	73.83	153,566

Job Title	Step	Hourly Wage	Annual Base Salary	Job Title	Step	Hoi Wa	urly ge	Annual Base Salary
Fisheries P	•			Grants Man	•		<u> </u>	J
1 101101100 1	A	\$ 35.82	\$ 74,506	Cianto Man	A A	\$	35.82	\$ 74,506
	В	37.62	78250		В	Ψ	37.62	
	C	39.50	82,160		C		39.50	82,160
	Ď	41.49	86,299		D		41.49	86,299
	E	43.53	90,542		E		43.53	90,542
	F	45.72	95,098		F		45.72	,
	Ġ	48.00	99,840		Ğ		48.00	99,840
	Н	50.40	104832		Н		50.40	104832
	- ''	52.92	110,074		- ''		52.92	
Fleet Mana	aor	52.92	110,074	Human Res	ouroos M	anaaa		110,074
rieet iviaria	_	37.49	77,979	numan Nes		anaye	54.58	112 526
	A				A B		57.29	113,526
	В	39.38	81,910		C C			119,163
	С	41.36	86,029				60.14	125,091
	D	43.44	90355		D		63.15	131352
	E	45.60	94,848		E F		66.31	137,925
	F	47.88	99,590				69.64	
	G	50.28	104,582		G		73.12	
	H	52.79	109,803		H		76.74	,
	_ I	55.42	115,274	5	ı		80.58	167,606
Foundation	_	am Manager		Human Res		ficer		
	Α	35.82	74,506		A		32.36	67,309
	В	37.62	78,250		В		33.20	69,056
	C	39.50	82,160		C		34.04	
	D	41.49	86,299		D		34.86	72,509
	E	43.53	90,542		E		35.71	74,277
	F	45.72	95098		F		36.61	76149
	G	48.00	99,840		G		37.54	78,083
	Н	50.40	104,832		Н		38.48	80,038
	I	52.92	110,074		I		39.44	82,035
General Ma				Human Res		fficer		
	Α	72.67	151,154		Α		34.13	70,990
	В	76.24	158579		В		35.83	74526
	С	80.04	166,483		С		37.64	
	D	84.07	174,866		D		39.52	82,202
	Ε	88.32	183,706		Ε		41.49	86,299
	F	92.73	192,878		F		43.54	90,563
	G	97.33	202,446		G		45.73	95,118
	Н	102.22	212,618		Н		48.01	99,861
	ı	107.34	223267		l		50.41	104,853
Gov't Relati	ons &		ffairs Manager	Info Service	s Network	k Man		
	Α	34.13	70,990		Α		35.82	
	В	35.83	74,526		В		37.62	
	С	37.64	78,291		С		39.50	82,160
	D	39.52	82,202		D		41.49	86,299
	Ε	41.49	86299		Е		43.53	90,542
	F	43.54	90,563		F		45.72	95,098
	G	45.73	95,118		G		48.00	99,840
	Н	48.01	99,861		Н		50.40	104,832
	- 1	50.41	104,853		1		52.92	

Job Title	Step	Hourly Wage	Annual Base Salary	Job Title	Step	Hourly Wage	Annual Base Salary
		ces Manager		Maintenanc	•		•
omuuuoi	A	\$ 41.24	\$ 85,779	Mantonano	А	\$ 41.24	\$ 85,779
	В	43.36	90,189		В	43.36	
	C	45.50	94,640		C	45.50	
	D	47.79	99,403		D	47.79	99,403
	E	50.17	104,354		F	50.17	104,354
	F	52.65	109,512		E F	52.65	109,512
	Ġ	55.28	114,982		Ġ	55.28	
	Н	58.06	120,765		Н	58.06	120,765
	- ''	60.96			11	60.96	
Interagene	ı v Dlanı		126,797	Park Unit M	opogor	00.90	126,797
interagenc	-	ning Manage		Park Unit ivi	_	44.04	05 770
	A	45.37	94,370		A	41.24	
	В	47.68	99,174		В	43.36	
	С	50.04	104,083		С	45.50	94,640
	D	52.55	109,304		D	47.79	99,403
	E F	55.16	114,733		E F	50.17	104,354
		57.94	120,515			52.65	109,512
	G	60.83	126,526		G	55.28	114,982
	Н	63.84	132,787		Н	58.06	120,765
	I	67.03	139,422		İ	60.96	126,797
Interpretive	e Servi	ces Manager		Recreation	Services I	Manager	
	Α	37.49	77,979		Α	41.24	85,779
	В	39.38	81,910		В	43.36	90,189
	С	41.36	86,029		С	45.50	94,640
	D	43.44	90,355		D	47.79	99,403
	Ε	45.60	94,848		Е	50.17	104,354
	F	47.88	99,590		E F	52.65	109,512
	G	50.28	104,582		G	55.28	114,982
	H	52.79	109,803		H	58.06	120,765
	i i	55.42	115,274		ï	60.96	126,797
Land Acqu	isition			Revenue Ma	anager		,
Larra 7 toqu	A	45.37	94,370	110101100111	A	35.82	74,506
	В	47.68	99,174		В	37.62	
	C	50.04	104,083		C	39.50	82,160
	D	52.55	109,304		D	41.49	86,299
	E	55.16	114,733		Ē	43.53	90,542
	F	57.94	120,515		F	45.72	
	Ġ	60.83	126,526		Ġ	48.00	99,840
	Н	63.84	132,787		Н	50.40	
	- ''	67.03	139,422		11	52.92	
Logiclotics	۱ ۸ طمی:-		139,422	Diol O Coto	tv Mana~		110,074
Legislative			70.000	Risk & Safe			77 070
	A	34.13	70,990		A	37.49	77,979
	В	35.83	74,526		В	39.38	81,910
	С	37.64	78,291		С	41.36	
	D	39.52	82,202		D	43.44	
	E	41.49	86,299		E	45.60	
	F	43.54	90,563		F	47.88	
	G	45.73	95,118		G	50.28	
	Н	48.01	99,861		Н	52.79	109,803
	- 1	50.41	104,853		1	55.42	115,274

Job Title	Sten	Hourly Wage	Annual Base Salary	Job Title	Step	Hourly Wage	Annual Base Salary
Stewardsh			j	Public Safe	•	_	<i>y</i>
Cicwaiusi	iip iviario A	\$ 41.24	85,779	i abile dale	A	\$ 41.24	85,779
	В	43.36			В	43.36	
	Č	45.50			Č	45.50	
	D	47.79	99,403		D	47.79	
	Ē	50.17	104,354		Ē	50.17	
	F	52.65	109,512		F	52.65	
	Ġ	55.28	114,982		Ġ	55.28	
	Н	58.06	120,765		Н	58.06	,
	ï	60.96	126,797		ï	60.96	
Trades Ma	nanar	00.50	120,737			00.50	120,737
Trades ivid	A	37.49	77,979	Police Capt	ain		
	В	39.38	81,910	i olioc oapt	А	49.96	103,917
	Č	41.36	86,029		В	52.45	
	D	43.44	90,355		C	55.08	
	E	45.60	94,848		D	57.82	
	F	47.88	99,590		E	60.71	126,200
	Ġ	50.28			F	63.76	
	Н	52.79	109,803		Ġ	66.95	
	''	55.42	115,274		Н	70.32	
Traile Day	alon Dro	ogram Mana			11	73.83	
Tialis Dev	A	35.82				73.03	155,500
	В	37.62					
	C	39.50	82,160				
	D	41.49	86,299				
	E	43.53	90,542				
	F	45.72	95,098				
	Ġ	48.00	99,840				
	H	50.40	104,832				
	ï	52.92					
Wildlife Pr	ogram l		110,074				
vviidilio i i	A	35.82	74,506				
	В	37.62					
	Č	39.50	82,160				
	Ď	41.49	86,299				
	Ē	43.53	90,542				
	F	45.72	95,098				
	G	48.00	99,840				
	H	50.40					
	i.	52.92					
Wildland \	/egetati	on Program					
	A	35.82					
	В	37.62					
	Č	39.50	82,160				
	Ď	41.49	86,299				
	Ē	43.53	90,542				
	F	45.72	95,098				
	G	48.00	99,840				
	H	50.40	104,832				
	· · ·	52.92					

Job Title	Step	Hourly Wage	Annual Base Salary	Job Title	Step	Hourly Wage	Annual Base Salary
Dispatch S	-		<u>, </u>	Property &			
Diopatoi: (А	\$ 33.03	\$ 68,702	. Topotty at	A	\$ 25.80	\$ 53,664
	В	34.27	71,282		В	27.16	
	C	35.54	73,923		C	28.15	,
	D	36.79	76,523		Ď	29.30	,
	Ē	38.56	80,205		Ē	29.59	
Dispatche			vice Officer		F	30.83	
Diopatorio	A	28.01	58,261	Fire Captair		00.00	01,120
	В	29.48	61,318	i no Capian	А	40.04	83,283
	C	30.58	63,606		В	41.69	
	D	31.82	66,186		C	43.33	
	E	32.15	66,872		D	45.06	
	F	33.51	69,701		E	46.47	
Dienotch 9		ns Adminis		Police Offic		40.47	90,030
Dispaton	System	31.38	65,270	Fulle UIIIC	ei A	31.08	64,646
			•				•
	В	33.03	68,702		В	32.72	•
	С	34.27	71,282		С	34.24	•
	D	35.54	73,923		D	35.73	•
	E	36.79	76,523		E	37.28	
D 11: 0-1	F	38.56	80,205	D. II O	F	38.79	
Public Sai	-	lunteer Co		Police Offic			00.007
	Α	30.01	62,421		A	40.09	
	В	31.59	65,707		В	42.20	
	С	32.78			С	44.13	
	D	33.99	70,699		D	46.07	
	Е	35.20	73,216		Е	48.02	
	F	36.88	76,710		F	50.02	
Police Off		ot Recruit		Police Serg	eant		
	Α	40.09	83,387		Α	40.04	
	В	42.20	87,776		В	41.69	
	С	44.13	91,790		С	43.33	
	D	46.07	95,826		D	45.06	
	Е	48.02	99,882		Е	46.47	96,658
	F	50.02	104,042	Police Serg	eant/Heli	copter Pilot	
Police Off	icer Re		opter Pilot		Α	50.57	105,186
	Α	40.09	83,387		В	52.60	109,408
	В	42.20	87,776		С	54.71	113,797
	С	44.13	91,790		D	56.89	118,331
	D	46.07	95,826		Е	58.66	122,013
	E	48.02	99,882				
	F	50.02	104,042				
Police Off	icer-Re		•				
	Α	31.08	64,646				
	В	32.72	68,058				
	C	34.24	71,219				
	D	35.73	74,318				
	Ē	37.28	77,542				
	F	38.79	80,683				

Hourly Job Title Step Wage		Annual Base Salary	Job Title	Step	Hourly Wage		Annual Base Salary		
Concession	n Atte	ndant		Recreation					
	Α	\$ 9.56	\$ 19,885		Α	\$	12.43	\$	25,854
	В	9.87			В	•	13.85		28,808
Departme			Senior Intern	Recreation			.0.00		_0,000
Боранино	Α	14.77		rtooroadon	Α		15.71		32,677
	В	15.13	,		В		16.05		33,384
Gate Atte		10.10	01,110	Recreation			10.00		00,001
Outo / tito	A	12.30	25,584	rtooroation	A		19.43		40,414
	В	12.64	· ·		В		19.86		41,309
Intern		12.04	20,231	Student Lab			13.00		+1,505
	Α	13.81	28,725	Cladelii Lat	A		10.34		21,507
	В	14.18			В		10.54		22,214
Interpretiv			20,707		J		10.00		22,21 4
c.pieuv	e Sidd A	12.30	25,584						
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	В	10.91	22,693						
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	В	13.69	28,475						
Lead Gate			20,470						
Loud Out	A	13.14	27,331						
	В	13.48							
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Lifeguard		10.00	02,002						
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	В	16.95							
	C	17.39							
Lifeguard			,						
	Α	19.43	40,414						
	В	19.86							
	C	21.06	· ·						
Public Sat		udent Aide	· ·						
	A	12.30							
	В	13.69							
Recreation			23, 173						
	A	10.34	21,507						
	В	10.65							

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SECTION D-3

SUPPLEMENTAL INFORMATION

GLOSSARY

<u>AAPHIS</u> – U.S. Agriculture, Animal Plant Health Inspection Service.

AB – California Assembly Bill.

<u>ABAG</u> – Association of Bay Area Governments.

AC- Alameda County.

ACCESS – data base software.

ACOE – U.S. Army Corps of Engineers.

ADA - Americans with Disability Act.

AED – Automated External Defibrillator.

<u>AFSCME</u> – American Federation of State County Municipal Employees.

AGM – Assistant General Manager.

AP – Accountants Payable.

AWP – Alternative Work Program

Adopted Budget – The adopted budget is the District's annual fiscal plan, which is approved by the Board of Directors. The adopted budget establishes the legal authority for the expenditure of funds, as created by the appropriation resolution. The adopted budget includes all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

Americans with Disability Act – Federal law which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, state and local government services, public access, commercial faculties and transportation.

<u>Appropriation</u> - A legal authorization granted by the Board of Directors to make expenditures and to incur obligations for specific purposes. An appropriation usually

is limited in amount and to the time in which it may be expended.

BAAQMD – Bay Area Air Quality Management District.

BAOSC – Bay Area Open Space Council.

BAR – Bureau of Automotive Repair.

BART - Bay Area Rapid Transit.

BATA – Bay Area Transit Authority.

BCDC – San Francisco Bay Conservation and Development Commission.

Balanced Budget – A budget in which resources, including estimated revenue and other sources such as bond proceeds, transfers in and approved fund balances/net assets, meet or exceed uses, including appropriations and transfers.

<u>Budget</u> - A plan for financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

<u>CAFR</u> - Comprehensive Annual Financial Report.

<u>CALEA</u> – Commission on Accreditation for Law Enforcement.

CARB – California Air Resources Board.

CCC - California Coastal Conservancy.

CCC – Contra Costa County.

<u>CCTA</u> – Contra Costa Transportation Agency.

CDD – Click, Drag and Drill.

<u>CEQA</u> – California Environmental Quality Act.

CESP – Citizens for Eastshore Park.

CHP – California Highway Patrol.

<u>CIP</u> – Capital Improvement Program/ Project.

CLASS – reservation system software.

CNPS – California Native Plant Society.

CNWS - Concord Navel Weapon Station.

CPR – Cardiopulmonary Resuscitation.

<u>CSDA</u> – California Special District Association.

California Environmental Quality Act – California law (California Public Resources Code section 21000 et seq.) that requires development projects to submit documentation of their potential environmental impact.

<u>Capital Budget</u> - A plan for proposed capital outlays and the means of financing them.

<u>Capitalized Expenditures</u> - Expenditures resulting in the acquisition and/or construction of fixed assets.

<u>Capital Improvement Program</u> - A multiyear plan for capital expenditures, with details on anticipated annual expenditures, with information about the resources estimated to be available to finance the projected expenditures.

<u>**DBW**</u> – California Department Boating and Waterways.

<u>**DFG**</u> – California Department Fish and Game.

<u>DMV</u> – California Department Motor Vehicles.

<u>**DPR**</u> – California Department of Parks and Recreation.

<u>DTSC</u> – California Department of Toxic Substance Control.

<u>Debt Service Fund</u> - A fund that accounts for accumulation of resources to be used for for debt service payments, as well as principal and interest payments and associated administrative costs.

<u>Deficit</u> - The result of an excess of expenditures over resources.

Designation of Fund Balance — Unreserved fund balance may be designated by the District to be set aside for a specific purpose. The designation indicates that a portion of fund equity is not available for current appropriation, as it has been set aside to comply with the District's plan for future uses.

EACCS – East Alameda County Conservation Strategy.

EBRPD – East Bay Regional Park District.

ECCC HCP – East Contra Costa County Habitat Conservancy Program.

EEC – Environmental Education Center.

EIR – Environmental Impact Report.

EIS – Environmental Impact Statement.

EMS – Emergency Medical Service.

EMT – Emergency Medical Technician.

EPA – Environmental Protection Agency.

ERSI – GIS software.

ESP – Eastshore State Park.

<u>Encumbrances</u> – Commitments for unperformed contracts for goods and services.

<u>FEMA</u> - Federal Emergency Management Agency.

FFI – Fire Fighter I.

FTE – Full Time Equivalent.

FWS – U.S. Fish and Wildlife Service.

Federal Emergency Management Agency

 Provides disaster related assistance for repair and reconstruction, as well as mitigation funds to reduce potential damage form future disasters.

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which the District determines its financial position and the results of its operations. The District's fiscal year is from January 1 through December 31.

<u>Fixed Assets</u> – Land and other long-lived assets, such as buildings, improvements, vehicles/equipment, with a value greater than the capitalization amount, stated in the District's Capital Asset and Inventory Control Policy. In 2009 the policy was updated to capitalize vehicles/equipment with a cost exceeding \$25,000, and improvements/infrastructure with a cost exceeding \$100,000.

<u>Fund</u> – The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures.

Governmental resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

<u>Fund Balance</u> – Fund balance is the difference between governmental fund assets and fund liabilities.

Full-Time Equivalent – The measure of 1 full-time position based on either 1,950 or 2,080 hours per year, depending upon the position. For instance, 1.0 FTE Park Ranger II works 2,080 per year, while 1.0 FTE Senior Office Assistant works a maximum of 1,950 hours.

<u>GAAP</u> – Generally Accepted Accounting Principles.

<u>GASB</u> – Governmental Accounting Standards Board.

GFOA –Government Finance Officers' Association.

GIS – Geographic Information System.

GL – General Ledger.

GPS – Global Positioning System.

GPWG – Gateway Park Working Group.

General Fund - The fund used to account for all financial resources, except those required to be accounted for in another fund.

GenerallyAcceptedAccountingPrinciples-Uniformstandardsandguidelinesforfinancialaccountingandreporting.

<u>Grants</u> - Contributions or gifts of cash or other assets to/from another government agency, foundations or private entities, to be used for a specific purpose.

<u>HASPA</u> – Hayward Area Shoreline Planning Agency.

HCP – Habitat Conservation Plan.

HPHP – Healthy Parks Healthy People.

HR – Human Resources.

<u>HVAC</u> – Heating, Ventilation, Air Conditioning.

IFAS – accounting and HR software.

ININ – Individual Invoice.

<u>IPM</u> – Integrated Pest Management.

<u>Intra-District Charges</u> – Revenue in internal services funds received from governmental funds/divisions for services, for services provided by the internal service fund, which benefit these governmental funds/divisions.

Internal Service Funds - Funds used to account for the financing of goods or services provided by one fund to other funds/divisions on a cost-reimbursement basis.

JPA – Joint Powers Agreement.

LARPD – Livermore Area Recreation and Park Department.

LLD – Landscape and Lighting District.

LPG – Liquefied Petroleum Gas.

LUP - Land Use Plan.

LUPA – Land Use Plan Amendment.

Landscape and Lighting District – Under California Landscaping and Lighting Act of 1972, special assessments are levied upon parcels which receive special benefits. The assessments and related expenditures are accounted for in special revenue funds entitled LLDs.

MAST – Maintenance and Skilled Trades.

MFE – Mobile Fish Exhibit.

MHLT – Muir Heritage Land Trust.

MLK - Martin Luther King, Jr.

MM – Major Maintenance.

MOU - Memorandum of Understanding.

MTC – Metropolitan Transportation Commission.

<u>Master Plan</u> – The Master Plan is the District's priority setting document, which guides the long term implementation of the vision and mission of the District.

<u>Measure AA</u> – 1988 voter-approved General Obligation financing, totaling \$225 million, to be used to finance parkland acquisition, development and improvements to recreational open space.

<u>Measure CC</u> – 2004 voter-approved excise tax used to fund public access, wildfire protection, public safety and environmental maintenance of District parks and trails.

Measure WW – 2008 voter-approved General Obligation financing, totaling \$500 million, to be used to finance parkland acquisition and capital projects as well as grants to local agencies.

NCCP - Natural Community Conservation Plan.

NEPA – National Environmental Policy Act.

NFIRS – National Incident Reporting System.

NOAA – National Oceanic and Atmospheric Administration.

National Environmental Policy Act – National Environmental Policy Act, established as law in 1970, provides national environmental policy and goals for the protection, maintenance, and enhancement of the environment. It

provides a process for implementing these goals.

<u>Net Assets</u> - The difference between a proprietary fund assets and liabilities.

OPEB – Other Post-Employment Benefits.

<u>OSHA</u> – U.S. Occupational Safety and Health Act.

<u>OSPR</u> – California Office of Spill Prevention and Response.

OTA - Other Than Asset

OWG – Alameda County Operations Working Group.

<u>Operating Budget</u> – Plan for current operating expenditures (as opposed to capital or debt service expenditures) and the proposed means of financing them.

<u>Operating Expenditures</u> - Fund expenses related directly to the fund's primary activities.

<u>Operating Revenues</u> - Revenues directly related to the fund's primary activities.

<u>Ordinance</u> <u>38</u> – District rules and regulations which apply to persons entering District parklands.

Other Than Asset Projects – "Other Than Assets" are projects/programs accounted for in the capital projects funds. These projects/programs require multiple year funding but do not result in a capital asset, as defined by the District's Capital Asset and Inventory Control Policy.

PA – Police Association.

PAC – Park Advisory Committee.

PCBC – Pacific Coast Builders Conference.

PCI – Payment Card Industry.

PG&E – Pacific Gas and Electric.

PMPP – Pavement Maintenance and Preservation Program.

<u>POST</u> – Peace Officer Standards and Training.

PR – Payroll.

PSA – Public Service Announcement.

PSR – Project Study Report.

<u>P Drive</u> – District wide shared information computer drive.

Performance Measures – A tool used to align services and programs with strategic priorities, report on service efforts and accomplishments, and conduct multi-year and or benchmark comparisons. The collection and analysis of performance data is essential to developing strategic plans, measuring progress towards goals, assessing policy alternatives and making sound management decisions.

<u>Personnel Services</u> – This includes the cost of both wages and benefits paid to employees for work performed.

<u>Pipeline Project</u> - Term applied to capital construction, acquisition, or resource projects that will eventually require in future years a commitment of operating funds.

<u>Program</u> - Group activities, operations or organizational units directed to attaining specific purposes or objectives.

Program Purpose - A general statement explaining the reason why a particular program or division exists.

Prop 84 – California Clean Water, Parks and Coastal Protection Act.

Proposition 1A – Article 13, Sec. 25.5 of the California Constitution provides protection to local agencies against the modification of the allocation of ad valorem property tax by the State (i.e. reducing the allocation to the locals and increasing the allocation to the State.)

Prop 1A can be suspended only if three criteria (governor issues severe fiscal hardship proclamation, Legislature enacts an urgency statue by 2/3 vote, and full repayment statute is enacted) are met, and not more than twice in 10 years. The maximum amount the State can reallocate is 8%. The State met the three criteria, suspended Prop 1A, and "borrowed" 8% of local property tax during 2009-2010.

<u>Proprietary Funds</u> – Used to account for activities that are similar to activities that may be performed by a commercial enterprise. The purpose of the proprietary fund is to provide a service or product at a reasonable cost. The District's only proprietary funds are internal service funds.

REP – Resource Enhancement Program.

RFP – Request for Proposal.

RGP – Regional General Permit.

RIN - Regional in Nature.

RMA – Routine Maintenance Agreement.

RMP – Resource Management Plan.

ROW – Right of Way.

RTIP - Regional Transportation Improvement Program.

RWQCB - San Francisco Bay Regional Water Quality Control Board.

<u>Reimbursements</u> – Repayments of amounts remitted on behalf of another fund or agency.

Reserve - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Reserved Fund Balance - The portion of fund balance that is not available to finance expenditures of the subsequent accounting period, including items such as encumbrances, inventory, prepaid items, and notes receivable.

Resources – Total revenue, interdepartmental charges and bond proceeds budgeted for the fiscal year.

<u>Risk Management</u> – The management efforts to protect the District from potential claims, including the avoidance of accidental loss or minimization of consequences if loss does occur.

SAFETEA-LU – U.S. Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users.

SB – California Senate Bill.

SCA – Student Conservation Association.

SCADA – Supervisory Control and Data Acquisition System.

SFPUC – San Francisco Public Utility Commission.

<u>SIRE</u> – Electronic document management software.

SOD – Sudden Oak Death.

SPCRR – Society for Preservation of Carter Railroad.

SRI – Strategy Research Institute.

STIP – State Transportation Improvement Program.

SWPPP – Storm Water Pollution Prevention Plan.

<u>Self-Insurance</u> – The District has retained risk of loss under certain circumstances and up to set dollar amounts. For example, the District is self-insured for the dental benefits offered to employees. The District does not transfer any risk for employee dental claims to a third party. The District is also self-insured for general liability up to \$500,000 limit for liability and \$25,000 for property.

The District has purchased insurance through a public entity risk pool for liability in excess of the self-insurance amount. Additionally, the District is self-insured for worker's compensation claims up to \$350,000 per accident/employee. The excess worker's compensation coverage is provided though another public entity risk pool.

<u>Services</u> – Services include many expenditure categories. The major services required by each division follow:

Executive and Legislative Division

Other services

Legal Division

Claims

Legal services

Other services

Insurance premiums

Human Resources Division

Training

Claims

Land Division

Other services

Finance and Management Services Division

Support contracts

Operations Division

Other services

Repairs and maintenance services

Water

Planning/Stewardship and Development Division

Other services

Public Affairs Division

Reproductions

Public Safety Division

Other services

Repairs and maintenance services

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources that are legally restricted to be used for specified purposes.

<u>TAC</u> – East Alameda County Conservation Strategy Technical Advisory Committee.

TCP - District Trails, Creek and Ponds.

<u>TIGER</u> – US Transportation Investment Generating Economic Recovery.

<u>Transfer In/Out</u> – Reallocation of resources between funds. Operating transfers are used to fund operating activities. Capital transfers are between bond proceed funds and funds which use bond proceeds are sources for funding bond approved projects.

UPS – United Parcel Service.

UPSP – U.S. Postal Service.

<u>Uses</u> – Total planned expenditures, interfund transfers and changes to fund balance for the budget year.

VHF – Very High Frequency.

WHR - Wildfire Hazard Reduction

<u>WHRRMP</u> – Wildfire Hazard Reduction and Resource Management Plan.

ZB – Zone of Benefit.

Zone of **Benefit** — A specific area designated within a Landscape and Lighting District to account for the expenditure of special assessment revenues collecte