

## 2023 SUMMER DAY CAMP OPERATOR PERMIT REQUEST FORM

<b>*Required (check one):</b> <input type="checkbox"/> Public Agency <input type="checkbox"/> For Profit <input type="checkbox"/> Non-Profit – Tax ID #:			
<b>*Organization Name:</b>			
<b>*Organization Address (No P.O. Boxes):</b>			
<b>*Organization Website:</b>			
<b>*Primary Contact Name:</b> (Will be listed on ALL reservations/permits)			
<b>*Phone #:</b>	<b>*Email:</b>	<b>*Date of Birth:</b>	
<b>*Description of Organization:</b>			
<b>*Description of Daily Activities:</b>			
<b>*Sample Daily Schedule (include arrival/departure time of participants and time needed for setup/cleanup):</b>			



## 2023 SUMMER DAY CAMP OPERATOR PERMIT SITE RESERVATION REQUEST FORM (DAY USE)

**INSTRUCTIONS:** Items marked with an asterisk are required. If you leave them blank, reservations will not be booked. Completed forms must be submitted to [reservations@ebparks.org](mailto:reservations@ebparks.org). Request forms are accepted beginning no earlier than **9am Tuesday, November 1 and up until 4pm on Friday, January 6, 2023**. Requests will not be accepted after Friday, January 6, 2023. Limited space is available! If requesting multiple parks for different day camps, submit 1 form for each park.

**“Roaming” groups must be less than 25 people (adults + kids) and** cannot use any of the reservable picnic or group campsite areas. This must be approved by the Park Supervisor, and they may still require a site reservation(s). In 1<sup>st</sup> choice site, write “Roaming” and include your drop-off/pick-up location. In 2<sup>nd</sup> choice site, indicate which site you’d like to use if roaming is not approved.

*Day Camp Name:					*Primary Contact Name:				
*Age Group:    Preschool    Elementary    Middle School    High School					*Primary Transportation of children to site: Parent Drop-off/Pick-up    Bus/Vans: How many?			Daily total attendance (kids + adults) cannot exceed standard site capacities.	
	*Start Date: <small>(June 1 or later)</small>	*End Date: <small>(Must end by August 31)</small>	Day(s) of the Week: <small>(If NOT Monday-Friday, circle the days of the week). Day use of group campsites is NOT permitted on Fridays.</small>	*Park Name:	*1 <sup>st</sup> Choice Site:	2 <sup>nd</sup> Choice Site:	3 <sup>rd</sup> Choice Site:	*Maximum # of kids on-site this week	*Maximum # of adults on-site this week
Example Week #	June 5	June 8	M T W Th F	Tilden	Padre	Laurel	Meadows	24	8
Week 1			M T W Th F						
Week 2			M T W Th F						
Week 3			M T W Th F						
Week 4			M T W Th F						
Week 5			M T W Th F						
Week 6			M T W Th F						
Week 7			M T W Th F						
Week 8			M T W Th F						
Week 9			M T W Th F						
Week 10			M T W Th F						
Week 11			M T W Th F						
Week 12			M T W Th F						
Week 13			M T W Th F						
Week 14			M T W Th F						
Week 15			M T W Th F						



## 2023 SUMMER DAY CAMP OPERATOR PERMIT SITE RESERVATION REQUEST FORM **(OVERNIGHTS)**

**INSTRUCTIONS:** Items marked with an asterisk are required. If you leave them blank, reservations will not be booked. Group campsite reservations are subject to the standard overnight fees. **Check-in begins at 2pm and Check-out is by 12pm.** Groups needing access earlier and/or later must request a reservation for an additional night(s). No overnight reservations permitted on Thursday-Friday.

*Day Camp Name:					*Primary Contact Name:				
*Age Group:    Preschool    Elementary    Middle School    High School					*Primary Transportation of children to site: Parent Drop-off/Pick-up          Bus/Vans: How many?			Daily total attendance (kids + adults) cannot exceed standard site capacities.	
	*Start Date: (June 1 or later)	*End Date: (Must end by August 31)	Day(s) of the Week: (No overnights Thur-Friday)	*Park Name:	*1 <sup>st</sup> Choice Site:	2 <sup>nd</sup> Choice Site:	3 <sup>rd</sup> Choice Site:	*Maximum # of kids on-site this week	*Maximum # of adults on-site this week
Example Week #	June 6	June 7	M <span style="background-color: yellow;">T W</span> Th	Tilden	Gillespie	Wildcat View	New Woodland	38	10
Week 1			M T W Th						
Week 2			M T W Th						
Week 3			M T W Th						
Week 4			M T W Th						
Week 5			M T W Th						
Week 6			M T W Th						
Week 7			M T W Th						
Week 8			M T W Th						
Week 9			M T W Th						
Week 10			M T W Th						
Week 11			M T W Th						
Week 12			M T W Th						
Week 13			M T W Th						
Week 14			M T W Th						
Week 15			M T W Th						