Request for Proposals - Comprehensive Fee Study and Cost Allocation Plan
Questions and Answers

1. Does the District have a designated not-to-exceed budget amount or range for this project to share with bidders?
   Total budget, with contingencies, will not exceed $50,000

2. How important to the District is delivery of the final working fee model in Excel and the final report in Word?
   The District has a degree of familiarity and understanding with these systems, and it is our preference to use this format. Another model could be considered, as long as it does not come at an additional cost (e.g. subscription) to maintain / access.

3. Does the District desire formal training session(s) on the use of the fee model and/or cost allocation plan?
   Consultant can opt to include this cost as an add-on for consideration.

4. RFP page 5 refers to Attachment A for the Park District’s standard Contract for Services, but it is not included with the RFP. Can you please provide?
   A copy has been added to the posting on the District website.  
   https://www.ebparks.org/public-info/bids-rfps