

# Easy Bay Regional Park District Annual Volunteer Service Agreement

Version 1, June 2021

---

Volunteers assist the park in many ways—there are opportunities throughout the East Bay Regional Park District. Thank you for your interest in volunteering for the East Bay Parks. Please fill out this Service Agreement if you would like to volunteer with us!

The undersigned is a **Volunteer Employee** of the East Bay Regional Park District (EBRPD) effective while participating in an EBRPD volunteer activity according to the Personnel Administrative Manual, Chapter III, Sec. C, No. 6, which reads:

*"A volunteer employee is a person in an employee status pursuant to written agreement specifying uncompensated status. A volunteer will be deemed an employee for the District for the purposes of Division 4 of the Labor Code, for any injury sustained while engaged in the performance of any service under the direction and control of the Park District."*

## Volunteer Programs and Work Descriptions at the East Bay Regional Parks:

- **Park Ambassador Program:** Ambassadors represent the Park District, alongside staff, at a variety of community-based events, fairs, festivals, and official park events. They interact with the public, answer questions and are responsible for transporting, setting up, and taking down an EBRPD display table and miscellaneous supplies.
- **Archive Volunteers at Trudeau Training Center:** Archive Volunteers help keep the Park District's history organized and accessible. They catalog and classify park records and artifacts, check for accuracy, and help maintain the stories of the District.
- **Docent Volunteer Educators:** Docents help staff run visitor centers, engage with the public through informal roving programs, host school groups by leading park tours, assist with events, and can be assigned special park projects.
- **Garden Volunteers:** Under the supervision of park staff, Garden Volunteers help maintain the District garden by performing duties such as raking paths, pruning, pulling weeds, maintaining flower beds, planting flowers and ornamental plants, propagating seeds, and watering. This will often involve the use of tools and equipment. Garden Volunteers may also interact with and engage the general public, help with special events, and help educate visitors about the District's gardens.
- **Stewardship, Wildlife and Farm Volunteers:** Under the supervision of park staff, Wildlife Volunteers assist Stewardship staff to manage and conserve habitat in the region. Farm Volunteers help maintain farm facilities at both Ardenwood Historic Farm and Tilden Little Farm. This can include cleaning animal enclosures, feeding and caring for animals, and helping the public engage with these resources. Volunteers work around sheep, pigs, turkeys, chickens, rabbits, goats, and cows.
- **Park Improvement Projects:** This includes projects such as Habitat Restoration, Invasive Plant Removal, and Park and Shoreline Cleanup projects. Under the supervision of park staff, volunteers maintain the District parklands by performing duties such as raking, pruning, pulling weeds and invasive species, maintaining grounds, planting, spreading mulch, clearing debris, maintaining trails, creating habitat, maintaining fencing, removing litter, using sand sieves, collecting large debris for staff to remove, and watering. This will often involve the use of tools and equipment.
- **Trail Maintenance Projects:** Under the supervision of park staff, Trail Maintenance Volunteers help restore District parklands by repairing and enhancing existing and new trails. Trail maintenance projects can include pruning, erosion control, trail tread and corridor improvements, and new trail construction. This involves the use of tools and equipment.
- **Public Safety's Trail Safety Patrol:** Volunteers with the VTSP assist with effective management of parklands, promote safe and courteous park and trail use by District visitors, provide visitors with educational information, and report observations of facility safety or law enforcement issues. They also

maintain positive relationships among trail user groups and project a professional image of the District. Additional duties and hazards are covered during extensive training.

- **Special Event Volunteers:** This includes the annual celebrations of Martin Luther King Jr. Day of Service, Earth Day, and Coastal Cleanup. Special Event Volunteers help keep our shorelines and parks clean by removing litter, using sand sieves, and collecting large debris for District staff to remove. Volunteers also help with habitat restoration projects, like gardening, weeding, or spreading mulch. This will often involve the use of tools and equipment.

### The potential hazards of this work may include, but are not limited to:

- Handling equipment and tools
- Possible exposure to both wild/domestic animals, and insects (hooves, horns, beaks, claws)
- Exposure to sun and heat illness
- Tripping hazards (slips, trips, and falls)
- Sharp or heavy objects
- Possible interaction with hazardous waste or chemicals
- Dehydration
- Pulled muscles, strains and/or sprains
- Skin irritation
- Poison Oak
- Tripping hazards (slips, trips and falls)
- Major or minor injury as a result of volunteer labor
- Working with other volunteers, park staff, the general public, and school aged children
- Exposure to soil and other organic matter (rocks and plants)
- Parasites and diseases
- Open flames and hot stoves
- Use of personal equipment, such as bikes
- Domestic animal use for both the Mounted Patrol and Dog Companion Patrol
- Exposure to wildfire smoke (Volunteer activities will be canceled if AQI is too high)

### The recommended personal protective equipment includes but is not limited to:

- Face Mask (can include a surgical mask, medical procedure mask, respirator worn voluntarily, or a tightly woven fabric or non-woven material with at least two layers. A scarf, ski mask, balaclava, bandana, turtleneck, collar, or single-layer fabric is unacceptable)
- Gloves. Depending on the project, volunteer work will require sturdy works gloves. Additionally, disposable gloves can also be worn for extra protection.
- Sunscreen
- Weather appropriate clothing and layers
- Sturdy closed-toe shoes
- Hat, eye wear, and other sun protection
- Refillable water bottles
- Personal tools if desired
- Any other equipment or materials you may need to protect your personal health and safety.

- I Agree

Your name: \_\_\_\_\_

Date: \_\_\_\_\_