



COMMUNITY OUTREACH OUTDOOR PROGRAM

## 2025 CO-OP Partner Application

Thank you for applying to take part in the Community Outreach Outdoor Program, offered by the East Bay Regional Park District. This is a 1-Year partnership between the Outdoor Recreation Department and community groups like yours. We aim to **Engage** community partners and participants, **Educate** staff and participants on the logistics & how to of car camping and backpacking, **Equip** partners and participants with the busses, campsite reservations, meals/meal planning, and gear needed for safe trips, and ultimately to **Empower** our partners and families to enjoy camping in their Regional Parks. In this partnership, we collaborate to plan and facilitate one overnight camping or backpacking trip during the summer season. East Bay Parks helps with staffing, reservations, buses, food, supplies, and activities.

Please complete this application carefully, so that we can learn more about your organization, the communities you serve, and how this program may benefit you. After completing, please send to:

Morgan Evans - Recreation Coordinator  
4675A Tidewater Ave. Oakland, CA 94601  
mevans@ebparks.org  
Phone: 510.544.2566

**Application due date: March 31st, 2025. If you have any questions, please call or email Morgan Evans at [mevans@ebparks.org](mailto:mevans@ebparks.org) or (510)- 544-2566.**

### Organization Information

Name of Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Office Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_ Website: \_\_\_\_\_

Organization Mission Statement \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Organization Audience

What is the primary community that you serve? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do your participants experience barriers to enjoying outdoor recreation in their Regional Parks?

If so, what type of access barriers make it harder for their families to enjoy the Regional Parks more frequently?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How will this partnership benefit the communities you serve?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

We aim to serve up to 15 participants (ages 11 & up) for backpacking trips & up to 30 participants (ages 7 & up) for car camping trips (including a **mandatory min of 2 & max of 3 partner staff/adult chaperones** per outing). Can you promote the trip including a virtual info night for participants & assure proper staffing?

☐ Yes ☐ No

If no, please elaborate:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

We hope your participants will gain information & inspiration to go out and utilize their parks on their own. After taking part in this partnership, what do you see them gaining from this partnership?

Please elaborate: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Organizational Capacity

How will this partnership benefit your organization and staff? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your staff is responsible for taking the lead in behavior management + discipline. Do you feel you can make this mandatory commitment? If no, please elaborate. ☐ Yes ☐ No

Comments: \_\_\_\_\_  
\_\_\_\_\_

Does your organization have a safe location with a bathroom for a chartered bus to pick up the participants?

☐ Yes ☐ No

Provide address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

On your trip, will your staff or volunteers be able to lead activities or help with logistics such as meal prep & service, camp set up or clean up?

☐ Yes ☐ No

Please elaborate: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have anything else you'd like to share with us? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Program Outline

In the CO-OP program, we offer a summer camping or backpacking trip, staff info check-in plus an orientation/info ZOOM session for families & participants. Dates and locations are listed below. Please read below to determine if this program is a good fit for you.

### Mandatory Partner Staff Overnight Trip Planning/Info Session- Virtual.

We will have a 1-hour check in session for partner staff. These sessions will happen in the late spring of 2025 and help define the roles your staff will be playing the program. Can you guarantee staff attendance at this mandatory session?

☐ Yes ☐ No ☐

### Mandatory Pre-Trip Family Night/Orientation – Virtual.

We provide an orientation to campers and parents before the camping trip to go over what to pack, review the schedule, discuss rules and expectations, and answer any questions. These will likely be in the weeks leading up to your trip. Can you commit to recruiting the participants for this mandatory meeting?

☐ Yes ☐ No

### Camping/Backpacking Trip

We have reserved campsites for camping overnights in the months of July, August and early September. Which month works best for your organization to go camping/backpacking? All trips will be Sat 11am – Sun 11am. **We will review the site reservations & dates once your organization has been selected as a CO-OP partner to determine your camping dates.**

July ☐ Aug\_\_ Sept\_\_

Paperwork: For all of the above, will you be able to obtain RSVP's & properly filled out Health & Waiver forms for **all participants a week prior to the trip?**

Yes No

## Next Steps

We will review the applications & notify all applicants by mid April 2025. If your organization is considered a good fit, we will reach out to set up an interview to determine eligibility. Thank you for applying for this partnership! - Morgan Evans