

The District has elected to amend this Request for Proposals (RFP) for the Ardenwood Café and Events Concession so as to extend RFP timeline. Those amended dates will be posted on the District’s website. After the amended due date for proposals, we will evaluate the submissions to determine which proposers will be interviewed.

REQUEST FOR PROPOSALS TIMELINE - AMENDED

The following schedule has been established for the Request for Proposals for the operation of the Cafe and Events concession in Ardenwood Historic Farm in Fremont, California.

Announcement Open Proposal	January 12, 2024 by 4 pm
Questions from Bidders	Accepted up to February 26, 2024 by 4 pm
Questions and Answers posted to website	February 27, 2024 by 4 pm
Mandatory Site visit	Thursday, February 29, 2024, 10 - 11 am
Proposals Due	April 16, 2024 by 4 pm
Bidders Notified of interviews	April 17, 2024 by 4 pm
Interview with Bidders – 50 minute intervals	April 24, 2024, 10 am –2 pm and/or April 25, 2024, 1 – 5 pm
Bidders Notified of Staff Recommendations	By April 26, 2024, 4 pm
Board Committee – Operations review	June 17, 2024, 12:30 pm
Board of Director review / Approved Award	July 31, 2024

PLEASE NOTE: *this schedule is subject to change as circumstances warrant and any changes to the schedule and/or additional information such as answers to questions will be posted on the District website. Please check the website for the most current information before sending in your proposal.*

MANDATORY SITE VISIT

There will be a mandatory site visit on February 29, 2024 beginning at 10:00 am. Failure to attend the mandatory site visit will disqualify any proposer from being considered. If you are planning to attend the site visit please RSVP to the Business Services Manager by e-mail at opsbsm@ebparks.org at least 24 hours in advance (before 10:00 am on February 28, 2024.) Those that do not attend the entire site visit are not eligible to submit a proposal. The site visit will start in front of the Ardenwood Entry Kiosk and will begin on time.