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12:30 p.m. Item

TO: Board Operations Committee
FROM: Tiffany Margulici, Acting Business Services Manager
DATE: December 19, 2019
SUBJECT: Renewal of Point Isabel Dog Owners and Friends (PIDO) Special Use Agreement: Point Isabel Regional Shoreline

Point Isabel Dog Owners and Friends (PIDO) is a volunteer-run, organization founded in 1985. PIDO became a 501(c)(3) non-profit in 2000. PIDO’s mission is to help maintain most of the Point Isabel Regional Shoreline (Pt. Isabel) as a multi-use park, which allows dogs to be off leash, but under voice control of their owner. PIDO members assist with informing visitors of the park rules and their responsibilities as park users. In addition, PIDO sponsors monthly cleanup days, including one weed pulling day most months of the year. PIDO also supports park maintenance with donations to the Regional Parks Foundation.

PIDO membership is open to all who wish to support and protect the 21 acres on the south side of the canal at Pt. Isabel as an open and natural place to walk and play with their dogs off-leash. The \$20 PIDO lifetime membership fee (\$10 for students and seniors), as well as funds from donations and shirt sales, partially pays for a quarterly newsletter, brochures with park rules and description of PIDO’s organization.

Under the Special Use Agreement, PIDO may sell PIDO-branded merchandise, such as apparel, bandanas, and shopping bags with their logo at their cleanup days and special events. PIDO is not permitted to sell any item in conflict with the current concessionaire (Mudpuppy’s) located at the park. PIDO may also hold up to a maximum of four (4) Special Events Days per year, including fundraising events. PIDO will be permitted the use of two community bulletin boards onsite for posting PIDO information and related announcements. PIDO is not permitted to place any advertisement on the bulletin boards for any other organization or retail group(s).

Park District staff recommends a ten-year term for this Special Use Agreement with an annual fee of \$100 plus 10% of gross sales from merchandise.

Board of Directors

Ayn Wieskamp President Ward 5	Ellen Corbett Vice-President Ward 4	Dee Rosario Treasurer Ward 2	Colin Coffey Secretary Ward 7	Whitney Dotson Ward 1	Dennis Waespi Ward 3	Beverly Lane Ward 6	Robert E. Doyle General Manager
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12:45 p.m. Item

TO: Board Operations Committee
FROM: Ruby Tumber, Management Analyst
DATE: December 19, 2019
SUBJECT: **2019 Committee Work Plan Review**

The Board Operations Committee Year-End Work Plan outlines the Committee’s progress on specific projects as summarized below. During 2019, the Committee convened at all twelve of its scheduled meetings and covered nearly 80 percent of its proposed topics for the year. Topics not covered this year were otherwise covered outside of the Board Operations Committee (such as a Board of Directors meeting), or will be reviewed in 2020.

Staff wishes to express many thanks to the Committee members for their superior guidance, support, and consideration on the variety of matters discussed and reviewed in 2019.

Item	Description	Staff
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Policy Reviews and Recommendations

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| 1. | 2020 Consolidated Fee Schedule | (Dort) |
| 2. | Green Fleet Strategy | (Tumber) |
| 3. | Natural and Cultural Resources Policy Update (or alternate committee) | (Ortiz) |

Concessionaire and Special Use Agreement Reviews and Recommendations

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| 1. | Review Big Break Caretaker Agreement | (Dort) |
| 2. | Review Little Hills Picnic Ranch RFP: Las Trampas Regional Wilderness | (Patterson) |
| 3. | Review Tilden Steam Train Extension Option: Tilden Regional Park | (Margulici) |
| 4. | Review Gateway Friends Memorandum of Understanding | (Margulici) |
| 5. | Review Skyline Ranch Extension Option: Anthony Chabot Regional Park | (Waluch) |
| 6. | Review Piedmont Stables Extension Option: Redwood Regional Park | (Waluch) |
| 7. | Review Quarry Lakes Master Gardener Special Use Agreement: Quarry Lakes Regional Recreation Area | (Patterson) |
| 8. | Review Pt. Isabel PIDO Special Use Agreement: Pt. Isabel Regional Shoreline | (Margulici) |
| 9. | Review Shadow Cliff Pilot Model Sailboats SUA: Shadow Cliffs Regional Park | (Hornbeck) |
| 10. | Review Mission Peak KICU Comm. Site: Mission Peak Regional Preserve | (Patterson) |
| 11. | Review Carquinez KQED Comm. Site: Carquinez Strait Regional Shoreline | (Patterson) |
| 12. | Review Tilden American Tower Road Access: Tilden Regional Park | (Patterson) |

Board of Directors

13. Review City of Fremont Patterson House Special Use Agreement: Ardenwood Historic Farm (Patterson)
14. Review Martinez Equestrian Arena Special Use Agreement: Radke Martinez Regional Shoreline (Patterson)
15. Review Dumbarton Quarry Concession RFP: Dumbarton Quarry Campground By the Bay (Margulici)
16. Review Del Valle Kayak Recreation RFP: Del Valle Regional Park (Margulici)
17. Review Golden Gate Audubon Special Use Agreement: MLK Jr. Regional Shoreline (Patterson)
18. Review Save the Bay Special Use Agreement: MLK Jr. Regional Shoreline (Patterson)
19. Review Chabot Marina and Food Concession RFP: Lake Chabot Regional Park (Margulici)
20. Review Montclair Swim Team Special Use Agreement: Roberts Regional Recreation Area (Patterson)
21. Review Vasco Caves Caretaker Agreement: Vasco Caves Regional Preserve (Dort)
22. Review Tilden Merry Go Round RFP: Tilden Regional Park (Hornbeck)
23. Review New Tenant Agricultural Lease Agreement: Delta Access Regional Recreation Area (Patterson)

Informational Reports and Discussion Topics

1. 2019 Board Operations Committee Work Plan Final Review (Tumber)
2. 2020 Board Operations Committee Draft Work Plan Review (Tumber)
3. Annual Facilities Program Update (Lamborn)
4. Annual Update Tidewater Outreach (Zuckermann)
5. Interpretive and Recreation Services Southeast Region Update: Del Valle Exhibit (Bletz)
6. Interpretive and Recreation Services Northwest Region Update (Zuckermann)
7. Park Operations Shoreline Unit Update (Stoneham)
8. Park Operations Interpretive Parklands Unit Update: Backtimber Project (Noonan)
9. Park Operations Delta Unit Update (Cunning)
10. Annual Review of Concession Maintenance Fund, Concession, and Special Use Revenues: District-wide (Tumber)
11. MAST Update (Bowman)
12. One Year Update: After Hours Commuter Bicycle Permit Program (Brede)
13. District-wide Residence Program Update (Dort)
14. Public Safety Update (Phulps)
15. Shadow Cliffs Interpretive Pavilion: Shadow Cliffs Regional Park (Bletz)
16. Districtwide Operational Pesticide Use Update (Castile)
17. Solid Waste Management Update (Norton)
18. Redwood Canyon Golf Course Update (Patterson)

**Additional items may be added, as needed*



1:15 p.m. Item

TO: Board Operations Committee
FROM: Ruby Tumber, Management Analyst
DATE: December 19, 2019
SUBJECT: **2020 Committee Draft Work Plan Review**

Staff has developed and made available the 2020 Board Operations Committee Work Plan for review and comment. The outgoing 2019 Committee has the opportunity to discuss additional items to be added to the 2020 workplan, which will be approved after a secondary review by the 2020 Board Operations Committee.

Item	Description	Staff
<i>Policy Reviews and Recommendations</i>		
4.	2021 Consolidated Fee Schedule	(Dort)
5.	Ordinance 38 (Biennial Review)	(Love)
<i>Concessionaire and Special Use Agreement Reviews and Recommendations</i>		
24.	Review Brooks Island Caretaker Agreement	(Dort)
25.	Review Dumbarton Camp Store RFP	(Margulici)
26.	Review Carquinez TXI Property Caretaker Agreement	(Dort)
27.	Review Briones Girl Scouts of Northern California Agreement	(Margulici)
28.	Review Ardenwood Farmer RFP	(Margulici)
29.	Review Del Valle Newfoundland Club SUA	(Margulici)
30.	Review Mission Peak AT&T Communication Site Lease Renewal	(Patterson)
31.	Review Camp Arroyo Operator Agreement	(Margulici)
32.	Review Tilden Golden Gate Live Steamers SUA	(Margulici)
33.	Review Black Diamond Mines PG&E Lease Renewal	(Margulici)
34.	Review Tilden Merry Go Round RFP	(Margulici)
35.	Review Lake Chabot Marina and Food RFP	(Margulici)

Board of Directors

Informational Reports and Discussion Topics

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| 19. | 2020 Board Operations Committee Work Plan Final Review | (Tumber) |
| 20. | 2021 Board Operations Committee Draft Work Plan Review | (Tumber) |
| 21. | Reservations Program Update | (Hornbeck) |
| 22. | Annual Update Tidewater Outreach | (Zuckermann) |
| 23. | Interpretive and Recreation Services Southeast Region Update | (Bletz) |
| 24. | Interpretive and Recreation Services Northwest Region Update | (Zuckermann) |
| 25. | Park Operations Recreation Unit Update | (Stoneham) |
| 26. | Park Operations Parklands Unit Update | (Noonan) |
| 27. | Park Operations Lakes Unit Update | (TBD) |
| 28. | Annual Review of Concession Maintenance Fund, Concession, and Special Use Revenues: District-wide | (Tumber) |
| 29. | MAST Update | (Barrington) |
| 30. | District-wide Residence Program Update | (Dort) |
| 31. | Dumbarton Quarry Campground by the Bay Operational Plan | (McDonell) |
| 32. | Judge John Sutter Regional Shoreline Operational Plan | (Mecchi) |
| 33. | Solid Waste Management Study Report Out | (Barrington) |

**Additional items may be added, as needed*