

AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS

EAST BAY REGIONAL PARK DISTRICT

Tuesday, July 16, 2019

C. BUSINESS BEFORE THE BOARD

7. BOARD COMMITTEE REPORTS

b. Operations (Thursday, May 16, 2019) (Corbett)

Present

Board: Directors Ellen Corbett (Chair), Ayn Wieskamp, Beverly Lane

Staff: Jim O'Connor, Ruby Tumber, Katy Hornbeck, Jeff Manley, Noah Dort, Renee Patterson, Kym Anderson

Guest: Elaine Rasmussen

**Agenda Item 1: Review Caretaker Contract for Services: Vasco Caves Regional Preserve**

Business Services Administrative Analyst II Noah Dort reviewed the caretaker contract for services through a presentation. Items included an overview of the site, wildlife within the preserve, challenges, caretaker services and staff recommendation.

Director Lane inquired on what is being done with the current residence. Dort replied the residence is scheduled to be demolished and will be replaced under the Multiple Residence Replacement Program project lead by Park District Assistant Finance Officer Jeff Rasmussen.

Lane inquired if the location of the residence is changing. AGM O'Connor replied no, the plan is to expand the footprint. Lane inquired if there was thought given to placing the residence in an area that is not vulnerable to the elements. O'Connor replied staff could look into the inquiry and report back and mentioned that this site has visibility in several directions, which serves as an extra security measure.

Director Corbett inquired on the status of the permit. O'Connor replied the model has been chosen and the permit process has begun.

Corbett inquired if a larger solar panel system is being considered. Dort replied there are no plans to expand the system at this time as the current system (at Shadow Cliffs) is sufficient.

Corbett inquired on the method of advertisement for the caretaker. Dort replied an ad was placed in the Notices section of various newspapers for one month.

Lane moved to approve the staff recommendation to enter into an Agreement for Caretaker Services for Vasco Caves Regional Preserve with Mr. Neil Nobriga. The initial term of the contract would be one year, commencing July 12, 2019, with the possibility of two one-year extensions upon mutual agreement between the Park District and Mr. Nobriga. The cost to the Park District for this action is \$51,125.04 per year, to increase by 1.5% annually during the term of this contract. The initial annual contract costs compute to \$4,260.42 per month for providing caretaker services at Vasco Caves Regional Preserve. Corbett seconded. The motion passed unanimously.

## **Agenda Item 2: Authorization for New Special Use Agreement - Portuguese Water Dog Club Chapter of Northern California: Shadow Cliffs Regional Recreation Area**

Acting Business Services Manager Katy Hornbeck provided an overview of the contract through a presentation. Items included special use agreements, approval process, Portuguese Water Dog Club history and trainings, agreement highlights, site map overview, and staff recommendation.

Corbett inquired on what type of items are housed in the storage shed. Concessionaire Teresa Rasmussen replied fencing, PVC training platform, and oars.

Public Comments on Item 2

Kelly Abreu commented on the history of the Portuguese water dog.

Director Wieskamp moved to approve and recommend to the full Board the staff recommendation for a five-year Special Use Agreement with the Portuguese Water Dog Club Chapter of Northern California, for an annual payment of \$300 and a second five-year term by mutual consent, for continued use of Shadow Cliffs Regional Recreation Area for training and testing of water rescue techniques with Portuguese Water Dogs. Lane seconded. The motion passed unanimously.

## **Agenda Item 3: Approval to Renew Communication Site License - KQED Inc.: Carquinez Regional Shoreline**

Business Services Administrative Analyst II Renee Patterson provided a review of the proposed license renewal, an overview of the tower locations at the site and the staff recommendation.

Lane inquired if KQED has requested additional power at the site. Patterson replied no. Lane sought clarification on the process if additional power were to be requested, would the request need to be reviewed by the Committee. O'Connor replied yes.

Lane inquired if staff approval is required for sub-leases. O'Connor replied yes. Patterson commented that a review process is conducted prior to any sub-lease consideration.

Corbett inquired if the Park District receives a percentage on sub-leases. Patterson replied yes.

Lane moved to approve the staff recommendation for a ten-year agreement renewal of the KQED Inc. Communication Site License at Carquinez Regional Shoreline with payments beginning at \$663 per month totaling \$7,953 for the first year with an annual adjustment of 1%. Wieskamp seconded. The motion passed unanimously.

**Agenda Item 4: Amend FOX Broadcasting Communication Site License Agreement: Mission Peak Regional Preserve**

Business Services Administrative Analyst II Renee Patterson provided a review of the proposed amendment to the agreement, an overview of the tower location at the site and the staff recommendation.

Corbett inquired if there is information on how the Park District arrives at setting fees for the sites. Patterson replied the standard practice for a new agreement is to begin at \$400 a rack. It also depends on the size of the footprint and how much equipment will be located at the site. As agreements vary widely, there is no standard behind cost setting.

Public Comments on Item 4

Kelly Abreu commented on the comparisons between items 3 and 4 on the meeting agenda.

Wieskamp moved to approve the staff recommendation for approval of an amendment to record Park District communication equipment at the Fox Broadcasting site in Mission Peak Regional Preserve with a legal agreement. Lane seconded. The motion passed unanimously.

**Agenda Item 5: Public Comments**

Kelly Abreu commented on the topics of communication with public agencies, Vargas Plateau, and parking tickets, concrete wheel stops, parking lanes, signage at Mission Peak.

**Agenda Item 6: Board Comments**

Wieskamp commented on her request to change the July Committee meeting time due to a LAFCO meeting conflict. Corbett commented that the suggested 10:00 a.m. start time seems reasonable. Lane commented the time change works and suggested to review future schedules to see where conflicts may arise in order to avoid changing meeting dates and times.

Wieskamp was informed that Ohlone College held their first local Chamber of Commerce and Park District outdoor event. Ohlone College will have free parking for the next two events.

Corbett commended staff for the job well done on the Special Park Districts Forum.

Meeting adjourned at 1:35 p.m.

Respectfully submitted:  
/s/ Denise Valentine  
Executive Secretary