

AGENDA
REGULAR MEETING
BOARD OF DIRECTORS

EAST BAY REGIONAL PARK DISTRICT

Tuesday, July 16, 2019

C. BUSINESS BEFORE THE BOARD

7. BOARD COMMITTEE REPORTS

- a. Operations (Thursday, April 18, 2019) _____ (Corbett)

Present

Board: Directors Ellen Corbett (Chair), Ayn Wieskamp, Beverly Lane

Staff: Jim O'Connor, Ruby Tumber, Katy Hornbeck, Jeff Manley, Noah Dort, Steve Castile, Dan Sykes, Joshua Sosine, Denise Valentine

Guest: Doreen Kwasnicki

Agenda Item 1: Update: Park Operations Shoreline Unit

Shoreline Unit Manager Jeff Manley provided an update on highlights within the unit through a presentation. Items covered included: park visitation statistics, activities, special events, volunteers, special projects, park maintenance, safety measures, challenges, working with wildlife and nature, and future opportunities.

Director Lane questioned if there is a protocol in place for issues such as deceased whales washing ashore on land owned by the Park District, and if the Park District would be responsible to cover the costs. AGM O'Connor replied yes.

Director Corbett inquired if members of the public are respectful of the wildlife within restricted areas. Manley replied there have been no major issues.

Lane inquired if the SF Bay access projects at Point Isabel are complete. O'Connor responded yes, per Assistant Finance Officer Jeff Rasmussen.

Agenda Item 2: Merry-Go-Round Concession Agreement Amendment: Tilden Regional Park

Acting Business Services Manager Katy Hornbeck provided an overview of the Merry-Go-Round concession through a presentation. Items included a brief history, review of the current agreement, challenges, proposed amendments, financial impact, and the staff recommendation.

O'Connor commented on the prior operator issues regarding maintenance and inspections and added that safety is the primary concern. Staff is considering the alternate extension since the current concession has done a good job with the maintenance and has received commendable comments from inspectors.

Corbett commented that the proposal looked reasonable with allowance for the books to be balanced. Corbett believed that the Concession Maintenance Fund will be large enough to cover maintenance costs and stated that it is important to have a good operator in place that takes care of the facility.

Lane commented it is a good recommendation which puts the concessionaire in the same category as the other Park District concessionaires. To hear that the facility is being taken care of is really important, as this is a concession that the public adores.

Lane moved to approve and recommend to the full Board the staff recommendation for an amendment to extend the Sycamore concession agreement to operate the Merry-Go-Round facility at Tilden Regional Park from June 18, 2019 to January 31, 2021, and to require a 7% concession fee based on gross revenues and 5% concession maintenance fund fee based on gross revenues. Corbett seconded. The motion passed unanimously.

Agenda Item 3: Public Comments

There were no public comments.

Agenda Item 4: AGM Comments

- Quarry Lakes remains closed due to Cyno-bacteria levels.
- Business Services Manager Mimi Waluch has officially retired.

Agenda Item 5: Board Comments

There were no Board comments.

Meeting adjourned at 1:18 p.m.

Respectfully submitted:

/s/ Denise Valentine

Executive Secretary