



Healthy Parks Healthy People

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AGENDA SPECIAL MEETING BOARD OF DIRECTORS

EAST BAY REGIONAL PARK DISTRICT

Thursday, January 31, 2019

LOCATION: Fern Cottage (Map and Directions on reverse)
Kennedy Grove Regional Recreation Area
6351 San Pablo Dam Road, El Sobrante

TIME: 11:30 a.m. to 3:30 p.m.

PURPOSE: **BOARD WORKSHOP**

The Board of Directors and the General Manager will meet in Open Session for a discussion regarding future Park District priorities related to the agency's operations.

11:30 a.m. Call to Order, Workshop Procedures & Opening Comments
Outline of 2019 Workshops

11:45 a.m. Brief Review of District-wide 2019 Performance Plan
Review of 2018 Accomplishments and Status of Wall Notes

12:15 p.m. Identify Board Members' Interests
Based on Individual Priorities (10 minutes each)

2:00 p.m. Identify Priorities for Today's Discussion
and Disposition of Remaining Issues

2:30 p.m. Discussion on Identified Priorities and Issues

3:00 p.m. Recap, Review and Confirm Workshop # 2 Priority Topics & Workshop Wrap-up

3:15 p.m. Public Comment

3:30 p.m. Adjournment

- o No formal public action will be taken at the workshop; items requiring formal Board action will be referred to subsequent Board Meetings for consideration.
- o In view of space limitations, it is requested that anyone interested in attending notify the Clerk of the Board at (510) 544-2020.

Board of Directors

Ayn Wieskamp
President
Ward 5

Ellen Corbett
Vice-President
Ward 4

Dee Rosario
Treasurer
Ward 2

Colin Coffey
Secretary
Ward 7

Whitney Dotson
Ward 1

Dennis Waespi
Ward 3

Beverly Lane
Ward 6

Robert E. Doyle
General Manager



No vehicle access.
Limited pedestrian access.
No entry on weekends and holidays.



KENNEDY GROVE REGIONAL RECREATION AREA

EAST BAY REGIONAL PARK DISTRICT

MEMORANDUM

January 24, 2019

To: Board of Directors

From: Robert E. Doyle, General Manager
Dr. Ana M. Alvarez, Deputy General Manager
Debra Auker, Assistant General Manager, Finance/Mgt. Services

Subject: January 31, 2019 Board of Directors Workshop #1

The first Board Workshop is scheduled to take place on January 31, 2019 at Fern Cottage, Kennedy Grove Regional Recreation Area in El Sobrante. The format of this first of five Board Workshops is similar to that of prior years – which provides a structured, but informal opportunity for each Board Member to name their interests; discuss them with the full Board; and identify major issues facing the Park District in 2019, 2020 and beyond. Participating Board members will identify and select several issues for a focused discussion at this meeting; and will discuss options as well as alternatives to achieving overall Park District's goals.

This meeting is held in a workshop format to encourage Board Member comment and discussion; however, per the requirements of the Brown Act, no formal actions may be taken at this Workshop. Therefore, any items requiring formal Board action will be referred to future Board of Directors meetings for consideration.

At the Workshop, staff will begin with a brief overview of the 2019 District-wide Performance Plan that was approved by the Board as part of the Adopted Budget. Then each Board Member will be offered an opportunity to verbally outline their interests and suggest discussion topics with the full Board. All Board Members' interests not covered at this Workshop will be referred to one of the future 2019 Board Workshop meetings, Board Committee meetings or to the General Manager and/or his designee for follow-up.

Please find attached the Summary 2018 Wall Notes from the first two 2018 Board Workshops, with several brief 2019 status updates by staff.

Future Workshop packets will provide information on Park District planning (March 22); capital finance and maintenance programs (April 25); natural resource management, capital projects, and trails (May 23); acquisition (June 27) and other similar topics. Staff will provide information related to existing multi-year projects in order to evaluate the capacity for new projects. The Board's discussion of these matters will help update the Park District's priorities and guide the preparation of the 2020 District Budget.

Staff is preparing background information for several items that may be discussed at the second Workshop on March 22 including: Planning Department 2019 Work plan including land use plan schedules.

Agenda, Thursday January 31, 2019:

- 11:00 a.m. Pre-Workshop Lunch
- 11:30 a.m. Call to Order & Workshop Procedures President Wieskamp
Opening Comments/Existing 2019 Priorities GM Robert Doyle
Outline of 2019 Workshops AGM Debra Auker
- 11:45 a.m. Review of District-wide 2019 Performance Plan DMG Ana Alvarez
Review of 2018 Accomplishments and Status of Wall Notes
- 12:15 p.m. Identify Board Members' Interests
Based on Individual Priorities (10 minutes each)
- 1:45 p.m. Break – 15 minutes
- 2:00 p.m. Identify Priorities for Today's Discussion
and Disposition of Remaining Issues
- 2:30 p.m. Discussion on Identified Priorities and Issues
- 3:00 p.m. Recap, Review and Confirm Workshop # 2 Priority Topics
Confirm Thursday, March 22, 2019 11:00 a.m. Location to be determined.

Workshop Wrap-up
- 3:15 p.m. Public Comment
- 3:30 p.m. Adjournment

2018 Board Workshop #1 Wall Notes – February 2, 2018 - With Status Updates as of January 24, 2019

Interests of Multiple Board Members

- Communications between Board and Staff
- Hiking on Land Bank Properties
- Measure CC
- Pesticide Use
- Public Safety Headquarters Facility Planning
- Shoreline Restoration
- Transparency
- Volunteers
- Youth Environmental Education
- Youth Programs

Board Workshop #2 Topics – March 23, 2018

Purpose: The purpose of workshop #2 is to continue the discussion of topics of interest identified by the Board and staff. Below are the topics prepared for workshop #2.

1. Review and Prioritize Board Items from Workshop #1

- Review Board items as to category, timing and funded status.
- Prioritize Board interests
- More attention to process and priorities
- Prioritize projects that transcend Board Jurisdictional Wards

2. Park District's Values and Transparency in Government

- Discussion on how the Park District conducts its work and delivers its mission by incorporating the values of respect, resilience, relationships, transparency and responsiveness. Specific examples were discussed on how these values are put into action.
- Transparency Scorecard was presented including adherence to Brown Act, organization's performance per the Master Plan, and stakeholder engagement. Staff introduced how the District's Transparency Scorecard aligned with the CA Special Districts Leadership Foundation Transparency Certificate of Excellence. - **Awarded in May 2018**

3. Discussion Related to Communications

- Increase communication with constituents, especially response time, bring to higher level
- Effective communication between Board and staff, utilize Board knowledge/connections

2018 Board Workshop #1 Wall Notes – February 2, 2018 - With Status Updates as of January 24, 2019

4. Planning Overview/LUP Update

- **Board member involvement in LUP's, projects early and prep for public meetings** – Staff is meeting with representing Board member in advance, inviting all Board members to attend LUP community meetings, and bringing draft LUPs to Board Executive Committee.
- **McCosker EIR Western Hills LUP and project** – Sibley LUPA and EIR approved by the Board Nov. 20, 2018. McCosker creek restoration project is moving forward.
- **Black Diamond-Clayton Ranch Land Use Planning** – Release of draft LUPA planned for Summer 2019.
- **Concord Hills Land Use Planning** – Release of draft LUP planned for Summer 2019, pending completion of land conveyance.
- **Deer Valley - Land use planning** – Initial funding included in the 2019 Budget. Staff is initiating resource assessments and initial planning.
- **Family camping in Contra Costa County** – Staff continues to review potential sites.

Capital Finance/ Maintenance Workshop #3 – April 27, 2018

Purpose: The purpose of workshop #3 is to review the District's Capital Finance Program, including policies, financing tools, funding sources for capital, and voter approved measures (Measure CC, AA and WW). In addition, the workshop will provide an overview of the District-wide Major Maintenance Program and Major Infrastructure Renovation and Replacement Fund (553). Below are the additional topics to be addressed at workshop #3, based on Board and staff interest.

- **Restroom facility upgrades and conversions to vault toilets** – In 2018 the District installed 9 vault toilets: three at Tilden, one at Anthony Chabot, two at Contra Loma, one at Wildcat, one at Hayward Shoreline and one MESSP – Albany Beach. Additional installations are in process at Lone Tree Point, Black Diamond, Crown Beach, Garin and Coyote Hills.

2018 Board Workshop #1 Wall Notes – February 2, 2018 - With Status Updates as of January 24, 2019

Capital Projects, Trails, and Stewardship Workshop #4 – May 14, 2018

Purpose: The purpose of workshop #4 is to provide an annual update of the District's capital projects and programs related to Regional Trails, Park Development, and Stewardship, including discussion of emerging project priorities and departmental updates. This workshop is intended to provide an opportunity for Board discussion of these programs in advance of the 2018 budget preparation process. Below are the additional topics to be addressed at workshop #4, based on Board interest.

- Regular updates and involvement on projects in Ward – Staff is meeting with representative Board member in advance, inviting Board members to attend community meetings, and bringing planning items to Board Executive Committee.
- Heighten profile of stewardship-make stewardship bigger part of District image – Held Annual Stewardship Seminar Nov. 13-14. Worked with Public Affairs to develop resource management information, including fuels management, blue green algae and climate start initiatives. Wrote blue green algae article and wildfire management article for NRPA magazine.
- Delta Trail -Bay Point to Oakley – Staff continues to work with local cities and land owners to identify Delta Trail alignments.
- Lake Chabot-funds for Marina, revisit facility renovation, ADA dock, dredging – Reviewing feasibility of constructing new banquet facility at Redwood Canyon Golf Course. Funding for marina improvements included in Measure FF.
- **Lake Temescal -dredge, study alternatives, do we need a separate swim area –** Dredging feasibility study initiated in 2018. Funding for lake health included in Measure FF.
- **MLK Jr. Service Yard –** Board visited the current MLK Jr. service yard and the site of the proposed new location at Tidewater. No budget is established.
- North Iron Horse Trail to Waterbird – Preliminary trail alignment study completed in 2018. Working with CoCo County on possible alignments. Additional funding necessary.
- NW Las Trampas Access-Valley Hill Road – Funding included in the 2019 Budget to research title and access rights needed and begin land use process.
- Rail station in Hercules will be bike destination
- **Richmond Shoreline-complete tasks so other projects can move forward –** Pt. Isabel access improvements completed in 2018. Draft Miller-Knox LUPA released in 2018 and planned for Board review in Spring 2019. Pt. Molate design, CEQA and permitting underway. Budget for improving water access at Pt. Pinole authorized.
- Roberts Pool improvements and enlarge – Initial staff assessment conducted, and plan to seek Prop 68 funding.
- **SB Bay Trail - Pinole Shores to Bayfront Park –** Trail connection complete, Ribbon Cutting on Sep. 12, 2018.
- **SF Bay Trail-close gaps, use joint agencies -**
- Trail – Marsh Creek/John Marsh to Round Valley – Feasibility study authorized by the Board Oct. 16, 2018.
- Trail from Lonetree Point to Rodeo – Construction management authorized by Board Dec. 18, 2018.

Bold = In process or part of 2018 workplan

2018 Board Workshop #1 Wall Notes – February 2, 2018 - With Status Updates as of January 24, 2019

Land Session (Confidential) –Workshop #5 – July 11, 2018

Purpose: The purpose of workshop #5 is to provide a District-wide review of land and trail acquisition priorities and the status of negotiations. This workshop will have a public session and closed session component. Below are the additional topics to be addressed at workshop #5, based on Board interest.

- **Public Safety Head Quarters and police master planning and substation planning – In process**
- Fremont-new ridgeline concept-Dumbarton Phase 2 – Reclamation plan amendment approved by Fremont Planning Commission Dec.10, 2018. Next step is for the updated park plan to go to the Fremont Planning Commission and City Council in late 2019.
- Planning for Borel property – Initial planning efforts to begin in 2019, following final resolution of legal issues.

Referred to Board of Directors Meetings

- **Blue green algae – filtering run-off/preventative measures, new technologies – Report to NCR Committee Dec. 2018.** Informational brochure developed and available on website. No closures to Lake Temescal or Lake Anza in 2018.
- Dunsmuir House report on maintenance
- **Measure CC Extension-fire safety and prevention, especially – Successfully approved by 85% of voters at Nov 2018 election. Board approved ordinance and tax levy Jan. 15, 2019.**
- **New Mobile Visitor Center to Board Meeting – To be scheduled in June to avoid conflict with school groups.**
- **Public Safety Command Vehicle to Board Meeting – Command vehicle presented at Board meeting Summer 2018.**
- **Service Yards update – Both the Coyote Hills/Dumbarton and Point Pinole service yards are fully funded. ASD to provide status of development process and timelines at Board Workshop #4.**
- **State Park Bond passed – Proposition 68 was approved by voters June 2018.**
- **Visitor Center update – Staff presented an update on Visitor Center status and needs to the Board on Jul. 24, 2018.**

2018 Board Workshop #1 Wall Notes – February 2, 2018 - With Status Updates as of January 24, 2019

Items referred to the following Committees:

Executive Committee

- Art in Parks – Established 2019 performance goal to incorporate performing arts into existing special events.
- **Board involved in policy setting**
- **Change/expand media profile to educate and attract younger park users**
- **Climate Change Policy-Stop Waste, sustainability at grassroots level (park staff, guests, landscaping)** - Mid-year budget amendments included \$25,000 for consulting services to review the Districts solid waste and recycling programs and make recommendations to increase landfill diversions.
- Crowley property-name after Director John Sutter – Board Executive Committee suggested Gateway Park naming includes former Director Sutter.
- **LGBTQ policy and training for staff** – Prohibiting Harassment (HR Policy #18) and Transgender Employment Policy (HR Policy #19) approved June 19, 2018. Incorporated into Park District's training schedule, specialized training provided for supervisors and managers in November 2018.
- **Name trail for Carol Severin-loop trail** – The Jordan Pond Loop Trail was renamed the Carol Severin Short Loop Trail and approved by the Board on October 16, 2018.
- **Sea level rise-study impact to our parks and report to Board** – CalTrans awarded \$400K to complete a Bay Trail Risk Assessment and Adaptation Prioritization Plan in July 2018. Staff is initiating study. HASPA was awarded \$500K to complete a Shoreline Master Plan for Hayward Marsh.
- **Shoreline Restoration/Climate Change** - CalTrans awarded \$400K to complete a Bay Trail Risk Assessment and Adaptation Prioritization Plan in July 2018. Staff is initiating study. HASPA was awarded \$500K to complete a Shoreline Master Plan for Hayward Marsh.
- Transparency - Evening meetings – or taped/televised/live-stream meetings, especially budget meetings - Began taping meetings May 1, 2018. Board Meetings available on District website. Approved budget to upgrade to streaming audio. Dec. 4, 2018 BOD meeting held at 6pm.
- Transparency - Evening meetings for Land Use Plans – Community meetings are scheduled in evenings where possible.
- Visitor Crowd Control/Event Planning-response to social media driven volume
- Visitor Crowd Control transportation issues: bus turn around, overflow parking, future capacity

2018 Board Workshop #1 Wall Notes – February 2, 2018 - With Status Updates as of January 24, 2019

Legislative Committee

- **Del Valle water storage capacity/dredging** - Received \$5 million grant from State of California for Dell Valle, including \$4 million earmarked for improvements to the water treatment system and renovation and expansion of the Rocky Ridge Visitor Center.
- Environmental surcharge on Ammunition - Discussed with Assembly Member Bill Quirk, Chair of the Environmental Safety and Toxic Materials Committee. His staff agreed to look into holding a hearing.
- Polling for revenue measure beyond Measure CC zone, Livermore Valley
- Tax Measure District-wide encompassing all of 2 counties based on polling
- Transportation to parks, access to parks-AC transit, consider in park planning - **Measure FF** included a line item to explore a partnership with transit agencies to improve access to parks. District staff have meet with AC transit staff to explore increasing their trips / routes to District parks. District staff have meet internally to discuss planning for ride-share drop off and pick up locations at staging areas including ensuring wi-fi access is available.

Natural & Cultural Resources Committee

- Pesticide use-examine use, look at options, especially related to staff and maintaining grasslands (regular maintenance vs. invasive plants) – Annual report presented at Apr. 2018 Natural Cultural Resources Committee. Staff continues to study issues and options to use more organic products. Examination of IPM practices established as 2019 goal.
- Pesticides IPM replace roundup – Annual report presented at Apr. 2018 Natural Cultural Resources Committee. Staff continues to study issues and options to use more organic products. Examination of IPM practices established as 2019 goal.

Operations Committee

- Encourage environmental stewardship thru education, senior centers, VA's, schools
- Botanic Garden programming-additional staffing – Additional staffing provided in 2019 Budget.
- **Chabot Space and Science Center-take advantage of environmental education** – District developed campfire program for Chabot. District staff to train Chabot staff how to lead hikes, etc.
- **Fieldtrips-start earlier and cover more parks** –
- Hiking in Land Bank areas, open to specific users - OPS is reviewing options for special use permits and opportunities to use the Checklist Amendment process to open landbank properties. RIN tours of land banked properties are provided by reservation on occasion.
- Lake Chabot Redwood Canyon Golf Course-improve water flow/dredging of Honker Bay area - Challenges in getting FEMA work started. Have not reviewed hydrology.

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- Mission Peak-revisit District role in ticketing – Program will be reassessed at the end of the lease period with Fremont. District officers visit site as part of regular patrol.
- MLK Shoreline increase environmental education, utilize Shoreline Center – Many community service events and partnerships are held at MLK Jr. Park.
- More education programs about native plants, engage youth, get hands dirty – Organized an heirloom organic garden at Ardenwood used in youth programs.
- Sudden Oak Death-need more hazardous trees funding – Conducting additional studies.
- Transportation into Parks – Over \$390,000 budgeted for transportation, approx. 40% for school programs.
- Volunteers and new park staff to coordinate for each park unit
- Youth programming increased to underserved areas with no parks, bring parks to people
- Youth programs-continue to increase and promote
- Youth Programs-Jr Rangers/Adventure Crew – Adding an additional cohort for the Hayward area in 2019.

Items referred to the following Divisions:

General Manager's Office

- Additional staff for Cultural and Historic resources – Needs assessment for District archives in process.
- **City of Oakland communications about Lake Temescal sewage problems** – Met with Oakland Mayor and established communications protocols with City staff.
- **EBMUD – San Leandro, regular meetings about Chabot**
- **EBMUD Liaison meetings** – Regular meetings are being scheduled.
- Labor issues-look at how much we are outsourcing
- Steam tractor at Ardenwood-bring back

Human Resources Department

- Internships – expand at community college opportunities – HR has increased its participation in community college job fairs: Laney, Merritt, Berkeley City College and CSU East Bay.
- Internships/collaboration with communities/Civcorps-pathways to youth jobs – HR worked with Fire Department to create new entry level positions for fuels reduction; approved as part of 2019 budget process.
- **Job Fairs, involve teachers** – Park District sponsored two job fairs in 2018 and will again in 2019. HR has been in communication with career development offices and horticulture and recreation departments of local colleges (Merritt and CSU East Bay).
- Seasonal employees wage increase to \$15 per hour - No action has been taken.

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2018 Board Workshop #1 Wall Notes – February 2, 2018 - With Status Updates as of January 24, 2019

- **Training for field staff** – Hired training manager; implemented training program and tracking system; facilitated the Operations Training Suite to ensure all field staff receive all required trainings. Developing new training on customer service and interactions for Park Operations staff in 2019. Conducted Supervisory Training.

Public Affairs Division

- **Black Diamond Mines Big Stairs Dedication and coal mine exhibit grand opening** – Big Stairs Dedication held Mar. 8, 2018. Coal mine exhibit is being fabricated.
- **Education about fire prevention of wildfires beyond the hills area** – Several brochures, public information, articles, videos were produced and circulated during 2018, including information sent in the RIN to the general public.
- **Healthy Parks Healthy People-Extend partnerships, engage hospitals -**
- **Lake Chabot events-band concert** – Music festival being planned as part of 85th Anniversary events this Summer.
- **Park Entrances-signage and aesthetics, use staff talents**
- **“A Park in REI” exhibits staffed by Park District** – Implemented in early 2018.
- **Press Release review and quotes from Board members**
- **Website-one-click to agenda packet** – Implemented and in compliance with State regulations before due date in 2018.

Other Current District/General Manager Priorities

- **Promises to voters - Measure AA, WW and CC** – Annual reporting to Board and PAC; Measure FF approved by over 85% of voters.
- **Wildfire Hazard Fuels/Vegetation Reduction** – Received environmental clearance to begin work on ground in FEMA areas in April 2018; completed over 130 acres of initial treatment and 800 acres of fuels management maintenance in 2018.
- **Greenhouse gas emission reduction measures** – Climate Friendly policy adopted by Board as part of the Policy Framework for Managing Park Resources in a Changing Climate. Received Green Certificate for Peralta Oaks Administration building. Increased green vehicles and operating District at almost net zero energy usage due to Shadow Cliffs solar project and other energy efficiency measures.
- **2017 Storm Recovery funding from FEMA and insurance** – Insurance process complete. FEMA assessments still underway.
- **District-wide Classification and Compensation Study** – Study in process; draft report to be issued Spring 2019.

2018 Board Workshop #1 Wall Notes – February 2, 2018 - With Status Updates as of January 24, 2019

- **Recruitment of new employees who reflect the diversity of the East Bay**
- **Negotiations with Police Association – Successfully negotiated four-year contract with PA.**
- **Encinal Beach shoreline restoration and public access improvements – Worked planned for this Summer. BCDC permitting in process.**
- **Point Isabel kayak launch improvements – Completed in Dec 2018.**
- **Castleridge Staging Area improvements – Completed in January 2018.**
- **New exhibits at Del Valle and Sunol Visitor Centers – In process**
- **New interpretive coal mine exhibits at Black Diamond Mines – In process**
- **Secure funding, BATA, etc. for Gateway Park and transfer lands from U.S. Army – In process**
- **Concord Hills transfer of land from U.S. Navy – In process, Estimated in Spring 2019.**
- **HCP Management Plan completed with ECCC HCP – In process**
- **Miller-Knox LUP – In process, Board approval scheduled for March 2019.**
- **Coyote Hills LUPA and restoration project – In process**
- **Albany Beach restoration and trail extension project – In process**
- **Seek grants from SFBRA for public access and shoreline restoration – In process**
- **Paved trails for green transportation – In process**
- **Oakland Inner Harbor Tidal Canal transfer from Army – In process**
- **Point Molate and Garin to Niles trail design – In process**
- **Miller-Knox railroad crossing – In process**