

AGENDA
REGULAR MEETING
BOARD OF DIRECTORS

EAST BAY REGIONAL PARK DISTRICT

Tuesday, December 18, 2018

C. BUSINESS BEFORE THE BOARD

7. BOARD COMMITTEE REPORTS

c. Operations (Thursday, August 9, 2018) (Wieskamp)

Present

Board: Directors Ayn Wieskamp (Chair), Dennis Waespi, Ellen Corbett

Staff: Dr. Ana M. Alvarez, Jim O'Connor, Ruby Tumber, Renee Patterson, Mimi Waluch, Katy Hornbeck, Steve Castile, Kevin Takei, Kip Walsh, Denise Valentine

Guests: Judi Bank, Mona Ellingson

**Agenda Item 1: Review Special Use Agreement for a Seasonal Buoy Line Installation:
Martin Luther King Jr. Regional Shoreline**

Administrative Analyst Renee Patterson and Shoreline Unit Manager Kevin Takei provided an update on a seasonal buoy line installation through a PowerPoint Presentation. Items in the presentation included review of the proposal, pilot program for placement, location, proposed setup, special use agreement, and a recommendation.

Director Waespi inquired if a line is in place. Takei replied affirmatively and displayed a photo.

AGM Jim O'Connor recounted that rowing and boating is an existing activity in this area, with the difference being the buoy line is now there for sighting during rowing practice. Takei commented that Oakland Strokes utilizes the Tidewater facility and practices in this channel, as well as the Cal Rowing Club.

Director Corbett inquired if there is any environmental permitting that is required. Takei replied no.

Waespi inquired on the cost of the daily use fee. Takei replied there is no daily use fee. Special Event fees, however, are issued through the Special Event Permit process.

Waespi inquired if the agreement includes coverage for liability. Business Services Manager Mimi Waluch replied that all Park District agreements are vetted through the Legal Department and this agreement has the standard insurance requirements.

Corbett moved to approve the staff recommendation for a new Special Use Agreement with the California Rowing Club for use of the estuary in MLK to install and maintain a seasonal single buoy line for a term of five years, with the option of extending the term for one five-year period based on the Club's satisfactory performance and ability to adhere to all terms of the one-year agreement. The Club will pay any regular Park District daily use fees for use of the premises. The Club will pay the current Special Event Permit fee for any events held at the premises. Waespi seconded. The motion passed unanimously.

Reservations Supervisor Katy Hornbeck provided an update on the Reservations Program through a PowerPoint presentation. Items in the presentation covered current staff review, the roles of the department, accomplishments, call center statistics including reservations for picnic sites, camping, special events, indoor facilities, and Point of Sale (POS) update.

Corbett inquired if members of the public can book online. Hornbeck replied customers can currently book camping reservations online, however, they cannot change or cancel reservations at this time. The goal is to enable more features to the online booking reservations process, which is being tested by Reservations Coordinator Eri Glans-Suzuki. Picnic reservations can only be made by phone.

Waespi inquired on the statistics for the Del Valle Cabins. Hornbeck replied those numbers will be provided at the October Committee meeting, however, currently the weekends have been booked during the summer.

Waespi inquired if there had been any consideration to work with the Interpretive and Recreation Department to have the mobile exhibit come to picnic sites for large picnic site events. Hornbeck replied that requests are sometimes honored based on the size of the event, complexity, and availability of staff.

Wieskamp commented on the future addition of convenience cabins and requested more input on any ideas on what would make them more successful.

Corbett inquired whether members of the public who rent the cabins are inquiring if dogs will be allowed in the cabins in the future, and if there are statistics capturing such requests. Hornbeck replied that staff has received one call about their dog not being allowed.

Agenda Item 3: Las Trampas Stables Concession Update: Las Trampas Regional Wilderness

Business Services Manager Mimi Waluch provided a review on the Las Trampas Stables Concession through a PowerPoint presentation. Items in the presentation covered location, history, transition of operators, amenities and services, and projects.

Concessionaire Mona Ellingson provided an update and review on a camp program held at the facility for a group of kids with autism.

O'Connor inquired if lessons are provided at the facility. Ellingson replied there are two trainers on site that provide lessons.

O'Connor inquired on the stall capacity. Ellingson replied it is taking a little time to bring to full capacity and repairs are currently being made to the stalls to assist with the goal of having full stall capacity.

Waespi inquired if Ellingson runs any other Park District facilities. Ellingson replied affirmatively and that she managed Anthony Chabot Equestrian Center. Waespi inquired if day camps are held at Anthony Chabot. Ellingson replied that they used to be, however, the person running the camps passed away. Waespi inquired if there has been any focus on veteran programs. Ellingson replied there are so many organizations conducting veteran programs that there is little room for additional programs.

Wieskamp inquired if contact could be made with the veterans in the City of Livermore for potential programming. Ellingson replied yes.

Public Comments

Kelly Abreu commented on Ohlone College entrance at Mission Peak and dehydration.

AGM Comments:

- Work is being conducted on the Dumbarton Quarry Campground by the Bay. Staff is navigating through the permitting process.
- Staff is working on finding an operator at the Bridge Yard facility at Gateway Park. The first event was held and went well.
- Eric Bowman has been hired as the new Maintenance Superintendent in the Maintenance and Skilled Trades Department.
- A group of Park Rangers will be coming on board in the next couple of months through recent recruitment.
- The September Committee meeting will be held on the 13th.
- The short live-video of the Dumbarton Quarry Campground construction progress will be added to the Committee agenda.

Board Comments

There were no Board comments.

Meeting adjourned at 1:32 p.m.