



Outdoor Recreation Department

Field Trip Application

Thank you for applying for an Outdoor Recreation Field Trip! We offer affordable biking, boating, and fishing field trips to help groups access their Regional Parks for a challenging and rewarding experience. Before completing this application, here are the important parameters to consider for the different field trip options:

Biking	Canoeing	Fishing	Kayaking
10 – 20 participants	10 – 20 participants	10 – 20 participants	10 - 14 participants
Participants must know how to ride a bike and be 5' and up	Participants must be 11+	Participants over 16 require a fishing license	Participants must be 13+

While we have limited space in each activity, we can accommodate more people if we do two rotations. Thank you for completing this application. Our Recreation Coordinators will contact you for more details.

Contact Information

Name:

Email:

Organization or School:

Website:

Office Phone:

Cell Phone:

Address:

Alameda County

Contra Costa County

Other County

Private group

Municipal Agency

501(c)3 EIN _____

Private School

Public School FRPM % _____

Have you been on an Outdoor Recreation trip with the Park District before?

How did you hear about this opportunity?

Participant Information

Number of Participants:

Participant Age Range:

Number of Staff/Volunteers:

Have your participants been on a biking / boating / fishing trip before? Do they have experience?

If yes, please describe:

Do any of your participants or staff have special needs for us to know about?

If yes, please describe:

Program + Park Selection

Under the activity column, please place an 'X' next to the park(s) that you'd like to visit for your adventure.

Biking		Canoeing		Fishing		Kayaking	
Alameda Creek Trail <i>Fremont</i>		Contra Loma <i>Antioch</i>		Antioch Pier <i>Antioch</i>		Big Break <i>Oakley</i>	
Big Break <i>Oakley</i>		MLK Shoreline <i>Oakland</i>		Big Break <i>Oakley</i>		Del Valle <i>Livermore</i>	
Bay Trail <i>Richmond</i>		Quarry Lakes <i>Union City</i>		Contra Loma <i>Antioch</i>		Lake Chabot <i>Castro Valley</i>	
Coyote Hills <i>Fremont</i>		Shadow Cliffs <i>Pleasanton</i>		Crab Cove <i>Alameda</i>		MLK Shoreline <i>Oakland</i>	
Iron Horse Trail <i>Concord</i>				Del Valle <i>Livermore</i>		Quarry Lakes <i>Union City</i>	
Lafayette-Moraga Trail <i>Lafayette</i>				Lake Chabot <i>Castro Valley</i>		Shadow Cliffs <i>Pleasanton</i>	
MLK Shoreline <i>Oakland</i>				MLK Shoreline <i>Oakland</i>			
Oyster Bay <i>San Leandro</i>				Miller Knox <i>Richmond</i>			
Point Pinole <i>Richmond</i>				Point Pinole <i>Richmond</i>			
				Quarry Lakes <i>Union City</i>			

Program Day + Time

Please select the program length that works best for your group.

One 1.5 hour program

One 2.0 hour program

One 3.0 hour program

Two 1.5 hour programs

Two 2.0 hour programs

(2 groups rotate)

(2 groups rotate)

Please select days and times that may work for your group. Boating trips on the Bay are tide-dependent.

Tuesday		Wednesday		Thursday		Friday		Saturday	
morning		morning		morning		morning		morning	
afternoon		afternoon		afternoon		afternoon		afternoon	

Additional Requests

We may be able to schedule a Naturalist to provide natural and cultural history lessons on the trip.

Are you interested in adding this to the trip? Yes No

Are there any themes we should cover?

If your group needs a subsidized bus, please apply here: www.ebparks.org/parks/publictransit/parks-express

Fees + Discounts

Our programs are priced as follows. Please circle the option that best fits your needs.

Biking	10-20 riders
1.5 hours	\$102
2.0 hours	\$119
3.0 hours	\$153
2 x 1.5 hours	\$187
2 x 2.0 hours	\$221

Canoeing	10-15 people	16-20 people
1.5 hours	\$153	\$204
2.0 hours	\$178	\$238
3.0 hours	\$229	\$305
2 x 1.5 hours	\$280	\$373
2 x 2.0 hours	\$331	\$441

Fishing	10-15 people	16-20 people
1.5 hours	\$153	\$204
2.0 hours	\$178	\$238
3.0 hours	\$229	\$305
2 x 1.5 hours	\$280	\$373
2 x 2.0 hours	\$331	\$441

Kayaking	10-15 people	16-20 people
1.5 hours	\$153	\$204
2.0 hours	\$178	\$238
3.0 hours	\$229	\$305
2 x 1.5 hours	\$280	\$373
2 x 2.0 hours	\$331	\$441

We aim to make our programs affordable and accessible to all East Bay communities. Many groups are eligible for discounts. We have the following discounts available:

Out-of-District group: no discount

Private Group: no discount

Private School: no discount

Municipal agency: 50% off

501(c)3 non-profit: 50% off

Public School with >25% FRPM: 25% off

Public School with >50% FRPM: 50% off

Public School with >75% FRPM: 75% off

Please calculate your fee here:

Base Fee	<input type="text"/>	X	Discount	<input type="text"/>	=	Total	<input type="text"/>
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Total is due 30 days prior to the program. The Park District will send your organization an invoice after the Recreation Coordinator sends you the trip confirmation.

Cancellation Policy: Refunds will be offered upon request up to 7 days prior to the trip. Any cancellation within 7 days will require a written letter of explanation. The refund will be issued at the discretion of the Recreation Supervisor. In the case that programs are cancelled by the Park District due to unsafe weather conditions, your group will be rescheduled if possible or refunded the fees.

Please email your completed form to Kelsey Gielen, Recreation Coordinator, at kgielen@ebparks.org, or fax to 510.261.8114, or send to 4675a Tidewater Ave., Oakland CA, 94601.

Thank you for applying for an Outdoor Recreation Field Trip! Our staff will contact you to schedule the trip.

