

AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS

EAST BAY REGIONAL PARK DISTRICT

Tuesday, September 5, 2017

C. BUSINESS BEFORE THE BOARD

6. BOARD COMMITTEE REPORTS

b. Operations (Thursday, July 20, 2017) (Waespi)

Present

Board: Directors Dennis Waespi (Chair), Ellen Corbett, Dee Rosario

Staff: Jim O'Connor, Anne Kassebaum, Mimi Waluch, Ruby Tumber, Dr. Ana M. Alvarez, Steve Castile, Noah Dort, Katy Hornbeck, Denise Valentine, Chris Lyall, Terry Noonan

Guests: Kelly Abreu

**Agenda Item 1: Update: Tilden Park Merry Go Round Concession**

Administrative Analyst Noah Dort provided an update on the Tilden Merry-Go-Round through a PowerPoint presentation. Items in the presentation included a historical review from 1948 to present, restoration work completed, gross receipts, ticket costs, concession oversight, Yelp ratings, preservation and improvements, and the guardrail proposal.

Director Corbett inquired on the current ADA accessibility requirements. Dort replied due to the age of the carousel, no requirements exist. Modifications will need to be made to the anchor points on the carousel to install ramps for wheelchair accessibility, which are currently being evaluated.

Director Rosario inquired on the total cost of the figure restoration. Dort replied the cosmetics and painting restoration was \$59,752.

Rosario inquired if the animal figurines were removed or were repairs made on site. Dort replied that work was done on site. If work needed to be completed on an animal off-site, a temporary replacement animal was set in place for balance purposes of the ride.

Director Waespi inquired if the concessionaires reside on the second floor of the building. Dort replied yes. Waespi inquired if any vandalism occurs. Dort replied no.

**Agenda Item 2: Update: District-wide Point of Sale Project and Plan**

Reservations Supervisor Katy Hornbeck and Reservations Support Technician Eri Suzuki provided an update on Point of Sale (POS) through a PowerPoint presentation. Items in the presentation included a POS overview, progress, and conversion, POS with Park Operations and Reservations, converted sites, remaining DRR sites, barriers to POS conversion, plan B conversion plan, and tentative plan B schedule.

Corbett inquired if we do non-cash as well as cash transactions. Hornbeck replied yes. Corbett inquired if the percentages are known of the cash transactions. Suzuki replied that many sites that previously accepted cash-only were transitioned to POS, which has allowed the use of credit cards. This move included a large percentage of growth in credit card usage. Staff reports that more public visitors are coming to sites with credit cards.

Rosario inquired if funds are being set aside in the budget to fund this project. Hornbeck replied money is set aside to purchase the equipment. Assistant General Manager Jim O'Connor replied the sites last on the list are the most costly and will require future budget requests to complete.

Rosario inquired if the Plan B option will be utilized for the sites that can't transition to POS. Hornbeck replied yes.

Waespi inquired if it is worth the conversion to POS for some of the sites. O'Connor replied that the current software is becoming obsolete, along with the software support, so District must move to Plan B.

Waespi inquired if staff quantifies the number of visitors that get free entry through the Regional Parks Foundation membership. Hornbeck replied there is a button programmed on the POS screen to show the number of items purchased by membership.

Alvarez inquired if there is any other criteria to define what the schedule will be for new sites. Hornbeck replied for this year, Tidewater was waiting for the new supervisor to be hired. Anthony Chabot is larger and will be installed after peak season. Alvarez suggested to look at frequency of use and then prioritize.

Suzuki replied the difficulty with Plan B is that if there is no wireless connectivity or power, a card reader will not be available to swipe the Regional Parks Foundation membership cards. The site would remain a cash transaction site.

Corbett inquired if it makes sense for the new sites to be non-cash only, as the current trend for all transactions is moving away from cash. Waluch commented that our intent is not to exclude any park visitors. Currently, credit card transactions take more time for processing than cash transactions, which in turn can cause a back-up of vehicles at the kiosk. Staff is now exploring different options.

### **Agenda Item 3: Vasco Hills Rainwater Catchment System Update**

Park Supervisor Chris Lyall provided an update on the Vasco Hills Water Catchment System through a PowerPoint presentation. Items in the presentation included goals, design layout, tank delivery, site excavation, establishing tank pad, improvised sled, tank placement, manifold layout, catchment, exterior work completed, pump house, trenching and plumbing to the office, and estimated cost.

Waespi inquired if this system supplies enough water for operation. Lyall replied a gauge was installed to monitor the usage.

### **Agenda Item 4: Open Forum for Public Comments**

Kelly Abreu commented on the following items regarding Mission Peak:

- Public feedback rating provided by Yelp
- Drinking water signage and availability
- Response letter received from District Legal Department for the Stanford Staging Area project
- Parking citations issued on Saturday's by Public Safety

### **Agenda Item 5: AGM Comments**

- Announced AGM vacation schedule and “acting” AGM’s.
- At the request of Director Rosario, a meeting was held with District staff and staff from Chabot Space & Science Center.
- Started addressing after-hours trail usage and will bring the item back to this Committee and on to the full Board.
- Delta Unit Manager Dan Cuning working on plans for the roll-out of the electric bicycle program.
- Currently working with Finance and preparing the division 2018 budget.
- Dumbarton Quarry - the updated Phase II and amendment of the MOU will be presented on the 25 to the full Board for consideration. District Counsel Carol Victor will be presenting.
- Attended a meeting in Moraga with Park Advisory Committee member Bruce Kern and Moraga Town Manager Bob Priebe to discuss the replacement Canyon Road bridge. A pedestrian and bicycle path will be included on the temporary bridge in September.

**Agenda Item 6: Board Comments**

- Alvarez announced that the U.S. Department of the Interior and the National Park Service through the Outdoor Recreation Legacy Partnership (ORLP) awarded the District \$750k to assist in ongoing work for the Bay Point Wetland Restoration and Public Access projects.

Director Waespi adjourned the meeting at 2:03 p.m.

Respectfully submitted:  
/s/ Denise Valentine  
Executive Secretary

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