



2950 PERALTA OAKS COURT P.O. BOX 5381 OAKLAND CALIFORNIA 94605-0381 T: 1-888-EBPARKS F: 510-569-4319 TRS RELAY: 711 WWW.EBPARKS.ORG

12:30 p.m. Item

TO: Board Operations Committee
FROM: Mimi Waluch, Business Services Manager
Noah Dort, Administrative Analyst II
DATE: June 15, 2017
SUBJECT: Review of the Results of the RFP: District-wide Vending Machines

In 1996, the District began transitioning to the use of vending machine service at seasonal swim area locations in lieu of on-site concessionaire-run snack stands at Roberts, Cull Canyon, Quarry Lakes, Don Castro, Lake Anza, Contra Loma, and Lake Temescal Regional Recreation Areas. Most recently, Lake Anza and Contra Loma transitioned back to the more traditional concessionaire-run snack stand venue and Lake Temescal withdrew from the plan. However, two locations were added to the vending service agreement: Peralta Oaks Administration Building and Public Safety Headquarters.

On May 1, 2017, the District issued a Request for Proposal (RFP) seeking an experienced operator to maintain and supply vending machine services at multiple seasonal swim locations and year-round employee locations for beverage and snack products. Fifteen proposal packets were requested, resulting in one submittal from the current operator Canteen Vending.

District staff reviewed the proposal and defined expectations of the concession, as well as Canteen Vending’s acceptance of the District’s concessionaire agreement requirements. Canteen Vending met all of the criteria in the RFP and staff is recommending the selection of Canteen Vending as the concessionaire for snack and beverage vending service at four seasonal swim locations and two employee locations.

Canteen Vending has been working to improve its healthy foods vending line based on research by the National Consensus Panel of School Nutrition of the California Center for Public Health Advocacy. We will continue with a 60% healthy vending program and gradually increase products offering a healthier choice selection up to 80%.

Staff recommends that the Board Operations Committee approve and recommend to the full Board a three-year concession agreement, with one additional three-year option period, with Canteen Vending to operate the District-wide vending machine concession. There is no cost to the District for this action and the District can expect revenue of up to \$7,000 annually, representing a range of 21.70% - 22.50% of gross revenue for all park locations and Peralta Oaks, and 11.25% of gross revenue for Public Safety Headquarters.

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TO: Board Operations Committee

FROM: Sarah Lamborn, Rental Facilities Supervisor
Mimi Waluch, Business Services Manager

DATE: June 15, 2017

SUBJECT: Rental Facilities Update

Rental Facilities Supervisor Sarah Lamborn and Business Services Manager Mimi Waluch will provide an update to the Board Operations Committee on the Indoor Rental Facilities Department. The department operates the Brazilian Room, Temescal Beach House, Fern Cottage and the Martin Luther King Jr. Shoreline Center, as well as Camp Arroyo. The presentation will offer a review of the program's original goals, a five-year rental and revenue report, as well as an update on improvement projects planned and in progress.

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1:15 p.m. Item

TO: Board Operations Committee

FROM: Ruby Tumber, Acting Management Analyst

DATE: June 15, 2017

**SUBJECT: Review Stanford Avenue Curfew Hours and Parking Permit Pilot Program:
Mission Peak Regional Preserve**

Acting Management Analyst Ruby Tumber will present an update to the Board Operations Committee (BOC) on the Mission Peak Regional Preserve Modified Park Hours Program. The original, year-long program was initiated in September 2014 to fall 2015. At the November 2015 BOC meeting, the program was extended an additional year. At the November 2016 BOC meeting, hours were amended per the request of the Committee. Since the implementation of the modified hours, trail counts are showing a reduction in illegal and after hour usage originating from the Stanford Avenue trailhead.

At this time, staff is recommending that the current modified hours (as amended in November 2016) continue and that the program be reassessed at the November 2017 BOC meeting.

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