



2950 PERALTA OAKS COURT P.O. BOX 5381 OAKLAND CALIFORNIA 94605-0381
 T. 1 888 EBPARKS F. 510 569 4319 TDD. 510 633 0460 WWW.EBPARKS.ORG



BOARD EXECUTIVE COMMITTEE

Thursday, June 24, 2010
12:45 p.m., Board Room

The following agenda items are listed for Committee consideration. In accordance with the Board Operating Guidelines, no official action of the Board will be taken at this meeting; rather, the Committee's purpose shall be to review the listed items and to consider developing recommendations to the Board of Directors.

A copy of the background materials concerning these agenda items, including any material that may have been submitted less than 72 hours before the meeting, is available for inspection on the District's website (www.ebparks.org), the Headquarters reception desk, and at the meeting.

AGENDA

STATUS	TIME	ITEM	STAFF
D	12:45 pm	1. 2011 Fuels Management Work Plan	Swanson
R	1:15 pm	2. Request for Board Contingency Funding for Hulet Hornbeck Oral History	Cameron
D	1:45 pm	3. Review of EBRPD Board Committees	Mattingly
		4. Public Comments	

- (R) Recommendation for Future Board Consideration
- (I) Information
- (D) Discussion

Executive Committee Members:
 Doug Siden, Chair; Ted Radke; Beverly Lane
 Carol Severin, Alternate
 Pat O'Brien, Staff Coordinator

Future Meetings:

- July 22
- August 26
- September 23
- October 28
- November 23

Distribution/Agenda

Ayn Wieskamp
 John Sutter
 Whitney Dotson
 Mike Anderson
 Tim Anderson
 Susan Gonzales
 Bob Doyle
 Ted Radosevich
 Carol Victor
 Erich Pfuehler
 Yolande Barial
 Bob Stagnaro
 Rosemary Cameron

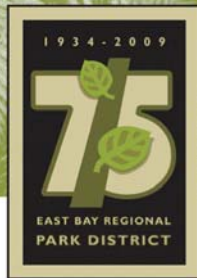
Distribution/Full Packet

Bruce Beyaert
 Afton Crooks
 Ralph Kanz
 Michael Kelley
 Judi Bank
 Daniel Levy
 Sylvia Falcon
 Rich Guarienti
 Barry Weiss

Carol Severin
 Doug Siden
 Ted Radke
 Beverly Lane
 Pat O'Brien
 John Escobar
 Dave Collins
 Allen Pulido
 Tyrone Davis – POA
 Dave Kalahale – Local 2428
 Kristin Vorderbrueggen – Local 2428
 Lobby/Receptionist

Norman LaForce

John Swanson
 Rosemary Cameron
 Mary Mattingly



2950 PERALTA OAKS COURT P.O. BOX 5381 OAKLAND CALIFORNIA 94605-0381
T. 1 888 EBPARKS F. 510 569 4319 TDD. 510 633 0460 WWW.EBPARKS.ORG

East Bay
Regional Park District

DATE: June 17, 2010

TO: Board Executive Committee

FROM: Pat O'Brien, General Manager

SUBJECT: Background Information for the June 24, 2010
Board Executive Committee Meeting

ITEM I: **2011 Fuels Management Work Plan**

John Swanson, Assistant Fire Chief, will make a presentation on this agenda item.

BACKGROUND

On April 20, 2010, the District's Board of Directors approved the Wildfire Hazard Reduction and Resource Management Plan and the accompanying CEQA document which covers hill and shoreline parklands from Richmond to Castro Valley within the Measure CC funded area. The approved "Plan recommends that a Fuels Treatment Plan...be prepared on an annual basis and taken to the Board for consideration during the annual budget process." The Fire Department, in collaboration with Stewardship staff and other members of the District's interdisciplinary fuels group, prepares the annual Fuels Treatment Plan, which includes all fuels management projects to be conducted during the year, as well as prescribed burns to meet resource objectives.

The annual Fuels Treatment Plan for 2011 will display the priority for each project and the estimated timeline for project implementation that the District intends to accomplish in 2011. It also serves as the basis for projecting budget needs as the District prepares its budget for calendar year 2011. The broad budgetary outlines for the 2011 Fire Department work plan were presented to the Board of Directors at its public workshop on June 3, 2011. The presentation before the Board Executive Committee will outline the work proposed in specific Recommended Treatment Areas in 2011 as well as other ongoing of vegetation management and fire projects outside the Measure CC.

RECOMMENDATION

This is a discussion item; therefore, no recommendation is included here.

Attachment A: 2011 Work Program

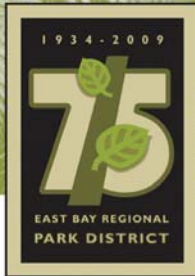
			East Bay Regional Park District Fuels Program -- 2011 Program of Work											Revised:05/04/2010		
Project	Responsible Staff	District Priority	Plan NegDec EIR Implement	Target Date For Completion												C.Y. 2012
				C.Y. 2011												
				*Jan.	Feb.	Mar	*April	May	June	*July	Aug.	Sept.	*Oct.	Nov.	Dec.	
Anthony Chabot																
Maintain 3 RTAs (AC001, AC006, AC004) (27 ac)	Cordeiro	M	IMPL				Impl									
Grass Valley AC007 - maintenance (68 ac)	Cordeiro	H	IMPL			Impl										
Maintain AC008b, a & c (47 ac)	Cordeiro	M	IMPL		Impl											
Maintain Polygon 603 (40 ac)	Cordeiro	M	IMPL		Impl											
Thin Eucs - AC Cpgd AC013 (80 ac)	Gallup	M	IMPL				Contract Award					Impl				
Ardenwood																
Maintain 2 Polygons (P998, 999) (41 ac) Goatgrazing	Cordeiro	H	IMPL					Impl								
Bishop Ranch																
Goatgrazing (P 924) (35 ac)	Cordeiro	H	IMPL				Impl									
Camp Arroyo																
Maintain 3 Polygons (P 918, 919, 920) (16 ac) Goat grazing	Cordeiro	H	IMPL				Impl									
Carquinez Strait Shoreline																
Winslow Maintenance (P992) (5 ac)	Cordeiro	L	IMPL	Impl												
Maintain 6 Polygons (P 941, 942, 943, 944, 945, 946) (49 ac) Goatgrazing	Cordeiro	H	IMPL						Impl							
Maintain Polygon 997 (4 ac)	Cordeiro	L	IMPL					Impl								
Claremont Canyon																
Maintain 5 RTAs (CC001,CC003,CC004, CC008,CC009) (20 ac)	Cordeiro	H	IMPL	Impl												
Maintain Gwin Canyon Fuelbreak (CC009) (5 ac)	Cordeiro	H	IMPL	Impl												
Maintain 2 RTAs (CC002,CC003) (13 ac) Goat grazing	Cordeiro	H	IMPL					Impl								

East Bay Regional Park District Fuels Program -- 2011 Program of Work														Revised:05/04/2010		
Project	Responsible Staff	District Priority	Plan NegDec EIR Implement	Target Date For Completion												C.Y. 2012
				C.Y. 2011												
				*Jan.	Feb.	Mar	*April	May	June	*July	Aug.	Sept.	*Oct.	Nov.	Dec.	
Cull Canyon																
Maintain 1 Polygon (P 925) (30 ac) Goat grazing	Cordeiro	M	IMPL			Impl										
Diablo Foothills																
Diablo Foothills Prescribed Burn (P952) (5 ac)	Gallup	L	IMPL					Impl								
Don Castro																
Maintain 1 Polygon (P994) (3 ac)	Gallup	M	IMPL			Impl										
Garin																
Maintain 6 Polygons (P 926, 927, 928, 929, 993, 996) (66 ac) Goat grazing	Cordeiro	M	IMPL					Impl								
Lake Chabot																
Maintain RTA LC009 (14 ac) Goat grazing	Cordeiro	M	IMPL					Impl								
Las Trampas-Diablo Regional Trail																
Maintain 2 Polygons (P 923, 980) (34 ac) Goat grazing	Cordeiro	M	IMPL			Impl										
Leona																
Maintain 3 RTAs (LE001,LE003,LE004) (15 ac)	Cordeiro	H	IMPL	Impl												
Martinez Shoreline																
Miller Knox																
Maintain Crest Fuelbreak (MK005) (1 ac)	Cordeiro	H	IMPL									Impl				
Point Pinole																
Pt. Pinole Prescribed Burn - prairie restoration (~50 ac)	Gallup	L	IMPL										Impl			
Redwood																
East Ridge Trail Prescribed Underburn (RD001) (30 ac)	Gallup	M	IMPL	Prepare holding lines						Impl						
Maintain RD001 (8 ac)	Gallup	M	IMPL			Impl										

			East Bay Regional Park District Fuels Program -- 2011 Program of Work											Revised:05/04/2010			
Project	Responsible Staff	District Priority	Plan NegDec EIR Implement	Target Date For Completion												C.Y. 2012	
				C.Y. 2011													
				*Jan.	Feb.	Mar	*April	May	June	*July	Aug.	Sept.	*Oct.	Nov.	Dec.		Month
Maintain 2 RTAs (RD001,RD004) (70 ac) Goat grazing	Cordeiro	H	IMPL			Impl											

East Bay Regional Park District Fuels Program -- 2011 Program of Work														Revised:05/04/2010		
Project	Responsible Staff	District Priority	Plan NegDec EIR Implement	Target Date For Completion												C.Y. 2012
				C.Y. 2011												
				*Jan.	Feb.	Mar	*April	May	June	*July	Aug.	Sept.	*Oct.	Nov.	Dec.	
Round Valley																
Round Valley Prescribed Burn (186 ac)	Gallup	L	IMPL					Impl								
Sibley																
Maintain 3 RTAs (SR002b,SR003,SR005) (36 ac) Goat grazing	Cordeiro	M	IMPL				Impl									
Sibley Triangle Brush Reduction (SR002) (8 ac)	Gallup	M	IMPL								Impl					
Sibley Triangle Eucalyptus Thinning (SR002b) (4 ac)	Gallup	M	PLAN	Plan						Layout				Prepare Contract		Award Contract February
Sobrante Ridge																
Maintain RTA SO002 (10 ac) Goat grazing	Cordeiro	M	IMPL				Impl									
Coach Drive Maintenance (SR002) (3 ac)	Cordeiro	M	IMPL		Impl											
Tilden																
Tilden Whipsnake Prescribed Burn (10 ac)	Stewardship Gallup	L	IMPL										Impl			
Maintain 10 RTAs (TI002a,TI006,TI008a&b, TI009,TI011,TI012, TI015,TI021,TI022) (80 ac)	Cordeiro	M	IMPL													
Maintain 2 RTAs (TI009,TI010) (30 ac) Goat grazing	Cordeiro	H	IMPL			Impl										
Tilden WMA - tree thinning (TI012) (2 ac)	Cordeiro	M	IMPL			Impl										
Wildcat Canyon																
Wildcat Canyon Tarplant Prescribed Burn (3 ac)	Gallup	L	IMPL									Impl				
Maintain 4 RTAs (WC001,WC002,WC004, WC005) (12 ac) Goat grazing	Cordeiro	M	IMPL			Impl										
Maintain 3 RTAs (WC005,WC009, WC011) (33 ac)	Cordeiro	M	IMPL		Impl											

			East Bay Regional Park District Fuels Program -- 2011 Program of Work											Revised:05/04/2010		
Project	Responsible Staff	District Priority	Plan NegDec EIR Implement	Target Date For Completion												C.Y. 2012
				C.Y. 2011												
				*Jan.	Feb.	Mar	*April	May	June	*July	Aug.	Sept.	*Oct.	Nov.	Dec.	
District-Wide																
Maintenance Herbicide Contract	Gallup	M	IMPL			Impl										
Post-Treatment Efficacy Monitoring	Gallup	M	IMPL		Impl											



2950 PERALTA OAKS COURT P.O. BOX 5381 OAKLAND CALIFORNIA 94605-0381
T. 1 888 EBPARKS F. 510 569 4319 TDD. 510 633 0460 WWW.EBPARKS.ORG

East Bay
Regional Park District

DATE: June 17, 2010

TO: Board Executive Committee

FROM: Pat O'Brien, General Manager

SUBJECT: Background Information for the June 24, 2010
Board Executive Committee Meeting

ITEM 2: Request for Board Contingency Funding for Hulet Hornbeck Oral History

Rosemary Cameron, AGM for Public Affairs, will make a presentation on this agenda item.

BACKGROUND

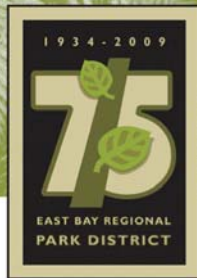
During 2009 and 2010, the District has worked with the University of California Berkeley, Institute of Governmental Studies, to have formal oral histories conducted of General Manager Pat O'Brien; retired Assistant General Manager, Operations Jerry Kent; and Board Member Ted Radke. Some years ago IGS conducted a formal oral history of then-retired District General Manager, Dick Trudeau. The O'Brien, Kent, and Radke oral histories are nearing completion (all interviews have been conducted, transcripts have been reviewed and edited, and the documents are being finalized including the addition of photographs prior to being printed and bound). Each of these three oral histories was fully funded by the Public Affairs Division budget.

The General Manager and AGM for Public Affairs have hoped that retired Land Acquisition Chief Hulet Hornbeck would agree to being interviewed for a similar oral history. Over the last several years he has declined several requests, however after reading the just-published "Living Landscape" by Laura McCreery, Mr. Hornbeck has indicated that he is now willing and anxious to participate and be interviewed for an oral history. Further, he has said that he has many stories, relating to his tenure with the District, that have not been told. Given the very significant land acquisition that occurred during Mr. Hornbeck's years as the District's Chief of Land Acquisition, as well as his role in the annexation of Contra Costa County prior to joining the District, it is staff's recommendation that an oral history be conducted by IGS as soon as is practical. Laura McCreery, in her role with IGS, has indicated that she will be able to conduct Mr. Hornbeck's oral history beginning this summer if the project is funded.

The cost for conducting a formal oral history through IGS is \$24,900. Unfortunately, at this point in the year the Public Affairs Division budget no longer has adequate funding available to cover those costs. The General Manager has indicated that he would be able to cover half of the cost through the General Manager's Contingency which would leave \$12,450 to be funded from another source.

RECOMMENDATION

Staff therefore respectfully requests that the Board Executive Committee authorize the transfer of \$12,450 from the Board's Contingency to the Public Affairs Division's contractual services budget (101-3110-000-6191) so that staff can enter into a contract with University of California Berkeley, Institute of Governmental Studies, to conduct an oral history of Hulet Hornbeck during 2010.



2950 PERALTA OAKS COURT P.O. BOX 5381 OAKLAND CALIFORNIA 94605-0381
 T. 1 888 EBPARKS F. 510 569 4319 TDD. 510 633 0460 WWW.EBPARKS.ORG



DATE: June 17, 2010

TO: Board Executive Committee

FROM: Pat O'Brien, General Manager

SUBJECT: Background Information for the March 25, 2010
Board Executive Committee Meeting

ITEM 2: Review of EBRPD Board Committees

Mary Mattingly, Administrative Manager, will make a presentation on this agenda item for the Committee's review and discussion.

BACKGROUND

Board President Doug Siden has requested that the Board Executive Committee periodically review the listing of current Board committees for discussion and comment.

In January of each year, the Board president assigns Board members to each Board committee. Concurrently, the General Manager assigns staff for each Board committee.

There are two general types of board committees addressed by the Board Operating Guidelines:

- Standing Committees meet regularly throughout the year to address broad issues, generally of internal focus, to support activities of the Board.
- Other Committees address specific issues and may involve other agencies. There are four sub-types of other committees:
 - Special Committees established through the labor agreement with Local 2428 or the MOU with the Police Association.
 - Joint Agency Committees are agreements entered into with other agencies.
 - Liaison Committees are established with other agencies without a formal agreement, to strengthen ongoing relationship.
 - Ad Hoc Committees address single-issues on a short-term basis and may include other agencies.

Further information about the role of Board committees, the different types of committees, and a listing of all current Board committees, as found in the Board Operating Guidelines, has been

included (Attachment A), as well as a description of each listing of Board members and staff currently assigned to each committee (Attachment B).

RECOMMENDATION

This is a discussion item; therefore, no recommendation is included here.

Attachment A: Board Committee Information Compiled from the Board Operating Guidelines (pages 12, 15-22 & 60) and the EBRPD-2428 MOU (Article 8).

Attachment B: Listing of Current Board Committees with Descriptions and Currently Assigned Board Members and Staff.

Board Committee Information Compiled from the Board Operating Guidelines

Attachment A

1. Standing Committees: Standing Committees of the Board deal with broad sets of issues generally with internal focus. The Standing Committees include, but are not limited to:
 - a. Executive Committee is chaired by the President and includes the Vice President and the Immediate Past President if available. The Executive Committee shall be primarily responsible for job clarification areas #1: Maintaining an Effective Board (page 16), #4: Wages, Benefits, Hours and Terms of Employment (page 19), and #6: Community-Agency Relations (page 21), including review and recommendations relating to District planning documents.
 - b. Finance Committee is chaired by the Treasurer and shall be primarily responsible for job clarification area #3: Long-Range Financial Planning (page 18).
 - c. Legislative Committee, which shall be primarily responsible for job clarification area #5: Legislation (page 20).
 - d. Operations Committee, which shall be responsible for job clarification area #2: Establishing Planning and Operating Objectives (page 17).
 - e. Natural and Cultural Resources, which shall be responsible for job clarification area #7: Protection and Enhancement of the Natural and Cultural Resources of the District (page 22).
2. Other Committees: Other Committees of the Board may be formed to address specific issues and needs which are identified by the Board as requiring review and input, and may involve other agencies. Other Committees include:
 - a. Special Committees. Committees are established to respond to special areas of District concern through the Agreement with Local 2428 or the MOU with the Police Association.
 - b. Joint Agency Committees. The Board may enter into agreements with other agencies to form joint agencies, some of which may have formal joint powers agreements.
 - c. Liaison Committees. Liaison Committees are established with other agencies but do not include formal Agreements.
 - d. Ad Hoc Committees. Ad Hoc Committees are generally single-issue, short term committees and may include other agency participation.

The current list of Board Committees is included in Appendix B (page 60).

Board members are encouraged to attend at least one meeting each year of the Park Advisory Committee and the Regional Parks Foundation.

BOARD RESPONSIBILITIES

III. RESPONSIBILITIES OF THE BOARD OF DIRECTORS

The overall responsibility of the Board is to establish policies which promote and protect the public interest, as it is served by District parks and programs. The Job Clarification defines the Board's role, and one of the Board's key duties is to critically assess its own role and effectiveness on a continuing basis.

A. JOB CLARIFICATION

The Job Clarification is organized to highlight seven key areas of activities. Each area is the primary responsibility of one of the Board Committees. Committees review and make recommendations to the full Board. Committee recommendations are not binding on the Board. The areas of key activity are:

1. Maintaining an effective Board (page 16).
2. Establishing and maintaining operating objectives and other District policies (page 17).
3. Monitoring finance and long-range financial and operational planning (page 18).
4. Establishing policies and procedures covering wages, benefits, hours, and terms and conditions of District employment and for hiring employees of the Board (page 19).
5. Recommending positions to support, amend, or oppose legislation (page 20).
6. Maintaining community-agency relations (page 21).
7. Protecting and enhancing the natural and cultural resources of the District (page 22).

I. BOARD ROLE IN MAINTAINING AN EFFECTIVE BOARD

In order to perform effectively, the Board will establish internal operating policies. This area of activity is primarily the responsibility of the Board Executive Committee.

Responsibilities:

- a. State duties and responsibilities of the Board and Board Officers.
- b. Delineate rules for election, term and replacement of officers of the Board.
- c. Define rules for formation and conduct of Board Committees.
- d. Delineate rules for conduct of Board Meetings.
- e. Provide for orientation of new Directors to Board responsibilities and to District management and operations.
- f. Determine what information should be prepared and presented to the Board, including timing of such presentation.
- g. Maintain communication channels which ensure that Directors are informed of significant activities, especially in their own wards.
- h. Review the definition of the Board's role and revise as appropriate.
- i. Annually convey the District's needs to the PAC Chair and PAC Subcommittee.

Method of Implementation:

- Board Operating Guidelines, Section II.A. and B.
- Board Operating Guidelines, Section II.A. and B.
- Board Operating Guidelines, Section II.D.
- Board Operating Guidelines, Sections IV, V, and VI.
- Board President and General Manager.
Board Operating Guidelines, Section I.F.
- Board President and General Manager.
Board Operating Guidelines, Section V.
- General Manager's letters, Board Packet and regularly-scheduled meetings between Board members and the General Manager. Board Operating Guidelines Section V.
- Periodic review of Board Operating Guidelines.
- Board President and General Manager shall meet with the PAC Chair.
Resolution of the Board required.

2. BOARD ROLE IN ESTABLISHING PLANNING AND OPERATING OBJECTIVES AND OTHER GENERAL DISTRICT POLICIES

The Board is responsible for ensuring that goals, objectives, action plans and policy guidelines for all primary functions of the District are developed, adopted, documented and evaluated. This area of activity is primarily the responsibility of the Board Operations Committee.

Responsibilities:

- a. Review and recommend District operational policies to the full Board.
- b. Ensure that operating objectives and plans are accomplished through periodic progress reports, presentations, budget reporting, and other management reports.
- c. Evaluate programs to ensure that District operation is in accordance with Board-established policies and objectives.
- d. Review concessionaire and Special Use Agreements and recommend to the full Board.
- e. Annually review fees and charges and recommend fee schedule to the full Board.

Method of Implementation:

- Adoption of policy manuals.
Resolution of the Board required.
- Items for Board Meeting as status report.
- Assign to Committee of Board or delegate responsibility to staff for review. Resolution of the Board required.
- Resolution of the Board required.
- Resolution of the Board required.

3. BOARD ROLE IN MONITORING FINANCES AND LONG-RANGE FINANCIAL PLANNING

The Board is responsible for the acquisition, development, and operation of District lands. These responsibilities require the monitoring, review, and approval of financial decisions and actions, budget proposals and performance, and operating plans and performance. This area of activity is primarily the responsibility of the Board Finance Committee.

Responsibilities:

- a. Review District budgets and capital improvement programs to ensure allocation of resources in accordance with established policies, and recommend to the full Board. Provide for Board monitoring of fiscal activities.
- b. Review financial statements and recommend to the full Board.
- c. Review bond issues, bank loans, and other forms of debt financing and recommend to the full Board.
- d. Review significant budget changes and contract commitments and recommend to the full Board.
- e. Review departmental goals and objectives as part of the overall District budget development process. Recommend to the full Board.
- f. Oversee annual audit and production of Financial Statement.
- g. Review long-range financial plans for parkland acquisition, development, and operation and recommend to the full Board.

Method of Implementation:

- Budget process. Board Operating Guidelines Section VIII. Resolution of the Board required.
- Resolution of the Board required.
- Resolution of the Board required.
- Resolution of the Board required. Board Operating Guidelines Section VIII.
- Budget process. Board Operating Guidelines Section VIII. Resolution of the Board required.
- Following the completion of the District fiscal year, cause to be rendered and duly published, a verified Certified Public Accountant's or verified Public Accountant's audit of the financial condition of the District, showing particularly the disbursements and receipts and balances of liabilities and assets for the preceding fiscal year. Resolution of the Board required.
- Long-range projections. Resolution of the Board required.

4. BOARD ROLE IN ESTABLISHING POLICIES AND PROCEDURES COVERING WAGES, BENEFITS, HOURS, AND TERMS AND CONDITIONS OF DISTRICT EMPLOYMENT AND FOR HIRING EMPLOYEES OF THE BOARD

The Board is responsible for establishing policies covering all employees, including salary levels. These activities are primarily the responsibility of the Board Executive Committee. The Board is also responsible for hiring a General Manager, Controller/CFO, and Clerk of the Board and for clarifying job responsibilities of these employees.

Responsibilities:

- a. Establish position duties, responsibilities and minimum qualification requirements for positions of General Manager, CFO/Controller and Clerk of the Board and recommend to the full Board.
- b. Select the direct employees of the Board – General Manager, CFO/Controller, and Clerk of the Board.
- c. Contract for professional services required by the District.
- d. Review personnel policies covering all District employees and recommend to the full Board.
- e. Review and recommend proposed revisions to the District Administrative Manual.

Method of Implementation:

- Review and approve job descriptions for these positions. Resolution of the Board required.
1. Upon vacancy in General Manager position, appoint acting General Manager and form a Board Selection Committee to find replacement.
 2. CFO/Controller and Clerk of the Board – Delegate search to General Manager. Board to review recommendations of General Manager and select from list of final candidates.
- Delegate to the General Manager. Resolution of the Board required for contracts over \$25,000.
- Consider recommendations from the General Manager regarding terms and conditions of employment for unrepresented employees. The Clerk of the Board and CFO/Controller are employed under these terms and conditions. Resolution of the Board required.
- Resolution of the Board required.

5. BOARD ROLE IN LEGISLATION

The Board is responsible for the District's State and Federal legislative policies, the endorsement of specific legislation to be sponsored by the District, and the establishment of formal positions on other legislation impacting District interests. This area is primarily the responsibility of the Board Legislative Committee.

Responsibilities:

- a. Assess District needs that can be handled through legislative means.
- b. Analyze legislative options available – determine type of legislative modifications required, appropriate legislative vehicle, and most appropriate and effective method for initiating such changes.
- c. Work with legislators, legislative staff, District Advocates, and any other applicable organizations to introduce, support or oppose legislation.
- d. Monitor progress of bills of interest to District. Provide follow-through information concerning District position to appropriate State and Federal Legislative Committees.
- e. Provide testimony at Legislative Committee hearings.
- f. Choice of District Advocates.
- g. Recommend support or opposition of all legislation of importance to the District to the full Board.
- h. Review proposals for and make recommendations to the full Board on ballot measures that may be submitted to the voters of the District.

Method of Implementation:

Board Legislative Committee, staff and District Advocates working in concert.

Board Legislative Committee, staff and District Advocates working in concert.

Board Legislative Committee, Advocates, staff, and other Board members as necessary. Resolution of the Board required.

Staff responsibility, through District Advocates with direction from the Legislative Committee.

Responsibility of General Manager and District Advocates with Board member involvement as necessary.

General Manager recommendation, with committee review and recommendation to full Board. Resolution of the Board required.

Resolution of the Board required.

General Manager provides information and makes recommendations to the Committee, which recommends actions to the full Board. Resolution of the Board required.

6. BOARD ROLE IN MAINTAINING COMMUNITY-AGENCY RELATIONS

The Board plays a major role in ensuring that the District develops and maintains positive and productive working relationships with a large number of federal, state, regional, county, city, and special district agencies in addition to a multitude of special interest groups, citizen organizations, community representatives and private citizens. This area of activity is primarily the responsibility of the Board Executive Committee.

Responsibilities:

- a. Ensure District participation by either Board, staff, or appointed citizen representatives, at public hearings or work sessions which are conducted by other agencies and which pertain to proposals that have District interests.
- b. Maintain effective liaison with agency staff, elected officials, special interest group representatives, and the media.
- c. Develop joint agreements with other agencies that are mutually beneficial.
- d. Participate in park and recreation society, special districts, public agency, and environmental organizations at the federal, state and local levels.
- e. Review and assess the District's public information and community outreach programs and techniques to ensure positive visibility throughout Alameda and Contra Costa Counties.
- f. Review District planning documents and recommend to full Board for approval.

Method of Implementation:

Delegate to Board President and General Manager.

Delegate primarily to Board President, General Manager, Board members, and Board-established liaison committees to participate as necessary.

Resolution of the Board required for each agreement.

Individual Board member option. This participation is individual in nature and does not speak for the Board as a whole.

Delegate to the General Manager.

Resolution of the Board required.

7. BOARD ROLE IN PROTECTION AND ENHANCEMENT OF THE NATURAL AND CULTURAL RESOURCES OF THE DISTRICT

The Board plays a major role in protection and enhancement of the natural and cultural resources of the District by identification, zoning and management of these resources. This area of activity is primarily the responsibility of the Board Natural and Cultural Resources Committee.

Responsibilities:

- a. Identify and establish those significant natural areas, cultural sites, and associated resources that require protection and management.
- b. Establish ongoing inventory of natural and cultural resources in jeopardy and prioritize for management implementation programs.
- c. Develop materials and process to encourage open discussion on natural and cultural resource management programs.
- d. Encourage reciprocal agreements with neighboring land owners to protect natural and cultural resources.
- e. Solicit opinions of public and staff in design of interpretive, educational, and research programs.

Method of Implementation:

- Review conditions and factors that identify and define areas in need of protection and management.
- Prepare recommendation to Board at least annually for protection designations and management proposals for specific jeopardy areas. Resolution of the Board required.
- Review District programs and coordinate with universities and other land management organizations regarding natural and cultural resource management research.
- Establish goals and recommend programs of information and accountability in addressing ecological/cultural resource problems.
- Oversee implementation of protective, management and educational research programs.

APPENDIX B**BOARD COMMITTEES (AS OF 01/01/09)****STANDING COMMITTEES**

Executive
 Finance
 Legislative
 Natural and Cultural Resources
 Operations

SPECIAL COMMITTEES

Workforce Diversity
 Ecology

JOINT AGENCY REPRESENTATIVES

Chabot Space and Science Center
 HASPA
 Martinez
 Pinole/Hercules/North Contra
 Costa County Shoreline

LIAISON COMMITTEES

ABAG Regional Planning Committee
 Alameda County
 Alameda County Children's Memorial
 Alameda County CSDA
 Alameda County LAFCO
 CARPD
 Coliseum Commerce Center Advisory Committee
 Contra Costa County
 Contra Costa County CSDA
 Contra Costa HCP
 Carquinez Preservation Trust
 Delta Science Center
 Dublin
 EBMUD
 Fremont
 LARPD
 MLK Freedom Center Board
 Oakland Waterfront (Waterfront Action)
 Regional Parks Foundation
 Pleasanton
 Richmond
 San Francisco Bay Restoration Authority

The Board of Directors may revise this list at any time during the year. Committee members will be appointed by the Board President in January of each year, for a period of one year (January to December of the current year), except in cases where the appointment is conducted by another agency (i.e. San Francisco Bay Restoration Authority).

ARTICLE 8

Ecology Committee

8.1 A joint Union-Management Ecology Committee shall be established and shall be comprised of 2 representatives appointed by the Union and 2 representatives appointed by the District, neither of whom shall be the IPM Coordinator. The Committee shall discuss ecological and resource conservation issues related to District operations, including matters related to education concerning such issues.

8.2 The function of the Committee is advisory. Action of the Committee shall be by recommendation to the District which retains sole discretion of such recommendations. If disputes arise within the Committee, Committee members may present separate recommendations. Committee meetings shall be scheduled every other month on District time and shall not exceed 3 hours per meeting on District time.

8.3 In February of each year the Ecology Committee and 2 Board members or their designees will meet to review the District's use of herbicides, pesticides, and ecology issues. A second meeting may be held in August, at the request of the Union, to discuss ecology issues.

8.4 The Committee shall work in a cooperative manner to implement the District's goal of reducing the use of chemicals on District property. The District's IPM Coordinator will attend Ecology Committee meetings to inform them about implementation of the District's IPM program. The Committee will work with the IPM Coordinator to assist in implementation of the program.

East Bay Regional Park District
2010 Board Committee Descriptions

STANDING COMMITTEES

Deal with broad sets of issues generally with internal focus. Include, but are not limited to:

EXECUTIVE COMMITTEE

Chaired by the Board President, includes the Board vice-president and immediate past president. Primarily responsible for maintaining an effective Board; Wages, Benefits, Hours and Terms of Employment; and Community-Agency Relations – including review and recommendations relating to District planning documents.

Board Members: Siden – Chair, Lane, Radke, Severin – Alternate
Staff: O'Brien

FINANCE COMMITTEE

Chaired by the Treasurer and primarily responsible for long-range financial planning.

Board Members: Severin – Chair, Sutter, Wieskamp, Dotson – Alternate
Staff: Collins

LEGISLATIVE COMMITTEE

Primarily responsible for legislation.

Board Members: Radke – Chair, Siden, Wieskamp, Sutter – Alternate
Staff: O'Brien/Pfuehler

OPERATIONS COMMITTEE

Primarily responsible for establishing planning and operating objectives.

Board Members: Lane – Chair, Dotson, Siden, Severin – Alternate
Staff: Escobar

NATURAL AND CULTURAL RESOURCES COMMITTEE

Responsible for protection and enhancement of the natural and cultural resources of the District.

Board Members: Sutter – Chair, Dotson, Lane, Wieskamp – Alternate
Staff: M. Anderson

OTHER COMMITTEES

Formed to address specific issues and needs identified by the Board as requiring review and input; may involve other agencies. Includes:

- Ad Hoc Committees
- Special Committees
- Joint Agency Committees
- Liaison Committees

East Bay Regional Park District 2010 Board Committee Descriptions

Ad Hoc Committees

Generally single-item issue, short-term committees which may include participation from other agencies.

Special Committees

Established to respond to special areas of District concern through the labor agreement with Local 2428 or the Police Association.

WORKFORCE DIVERSITY

Work Plan Y

This committee is comprised of two Board members, two Local 2428 representatives, and two managers. The committee does have a work plan. HR staff monitors all hiring in accordance with standards set by the federal and state government. A report is prepared annually and hiring statistics examined by the committee. Information is shared and recommendations considered for improvement in the hiring and promotional process.

Board Members: Siden – Chair, Dotson, Wieskamp - Alternate

Staff: Gonzales

ECOLOGY COMMITTEE

Work Plan N

This is a joint management-labor committee authorized under Article 8 of the Labor Agreement with Local 2428. (It follows Article 7 of the Labor Agreement which sets forth the representation and scope of the Safety Committee composed of management and labor representatives.) Pursuant to Article 8, the committee has two management representatives and two Local 2428 representatives, and its functions are advisory. Once a year, two Board members or their designees (i.e., management staff) are to attend during a meeting to discuss pesticide usage and ecology issues. Over time, the committee appears to have strayed from its Labor Agreement setting to more closely resemble other public Board committees. Staff would recommend returning to the proper procedures of the Labor Agreement for the remaining meeting in 2010 and into the future.

Board Members: Dotson – Chair, Severin, Sutter – Alternate

Staff: M. Anderson

Joint Agency Committees

Agreements entered into with other agencies to form joint agencies, some of which may have formal joint powers agreements.

CHABOT SPACE & SCIENCE CENTER

Work Plan N

This committee is comprised of several agencies that provide oversight for the operation of the Chabot Space & Science Center (Science Center). The Chabot Space & Science Center Joint Powers Agency Board of Directors includes representatives from the Oakland Unified School District, the City of Oakland, the East Bay Regional Park District, the Eastbay Astronomical Society, and other elected and appointed directors from within the community. The Science Center is a Smithsonian affiliate, and a 501(c)(3) nonprofit interactive science center whose mission is to inspire and educate visitors, especially area students, of all ages about our Planet Earth and the Universe. The JPA board is responsible for hiring staff, raising necessary annual and capital funds, setting policy, determining annual work plans, and governing all aspects of the Science Center.

Board Members: Siden

Staff: M. Anderson

East Bay Regional Park District 2010 Board Committee Descriptions

HASPAWork Plan N

(Hayward Area Shoreline Planning Agency)

This is a JPA comprised of the City of Hayward, Hayward Area Park and Recreation District, and East Bay Regional Park District, that considers planning issues related to the Hayward Shoreline to facilitate coordination of the member agencies interests.

Board Members: Severin, Siden – Alternate
Staff: M. Anderson

MARTINEZWork Plan N

(Martinez Waterfront Planning Agency)

Created in 1974, this four-person JPA is comprised of two Martinez City Council members and two District Board members appointed by their respective boards. Initially created to develop a joint waterfront development plan, the JPA now serves as a liaison committee to discuss issues of mutual concern regarding the use and management of the District's Martinez Regional Shoreline, the City's Waterfront Park, and adjacent land use and development plans. Administration and staff support rotates annually between the Districts and the City.

Board Members: Dotson, Radke, Lane – Alternate
Staff: Escobar

PINOLE/HERCULES/No.CCCty SHORELINEWork Plan N

(North Contra Costa Shoreline Joint Powers Authority)

The JPA meetings include elected officials and staff from Pinole, Hercules, and Contra Costa County. Interested citizens often attend the meetings as well. The primary purpose of the JPA is work for the completion of the Bay Trail along the San Pablo Bay Shoreline. Active Bay Trail projects within the JPA area include the Pinole Shores to Bayfront Park Bay Trail project and the Hercules Transit Center/Bio Rad Bay Trail project. The group often addresses other matters of mutual interest, such as transportation, development, and public works projects in the area.

Board Members: Dotson, Radke, Sutter – Alternate
Staff: Doyle

Liaison Committees

Established with other agencies to strengthen relationships, these committees do not include formal agreements.

ABAG Regional Planning CommitteeWork Plan N

(Association of Bay Area Governments Regional Planning Committee)

This committee studies and submits to the ABAG Executive Board matters including the Regional Plan for the San Francisco Bay Area; environmental management, housing, and infrastructure planning; special plans and reports from planning task forces or other regional agencies; comprehensive planning policies and procedures; and such other matters as assigned by the ABAG Executive Board.

Board Members: Severin, Siden – Alternate
Staff: O'Brien

ALAMEDA COUNTYWork Plan N

(EBRPD-Alameda County Liaison Committee)

East Bay Regional Park District 2010 Board Committee Descriptions

This committee provides a venue for review and discussion of projects, programs, plans and/or other issues of mutual interest between the District and the County of Alameda. Bringing forward information to the elected Board members and County Supervisors through liaison committee briefings and presentations helps to improve communication and avoid or resolve conflicts by highlighting upcoming as well as on-going issues.

Board Members: Siden, Sutter, Wieskamp, Severin – Alternate
Staff: Cameron

ALAMEDA COUNTY CHILDRENS MEMORIAL Work Plan N
(Alameda County Children’s Memorial Committee)

This committee plans and conducts two memorial services annually. The committee is chaired by Gail Steele, Alameda County Board of Supervisors. Administration on the committee is provided by Ms. Steele’s staff. The District participates in order to coordinate the annual memorial service conducted at Fairmont Ridge Children’s Memorial marker in Lake Chabot Park. Director Siden is a standing member of this committee.

Board Members: Siden, Severin – Alternate
Staff: Escobar

ALAMEDA COUNTY CSDA Work Plan N
(California Special Districts Association – Alameda County)

The members of the Alameda County Special Districts Association (ACSDA) provide residents of Alameda County with fire protection, hospitals, mosquito abatement, open space, parks, public transit, recreation, resource conservation, sanitation services, vector control, and drinking water. ACSDA convenes every other month to discuss timely topics, updates on legislation, and reports from associate member agencies and organizations.

Board Members: Severin, Siden, Wieskamp – Alternate
Staff: O’Brien/Pfuehler

ALAMEDA COUNTY LAFCO Work Plan N
(Alameda County Local Area Formation Committee)

LAFCo is an acronym for Local Agency Formation Commission. It is a regulatory agency established by state law with county-wide jurisdiction. LAFCo is responsible for reviewing and approving proposed jurisdictional boundary changes as a way to discourage sprawl. Alameda County LAFCo has seven regular commissioners, two of whom represent special districts.

Board Members: Wieskamp
Staff: Pfuehler

CARQUINEZ PRESERVATION TRUST/COUNCIL Work Plan N

In 1996, the Carquinez Strait Preservation Trust (Trust) and the Carquinez Strait MOU Coordinating Council published the book titled, *Gateway to the Inland Coast: The Story of the Carquinez Strait*. Representatives of government agencies, industries, public interest groups, and the general public formed the Trust as a nonprofit corporation in order to further the work of educating the public and developing and implementing an ongoing regional planning effort for the resources described in the book. It is unknown when the Trust last met; it seems to be dormant.

Board Members: Radke, Lane – Alternate
Staff: Doyle

East Bay Regional Park District 2010 Board Committee Descriptions

CARPD

(California Association of Recreation and Park Districts)

Work Plan N

This is an organization representing special recreation and park districts throughout California. This committee works to foster a dedicated effort to improve the quality and efficiency of recreation and park districts. CARPD also tracks legislation and other issues that affect member districts. Each spring, CARPD hosts an annual conference and awards competition to recognize outstanding programming, facilities, and service to the community.

Board Members: Severin

Staff: O'Brien

CARQUINEZ PRESERVATION TRUST

Work Plan N

A collaboration between the Crockett Cogeneration Facility, the counties of Solano and Contra Costa, the cities of Benicia, Hercules, Martinez and Vallejo, East Bay Regional Park District, and the State Lands Commission to further the work of educating the public and developing and implementing regional planning efforts for the Carquinez Strait region. The mission of the trust is to further the preservation, promotion, and recognition of the Carquinez Strait as an important state and national resources and recreation area.

Board Members: Radke, Lane – Alternate

Staff: Doyle

COLISEUM COMMERCE CENTER ADVISORY COMMITTEE

Work Plan N

The Coliseum Commerce Center Advisory Committee (CCCAC) focuses on the needs and concerns of businesses located in the Coliseum area of Oakland. The group addresses issues related to public safety, business security, infrastructure, economic development, and redevelopment in collaboration with the City of Oakland.

Board Members: Siden, Sutter – Alternate

Staff: Doyle

CONTRA COSTA COUNTY

Work Plan N

(EBRPD-Contra Costa County Liaison Committee)

This committee provides a venue for review and discussion of projects, programs, plans and/or other issues of mutual interest between the District and Contra Costa County. Bringing forward information to the elected Board members and County Supervisors through liaison committee briefings and presentations helps to improve communication and avoid or resolve conflicts by highlighting upcoming as well as on-going issues.

Board Members: Dotson, Radke, Sutter – Alternate

Staff: Cameron

CONTRA COSTA HCP

Work Plan N

(Contra Costa County Habitat Conservancy Board)

This Board meets on an as-needed basis to assist in the implementation of the East Contra Costa County Habitat Conservation Plan. The Habitat Conservancy Board meets on average five times per year. Director Radke periodically attends these meetings in an advisory capacity. Director Lane serves as the alternate.

Board Members: Radke, Lane - Alternate

Staff: Doyle/Olson

East Bay Regional Park District 2010 Board Committee Descriptions

CONTRA COSTA COUNTY CSDA

Work Plan N

(California Special Districts Association – Contra Costa County)

The Contra Costa Special Districts Association (CCSDA) is a group of public service agencies. In Contra Costa County, there are 43 special districts which provide services such as drinking or irrigation water, mass transit, health care, fire protection, vector control, wastewater collection treatment and reuse, open space, and parks and recreation. CCSDA meets quarterly.

Board Members: Lane, Radke, Sutter - Alternate

Staff: O'Brien/Pfuehler

DELTA SCIENCE CENTER

Work Plan N

This is a non-profit organization comprised of several agencies and private volunteers and is focused on providing opportunities for students to learn about the Delta, through field trips and research projects. While the Board members do not currently attend meetings, there are still staff and Board members assigned to this non-profit, and it is listed as a current liaison committee in the Board Operating Guidelines. The District still takes an active role in monitoring the actions of this non-profit organization, and when appropriate, staff will attend the board meetings to represent the District and convey its position on any issues. Future negotiation will determine the role of the non-profit in the operation of the Delta Science Center facility starting in 2011.

Board Members: Radke, Lane

Staff: M. Anderson

DUBLIN

Work Plan N

(EBRPD-City of Dublin Liaison Committee)

Ad hoc meetings are held on an as-needed basis to discuss planning and land use items of mutual interest to the District and the City of Dublin. During the last staff meeting on February 14, 2008, discussion items included the Dublin Hills LUP, Measure WW, and the I-580 Alamo Canal Trail Extension.

Board Members: Lane, Severin, Wieskamp, Siden - Alternate

Staff: Doyle

EBMUD

Work Plan N

(EBRPD-East Bay Municipal Utilities District Committee)

This committee provides a venue for review and discussion of projects, programs, plans, and/or other issues of mutual interest between the District and the East Bay Municipal Utilities District. Bringing forward information to the elected Board members of both agencies through liaison committee briefings and presentations helps to improve communication and avoid or resolve conflicts by highlighting upcoming as well as on-going issues.

Board Members: Severin, Siden, Sutter

Staff: Cameron

FREMONT

Work Plan N

(EBRPD-City of Fremont Liaison Committee)

This committee is comprised of two District Board members, a City council member, and Fremont Parks and Recreation commissioner. The committee addresses issues of mutual concern regarding the land use planning and operation of District park units within the City of Fremont. Since the District

East Bay Regional Park District 2010 Board Committee Descriptions

leases the Ardenwood Historic Farm property from the City and subsidizes the City operation of the Patterson House, "Review of Ardenwood Historic Farm" is the only standing agenda item. Other agenda items are generally related to the four other regional parks in the City. Administration and committee support rotates annually between the City and Park District.

Board Members: Severin, Wieskamp, Siden – Alternate
Staff: Escobar

LARPD

Work Plan N

(EBRPD-Livermore Area Recreation and Park District Liaison Committee)

This committee annually reviews the status of all facilities in which both agencies have interests and meets three to four times per year to receive mutual updates on the current status of individual and joint park and trail projects, operations, budgets, and funding opportunities. The committee has coordinated the acquisition and development of Brushy Peak; discussed and refined trail routing and construction on the Del Valle to Shadow Cliffs trail, the Iron Horse Trail and a number of local feeder trails; and reviewed cooperative and joint funding opportunities for grants and for EBRPD funding of some LARPD projects of regional significance. The committee also discusses issues of joint importance including ballot measures, regulatory matters, roadway, utility or similar projects by other entities that have the potential to impact parks, relations with other agencies, etc.

Board Members: Severin, Wieskamp, Siden - Alternate
Staff: Collins

OAKLAND WATERFRONT (WATERFRONT ACTION)

Work Plan N

This is a community-based non-profit organization that advocates for the Oakland Waterfront. Ad hoc discussions are held with the executive director on an as-needed basis regarding planning and land use items of mutual interest to the District and Waterfront Action. The last staff discussions included the Oakland Central Estuary Specific Plan workshops held throughout 2009.

Board Members: Siden, Sutter
Staff: Doyle

PLEASANTON

Work Plan N

(EBRPD-City of Pleasanton Liaison Committee)

Ad hoc meetings are held on an as-needed basis to discuss planning and land use items of mutual interest to the District and the City of Pleasanton. During the last meeting on September 29, 2009, discussion items included the Alviso Adobe restoration project; the Shadow Cliffs and Pleasanton Ridge LUPs; land acquisition strategies along Pleasanton Ridge; the I-580 Alamo Canal Trail Extension; and the Iron Horse Trail Connection.

Board Members: Lane, Severin,
Staff: Doyle

East Bay Regional Park District 2010 Board Committee Descriptions

REGIONAL PARKS FOUNDATION

Work Plan N

The Regional Parks Foundation does not set an annual work plan. The Foundation is a non-profit organization established to raise funds from individuals, corporations and foundations for the sole purpose of supporting the parks and programs of the District. The president of the District's Board of Directors serves as an ex-officio member of the Foundation's Board of Directors.

Board Members: Siden
Staff: Cameron

RICHMOND

Work Plan N

(EBRPD-Richmond Liaison Committee)

This is the District's liaison committee with the City of Richmond, where items of mutual interest, typically related to the Richmond shoreline, can be discussed and efforts coordinated.

Board Members: Dotson, Radke, Sutter - Alternate
Staff: M. Anderson

SF BAY RESTORATION AUTHORITY

Work Plan N

This is a new regional government agency charged with the mission of restoring the Bay's critical tidal wetlands. By state law, the Authority is given the ability to raise funds to restore wetlands on more than 36,000 shoreline acres already in public ownership. The Governing Board of the Authority consists of seven members, and they meet quarterly.

Board Members: Sutter
Staff: O'Brien/Pfuehler