

# EAST BAY REGIONAL PARK DISTRICT

Facility Operation Office: 510-841-1244

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## DELIVERY INFORMATION

Dear Facility User,

The East Bay Regional Park District facilities have a policy that no delivery items can be left in or around the facilities before or after your reservation time. We do have the storage area for these items. Rental items left outside are subject to theft and they are in the way for other events. It is your responsibility to make sure the caterer and delivery company are aware of this policy.

The East Bay Regional Park District will charge a minimum of \$50.00 each day that any delivery item is left behind.

White Wooden rental chairs have a tendency to leave white paint residue on the hardwood floors. Because of this, we can no longer allow white wooden chairs UNLESS the bottom parts of the legs have been sanded. It is important that your rental company can comply with this very important requirement. Call us with questions or recommendations for a rental company.

Thank you ahead of time for your assistance with this growing problem.

The Facility Staff