

**QUARTERLY MEETING OF THE
CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION**

Date: Monday, July 19, 2010

Time: 10:00 a.m. Meeting
12:00 p.m. Lunch (Optional)

Location: Pleasant Hill Community Center
320 Civic Drive, Pleasant Hill

Lunch: \$24.00 (*meal optional - immediately following meeting*)

AGENDA

- 10:00 a.m. Welcome and Introductions (*Please keep the your District's introductions under two minutes*)
- 10:10 a.m. Approval of April 19, 2010, minutes
- 10:15 a.m. Ad Hoc Committee: Consideration of-
- A. Distribution of \$1,000 to Contra Costa Special Districts Association Members
 - B. Membership drive for increased members for county & state CSDA
 - C. Information regarding future newsletter
- 10:30 a.m. Committee Updates:
- A. Program Committee
Paul Soltow, West County Wastewater District
 - B. Bylaw Committee
Sherry Sterrett, Pleasant Hill Recreation & Park District
 - C. Membership Directory Committee
Stan Caldwell, Mt. View Sanitary District
- 10:40 a.m. LAFCO Representative Report:
Dwight Meadows, Contra Costa Resource Conservation District
- 10:45 a.m. Legislative Committee Report
Stan Caldwell, Mt. View Sanitary District
- 10:50 a.m. East Bay Regional Park District – Park Advisory Committee Report
E.J. Shalaby, West County Wastewater District
- 10:55 a.m. CCSDA Financial Report:
Mark Cornelius, Law Offices of Mark Cornelius
- 11:00 a.m. **Guest Speaker: William J. (Bill) Pollacek, County Treasurer-Tax Collector**
Introducing: Russell Watts, County Treasurer-Tax Collector, Elect
Topic: Challenges ahead for the Contra Costa County Retirement System, etc.

11:30 a.m. California Special Districts Association Activities Update:
Sherry Sterrett, Pleasant Hill Recreation & Park District

A. Discussion of proposed changes to CSDA Bylaws

11:40 a.m. Districts of the Quarter Recognition Story
Alamo-Lafayette Cemetery District
Byron, Brentwood, Knightsen, Union Cemetery District

11:55 a.m. Other Business:

- Next CCSDA Meeting:

October 18, 2010
6:00 p.m. (Dinner immediately following meeting)
Pleasant Hill Community Center
320 Civic Drive, Pleasant Hill, CA

12:00 p.m. Adjourn

AGENDA
REGULAR MEETING
BOARD OF DIRECTORS

EAST BAY REGIONAL PARK DISTRICT

Tuesday, Nov. 2, 2010

C. BUSINESS BEFORE THE BOARD

6. BOARD COMMITTEE REPORTS

a. Contra Costa County Special Districts Association - (7/19/10) (Radke)

A summary of the July 19, 2010 meeting of the Contra Costa County Special Districts Association is attached. The District received these minutes on October 18, 2010.

CONTRA COSTA SPECIAL DISTRICTS ASSOCIATION
July 19, 2010

MINUTES

The quarterly meeting of the Contra Costa Special Districts Association was held at 10 a.m. on July 19, 2010, at the Pleasant Hill Community Center in Pleasant Hill. Chairperson Bette Boatmun led the meeting with 34 members in attendance, representing 19 special districts.

Call to Order:

Chairperson Boatmun called the meeting to order at 10:10 a.m. Introductions and comments followed with each representative giving an update on their respective agencies.

Adoption of Agenda:

There were no changes to the agenda.

Approval of Minutes:

The minutes of the April 19, 2010 meeting were approved, with one minor change.

Ad Hoc Committee:

CCSDA Scholarship Award Program

Matt Stamey and Roxanne Lindsey, San Ramon Valley Fire Protection District, along with Darnell Turner, Los Medanos Community Healthcare District, proposed the distribution of four \$250 scholarships for CCSDA members. The scholarships are to increase participation in the programs and educational seminars provided by CSDA. The scholarships must be used by June 2011 and can be applied to Legislative Days, CSDA Annual Conference, or any classes with the exception of mandated programs.

Membership Committee

Richard Head, Diablo Water District and Lee Cummings, Byron Sanitary District, have volunteered to encourage CCSDA members to join CSDA. They will send letters and follow up with phone calls to help increase membership.

Newsletter

Vice Chair, Mark Cornelius and Bob Berggren, Pleasant Hill Recreation & Park District, will begin the interview process to select a newsletter producer/editor.

Committee Updates:

Program Committee

Paul Soltow, West County Wastewater District, reported that the committee will meet shortly. Participants recognized in Districts of the Quarter will have an opportunity to take a picture with Chairperson Boatmun.

Bylaw Committee

Sherry Sterrett, Pleasant Hill Recreation & Park District, reported that no changes were noted on the bylaw draft. The draft will be submitted to the attorney for review and placed on a future agenda for approval.

Membership Directory Committee

Chairperson Boatmun reported that the membership directory is now available for distribution; all dues must be current to receive the directory.

LAFCO Representative Report:

Lou Ann Texeira, LAFCO, reported they are in the process of completing the baseline municipal services review and the law enforcement services comprehensive review will be complete by summer's end. Ms. Texeira also reported that an electronic document management system will be implemented this summer. The next meeting will be held August 11, 2010, fire & emergency medical providers will provide updates.

Legislative Committee Report:

Stan Caldwell, Mt. View Sanitary District, distributed a legislative report.

East Bay Regional Park District- Park Advisory Committee Report:

E.J. Shalaby, West County Wastewater District, reported that East Bay Regional Park District celebrated their 75th anniversary with an event held at Lake Temescal in May. Under Measure WW the District has sold \$80 million in bonds.

CCSDA Financial Report:

Mark Cornelius submitted the following:

Savings Account- Ending Balance 6/30/10 \$8,714.19
Checking Account- Ending Balance 6/30/10 \$1,560.06

Guest Speaker

Chairperson Boatman introduced William J. (Bill) Pollacek, Contra Costa County Treasurer-Tax Collector. Mr. Pollacek assumed office in January 1999, he is currently serving his third term and will retire in January 2011. Mr. Pollacek previously served as City Treasurer for Martinez and served on the Martinez City Council. Currently, he serves as Board Chairperson on the Contra Costa County Employees Retirement Association (CCERA).

Mr. Pollacek spoke of his 30 year experience working for Wells Fargo & Bank of America, and the need to look at numbers and projections realistically. He reported that the Contra Costa County Investment Pool is rated AAf/S1+. As described by Standard & Poor's Fund Profile, the AAf rating signifies the pool's portfolio holdings provide extremely strong protection against losses and the S1+ volatility rating indicates the pool's extremely low sensitivity to changing market conditions. Mr. Pollacek stated that tax payer money would not be invested anywhere he wouldn't invest his grandmothers money.

Other discussions included: The impending fall of the commercial real estate market. Tax collections are better this year on delinquent, defaulted properties because banks do not want to pay on the penalties. Also discussed were the challenges ahead for the Contra Costa County Employees Retirement System, including pension spiking. Pension spiking can directly affect the budget and services provided to the public. Mr. Pollacek stated that the original legislation of enhanced benefits is unsustainable at this point and will need to be reevaluated.

Treasurer-Tax Collector Elect, Russell Watts, was introduced. Mr. Watts has more than 15 years experience in Treasury Management and has held the position of Chief Deputy Treasurer of Contra Costa County since 2002.

California Special Districts Association Activities Update:

Sherry Sterrett, Pleasant Hill Recreation & Park District, reported that the CSDA New Member Incentive Program has been a success, 13 districts from region 3 signed up for the free 90 day trial. Ms. Sterrett noted that Webinars are an affordable and resourceful tool to get members the training they need while keeping costs down. There is no plan to increase dues this year, dues adjustments for next year have been referred to the Fiscal Committee for review.

District of the Quarter Recognition- Cemeteries:

The **Alamo-Lafayette Cemetery District** was formed in 1937 as a public cemetery, they currently occupy 7 ½ acres of land and are looking to purchase more. The District has two locations, one in Lafayette next to the Lafayette Park Hotel and the other on La Gonda Way & El Portal in Alamo. A website is currently in the works and cemetery tours are available at both locations. This year Chairman, Primo Facchini received the Cemeterian of the Year award, awarded by the California Association of Public Cemeteries.

The Byron, Brentwood, Knightsen, Union Cemetery District was formed in 1878 as a four acre private cemetery. The cemetery had to move the same year due to its proximity to a school and was moved to the current location of Marsh Creek Road & Byron Highway. In 1928 the cemetery became public. The cemetery grew to 8 acres in 1928 and then to 16 acres in 1961. The most recent attempt to purchase land failed in 2010 due to the economy.

- There are two types of Private Cemeteries- Those owned by private investors or corporations and those owned by religious or fraternal organizations.
- There are three types of Public Cemeteries- Those owned by a City, County or Special District.
- Public Cemeteries cannot sell monuments, sell flowers, own & operate a crematorium and cannot have a funeral home on its premises.
- First Health & Safety Code Laws written in 1909, total rewrite and clean up of laws in 2003

Other Business:

- This year marks Contra Costa Chapter's 20th Anniversary
- The next CCSDA meeting will be held October 18, 2010 at 6:00 p.m. at the Pleasant Hill Community Center.

Adjournment:

There being no further business, Chairperson Boatman adjourned the meeting at 12:13 p.m.

Respectfully submitted,

Allison Lewis

