

EAST BAY REGIONAL PARK DISTRICT



Seasonal Employee Availability Form (for Summer Interns and GIP Staff)

Name _____

Position _____

Work Location _____

The purpose of this form is to identify your availability for the calendar year 2012
This will assist the Park Supervisor or Intern Project Supervisor in scheduling you for work.

EARLIEST AVAILABILITY DATES

Earliest date available to work **part-time** _____

Earliest date available to work **full-time** _____

LATEST AVAILABILITY DATES

Latest date available to work **part-time** _____

Latest date available to work **full-time** _____

OTHER

Are you returning to school in the fall? YES NO

School name and location (city, state) _____

Are you available to work after you return to school? YES NO

If YES, when would you be available (days, hours)? _____

Do you have any planned vacations, summer school classes, sporting events, or any
other activities during your period of availability? YES NO

If YES, please indicate _____

If the above dates change, I agree to advise my direct supervisor immediately.

Signature _____

Date _____