



HAYWARD AREA SHORELINE PLANNING AGENCY

Memorandum

DATE: October 19, 2015

TO: Hayward Area Shoreline Planning Agency Trustees

FROM: Damon Golubics
Technical Advisory Committee Chair for HASPA

SUBJECT: **Adoption of Meeting Schedule for 2016**

The following meeting dates are recommended for quarterly meetings of the Hayward Area Shoreline Planning Agency (HASPA) Board of Trustees:

Thursday, January 21
Thursday, April 21
Thursday, July 21
Thursday, October 20

All meetings will be held at Hayward City Halls located at 777 B Street in Conference Room 2-A with each meeting starting at 5:00 p.m. Trustees should discuss this recommended meeting schedule and formally adopt it pursuant to a formal vote.