



BOARD OPERATIONS COMMITTEE
Thursday, January 16, 2014 – 12:45 p.m.
Peralta Oaks – Board Room

The following agenda items are listed for Committee consideration. In accordance with the Board Operating Guidelines, no official action of the Board will be taken at this meeting; rather, the Committee’s purpose shall be to review the listed items and to consider developing recommendations to the Board of Directors.

AGENDA

Status	Time	Item	Staff
(D)	12:45	1. Update - Tidewater Boating Center Outreach: Martin Luther King, Jr. Regional Shoreline	(Krebs)
(D)	1:15	2. Update - Willow Park Golf Course RPF Process: Lake Chabot Regional Park	(Waluch)
(I)	2:00	3. 2014 Committee Work Plan Review	(Waluch)
	2:15	4. Public Comments	
	2:20	5. AGM Comments	(O’Connor)
	2:25	6. Board Comments	
	2:30	7. Adjourn	

Status
 (R) Recommendation
 (I) Information
 (D) Discussion

Board Operations Committee Members
 Beverly Lane (Chair); Carol Severin; Ayn Wieskamp;
 Doug Siden (Alternate); Jim O’Connor (Staff Coordinator)

Next Meeting
 February 20, 2014

Distribution/Agenda Only

Board of Directors	Carol Victor
Ted Radosevich	Cinde Rubaloff
Chief Tim Anderson	Afton Crooks
Dave Collins	Robert Herrick
Bob Nisbet	Michael Kelly
Carol Johnson	Peter Rauch
Diane Althoff	

Distribution/Full Packet

Clerk of the Board	Cliff Rocha Local /2428
Board Committee	Iliana Peterson/Local 2428
Robert E. Doyle	Tyrone Davis/Police Assoc.
Jim O’Connor	Glenn Kirby/PAC
Anne Scheer	Judi Bank/PAC
Kelly Barrington	Jerry Kent
Anne Kassebaum	
Mimi Waluch	
Nancy Krebs	

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2:00 p.m. Item

TO: Board Operations Committee
FROM: Mimi Waluch, Revenue and Administration Manager
DATE: January 16, 2014
SUBJECT: **2014 Committee Final Plan Review**

Staff developed the first draft of the 2014 Board Operations Committee Work Plan for review and comment at the Committee’s last meeting of 2013. Staff incorporated the Committee’s suggested changes into the Draft Work Plan for review and approval of the incoming 2014 Board Operations Committee members at their January 16, 2014 meeting.

Item Description **Staff**

Policy Reviews and Recommendations

- | | |
|---|---------------|
| 1. Ordinance 38 (biennial review) | (King) |
| 2. Interim Policy on Use of Other Power-Driven Mobility Devices | (Victor) |
| 3. Communication Site Policy | (Waluch) |
| 4. District Residence Program (review changes) | (Waluch) |
| 5. 2015 Consolidated Fee Schedule | (Dort/Waluch) |

Concessionaire and Special Use Agreement Reviews and Recommendations

- | | |
|--|----------|
| 6. Anthony Chabot Gun Range RFP | (Waluch) |
| 7. Ardenwood Wedding, Picnic, and Special Event Concession RFP | (Waluch) |
| 8. Ardenwood Blacksmith RFP | (Waluch) |
| 9. Ardenwood City of Fremont Patterson House | (Waluch) |
| 10. Briones Girl Scouts Campground Use Agreement | (Waluch) |
| 11. Briones Archery Club Special Use Agreement | (Waluch) |
| 12. Del Valle Kayak and Windsurf Concession RFP | (Waluch) |
| 13. District-wide Food Truck Concession | (Waluch) |
| 14. Lake Chabot Willow Park Golf Course RFP | (Waluch) |
| 15. Las Trampas Equestrian Stables Concession RFP | (Waluch) |

Board of Directors

Item	Description	Staff
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Concessionaire and Special Use Agreement Reviews and Recommendations (continued)

16.	Mission Peak <i>South Bay Soaring Hanggliders</i>	(Waluch)
17.	Mission Peak NorCal Repeaters Communication site	(Waluch)
18.	Mission Peak <i>Wings of Rogallo</i>	(Waluch)
19.	Mission Peak Water Station	(Waluch)
20.	Pt. Isabel <i>PIDO</i> Special Use Agreement	(Waluch)
21.	Redwood Arena Concession RFP	(Waluch)
22.	Redwood Bowmen Special Use Agreement	(Waluch)
23.	Redwood Piedmont Stables Concession RFP	(Waluch)
24.	Roberts Montclair Swim Team	(Waluch)
25.	Shadow Cliffs Food and Marina Concession RFP	(Waluch)
26.	Tilden Lake Anza Food Concession RFP	(Waluch)
27.	Tilden MGR/Carousel and Food Concession RFP	(Dort/Waluch)
28.	Tilden Vollmer Peak Communication Site Agreements: Contra Costa County, EBMUD, State of CA, CA Highway Patrol, BART	(Waluch)

Informational Reports and Discussion Topics

29.	2014 Board Operations Committee Draft Work Plan Review	(Waluch)
30.	2014 Board Operations Committee Work Plan Year-end Final	(Waluch)
31.	2015 Board Operations Committee Draft Work Plan Review	(Waluch)
32.	ADA Program Plan Update	(Staff)
33.	Camping Plan Update	(O'Connor)
34.	Park Operations Interpretive Parklands Unit Update	(Miller)
35.	Park Operations Parkland Unit Update	(Ragatz)
36.	Park Operations Mines Unit Update	(Miller)
37.	Maintenance and Skilled Trades Unit Update	(LeBow)
38.	Fleet Services Unit Update	(McCrystle)
39.	Willow Park Golf Course Update	(Waluch)
40.	Anthony Chabot Gun Club and Range Update	(Waluch)
41.	Reservable Facilities Update	(McNally)
42.	Camp Arroyo Facility Update	(McNally)
43.	Vargas Plateau Update	(Staff)
44.	Patterson Property Trail System Update	(Staff)



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1:15 p.m. Item

TO: Board Operations Committee

FROM: Mimi Waluch, Revenue and Administration Manager

DATE: January 16, 2014

**SUBJECT: Update – Willow Park Golf Course RFP Process:
Lake Chabot Regional Park**

Staff will present an update to the Board Operations Committee on the status of the Willow Park Golf Course concession request for proposals (RFP) process. Utilizing a *PowerPoint* presentation, staff will address the capital improvement assessment and the market and economic evaluation identified through the inspection process of this facility.

The Willow Park Golf Course is part of Lake Chabot Regional Park and is a condition of a master lease between East Bay Municipal Water District and East Bay Regional Park District. In September 1965, the Park District subleased 150 acres to the initial developers, Baldock Pacific Properties, for design, construction, operation and maintenance of an 18-hole, Par-71 golf course, golf practice range (using floating golf balls), clubhouse, event center, and other support facilities. The golf course lease expires on December 1, 2014 and in preparation for request for proposals for the next term, staff is reviewing site evaluations for current golf course conditions and a market and economic evaluation of the concession.

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12:45 p.m. Item

TO: Board Operations Committee

FROM: Nancy Krebs, Acting Recreation Services Manager

DATE: January 16, 2014

SUBJECT: Update – Tidewater Boating Center: Martin Luther King, Jr. Regional Shoreline

Acting Recreation Supervisor Jeremy Saito will provide an update regarding the facility and program operations of the Tidewater Boating Center. Beth Anderson, Program Director, and Jessie Manfrin, Outreach Coordinator of Oakland Strokes, will provide a report on Oakland Strokes’ second year of operation, including implementation of community outreach to nearby neighborhoods and area youth.

Since January 2011, the District’s Outdoor Recreation Department has operated out of Tidewater, offering a variety of programs and services throughout the two counties, as well as on-the-water boating programs, in partnership with Interpretive Services staff. Staff has also been working diligently to establish strong relationships with many of the non-profits, schools, and community groups to create ongoing programs and partnerships. These include the following:

Family Support Services of the Bay Area
Oakland Parks and Recreation Department
Richmond Parks and Recreation Department
Communities for a Better Environment
Student Conservation Association
Coliseum College Prep Academy
Downtown Oakland YMCA
Bay Area Rapid Transit
Oakland Unified School District:

- Arise High School
- Castlemont High School
- Lighthouse Charter
- Lazear Elementary School
- Urban Promise Academy

In 2013, staff implemented 57 boating programs that served a total of 1,043 participants, as well as 32 fishing programs for a total of 572 people.

Staff has also created a Teen Afterschool Outdoor Leadership Program with support from the Regional Parks Foundation. Students attending Arise High School and Urban Promise Academy meet once or twice a week and are introduced to outdoor recreation experiences. Students have participated in watershed studies along Sausal Creek, biking, canoeing, kayaking, hiking and archery.

Staff is also excited about recently awarded grants from the Cosco Busan and Dubai Star Oil Spill settlement monies to create recreational shoreline programs and opportunities for youth and families within the coming years.

This report is for informational purposes only. No formal Board Committee action is required. District staff and Oakland Strokes will present progress reports annually to the Board Operations Committee through at least the first five years of Boating Center operation.