

Approved Meeting Minutes
PARK ADVISORY COMMITTEE
 February 22, 2016

ATTENDING: Kern, Beyaert, Coffey, Coomber, Godfrey, Ho, Mercurio, Palacios, Rickard, Robinson, Sanwong, Teixeira, Thompson, Volin, Yee, Wilkins, Gregory Madsen
 NOT ATTENDING: Best, Simmons, Pellegrini
 STAFF ATTENDING: Johnson, Koh, O'Connor, Pfuehler, Clay, Schirmer
 GUESTS: Director John Sutter
 PUBLIC: Cynthia Shon, Volunteer Mounted Patrol

The meeting began at 7:00 p.m.

1. **Approval of January 25, 2016 Minutes:** The January 25, 2016 minutes were approved with edits. PAC member Madsen abstained due to being absent from the January meeting. PAC Chair Kern stated agenda item 5.a – Great California Delta Trail has been postponed and will be added to a future agenda.

PAC member Volin stated he had two issues regarding the minutes, one specific and one general. Volin commented on page 7, under number 6, a big part of what he said was left out. He asked the entirety of his comments regarding the renewal of the Chabot Gun Club on Page 6 be included in the January minutes. He expressed the opinion that when his comments are less than complimentary toward the Gun Range they are edited out of the minutes. Volin continued he understands people may disagree with his statements, but he feels, as a matter of public record, his entire comments should be included in the minutes. Volin expressed the belief that someone in a higher position orders certain comments to be excluded from not only the PAC minutes, but the Board minutes. He proclaimed his comments during this meeting will most surely be edited out of the minutes.

Kern explained it is tough to capture the tone of minutes. He did recall the subject was referenced in the January minutes. He directed staff to work to include them.

Kern requested including Vice Chair Mercurio as a member of the Plan Bay Area committee on page 7.

PAC member Beyaert clarified his comments on page 7, under item 6 about the Richmond event for 4th graders. He then made a motion to approve the minutes, including Volin's suggested amendments, Kern's amendments and his comments. PAC member Coomber seconded the motion.

2. **Introductions:** Kern asked PAC members, staff and the public to introduce themselves.
3. Director Sutter thanked the PAC members for their work, and commented he was pleased to speak before the committee. Sutter stated many things have been happening in the District. The Board is now in workshop season which occurs every spring. There are four or five workshops where the Board discusses with staff what they would like done in the coming year. These are important sessions, as they are the germination of activity in the District for the year. A number of topics came up at the first workshop this month. Sutter acknowledged and thanked PAC members Beyaert and Kern for their attendance. Beyaert provided comments to the Board about Point Molate. Sutter commented several Board members concurred with Beyaert's suggestions. They feel it has tremendous potential.

Sutter discussed additional issues. He remarked the proposed Lake Chabot Modernization project will not move forward. The citizens living nearby felt the buildings were too large. They expressed the belief that the project did not comply with the District's Master Plan. Sutter said the Board of Supervisors would probably not have approved the project. The District has withdrawn their application and need to re-evaluate the project.

Sutter said there are continuing discussions with the Chabot Gun Club. The Gun Club has submitted a financial proposal to stay open. This is a continuing process and will be brought before the Board on March 1.

The renewal of Measure CC was also discussed at the Board Workshop. Sutter would like it to appear on the ballot this year as the polling was excellent. There are, however, challenges with staff resources and the capacity to work on Measure CC. There are also a number of other items appearing on the ballot. The Board and staff believe more projects will be completed in the next few years which can be identified for the voters in 2018. Because of these reasons, Sutter felt the Board was not in favor of renewing it at this time.

Sutter discussed the Vegetation Management Plan. Apart from the Gun Range, Sutter stated this is one of the most important issues currently before the Board, the community and the PAC members. It is complicated, there are strong feelings on various sides of the issue, and it has been around for many years. Ever since the 1991 Oakland/Berkeley Hills fire which destroyed three thousand homes, and killed 25 people, there has been an effort to try to reduce the number of eucalyptus in the Oakland/Berkeley Hills.

The District, the City of Oakland and the University of California are the major property owners in the affected area. They have been working somewhat separately to do what they can to prevent another 1991 type fire. There are several different groups with different points of view on this issue. With over 500 members, the Claremont Canyon Conservancy is the largest organization of homeowners who were heavily affected by the fire. They vigorously believe as many eucalyptus trees should be eliminated as possible. The Sierra Club is in agreement, although there are members within the Club that are divided on the issue.

Another group, the Hills Conservation Network, sued the District in 2010 over the adopted plan for fuels management to deal with the eucalyptus trees. The Hills Conservation Network sued because they felt the District was cutting down too many trees. They assert the trees did not cause the fire. In 2013, the District entered into a compromise and agreed to do more thinning than 'clear cutting.'

Sutter discussed another group is concerned about the application of an herbicide on the stumps of eucalyptus. This group would prefer the District do nothing with the trees.

The District is currently in thinning mode, which is also FEMA's position. The District is using funding from Measure CC for this work. This could be an issue when renewal of the measure is pursued. Sutter said about 20% of the Measure CC money is for fuels management. FEMA has granted the three agencies, City of Oakland, UC Berkeley and the District, \$5.6 million to thin the trees, but the District will have to follow FEMA's requirements in order to spend the money. The Sierra Club and Hills Conservation Network have both sued FEMA. However, the FEMA funding is still available.

Sutter quoted former AGM of Operations Jerry Kent about the tree thinning process. Quite a few eucalyptus trees remain. Sprouts that could be removed for \$20 grow into large trees which cost thousands to eliminate. The budget for maintaining and continuing the vegetation management plan is a real challenge.

While the Hills Conservation Network claims the trees weren't the cause of the fire, foresters will state that eucalyptus trees are highly invasive, highly flammable and were certainly a major cause of the spread of the 1991 fire.

Kern thanked Sutter for the background on the fuels management issue and opened the floor to questions from the committee.

Beyaert asked if the District does not put renewal of Measure CC on the June ballot, will it be placed on the November ballot? Sutter replied it was clear from the Board Workshop the majority of the Board is not prepared to move ahead in 2016. The next opportunity is 2018 and the last opportunity for renewal is 2020 because the measure expires. After that, it would have to be a new tax measure, not a renewal.

PAC member Gregory asked when the eucalyptus trees can be cut. His understanding is there is a window of time where trees cannot be cut. AGM of Operations Jim O'Connor replied yes, there are nesting restrictions at certain times of the year and a survey must be done.

4. **Public Comments:** Volunteer Mounted Patrol Cynthia Shon opened by stating she has been a District volunteer for over 15 years. Shon expressed concern about Ordinance 38, specifically Section 801 the 'Dogs Off Leash' section. She believes this is a very serious safety issue for the public as well as volunteers. In 2014, she was viciously attacked by a pit bull while on her horse. She expressed her concern about the ordinance being vague. It does not specify what is meant by 'under voice control' and what areas dogs can be off leash. Shon would like to see the ordinance changed to say dogs should always be on leash. Shon asked what she needs to do to have this ordinance reviewed.

Kern thanked Shon for bringing this to the PAC's attention and for her volunteer service. Kern explained Ordinance 38 will be on the PAC agenda next month, He added Ms. Shon would be welcome to attend the meeting and speak to the issue.

Beyaert added it would be good for Shon to communicate directly with District Chief of Police Timothy Anderson about her concern prior to the March 28 PAC meeting.

5. **Presentations:**

(I) a. **Community Relations Plan – Mona Koh, Community Relations Manager**

Koh opened her presentation about the 2016 Community Relations Plan by listing six areas of focus:

- The economic impact of parks,
- Multicultural outreach,

- Environmental leadership,
- Events and communications,
- Measure CC progress and potential,
- Health and HPHP partnerships.

The Economic Impact Study is now in its second phase. It will be rolled out in June. Once the study complete, it will be brought before the Bay Area Council, other stakeholders and the community. Beyaert asked who is preparing the study. AGM of Public Affairs Carol Johnson replied it is an organization based in Oakland called Economic Planning Systems (EPS). It is the same organization which produced the District's first Economic Impact Study ten years ago.

Koh reported the District continues to deepen multicultural outreach with diverse audiences and their leaders. This year, the District is expanding outreach to the leaders in Pittsburg, Antioch, Oakley and Richmond. The District is engaging with many outdoor communities such as Outdoor Afro, Latino Outdoors, La Familia in Nature, as well as groups such as Veterans, ADA Children and Youth, senior organizations and Inter Tribal House in Oakland.

The District is expanding partnerships to include Latino, African-American, Asian, Afghani and Indian/Pakistani media outlets. The District is also partnering with the Regional Park Foundation to increase our membership, as well as volunteerism from the multicultural communities. Five multicultural walks sponsored by Kaiser were completed in 2015 which included many first-time participants. Koh showed a short video of multicultural community members at Big Break in Oakley doing Zumba, Thai Chi, Chi Gong and going on a nature walk.

Koh reported the District is also creating multilingual signage, educational messaging through brochures, flyers, website and social media. The District is also updating park bulletin boards to make messaging consistent. The District is continuing to work on key messaging for critical environmental issues: fire fuels management, climate change, stewardship, blue-green algae and others. Staff is being interviewed on Latino radio, Chinese television, Pakistani newspapers, etc.

Community Relations will be hosting many groundbreakings and/or dedication events. Some dedications scheduled for 2016 are Vargas Plateau, Eastshore Brickyard, Albany Beach, etc. The District attends and participates in about 65 ambassador events per year. Koh explained these are multicultural events such as Cinco de Mayo, Juneteenth, as well as senior events, youth fairs and health fairs held in both counties. The District hosts many special events such as Concerts at the Cove. This year the District will celebrate two big anniversaries: Lake Chabot's 50th Anniversary and the Brazilian Room's 75th Anniversary.

Koh discussed the three main categories for the District's Healthy Parks Healthy People Bay Area work: Environmental Education, Parks Rx and Public Wellness. The Environmental Education aspect covers the Kids Healthy Outdoors Challenge (KHOC) program. Parks Rx is a partnership with healthcare providers in hospitals and clinics. Public Wellness covers the District's HPHP walks and multicultural wellness walks.

For the past two years, the District has concentrated on the Parks Rx program. This is a partnership with Children's Hospital. The District and Children's have developed a Parks Prescription toolkit. The District has been providing transportation and food for the children. 30-45 attendees including doctors, staff and family are brought to a District park once a month.

The District plans to expand the Parks Rx program to include Contra Costa County health clinics, La Clinica, Tuburcio Vasquez, Highland Pediatrics and Sutter Health.

Dr. Nooshin Razani is a pediatrician at UCSF Benioff Children's Hospital in Oakland. Her counter-part is Dr. Curtis Chan from San Francisco. Koh explained the District nominated Razzani and Curtis for the 2015 California Park and Recreation Society (CPRS) Service Award of Excellence – Champion of the Community. They received the award for their innovative work the past ten years implementing Parks Rx.

PAC member Palacios inquired about the budget to do these projects. Koh replied the Regional Parks Foundation has funded about \$50,000 the last two years for the program which includes the study.

PAC member Yee inquired with whom is the District partnering at Sutter Health. Koh replied the District is partnering with Sutter through the Ethnic Health Institute, a committee comprised of about 20 ministers of African-American churches. Doctors and nurses work directly with the churches and community centers to reach out to their communities. Koh gave the example about one upcoming event called Hypertension Sunday. Doctors and nurses will go to 15 churches and provide health screenings for the community.

PAC member Sanwong asked about outreach with regard to science, technology, engineering and mathematics (STEM) education programs. Sanwong stated a lot of corporate social responsibility initiatives out of Silicon Valley tend to focus on STEM education. Sanwong believes this would be a way to connect the District's programs with larger companies in the Bay Area. Sanwong also mentioned the possibility of working with students to develop more of a presence on social media. Videos and pictures can help share the stories happening in the District. Koh replied the District has worked with interns from colleges to produce some short key video messages. She informed Sanwong the District held a contest two years ago and invited young people to submit videos to talk about their park experiences.

Koh welcomed input from the PAC. She suggested PAC members can promote the Trails Challenge, come to a Wellness Walk, and maybe even the Park Prescription program.

PAC member Godfrey said the Stroll and Roll in Niles Canyon was a great event. It helped folks to get out of their cars. Godfrey suggested the Park District promote this event and include children. Johnson replied the District and many other agencies partnered with Alameda County on the Niles Canyon Stroll and Roll. The District would be interested in partnering on this event again.

Kern asked how information about major issues is disseminated to the public. Johnson said information is communicated in many different ways. Some people get their information online, by traditional media, social media, radio or broadcast. The District tries to serve all of those interests, so the public can obtain the information. Since there has been a big turnover in staff, the District is working to train more park staff about timely issues and information sharing. Johnson asked PAC members to contact Public Affairs with any questions or suggestions.

- (I) **b. Regional Park Foundation Year in Review – Carol Johnson, RPF Executive Director**
Johnson introduced Juliana Schirmer, the Foundation's new Development Director. Johnson said 2015 was a very impressive year – the best year in the Foundation's 45 years. As of December 31, 2015, the

Foundation received more than \$1,706,763 which is close to 29.8% over the 2015 goal. The fifth consecutive year of increased fundraising growth for the Foundation.

Johnson reported the membership program is the number one source of revenue for the Foundation. It is almost up to \$700,000. A huge effort was put into increasing the membership program, which increases the unrestricted funds. The Foundation also raised \$251,500 in grant funding, largely from corporations. Johnson stated Camperships have always been the Foundation's staple program. In 2015, just short of \$100,000 dollars was raised. Johnson explained the Holiday Appeal raises unrestricted dollars. In 2015, the Foundation raised \$51,436.

Schirmer reported the Membership Program grew to 8,951 members, an 11.32% increase over 2014. From a direct mail campaign, the Foundation acquired 316 new members. This was the first time the Foundation purchased lists to reach out and get new members. Schirmer stated they are also working to develop a Membership Onsite Sales pilot program, which would allow people to purchase a membership in the parks. The pilot is scheduled to launch in 2016. There is also a goal to increase membership through Bay Nature and Compass magazines.

Johnson touched briefly on Healthy Parks Healthy People (HPHP) – another staple program of the Foundation. She specifically cited the Trails Challenge Program funded entirely by Kaiser Permanente. Participation in 2015 was 8,201, up from 6,584 in 2014. Johnson stated the increase in participants is in part due to outreach at corporate health fairs. Over 4,000 kids received free programs at day camps, after school programs and swim lessons through Camperships.

Schirmer indicated in 2015 two bequests were given. One for \$69,600 from Eric and Madelyn Johannesson to support the Tilden Nature Area, and a \$10,000 bequest to support Camperships on behalf of Robert E. Daskam Trust. The Foundation sponsored a special project which was completed on the Lafayette-Moraga Trail, Olympic Blvd. staging area. The improvements included a water fountain, bench and amenities. \$50,000 funding was provided by the estate of James Ingram in 2014.

Johnson reported more advertising is being done by the Regional Parks Foundation. Compass magazine is produced twice a year. It contains stories which provide positive press for the Foundation. General Manager Robert E. Doyle and the District's Board have provided support to the Foundation to build more capacity and leverage more funding in the future.

PAC member Rickard congratulated the Foundation for its success. He inquired why the 2016 fundraising goal is lower given the great success in 2015. Johnson explained the Foundation Board set a conservative target, but are looking to stretch the goal.

Beyaert asked Schirmer about her background. Schirmer replied she has been in the Bay Area and doing development work for twenty years. Directly prior to coming to the Regional Parks Foundation, she worked for a youth development group in San Francisco called New Door Ventures. Before that, she worked at Tri-City Health Center. Earlier in her career, she worked thirteen years for Habitat for Humanity, Boys and Girls Club and other great organizations.

Kern asked if the Foundation has a cloud funding strategy for capital programs and special needs. Schirmer replied the Foundation just launched a Facebook page in 2015. There are plans to expand the reach through other social media vehicles, such as Twitter, YouTube and Instagram.

Sanwong asked about corporate partnering with the Foundation and/or District. Johnson replied the

Foundation is reaching out to corporations for volunteering projects. The Foundation works to tailor projects to corporations' particular interests. It is an area the Foundation would like to grow in the future. The Foundation could provide support for the District to manage more volunteer projects. Schirmer said if a corporation has interest in a volunteer project or would like to learn more about the Foundation, she will provide her contact information.

(I) c. 2016 Legislative Priorities – Erich Pfuehler, Government Affairs Manager

Government Affairs Manager Erich Pfuehler stated the District's Master Plan specifically recognizes the history of government affairs at the District, which began in 1933 through the legislative act which created the District.

Pfuehler started by discussing state legislative priorities. A state park bond measure is being introduced in the Assembly, so there will now be a measure in both the Assembly and Senate. Both measures are being championed by the leadership of each Democratic caucus. The big challenge is the Governor who doesn't want to incur any additional debt. An education funding measure has qualified for the ballot, which may prompt the Governor to negotiate on an acceptable level of debt. There may be a movement to create an omnibus infrastructure bond including education, transportation and parks. During legislative visits in Sacramento, District staff was assured the Speaker and the Pro Tempore in the Senate have made park funding their priority.

Every three years the legislature reexamines the 40% of Cap and Trade Revenue – the portion which is not automatically obligated to specific things like transit, fuel efficiency improvement projects and high speed rail. This is an opportunity to make the case for resource funding within Cap and Trade. The District has been working closely with the Trust for Public Land and others with some success.

Pfuehler touched briefly on mitigation. He stated if the District needs to mitigate for a project on their own land, they should not have to set aside additional funding in a permanent endowment which cannot be used to actually manage the resource. California Fish and Wildlife is asserting public land management agencies, like the District, need to hold endowments just like developers. This is emerging as a high legislative priority.

In the Governor's budget, there is \$60 million for deferred maintenance in State Parks. The District is looking for portion of that funding to be set aside for agencies who manage State Parks. This would include the water infrastructure at Del Valle.

Pfuehler stated in terms of Federal issues, transfer of the Concord Naval Weapons Station property to the National Park Service is a priority. Because of what happened in Concord, which is tragic and complicated in terms of their City government having a very difficult time finding a master developer for the portion of the property that's going to be developed into housing, the District has been delayed significantly on the project. If the District isn't able to get this particular Administration to transfer the property via the National Park Service to the District, or even just to transfer to the National Park Service from the Navy, the District is looking at another 12 – 18 month delay. The reason is that no matter who is elected President this year, they will nominate their own Director of National Park Service, their own Secretary of Interior and their own Secretary of Navy. Those confirmation processes, particularly if there's a Supreme Court nomination going at the same time, will take a long time. The District is going to work extremely hard this year to try to get the transfer to happen.

Pfuehler commented about Gateway Park, which is to be established at the foot of the Bay Bridge. The District has been pushing the Army to clean up the property so the park can be developed. The

Army, however, delayed their cleanup by about a year, simply because they terminated their original contractor and waited over a year to re-issue the RFP. The Army does now have someone under contract, but the work is going slow. The District needs to continue to put pressure on the Army and Congresswoman Barbara Lee. Not only is it significant for the District to get this project done, but it could be the first thing to be developed on the former Army base property which will be the new entrance for the City of Oakland and a potential point of pride for the community.

Pfuehler stated another issue is the resolution of the Oakland Inner Harbor Canal. This is the canal between the City of Oakland and the City of Alameda. Federal legislation was enacted to allow the District to manage the Oakland side. The City of Alameda has the ability, through the Federal legislation, to manage the Alameda side. The District needs to get this worked out with the Army Corps of Engineers, because the Corps changes their personnel so frequently. This process has taken a long time to move forward.

Pfuehler mentioned the Land Water Conservation Fund (LWCF) is a national program which provides money for actual acquisition of parklands and project development. It is the only real resource at the Federal level for some of the work the Park District does. The District will continue to push for its reauthorization. It was given a three-year temporary reauthorization at the end of 2015.

Pfuehler commented the District will look for any Federal funding to help potential cleanup efforts of the Chabot Gun Club. Pfuehler said one new item is some type of National Scenic or Recreational designation for the Bay Trail. He was surprised the Bay Trail was not already designated. This is a good, pro-active project to work on in 2016.

Pfuehler discussed the 2016 local government priorities. Measure J Augmentation in Contra Costa County, a Transportation funding measure, which will add an additional ½ cent on to what currently exists. The District is on the Advisory Committee for the Expenditure Plan, strongly advocating for a 5% of the measure to go toward paved trail maintenance and gap closures, particularly overcrossings over busy intersections.

The San Francisco Bay Restoration Authority (SFBRA) is a new parcel tax that will be on June ballot. It is a \$12 per parcel measure which should raise \$500 million dollars over its lifetime. The funding is for shoreline restoration projects in the Bay. The District has identified over \$120 million worth of shoreline projects which would qualify for SFBRA funding. The District's Board of Directors has authorized support for placing the measure on the ballot.

The District met with Art Dao, Executive Director of the Alameda County Transportation Commission, regarding Measure BB implementation and to determine the status of trail funding. At the meeting, Dao explained this is a sales tax revenue, so he would like to see what the levels of income generated are before developing distribution formulas. Pfuehler speculated it will be another year before the District can apply for grants for paved trail funding and maintenance.

Volin asked what type of public funding sources might be available for the Chabot Gun Range cleanup. Pfuehler explained the initial thought was some kind of EPA funding, particularly sources relating to water quality.

Gregory said he served on the Alameda Transportation Committee. It was impressive to see the lobbying behind the increase in the size of the budget for active transportation from the previous measure. Gregory asked if Contra Costa is doing something similar. Pfuehler replied an increase for

active transportation is the goal. He mentioned the CCTC is having a challenge because there isn't another project like the fourth bore through the Caldecott and cities want a 30% return to source which is higher than the current return. There are also questions about urban limit lines, their effectiveness, and whether they should be tightened.

Kern asked if the District is part of an advisory group putting together the elements of the measure. Pfuehler replied the District is on the Expenditure Plan Advisory Committee and Trails Development Program Manager Sean Dougan is the main representative on the committee. The District is also actively meeting with elected officials who serve on the Contra Costa County Transportation Commission.

Sanwong inquired if there is a grid that outlines District issues with target contacts. Pfuehler replied there isn't grid, but it would be good to keep the PAC members in the loop as they also interact with elected officials.

Kern asked if the San Francisco Bay Restoration Authority has worked out some of the issues regarding property assessments, such as who would be assessed. Pfuehler replied the SFBRA has done polling that specifies \$12 per parcel.

6. PAC Member Comments:

Beyaert reported the Miller Knox project has been completed. The improvements are spectacular and the 40-year old park has been reinvented.

Beyaert commented about the February 17 Board Workshop. The Directors liked the idea of the District exploring a project at the Point Molate Naval Fuel Depot in Richmond. It is designated in the District's Master Plan as a potential regional shoreline. Beyaert continued the land is owned by the City of Richmond. It is comprised of 300 acres of dry land and a mile and a half of vacant shoreline on San Francisco Bay. The city adopted a Reuse Plan in 1997 which called for about 200 acres to be shoreline parks and hillside open space. A tribal entertainment casino/resort hotel project was proposed, which the city turned down. Since then it has been tied up in litigation for many years. The city has prevailed in every level of court, but the tribe and developer have appealed to the Ninth Circuit Court of Appeals. The city is hoping for a favorable ruling and is working with the Trust for Public Land to help realize their goals for parks and open space. The Urban Land Institute will be convening a technical advisory panel next month to come up with ideas for the city to jumpstart development there. The real problem is a historic winery, Winehaven, located on the site which has huge infrastructure costs. Beyaert thinks there is an opportunity for the District and city to engage in a dialog to realize the vision of the Master Plan for the Point Molate Regional Shoreline.

Kern inquired if there is a gun club at Point Molate. If yes, is that part of the property, or city property that could be inherited. Beyaert answered the gun club is not part of Point Molate, but located further north.

7. Report from Chair

Kern said he is appreciative of the appointments made by outside governing bodies such as the Special Districts Association, both the Alameda and Contra Costa County Board of Supervisors, and the Alameda and Contra Costa County Mayors Conferences. He asked how to keep the appointing agencies engaged and informed in a two-way conversation. Kern commented a few of the PAC members give periodic reports to their appointing agencies. Kern said PAC member

Texiera suggested PAC meeting presentations be posted to the District website. Kern approached Johnson about this request. She will work with the PAC members to provide presentation materials which can be accessed via the website for PAC member's use. Kern recommended when the District is presenting before one of the governing bodies, staff should extend an invitation to the appointed PAC member.

The Plan Bay Area Subcommittee will meet prior to the PAC meeting at 6:15 pm on April 25. During the week of April 11 or 18, PAC member Thompson will try to schedule a meeting with ABAG and MTC. Madsen will coordinate with his organization to meet with the PAC in April. They will provide his perspective about how the PAC can partner and strengthen a working relationship with Plan Bay Area.

Kern announced that the Chabot Gun Club item may not be on the agenda for the March 28th PAC meeting depending if final action is made at the March 1st Board meeting.

8. **Board Committee Reports** – None.

9. **Status of Recommendations** – None.

10. **Old Business** – None.

11. **New Business**

O'Connor said if any of the PAC members plan to attend the March 1 Board meeting, it will be held at the Redwood Canyon Golf Course in Castro Valley.

12. **Adjournment** – The meeting was adjourned at 8:52 p.m.

Summary of Actions:

1. The PAC approved the January 25, 2016 minutes.

Respectfully submitted,

Sharon Clay
Confidential Secretary