

Kids Healthy Outdoor Challenge (KHOC) 2015–2016

Checklist

- Request a Naturalist-led Field Trip (*Optional*) – by December 7, 2015
- Submit Transportation Application Form online – after December 1st but before March 1, 2016
- Notify Orientation Leader of field trip date and location upon confirmation
- Take EBRPD Field Trip – by May 13, 2016
- Return Student Surveys – by May 31, 2016

Teacher Instructions

These instructions are designed to help you complete the project, take your field trip, and submit follow-up data successfully.

Orientation Leaders contact information with orientation date:

- Kate Collins (Black Diamond) email: kcollins@ebparks.org (510) 544-2715 (10/24/15)
- Virginia Delgado (Black Diamond) email: VDelgado@ebparks.org (510) 544-2752 (11/8/15)
- Anthony Fisher (Tilden Nature Area) email: afisher@ebparks.org (510) 544-3260 (returning teachers)
- Ashley Grenier (Big Break) email: agrenier@ebparks.org (510) 544-3051 (11/8/15)
- Dino Labiste (Coyote Hills) email: dlabiste@ebparks.org (510) 544-3215 (11/14/15)
- Sharol Nelson-Embry (Crab Cove) email: snelson-embry@ebparks.org (510) 544-3181 (10/17/15)
- Kristina Parkison (Coyote Hills) email: kparkison@ebparks.org (510) 544-3213 (11/14/15)
- Cat Taylor (Sunol) email: ctaylor@ebparks.org (510) 544-3242 (11/1/15)
- Eddie Willis (Black Diamond) email: ewillis@ebparks.org (510) 544-2768 (11/1/15)

I. Request a Naturalist-led Field Trip (Optional) - Applications must be received by December 7, 2015

Naturalists may be available to lead your KHOC field trip program. These programs can be scheduled at many (but not all) of the regional park facilities. Naturalist programs are very popular and demand often exceeds availability. The staff will accommodate your request as scheduling permits. Requests are filled by *lottery*. For a list of visitor centers and programs, please visit:

<http://www.ebparks.org/activities/educators/trips>

You can apply online (at this same website) or print out the form on this website and submit it via fax or US Mail according to the directions on the form. Please **note your participation in the KHOC program by adding “KHOC 2016” on the same line with your name** on the form.



2. Taking Your Field Trip

Your *Transportation Application Form*, the form which reserves a date and bus for your field trip, can be submitted after December 1, 2015. All transportation requests are due by **March 1, 2016**.

Your field trip must be completed by **May 13, 2016**.

Please see the Transportation Application Form <http://www.ebparks.org/parks/publictransit/parks-express#How>. Please note buses are coordinated through EBRPD's Parks Express Transportation Office. All transportation inquiries should be directed to Parks Express at (510) 544-2205.

3. Gathering Student Data (Student Survey/Questionnaire) - Optional

We have a short survey available on our KHOC webpage if you'd like to have your students share their feedback after the field trip is completed. If you choose to administer the survey, please share 2-4 representative samples of student surveys/questionnaires by returning them to your Orientation Leader by May 31, 2016.

You may also share some samples of the student work from the booklets, especially artwork, or photos from your field trip. These may also be sent to your Orientation Leader and may be included in our end of the year summary report about the program.

Currently, student surveys are available in English and Spanish. If possible, we ask that teachers help ELL students speaking other languages to understand and complete the surveys. The surveys are available for you to download on our website.

4. Gathering Teacher Feedback

Your feedback and suggestions are essential to the continued success of the program. We will send you an on-line experiential survey at the end of the school year. This will take place in May or June 2016.

5. KHOC Materials On-Line

The Transportation Application Form and student questionnaires will be made available to you on the KHOC website, at:

<http://www.ebparks.org/khoc>

This website has a wealth of materials that may help you throughout the year so check back often. Thank you for participating in KHOC and have a fantastic school year!

