

EAST BAY REGIONAL PARK DISTRICT BOARD EXECUTIVE COMMITTEE

Wednesday, January 20, 2021

12:30 p.m.

COMMITTEE MEMBERS AND STAFF WILL ATTEND VIA TELECONFERENCE

Pursuant to Governor Newsom's Executive Order No. N-29-20 and the Alameda County Health Officer's current Shelter in Place Order, the East Bay Regional Park District ("Park District") Headquarters will not be open to the public and the Board Executive Committee and staff will be participating in the meetings via video conferencing.

Members of the public can listen to and view the meeting in the following way:

Via the Park District's live video stream, on the Park District's YouTube channel, which can be found at:
<https://youtu.be/nMTCWIWmEro>

(The YouTube link may not function properly when using Internet Explorer. The optimal browser for viewing the live stream of the meeting is Chrome.)

Public comments may be submitted:

1. **Live via Zoom.** If you would like to make a live public comment during the meeting this option is available through the virtual meeting platform: <https://zoom.us/j/95475666886>. Note that this virtual meeting platform link will let you into the virtual meeting for the purpose of providing a public comment. If you do not intend to make a public comment please use the Youtube link above to observe the meeting. It is preferred that those requesting to speak during the meeting contact Becky Pheng at bpheng@ebparks.org by 5:00 pm on Tuesday, January 19, 2021 via email or voicemail at 510-544-2005 to provide their name and subject of the public comment or item to be addressed.
2. **Via Email** to Becky Pheng at bpheng@ebparks.org by 5:00 pm on Tuesday, January 19, 2021. Email must contain in the subject line "Public Comments – not on the agenda" or "Public Comments – agenda item #".
3. **Via Voicemail** at 510-544-2005. The caller must start the message by stating "Public Comments – not on the agenda" or "Public Comments – agenda item #" followed by their name and place of residence, followed by their comments.

Comments received during the meeting and up until the public comment period on the relevant agenda item is closed will be provided in writing to the Board Executive Committee including transcribed voicemails. All comments received by the close of the public comment period will be available after the meeting as supplemental materials and will become part of the official meeting record. Please try to limit your written comments to no more than 300 words. The Park District cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the Park District receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

For future meetings, the Park District is exploring additional ways for the public to submit comments.

If you have any questions about utilizing the audio stream, please contact the Recording Secretary of the Committee, Becky Pheng at bpheng@ebparks.org or at 510-544-2005. To ensure the best opportunity for Park District staff to address your question, please contact the Recording Secretary prior to 5:00 pm on Tuesday, January 19, 2021.

Board of Directors

Dee Rosario
President
Ward 2

Colin Coffey
Vice-President
Ward 7

Beverly Lane
Treasurer
Ward 6

Dennis Waespi
Secretary
Ward 3

Elizabeth Echols
Ward 1

Ellen Corbett
Ward 4

Ayn Wieskamp
Ward 5

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COMMITTEE MEMBERS AND STAFF WILL ATTEND VIA TELECONFERENCE

The following agenda items are listed for Committee consideration. In accordance with the Board Operating Guidelines, no official action of the Board will be taken at this meeting; rather, the Committee's purpose shall be to review the listed items and to consider developing recommendations to the Board of Directors.

A copy of the background materials concerning these agenda items, including any material that may have been submitted less than 72 hours before the meeting, is available for inspection on the District's website (www.ebparks.org), the Headquarters reception desk, and at the meeting.

Accommodations and Access

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed for you to participate, please contact the Clerk of the Board at 510-544-2020 as soon as possible, but preferably at least three working days prior to the meeting.

AGENDA

<u>TIME</u>	<u>ITEM</u>	<u>STATUS</u>	<u>STAFF</u>
12:30 pm	1. Roll Call (Virtual)		Becky Pheng
12:35 pm	2. Discussion Regarding Potential Increase in Board Compensation for Attendance at a Compensable Meeting of the Board	D	Carol R. Victor
12:55 pm	3. 2021 Performance Plan Overview	I	Dr. Ana M. Alvarez
1:20 pm	4. 2021 Board Executive Committee Work Plan	I	Dr. Ana M. Alvarez
1:40 pm	5. Public Comments		
	Public comments may be submitted:		
	<ul style="list-style-type: none"> • Live via Zoom. If you would like to make a live public comment during the meeting this option is available through the virtual meeting platform: https://zoom.us/j/95475666886. Note that this virtual meeting platform link will let you into the virtual meeting for the purpose of providing a public comment. If you do not intend to make a public comment please use the Youtube link (https://youtu.be/nMTCWlWmEro) to observe the meeting. It is preferred that those requesting to speak during the meeting contact the Becky Pheng at bpheng@ebparks.org by 5:00 pm on Tuesday, January 19, 2021 via email or voicemail at 510-544-2005 to provide name and subject of the public comment or item to be addressed. • Via email to Becky Pheng at bpheng@ebparks.org. Email must contain the subject line "Public Comments – not on the agenda" or "Public Comments - on the agenda" and indicate the item # by Tuesday, January 19, 2021. • Via voicemail at 510-544-2005. The caller must start the message by stating "Public Comments – not on the agenda" or "Public Comments – agenda item #" followed by their name and place of residence, followed by their comments. 		
1:45 pm	6. Board Comments		
1:50 pm	7. General Manager Comments		

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Board Executive Committee Members

Dee Rosario (Chair), Ellen Corbett, Colin Coffey
Beverly Lane, Alternate
Carol R. Victor, Staff Coordinator

R - Recommendation for Future Board Consideration
I - Informational
D - Discussion

2021 Meeting Dates

January 20	July 1
February 4	August 5
March 4	September 2
April 1	October 7
May 6	November 4
June 3	December 2

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EAST BAY REGIONAL PARK DISTRICT

BOARD EXECUTIVE COMMITTEE

Meeting of January 20, 2021

TO: Board Executive Committee

FROM: Carol R. Victor, Interim General Manager

STAFF REPORT
PREPARED BY: Carol R. Victor, Interim General Manager

SUBJECT: Discussion Regarding Potential Increase in Board Compensation for Attendance at a Compensable Meeting of the Board

Carol R. Victor, Interim General Manager, will make a presentation on this agenda item.

BACKGROUND

In 2018, AB 2329 (Obernolte) was signed into law, making certain changes to compensation for Boards of Directors for public agencies, including the East Bay Regional Park District (“Park District”). This law, among other things, allows the Board of Directors to increase the amount of compensation received for attending meetings of the Board by up to five percent (5%) annually. Previously, compensation was set by statute and could only be increased by the Legislature.

As set forth in state law, Board member compensation may be increased, not to exceed five percent (5%), for each “calendar year following the operative date of the last adjustment.” In July 2019, the Board adopted Ordinance No. 2019-07-186 which provided a five percent (5%) increase in Board member compensation from \$100 to \$105 per day for agency meetings attended, not to exceed a maximum of 10 days in a calendar month.

If the Board wishes to increase Board of Director compensation for attendance at compensable meetings, the Board could direct staff to: 1) prepare an ordinance to increase Board member compensation by 5% anytime this year, from \$105 to \$110; or 2) direct staff to wait until July 2021, which will be two years from the date of the last increase, and adopt an ordinance that will increase Board member compensation by ten percent (10%), from \$105 to \$115 per compensable meeting.

Depending on direction given by the Board, Park District staff will follow the procedures for increasing the amount of Board compensation received for attending meetings as set forth in the California Water Code section 20200 et seq., and outlined below:

- Publish a notice of the hearing in the newspaper once per week for two consecutive weeks.
- Hold a public hearing.
- The ordinance will become effective sixty (60) days after adoption.

RECOMMENDATION

Staff requests that the Board Executive Committee discuss the proposed increase in Board compensation and provide direction to staff. Should the Committee vote in favor of moving this item forward, staff will draft an ordinance to bring forward at future a meeting of the Board of Directors for consideration.

EAST BAY REGIONAL PARK DISTRICT

BOARD EXECUTIVE COMMITTEE

Meeting of January 20, 2021

TO: Board Executive Committee

FROM: Carol R. Victor, Interim General Manager

STAFF REPORT PREPARED BY: Dr. Ana M. Alvarez, Deputy General Manager
Katherine Dudney, Management Analyst

SUBJECT: 2021 Performance Plan Overview

Deputy General Manager Dr. Ana M. Alvarez will make a presentation on this agenda item.

BACKGROUND

On December 15, 2020, the East Bay Regional Park District (Park District) Board of Directors adopted the 2021 organizational Performance Plan (2021 Plan), as published in the 2021 Operating, Project, and Program Budget via Resolution No. 2020-12-303. The Performance Plan is a demonstration of the Park District's commitment to mission delivery with an emphasis on tangible and measurable results.

Planning for the 2021 Plan began in July of 2020, in conjunction with budget planning, and extended through Board adoption in December of 2020. The 2021 Plan identifies outcomes to be achieved in 2021 that illustrate progress towards eight goals derived from the 2013 Master Plan. The 2021 Plan identifies 98 Key Performance Objectives, defined as one-time project milestones, and 47 Key Performance Indicators, which are on-going target metrics. These objectives and indicators are directly tied to respective staff's annual work plan, and accomplishments are evaluated as part of the staff's annual appraisal process. They provide an annual snapshot of the respective accomplishments for each division and the Park District as a whole.

The Park District will provide a presentation to summarize key objectives and themes of the 2021 Plan. The intent is to provide the Board with an overview of the 2021 Plan and seed the discussion for future Board workshops regarding priority setting for 2022.

RECOMMENDATION

None. This is an informational item.

EAST BAY REGIONAL PARK DISTRICT**BOARD EXECUTIVE COMMITTEE**

Meeting of January 20, 2021

TO: Board Executive Committee

FROM: Carol R. Victor, Interim General Manager

STAFF REPORT
PREPARED BY: Dr. Ana M. Alvarez, Deputy General Manager

SUBJECT: 2021 Board Executive Committee Work Plan

Deputy General Manager Dr. Ana M. Alvarez will make a presentation on this agenda item.

BACKGROUND

Staff will present and discuss the proposed 2021 Board Executive Committee Work Plan (Plan). The Plan was developed based on priorities identified by the Board of Directors during the 2020 Board workshops and throughout 2020. There may be additional items that may be included based on operational need and interest from Board Executive Committee members.

Policy Considerations	Description/ Notes	2021 Quarter
Board Operating Guidelines	Ad Hoc Board Committee from 2020 may require to be discussed multiple times (Rosario/Corbett)	Q1, Q2 Q3, Q4
Public and Cultural Arts and Artwork Deaccession Policy	Establishment of policy as a Board priority. 2 nd review	Q2, Q3
Concord Hills Park Naming	Park naming process update.	Q2
2021 DEI Community Impact Assessment	Launching of second assessment to understand the impact of mission delivery in marginalized communities of color in response to Board's Resolution in Denouncing Racism, No. 2020-06-132	Q1, Q3
2021 DEI Organizational Assessment	Midpoint informational update. Project in response to Board's Resolution in Denouncing Racism, No. 2020-06-132	Q3
2020-2021 Equal Employment Commission Diversity Report	Presentation of annual report in advance of joint labor-management Workforce Diversity Committee meeting	Q3

Managing Park Resources in a Changing Climate Policy	Informational report on 2021 activities/endeavors in response to Board's policy framework Reso. 2018-04-081	Q3 or Q4
Park Advisory Goals for 2022	Consideration of PAC goals for incoming year	Q4

Planning Items	Description/ Notes	2021 Quarter
Bay Trail RAAPP	Bay Trail vulnerability and prioritization for sea level adaptation.	Q1
Dumbarton Quarry	Transfer of 45.66 acres for new campground	Q2
Hayward Shoreline Master Plan	Continuation of work from previous year through HASPA.	Q2
HCP Preserve Management Plan	Informational update.	Q2
Roddy Ranch Golf Course Public Access & Restoration Plan Alternatives	Informational update.	Q2
Southern Las Trampas	Landuse plan amendment; last discussed at meeting of Sept. 2019	Q2
Trail User Working Group Update	Informational report since Board direction to convene stakeholder group in 2019.	Q2
Hayward Marsh Restoration Plan	Informational update	Q3, Q4
Jewell Lake Restoration Study	Informational update	Q3
Tyler Ranch	Conceptual plan for staging area and update on regulatory permits.	Q3
Crowley Property	Project update. Design of Bay Trail staging area on Port of Oakland leased property; conceptual plan brought forward on Sept. 2019.	Q4

Capital Projects	Description/ Notes	2021 Quarter
Peralta Oaks North Building	Renovation of administrative building / Public Safety Headquarters; may require multiple meetings.	Q1, Q3, Q4
Contra Loma Swim Lagoon Renovation	Capital renovation and confirmation of financing.	Q1
Don Castro ADA Parking	Design approval.	Q2
Dumbarton Quarry Service Yard	Informational update.	Q2
McKay Ave/GSA Property Crown Beach	Expansion Project Alternatives	Q2

Additional Items	Description/ Notes	2021 Quarter
Regional Parks Foundation 2020 Report	Annual report.	Q1
Community Engagement Strategy	Informational update.	Q1
Transparency in Governance Certification	Informational update.	Q1
Human Resources	Informational update on Department of Human Resources activities (HR staffing, recruitments, etc.)	Q1, Q3, Q4
2021 Performance Plan	Informational item to inform upcoming Board Workshops and midyear update.	Q1, Q3
Mission Peak Lease Renewal	Expired April 2020	Q2
Carquinez Communication Site	Development of new site in Contra Costa County as part of the EBRCS.	Q2, Q3
2021-22 Safe and Healthy Forests Program of Work	Annual informational update on vegetation management projects and ongoing annual maintenance; no report in 2020.	Q3
Asset Management Systems	Major Infrastructure Asset Inventory & Pavement Management Program Annual informational report.	Q4

Items to Be Determined	Description/ Notes	2021 Quarter
Personnel Administrative Manual Amendments - Hiring	Chapter 17 items – in order of priority; may come forward twice during 2021	tbd
Regional Parks Foundation – Tilden EEC Capital Campaign	Informational update – approved by Board Exec. Cmte on June 6, 2019. Postponed in 2020	tbd
Vasco Hills/Byron Verbal Pools Preserve Management Plan	Informational update; last reviewed on Jan. 2019	tbd

RECOMMENDATION

None. This is an informational item.