



12:35 p.m. Item

TO: Board Operations Committee

FROM: Steve Castile, Chief of Park Operations

DATE: January 21, 2021

SUBJECT: Update: District-wide Civicorps Agreement

Chief of Park Operations Steve Castile, along with staff from Civicorps, will present an informational update to the Board Operations Committee on the annual District-wide Civicorps Agreement, a Community Services Program. This informational update will provide a history of the program, including the benefits for park staff, cost to the Park District, and the types of work performed by the work crews.

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12:50 p.m. Item

TO: Board Operations Committee

FROM: Sarah Lamborn, Reservable Facilities Supervisor

DATE: January 21, 2021

SUBJECT: Update: Reservable Facilities Department

Reservable Facilities Supervisor Sarah Lamborn will present an update on the Reservable Facilities Department. Lamborn will present an overview of Indoor Facility reservations and cancellations for 2020, as well as projects and improvements completed, in progress, and projected during facility closures. There will also be a staffing update and a look ahead to reopening plans and the upcoming Request for Proposals for Approved Caterers.

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1:10 p.m. Item

TO: Board Operations Committee

FROM: Nate Luna, Maintenance and Skilled Trades Project Manager

DATE: January 21, 2021

SUBJECT: Brazilian Building PG&E Gas Line Decommission

MAST Project Manager Nate Luna will provide an update on the PG&E Gas Line Decommission project at the Brazilian Building and residence at Tilden Park Regional Park. PG&E approached the Park District in 2017 with a solution for decommissioning a problematic natural gas pipeline that serviced the Brazilian Building and nearby residence. This presentation will provide an overview of the project, timeline, challenges, and highlights. The project has spanned over four years and is nearly the final stages of construction.

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1:25 p.m. Item

TO: Board Operations Committee
FROM: Ruby Tumber, Management Analyst
DATE: January 21, 2021
SUBJECT: **2021 Board Operations Committee Work Plan Review**

Staff has developed and made available the 2021 Board Operations Committee Work Plan for review and comment. The outgoing 2020 Committee had the opportunity to discuss additional items to be added to the 2021 draft workplan, which is being submitted for final approval by the 2021 Board Operations Committee. The 2021 Board Operations Committee may revise or add topics after secondary review.

Item	Description	Staff
<i>Policy Reviews and Recommendations</i>		
1.	2022 Consolidated Fee Schedule	(Dort)
2.	2021 Ordinance 38 Biennial Review	(Love)
<i>Concessionaire and Special Use Agreement Reviews and Recommendations</i>		
1.	Review Dumbarton Camp Store RFP: Dumbarton Quarry Campground	(Margulici)
2.	Review Rental Facilities Caterer RFP: Reservable Facilities	(Lamborn)
3.	Review Contra Loma Food Concession RFP: Contra Loma Regional Park	(Margulici)
4.	Review Tilden Golf Course RFP: Tilden Regional Park	(Margulici)
5.	Review Redwood Valley Railway Agreement: Tilden Regional Park	(Margulici)
6.	Review Golden State Model Railroad Museum SUA: Miller/Knox Regional Park	(Patterson)
7.	Review Delta Access Agricultural Lease: Delta Access Regional Recreation Area	(Margulici)
8.	Review Oakland Strokes Lease: MLK Jr. Regional Shoreline	(I&R and Margulici)
9.	Review Ardenwood Agricultural Lease RFP: Ardenwood Historic Farm	(Margulici)
10.	Review Las Trampas Stables RFP: Las Trampas Regional Wilderness	(Margulici)
11.	Review Anthony Chabot Equestrian Center RFP: Anthony Chabot Regional Park	(Margulici)
12.	Review Oyster Bay Disc Golf Club SUA: Oyster Bay Regional Shoreline	(Patterson)

Board of Directors

Informational Reports and Discussion Topics

1. 2021 Board Operations Committee Work Plan Final Review (Tumber)
2. 2022 Board Operations Committee Draft Work Plan Review (Tumber)
3. Reservable Facilities Program Update (Lamborn)
4. Annual Update Tidewater Outreach (Kassebaum)
5. Interpretive and Recreation Services Southeast Region Update (Bletz)
6. Interpretive and Recreation Services Northwest Region Update (TBD)
7. Park Operations Delta Unit Update (Cunning)
8. Park Operations Interpretive Parklands Unit Update (Noonan)
9. Park Operations Shoreline Unit Update (Manley)
10. Annual Review of Concession Maintenance Fund, Concession, and Special Use Revenues: District-wide (Tumber)
11. MAST Update (TBD)
12. Camping Program Update (Convenience Camping) (TBD)
13. Civicorps Crew Update (Park Operations/Business Services)
14. Redwood Canyon Golf Course Update: Lake Chabot Regional Park (TBD)
15. Update on Trails Crew (TBD)

**other items may be added on as needed*