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BOARD EXECUTIVE COMMITTEE

Thursday, January 10, 2019

10:00 a.m. REVISED START TIME

**EBRPD - Administrative Headquarters
2950 Peralta Oaks Court
Oakland, California 94605**

The following agenda items are listed for Committee consideration. In accordance with the Board Operating Guidelines, no official action of the Board will be taken at this meeting; rather, the Committee's purpose shall be to review the listed items and to consider developing recommendations to the Board of Directors.

A copy of the background materials concerning these agenda items, including any material that may have been submitted less than 72 hours before the meeting, is available for inspection on the District's website (www.ebparks.org), the Headquarters reception desk, and at the meeting.

Public Comment on Agenda Items

If you wish to testify on an item on the agenda, please complete a speaker's form and submit it to the recording secretary. Your name will be called when the item is announced for discussion.

Accommodations and Access

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed for you to participate, please contact the Clerk of the Board at 510-544-2020 as soon as possible, but preferably at least three working days prior to the meeting.

AGENDA

<u>TIME</u>	<u>ITEM</u>	<u>STATUS</u>	<u>STAFF</u>
10:00 am	1. Participation in San Francisco Bay Restoration Authority Integrated Permitting Effort	R	Ana Alvarez, Matt Graul
10:30 am	2. Vasco Hills/Byron Vernal Pools Preserve Management Plan	I	Kristina Kelchner, Brian Holt
11:00 am	3. HR Report on Current Vacancies	I	Kip Walsh
11:30 am	4. Open Forum for Public Comments <i>Individuals wishing to address the Committee on a topic not on the agenda may do so by completing a speaker's form and submitting it to the recording secretary.</i>		
12:00 pm	5. Board Comments		

Board Executive Committee Members

Ayn Wieskamp (Chair), Ellen Corbett, Dennis Waespi
Dee Rosario, Alternate
Robert E. Doyle, Staff Coordinator

R - Recommendation for Future Board Consideration
I - Information
D - Discussion

2019 Meeting Dates

January 10	July 11
February 7	August 1
March 7	September 5
April 4	October 3
May 2	November 7
June 6	December 5

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EAST BAY REGIONAL PARK DISTRICT

BOARD EXECUTIVE COMMITTEE

Meeting of January 10, 2018

TO: Board Executive Committee

FROM: Ana Alvarez, Deputy General Manager

STAFF REPORT
PREPARED BY: Matthew Graul, Chief of Stewardship

SUBJECT: Participation in San Francisco Bay Restoration Authority Integrated Permitting Effort

Deputy General Manager, Ana Alvarez and Chief of Stewardship Matthew Graul will make a presentation on this agenda item.

BACKGROUND

Measure AA was approved in June 2016 by voters of the nine-county San Francisco Bay Area. This Measure is a \$12 per year parcel tax, which will raise approximately \$25 million annually, or \$500 million over twenty years, to fund shoreline projects that will protect and restore the Bay.

The regulatory process has been identified as one of the most significant hurdles to accelerating the pace and scale of wetlands restoration and shoreline resiliency projects in and around the Bay that will be funded through Measure AA. The Bay Restoration Regulatory Integration Team (BRRIT) has been established to streamline and expedite the permitting process for multi-benefit wetland restoration projects, associated flood management projects, and public access infrastructure construction by dedicating resource agency regulatory staff to review project information and permit applications as a team resulting in a coordinated approach. The BRRIT also commits to a finite timeframe for completing permit application review for restoration projects eligible for Measure AA funds. The BRRIT would be composed of staff from each agency that is required to approve projects in the San Francisco Bay Area: U.S. Army Corps of Engineers (USACE), U.S. Fish and Wildlife Service (USFWS), National Marine Fisheries Service (NOAA), California Department of Fish and Wildlife (CDFW), San Francisco Bay Conservation and Development Commission (BCDC), and San Francisco Bay Regional Water Quality Control Board (SFRWQCB). The regulatory agencies commit to addressing policy issues that reduce flexibility in the design and permitting of restoration projects. The BRRIT represents a thoughtful and cost-effective solution to reduce permitting time for multi-benefit wetland and shoreline restoration projects while ensuring compliance with all applicable state and federal laws.

The Authority has identified the total annual cost to implement the BRRIT at \$1.25 million. The Authority will provide just over half of the funding, contributing \$650,000 per year. The remaining \$600,000 per year would come from matching funds from other participating public

agencies, which could include the Park District. The other participating agencies are expected to include the California Coastal Conservancy, the Santa Clara Valley Water District, and the Bay Area Toll Authority.

On June 1, 2018, the Authority adopted a resolution to contribute an amount not to exceed \$650,000 annually for up to five years, and to accept from other participating agencies an amount not to exceed \$600,000 annually for up to five years to establish and operate the BRRIT.

Park District staff considered proposed Measure AA projects, and whether streamlining the permit process could reduce overall project costs. The analysis showed that avoiding permitting delays would provide an estimated net benefit to the Park District, based on increasing construction costs, which are expected to continue to increase at an annual rate of 5-15%.

Staff recommends the Park District establish a Memorandum of Agreement (MOA) with the San Francisco Bay Restoration Authority (Authority) to provide \$75,000 annually for five years to support the implementation of the BRRIT.

RECOMMENDATION

Staff recommends that the Board Executive Committee approve and recommend to the full Board of Directors the establishment of a Memorandum of Agreement (MOA) with the San Francisco Bay Restoration Authority (Authority) to provide \$75,000 annually for five years to support the implementation of the BRRIT.

EAST BAY REGIONAL PARK DISTRICT

BOARD EXECUTIVE COMMITTEE

Meeting of January 10, 2018

TO: Board Executive Committee

FROM: Robert E. Doyle, General Manager

STAFF REPORT
PREPARED BY: Brian Holt, Chief of Planning and GIS

SUBJECT: Vasco Hills/Byron Vernal Pools Preserve Management Plan

Brian Holt, Chief of Planning and GIS, will make a presentation on this agenda item.

BACKGROUND

The East Contra Costa County Habitat Conservancy (ECCCHC) is a joint exercise of powers authority formed by Contra Costa County and the cities of Brentwood, Clayton, Oakley, and Pittsburg to implement the East Contra Costa County Habitat Conservation Plan / Natural Community Conservation Plan (HCP/NCCP or Plan). The HCP/NCCP provides a framework to protect natural resources in eastern Contra Costa County, while improving and streamlining the environmental permitting process for impacts on endangered species.

The Park District has partnered with the Conservancy since its inception as the owner and manager of lands conserved through the HCP/NCCP. The HCP/NCCP requires that a Preserve Management Plan (PMP) be developed for lands preserved through the Conservancy. PMPs provide a framework for coordinating and completing activities within the management area, details the goals, objectives and implementation actions required, and identifies ongoing restoration opportunities, maintenance requirements, and permitted public access and recreation activities.

The Park District has worked with the Conservancy, the U.S. Fish and Wildlife Service (USFWS), and the California Department of Fish and Wildlife (CDFW) to develop the first PMP for 5,364-acres in the Vasco Hills/Byron Vernal Pools area.

Staff will provide an overview of the Vasco Hills/Byron Vernal Pools Preserve Management Plan, and next steps for the District's land use planning in the area.

RECOMMENDATION

None. This is an informational item.

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EAST BAY REGIONAL PARK DISTRICT

BOARD EXECUTIVE COMMITTEE

Meeting of January 10, 2019

TO: Board Executive Committee

FROM: Robert E. Doyle, General Manager

STAFF REPORT
PREPARED BY: Kip Walsh, Chief Human Resources Officer

SUBJECT: HR Report on Current Vacancies

Kip Walsh, Chief Human Resources Officer, will make a presentation on this agenda item.

BACKGROUND

The Board of Directors requested that a report be provided regarding the status of vacant positions in the Park District. The attached report provides a detailed list of current vacancies, and the status of filling the positions.

RECOMMENDATION

None. This is an informational item.

ATTACHMENT

EBRPD Vacant Positions as of January 4, 2019

EAST BAY REGIONAL PARK DISTRICT
Vacant Positions as of January 4, 2019

Div.	Location	Title	FTE	Date	Updated Status as of 1/4/19
ASD	Advance Planning Unit	Planner	1	4/30/2018	Departmental interviews conducted, pending appointment.
ASD	Current Planning Unit	Senior Planner	1	11/17/2018	Announcement closes 1/11/19
ASD	Design	Landscape Architect	1	9/15/2018	Recruitment assigned; planning w department in order of Div. priorities.
ASD	Design	Senior Civil Engineering Technician	1	5/18/2018	Eligible candidates referred to department 11/19/18 for interviews.
ASD	Land Acquisition	Senior Land Acquisition Specialist	1	11/17/2018	Announcement opens later in January 2019
ASD	Project Management Unit	Drafting Technician	1	7/22/2017	Recruitment assigned; planning w department in order of Div. priorities.
ASD	Project Management Unit	Project Manager	1	5/18/2018	Announcement opens 1/9/18
ASD	Stewardship Administration	Administrative Analyst I	1	3/30/2018	Department reviewing its staffing needs.
ASD	Land Acquisition	Chief of Land Acquisition	1	4/3/2018	Filled 12/22/18
ASD	ASD Administration	Assistant General Manager, ASD	1	10/26/2018	Pending w GM
OPS	Alameda County Trails	Park Ranger II	1	10/27/2018	Filled 12/8/18
OPS	Aquatics	Aquatic Supervisor	1	9/5/2018	Recruitment assigned; planning w department.
OPS	AWP - Alameda County	AWP Supervisor	1	11/23/2016	Request to fill not on file with HR.
OPS	Briones	Park Ranger II	1	11/16/2018	Departmental transfer interviews conducted, pending appointment.
OPS	Construction	Senior Construction Inspector	1	8/20/2018	Posted for acting 11/21/18; recruitment planning underway.
OPS	Contra Costa Trails	Park Ranger II	1	10/13/2018	Request to fill not on file with HR.
OPS	Del Valle	Park Ranger II	1	10/16/2018	Departmental interviews conducted, pending appointment.
OPS	Diablo Foothills	Park Supervisor II	1	10/13/2018	Post for transfer later in January 2019
OPS	Public Works Admin.	Administrative Analyst II	1	8/8/2016	Departmental interviews conducted, pending appointment.
OPS	Public Works Admin.	Project Coordinator	2	1/1/2018	Announcement opens later in January 2019
OPS	Reservable Facilities	Building/Grounds Aide	1	4/12/2018	Slated for elimination in 2019 budget.
OPS	Shadow Cliffs	Park Craft Specialist	1	1/1/2017	Filled as of 1/5/19
OPS	Sibley	Park Ranger II	1	10/17/2018	Filled 12/8/18.
OPS	Wildcat Canyon	Park Craft Specialist	1	11/23/2018	Departmental interviews conducted, pending appointment.
PA	Public Affairs	Administrative Analyst II	1	9/15/2018	Request to fill not on file with HR.
PA	Public Affairs	Office Specialist	1	7/9/2018	To be underfilled with Office Assistant in HR; interviews scheduled.
PA	Public Affairs	Public Info Representative	1	5/12/2018	Departmental interviews conducted, pending appointment.
PS	Fire Operations	Firefighter II	3	5/31/2017	Departmental interviews conducted, pending appointments.

EAST BAY REGIONAL PARK DISTRICT
Vacant Positions as of January 4, 2019

Div.	Location	Title	FTE	Date	Updated Status as of 1/4/19
PS	Fire Operations	Fuels Reduction Project Coordinator	1	1/1/2018	Offer made, in backgrounds.
PS	Police Services	Police Officer	2	3/31/2018	New recruits appointed.
PS	Police Services	Communications Dispatcher/CSO	1	3/31/2018	Offer made, in backgrounds.
HR	Human Resources	Human Resources Analyst II	1	10/8/2018	Oral panel scheduled 1/15/19.
ASD	Wildlife Management	Resource Analyst, Vegetation Ecologist	1	12/7/2018	Request to fill not on file with HR.
OPS	Trades	Electrician	1	12/7/2018	Recruitment assigned; planning w department in order of Div. priorities.