

AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS

EAST BAY REGIONAL PARK DISTRICT

Tuesday, September 4, 2018

C. BUSINESS BEFORE THE BOARD

6. BOARD COMMITTEE REPORTS

c. Operations (Thursday, June 21, 2018) \_\_\_\_\_ (Wieskamp)

Present

Board: Directors Ayn Wieskamp (Chair), Dennis Waespi, Ellen Corbett

Staff: Jim O'Connor, Ruby Tumber, Kelly Barrington, Andrew Green, Matthew Norton, Jeff LeBow, Mimi Waluch, Anne Kassebaum, Steve Castile, Renee Patterson, Kevin Takei, David Kendall, Samantha Schumann, Janet Gomes, Denise Valentine, Mona Palacios

Guests: Fran Gallati

**Agenda Item 1: Review of Extension – TXI Caretaker Agreement: Carquinez Strait Regional Shoreline**

Administrative Analyst Renee Patterson provided an overview of the caretaker services through a PowerPoint presentation. Items in the presentation included: details of the two-year agreement, duties of the caretaker and occupation, planned improvements for existing structures, and reported incidents at the site.

Director Waespi inquired if caretaker Daniel Hopper sells his artwork at the property. Patterson replied that the location is his workshop and his artwork is sold online. He does not receive customers at the location. Waespi questioned if Hopper has been fully vetted. Patterson replied affirmatively.

Director Corbett moved to approve the staff recommendation to extend the agreement for the last option period for two years, ending June 30, 2020, for the Carquinez Strait Regional Shoreline TXI caretaker agreement with Daniel Hopper. In 2019, Business Services will evaluate the situation and begin a Request for Proposals process. The cost to the District is \$31,000. Waespi seconded. The motion passed unanimously.

**Agenda Item 2: District-wide Solid Waste Management Program Update**

Sanitation/Recycling Supervisor Matthew Norton and Sanitation/Recycling Coordinator Andrew Green provided an update of the program through a Prezi presentation. Items in the presentation

covered recycling laws and resolutions, current recycling methods, solid waste tracking, contracts, funding, background overview, and future goals.

Waespi inquired if the Park Supervisors are following the program. Norton replied approximately 20-30% are complying. Staff is currently seeking data collection solutions from providers.

Corbett inquired if the form to be completed for the program is a paper form. Norton replied it is a fillable PDF document.

Wieskamp inquired if the program is possibly not viewed as a priority and if not, how does staff establish the priority. AGM of Operations Jim O'Connor recalled it is part of the division budget performance measures and the baseline for this work has been established. Staff is working towards tracking solid waste through service providers.

Corbett inquired if it would be possible to look at organic composting and mulching. O'Connor mentioned funds provided by the Climate Action Team have been used to purchase additional chippers, so the equipment does not always have to be shared between parks. In reference to composting and mulching, the District does not currently compost in-house and there are concerns involving sudden oak death and transferring diseases between parks. There might be an opportunity on a smaller scale.

Waespi requested a recap on recycling in China. Green recounted a recent article that stated fifty percent of scrap paper and plastic out of Europe and the U.S. is transported to China. In turn, China is making new products and selling those items back. China has increased their standards and are no longer willing to receive as much waste due to increasing amounts of their own domestic waste. This is an opportunity for Americans to pursue more rigorous recycling, as scrap material demand is not high.

Waespi inquired if a no-waste park has been considered. Green replied the subject has come up. O'Connor reported that the method was used at a few special events to promote zero waste. In terms of EBRPD parks, it would depend upon compliance on the part of visitors. The challenge is visitors leaving garbage on premises and not in containers – resulting in additional work by Park District staff.

Corbett offered her support for a budget item to directly take on a pilot for a no-waste park.

Chief of MAST Kelly Barrington recalled when working at Del Valle, there was a time when a switch was made from using the dump truck and plastic bags to a 2-yard dumpster system to manage the hauls and pickups. The two dumpsters were purchased and put at the west side of the park. This location allowed a site closure to dispose of trash and in turn had good compliance and reduced litter. Barrington contended that though the process was slow, there are some great opportunities to encourage no-waste behavior with land bank sites and new parks.

Wieskamp commented at some parks it will be difficult, such as Del Valle, as staff has a large clean up task after monumental events.

Waespi inquired if staff requires contractors to chip on site. Barrington replied yes.

Corbett inquired if eucalyptus is chipped. Barrington replied eucalyptus is often chipped and stockpiled, as staff does not have a location for disposal. If the chips are broadcast to the ground, it can assist with weed control.

### **Agenda Item 3: District-wide Overview of Operations Trails Maintenance and Activities**

Chief of Park Operations Steve Castile and Chief of Maintenance and Skilled Trades (MAST) Kelly Barrington provided an informational overview of the District Trails Maintenance Program and its operational activities through a PowerPoint presentation. Items in the presentation covered: trail uses, trail types, effective and sustainable maintenance practices, sustainable solutions, multiple strategies, volunteers, challenges and solutions, reducing bench width, improving tread, re-establishing bench width and out-sloping/re-routing, brushing and hand work, mowing, methods, equipment, paving, and statistics.

Corbett inquired on what work has been completed in grazing areas. Barrington replied fire grading, scraping, and light maintenance. In areas like Black Diamond where trails are sandy, regular trail use will take care of the trails after a couple of weeks. For areas like San Ramon, where it is clay based, more work needs to be completed.

### **Agenda Item 4: Review Camp Arroyo Operator Request for Proposals: Camp Arroyo**

Business Services Managers Mimi Waluch provided an overview of the Camp Arroyo Operator and Request for Proposal (RFP) through a PowerPoint presentation. Items in the presentation covered the history of Camp Arroyo, partnerships, camp operations, RFP process, Outdoor Ed programs, funding, and the staff recommendation.

Camp Arroyo President Fran Gallati provided an overview on his background with the YMCA the key priorities in place for YMCA.

Waespi inquired how the proposed terms were determined. Waluch replied that staff is gauging the timeline on the end of the current Taylor Family Foundation agreement.

Waespi moved to approve and recommend to the full Board the staff selection of the current operator, YMCA of the East Bay, the license to operate Camp Arroyo. The District can expect revenue of approximately \$80,000 annually representing a negotiated percentage of total gross fees derived from the operation of the full-service camp facility. A portion of the revenue will be set aside in a new concession maintenance fund dedicated to Camp Arroyo. Corbett seconded. The motion passed unanimously.

### **Public Comments**

There were no public comments.

### **AGM Comments**

- Dumbarton Quarry Campground – preparing for opening in 2019.

- Gateway Park – Completed the process and interviews for the RFQ/RFP process. Staff is currently reviewing the feedback.
- Staff member Kevin Damstra was involved in a vehicle accident this morning and is anticipated to be ok.

**Board Comments**

There were no Board comments.

Meeting adjourned at 2:13 p.m.