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AGENDA
SPECIAL MEETING
BOARD OF DIRECTORS

EAST BAY REGIONAL PARK DISTRICT

Friday, February 2, 2018

LOCATION: Fern Cottage (Map and Directions on reverse)
Kennedy Grove Regional Recreation Area
6351 San Pablo Dam Road, El Sobrante

TIME: 12:00 p.m. to 4:00 p.m.

PURPOSE: **BOARD WORKSHOP**

The Board of Directors and the General Manager will meet in Open Session for a discussion regarding future Park District priorities related to the agency’s operations.

12:00 p.m. Call to Order, Workshop Procedures, and Opening Comments

12:15 p.m. Identify Board Members’ Interests - Individual Priorities

1:45 p.m. Identify Priorities for Today’s Discussion

2:00 p.m. Discussion on Identified Priorities and Issues:
• Suggestions for improved communications between Board and staff
• Responsiveness to constituent communications

3:30 p.m. Recap, Review and Confirm Workshop # 2 Priority Topics

3:45 p.m. Public Comment

4:00 p.m. Adjournment

- No formal public action will be taken at the workshop; items requiring formal Board action will be referred to subsequent Board Meetings for consideration.

In view of space limitations, it is requested that anyone interested in attending notify the Clerk of the Board at (510) 544-2020.

Board of Directors

Dennis Waespi
President
Ward 3

Ayn Wieskamp
Vice-President
Ward 5

Ellen Corbett
Treasurer
Ward 4

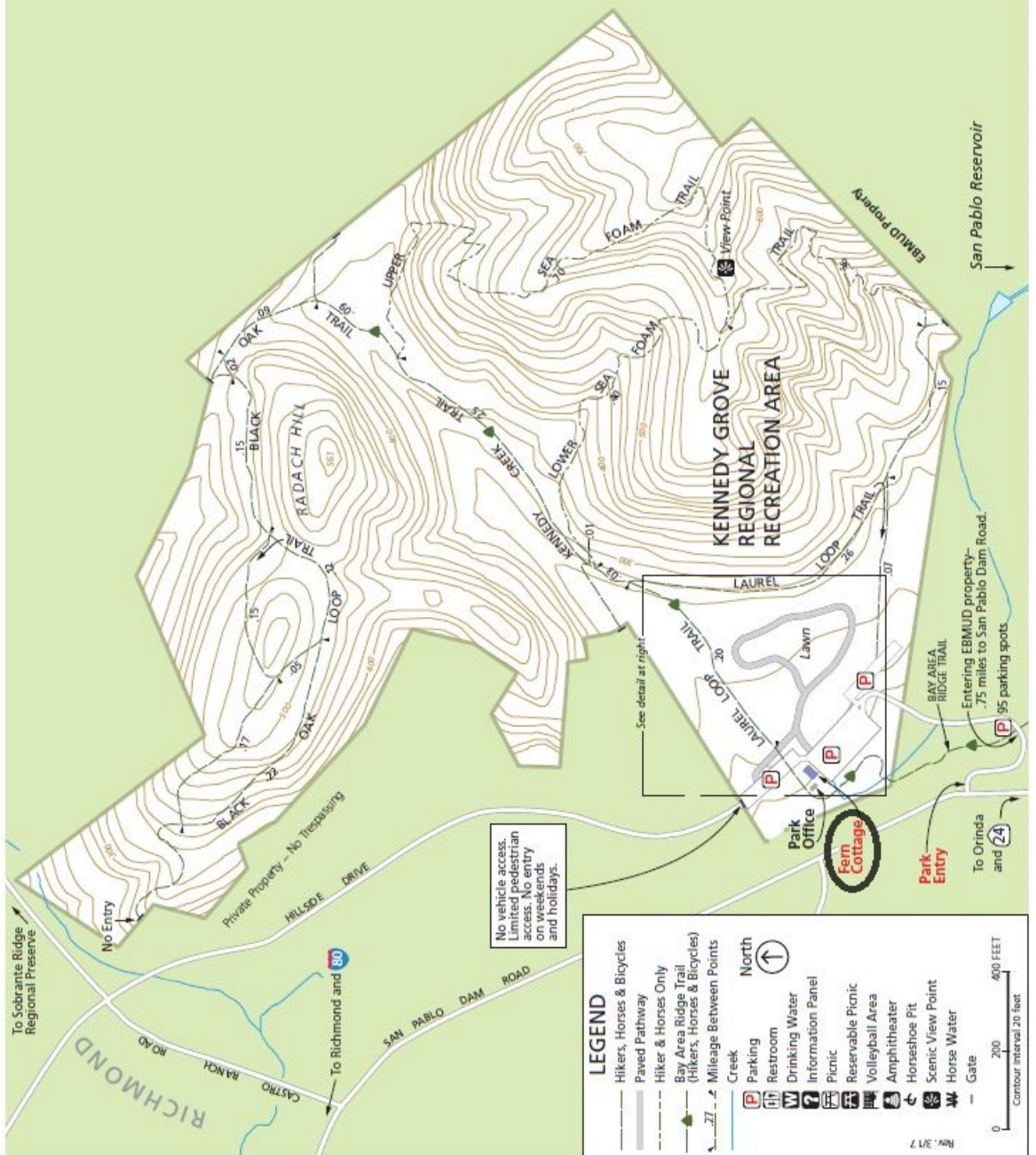
Dee Rosario
Secretary
Ward 2

Whitney Dotson
Ward 1

Beverly Lane
Ward 6

Colin Coffey
Ward 7

Robert E. Doyle
General Manager



To Sobranite Ridge Regional Preserve

No Entry

Private Property - No Trespassing
HILSODE DRIVE

To Richmond and 80

RICHMOND RANCH
CASTRO ROAD

SAN PABLO DAM ROAD

No vehicle access. Limited pedestrian access. No entry on weekends and holidays.

See detail at right

KENNEDY GROVE REGIONAL RECREATION AREA

Fern Cottage

Park Entry

To Orinda and 24

Entering ERMUD property - .75 miles to San Pablo Dam Road. 95 parking spots.

San Pablo Reservoir

LEGEND

- Hikers, Horses & Bicycles
 - Paved Pathway
 - Hiker & Horses Only
 - Bay Area Ridge Trail (Hikers, Horses & Bicycles)
 - Mileage Between Points
 - Creek
 - Parking
 - Restroom
 - Drinking Water
 - Information Panel
 - Picnic
 - Reservable Picnic
 - Volleyball Area
 - Amphitheater
 - Horseshoe Pit
 - Scenic View Point
 - Horse Water
 - Gate
- North ↑
- 0 200 400 FEET
Contour interval 20 feet

EAST BAY REGIONAL PARK DISTRICT

MEMORANDUM

January 26, 2018

To: Board of Directors

From: Robert E. Doyle, General Manager
Dr. Ana M. Alvarez, Deputy General Manager
Debra Auker, Assistant General Manager, Finance/Mgt. Services

Subject: February 2, 2018 Board of Directors Workshop #1

The first Board Workshop is scheduled to take place on February 2, 2018 at Fern Cottage, Kennedy Grove Regional Recreation Area in El Sobrante. The format of this first of five Board Workshops is similar to that of prior years – which provides a structured, but informal opportunity for each Board Member to name their interests; discuss them with the full Board; and identify major issues facing the Park District in 2018, 2019 and beyond. Participating Board members will identify and select several issues for a focused discussion at this meeting; and will discuss options as well as alternatives to achieving overall Park District's goals.

This meeting is held in a workshop format to encourage Board Member comment and discussion; however, per the requirements of the Brown Act, no formal actions may be taken at this Workshop. Therefore, any items requiring formal Board action will be referred to future Board of Directors meetings for consideration.

At the Workshop, each Board Member will be offered an opportunity to verbally outline their interests and suggest discussion topics with the full Board. All Board Members' interests not covered at this Workshop will be referred to one of the future 2018 Board Workshop meetings, Board Committee meetings or to the General Manager and/or his designee for follow-up.

Please find attached the Summary 2017 Wall Notes from the first two 2017 Board Workshops, with several brief 2018 status updates by staff.

Future Workshop packets will provide information on Park District planning (Mar 23); capital finance and maintenance programs (Apr 27); stewardship, trails and development (May 14); acquisition (July 11) and other similar topics. Staff will provide information related to existing multi-year projects in order to evaluate the capacity for new projects. The Board's discussion of these matters will help update the Park District's priorities and guide the preparation of the 2019 District Budget.

Staff is preparing background information for several items that may be discussed at the second Workshop on March 23 including: Planning Department 2018 Work plan including land use plan schedules.

Agenda, Monday February 2, 2018:

- 11:30 p.m. Pre-Workshop Lunch
- 12:00 p.m. Call to Order & Workshop Procedures
Opening Comments/Existing 2017 Priorities
Outline of 2018 Workshops
President Waespi
GM Robert Doyle
AGM Debra Auker
- 12:15 p.m. Identify Board Members' Interests
Individual Priorities (10 minutes each)
- 1:30 p.m. Break – 15 minutes
- 1:45 p.m. Identify Priorities for Today's Discussion
and Disposition of Remaining Issues
- 2:00 p.m. Discussion on Identified Priorities and Issues - 90 minutes
- Suggestions for improved communications between Board and staff
- Responsiveness to constituent communications
- 3:30 p.m. Recap, Review and Confirm Workshop # 2 Priority Topics
Confirm Friday, March 23, 2018 11:00 a.m. at Fern Cottage,
Kennedy Grove Regional Recreation Area
Workshop Wrap-up
- 3:45 p.m. Public Comment
- 4:00 p.m. Adjournment

2017 Board Workshop #1 Wall Notes – February 6, 2017 *Status as of Jan 2018*

Top Items Mentioned - *see below for status*

- 1) **Bay Trail** – Close gaps **Board Workshop #4**
 - a) Close gaps in Richmond and other sections – Pinole Shores to Bay Front Park -Project now in construction. Scheduled to be completed in 2018.
 - b) Work with City of Oakland to close gaps in 5 years – Oakland Inner Harbor Channel - Close of escrow within the next few months. Crowley property moving forward toward 33-year lease with Port of Oakland.
- 2) **Electric bikes** – **Board OPS Committee**
 - a) One year pilot program implemented Aug 2017 for Class 1 & 2 E-Bikes on the Iron Horse, Alameda Creek, and the Contra Costa Canal Regional Trails. Presented to Board OPS Committee in May and PAC in Apr 2017.
- 3) **Internships/Apprenticeships** – **Board Meeting Staff Presentation-Human Resources/Operations**– Staff Presentation by Human Resources and Operations May 2017.
- 4) **Measure CC Extension** – **GM** provided information, additional discussions at **Board LEG Committee** - **GM** established staff steering committee, discussed regularly at **Board LEG Committee**. Stakeholder and public outreach processes held. Board approved draft Commitment List Jan 16, 2018.
- 5) **Point Pinole Visitor Center** - Siting analysis complete.
- 6) **Public Safety Headquarters** – In process. Discussed in Closed Session.
- 7) **Ridge Trail** – Pleasanton/Niles Canyon – **Board Workshop #4** Project proceeding. In design and environmental phase.
- 8) **Shoreline Protection** – **Board Workshop #5** – Work continues at Bay Point, Point Isabel, Brickyard and Albany Beach.
- 9) **Save open space along shoreline**
 - a) Especially Pt. Molate – Richmond public meetings Richmond hosting a series of public meetings in 2018. District to participate.
 - b) Limits on development
 - c) Area west of Dotson Family Marsh
 - d) Protect views
- 10) **Stakeholder engagement** – **Board Workshop #2** and **Board Meeting Staff Presentation-Public Affairs** - Presentation made to Board on October 17, 2017 by Public Affairs and ASD.
- 11) **Sustainability** – **Board Workshop #2** and **Board EXEC Committee** – Completed baseline of carbon footprint of District operations. Information on website. \$150,000 for Climate Action Initiatives by field staff. 96% of District energy use offset by Shadow Cliffs solar panels.
- 12) **Tesla** – Amicus - **GM** provided information
- 13) **Urban agriculture** – **Board EXEC Committee** - Presentation to Board EXC Committee regarding hiring a consultant to assess and provide a management plan for the walnut trees at Borel and update on restoration of Ardenwood walnut orchards.
- 14) **Youth and families to parks** - **Board OPS Committee** - An overview of the Kids Healthy Outdoors Program to All Managers in Sept. 2017. New Family Camping program was offered at Ardenwood Historic Farm.

2017 Board Workshop #1 Wall Notes – February 6, 2017 *Status as of Jan 2018*

Board Workshop #2 Topics – March 16, 2017

Purpose: The purpose of workshop #2 is to continue the discussion of topics of interest identified by the Board and staff. Below are the topics prepared for workshop #2.

I. Sustainability within Park District – District Website-webpages posted. \$150,000 for Climate Action Initiatives by field staff:

Items added by Staff:

- Review 2017 sustainability performance indicators. **Reported on metrics and updated indicators for 2018**
- Discuss cross-departmental efforts for policy/legislative opportunities, clean water, natural resource management/IPM, clean air and waste management. **Completed 2016 baseline of Park District's carbon footprint.**
- Review of climate policy framework in draft form / primary tenets: climate in all policies, climate friendly (mitigation), climate readiness (adaptation), climate smart practices, and advancement of science. **Policy framework to Board EXEC Committee in March 2018.**
- **Sustainability**
 - Solar, energy audits
 - Stop waste – education
 - Self-composting toilets: Redwood Park-Girl Scout Campsite, other outlying sites
 - Off the grid solar production, pilot/demonstration projects

Issued Green Bonds. Secured \$2.7 mil Urban Greening Grant Program from CA Cap & Trade for Pinole Shores. Land Use Plan of Patterson/Coyote Hills to showcase first Climate Smart Park features. Created web page on District's "Climate Smart Initiatives". Funded field-staff initiatives up to \$150,000, including: purchase of 2 wood chippers for onsite mulching and green waste reuse; overwinter habitat enhancement for Monarch butterfly; riparian restoration of Wildcat Creek with an educational service component in partnership with Urban Tilth; testing of Coyote Hills well; installation of split rail fence and mulch at Roberts Park for Redwood trees.

2. Planning Update/LUP's

- **McCosker, Indian Valley, Western Hills** – In process –Draft plan went to Board EXEC Committee on Dec 7, 2017. EIR is being prepared.
- **Black Diamond Land Use Plan** – 2017 to Early 2018 – EIR is being prepared.
- **Northwest access to Las Trampas, Valley Hill Road**

2017 Board Workshop #1 Wall Notes – February 6, 2017 *Status as of Jan 2018*

- **Lake Chabot Land Use Plan** – Info provided in Board Workshop #2
 - Waterfront especially
 - Music Festivals/food trucks to engage new park users
- **Info on Planning Process:** – Info provided in Board Workshop #2
 - Debriefing of process
 - Primer on EIR, CEQA and Mitigated Neg. Dec.

3. Update on Park District Service Yard Improvements – Info provided in Board Workshop #2 Update on Park Service Yard Improvements presented to the Board a May 2016. Majority of promissory note funded projects completed in 2017.

Item added by Staff:

- Discuss process for accessing needs, creating standards, designing and developing services yards
- Review long term plan for service yard development
- Review recent improvements to District service yards - *Del Valle Service Yard Phase II completed in 2017, Phase III beginning in 2018.*

Capital Finance/ Maintenance Workshop #3 – April 27, 2017

Purpose: The purpose of workshop #3 is to review the District's Capital Finance Program, including policies, financing tools, funding sources for capital, and voter approved measures (Measure CC, AA and WW). In addition the workshop will provide an overview of the District-wide Major Maintenance Program and Major Infrastructure Renovation and Replacement Fund (553). Below are the additional topics to be addressed at workshop #3, based on Board and staff interest.

- **Point Pinole Visitor Center** – funding (naming after Will and Jean Siri) **Noted.**
- **Item added by Staff:**
 - Discuss updated Measure WW fund Balances and project priorities (non funded)
 - Discuss use of Measure WW/ICC contingency funds for allocation consideration

2017 Board Workshop #1 Wall Notes – February 6, 2017 *Status as of Jan 2018*

Capital Projects, Trails and Stewardship Workshop #4 – May 22, 2017

Purpose: The purpose of workshop #4 is to provide an annual update of the District's capital projects and programs related to Regional Trails, Park Development, and Stewardship, including discussion of emerging project priorities and departmental updates. This workshop is intended to provide an opportunity for Board discussion of these programs in advance of the 2018 budget preparation process. Below are the additional topics to be addressed at workshop #4, based on Board interest.

- **Bay Trail**
 - Close gaps in Richmond and other sections – Contract for Pinole Shores to Bay Front Park approved by Board. Construction is now in process.
 - Work with City of Oakland to close gaps in 5 years – Oakland Inter-harbor channel plan to Board EXEC Committee. Close of Escrow within next two months. Went to full Board in 2016 as an action item for the purchase agreement.
- **Ridge Trail** – Pleasanton/Niles Canyon, trails working with county Project proceeding. In design and environmental phase. Key challenge is still obtaining an at-grade railroad crossing at the bottom of the trail.
- **Gateway Park** – continue work/protect cultural resources – Lease signed with Caltrans to operate Bridgeyard building. RFQ is being prepared to solicit proposals for a master concessionaire.
- **Oyster Bay** – work with City of San Leandro, design/financing - Currently working with Whirl Wind Disc Golf to complete the 18-hole disc golf course. Dirt Market has been providing additional soil and grading to assist.
- **San Leandro Creek**
 - Restore area – near 106th
 - Explore possibilities
- **Point Molate Trail** – 65% complete with design process. Not completely funded. (Only 1/3 funded) Construction is only 10% funded. Will apply for PCA grant in April 2018.
- **Ridge Trail at Garin/Niles** – design/funding – Final design, environmental studies pursuant to CEQA, geotechnical studies, and permitting is underway for the roughly 5-mile connection from Garin to Vallejo Mill Park in Fremont (Louie property). Total project cost is estimated at \$900,000.
- **Complete Iron Horse to Waterfront**
- **Dunsmuir Heights Trail Presented to Board on 11/7/17**
 - Opportunities/information
- **Pleasanton Ridge** – new staging area
 - Castleridge Fall 2017 - Project essentially complete. Planning for grand opening in Mar 2018. MAST staff completed the permitting, grading and installation of the CXT and new waterline in preparation for the City of Pleasanton to do the paving and striping; irrigation and landscaping contractual work in progress.

2017 Board Workshop #1 Wall Notes – February 6, 2017 *Status as of Jan 2018*

Land Session (Confidential) –Workshop #5 – June 30, 2017

Purpose: The purpose of workshop #5 is to provide a District-wide review of land and trail acquisition priorities and the status of negotiations. This workshop will have a public session and closed session component. Below are the additional topics to be addressed at workshop #5, based on Board interest.

- **Public Safety Headquarters location** – In process. Discussed in Closed Session.
- **Shoreline Protection** – Continuing work at Bay Point, Point Isabel, Brickyard and Albany Beach
- **Save open space along shoreline**
 - Especially Pt. Molate – Richmond public meetings
 - Limits on development
 - Area west of Dotson Marsh
 - Protect views
- **San Leandro Shoreline**
 - Master Plan of Marina – Look at development plan
 - Open Space Planning w/ City of San Leandro

Referred to Board of Directors Meetings

- **Internships** – with Community Colleges, in parks and main office – HR presented update to Board May 2017.
- **Volunteer program expansion** – Update to be presented to PAC on Sep 25, 2017.
 - Pilot program – Park Ranger/Volunteer, Coordinator position
- **Education**
 - Merritt College program – possibility of environmental programs and expanding to DVC or Chabot College
 - Youth Employment Overview
 - More job fair presence
- **Apprenticeships** – HR presented update to Board May 2017. OPS Division, Local 2428 and HR developing new apprenticeship criteria for Gardener and Ranger. Apprenticeships for MAST trades and mechanics will be discussed as vacancies occur.
 - Civicorps... truck drivers
 - Work/study – partnerships with CSUEB
- **Stakeholder Engagement** – Discussed at Board Workshop #2 and Board presentation by Public Affairs.
- **Public Communication**
 - To City Councils-public presentation or public comment, remind people of our website provide brochures and Phone number to reach us
 - Evening meetings
 - Accessible to public transit
 - BART HQ, or other
 - Deconstruct lessons learned

2017 Board Workshop #1 Wall Notes – February 6, 2017 *Status as of Jan 2018*

- **Meetings with City Managers and work studies**
 - Relationships with other Districts and city parks
- **Continue relationship with SF Bay Restoration Authority**
 - Pilot/demonstration projects
- **Liaison Committee** – with EBMUD re: Redwood Canyon to discuss de-watering lakes; fees – Meeting tentatively scheduled
- **Alameda Naval Air Station work** – MOU to Board - Executive session update
- **Chabot Space & Science Center** - JPA not liaison, Board appoints rep per JPA - **OPS and Center discussed collaborative programming and training.**
- **Planning on Borel property** – **Closed Session update**
 - Possibility of Visitor Center
 - Note: Ward 6 has no VC

Items referred to the following Committees:

Operations Committee

- **Kids and families into parks** – **An overview of the Kids Healthy Outdoors Program to All Managers in Sep 2017. New Family Camping program was offered at Ardenwood Historic Farm.**
 - 3rd grade program with Public Affairs
 - Pick one grade... every kid to our parks
 - Programming for specific groups (such as girls fishing)
- **Outreach to bring kids to parks** - **OPS provided 85 outreach programs for over 3,000 participants in 2017**
 - Ongoing projects, return visits
 - Parks Express Bus Program - **District now coordinating approx. \$800,000 in bus transportation and staff added to the 2018 budget.**
 - Work with AC Transit to get more routes to parks
 - Adventure crew – **Pilot program successes presented to Board in 2017**
- **Families to parks**
 - Continue involvement with hospitals and clinics – HPHP
- **Electric bikes** - Spring 2017 HPHP, mobility, define purpose and limitations – **Pilot program implemented for Class 1 & 2 E-Bikes on the Iron Horse, Alameda Creek, and the Contra Costa Canal Regional Trails approved by the Board on Jul 5, initiated in Aug 2017 for a single year. Will utilize interns to conduct surveys and assessments to understand use trends. Presented to Board OPS Committee in May and PAC in Apr 2017.**
- **Bringing more young people to parks**
 - **Family Camping** – opportunities in CCC or Carquinez Straits Brickyard/TXI
- **2nd Mobile Visitor Center Update** – **Arrival in Oct. 2017. Update to Board OPS Committee in Dec 2017.**

2017 Board Workshop #1 Wall Notes – February 6, 2017 *Status as of Jan 2018*

Executive Committee

- **Name trail in southern part of District**
 - for Dir. Severin
- **Urban agriculture**
 - Especially at Coyote Hills
 - *Borel* – Presentation to Board EXEC Committee regarding hiring a consultant to assess and provide a management plan of the walnut trees.
 - *Delta*
 - Provided update on Ardenwood Farm walnut grove restoration.
- **Coyote Hills Visitor Center** – best option - Consultant has been identified to conduct site study similar to process that we did with Point Pinole.
- **Update on Visitor Centers**

Legislative Committee

- **Gun Range remediation** – Site demo (abatement and demolition) complete in Jul 2016. Some contract work remaining, remediation has not yet begun.
 - New technology, case study with university
- **Measure CC Extension** - In process – regularly discussed at Board LEG Committee
 - Fuel break and herbicides

Natural & Cultural Resources Committee

- **Reduce use of petrochemical herbicides**, in public areas and minimize use in fuel break areas
- **Address and clarify our process for dealing with Cultural sites** - Cultural Services Coordinator provided training to all park supervisors regarding management of cultural sites
- **Mission Peak**
- **Many other areas**
- **AB 52 consult on projects**

Park Advisory Committee

- **Conversation regarding Dogs in parks** – Discussed at PAC on May 22 (“Managing the Existing Dog Policy”) and Jul 24 (“Communicating the Dog Policy and User Groups.”) and two additional public meetings.
- **Name trail in southern part of District**
 - for Dir. Severin
- **Electric bikes** – Discussed at PAC on Apr 24, 2017.
- **Family camping opportunities in CCC** – Staff met with Director Coffey to provide info
 - Carquinez Straits Brickyard/TXI