



12:45 p.m. Item

TO: Board Operations Committee

FROM: Sue Shallenberger, Mining Operations Supervisor

DATE: August 21, 2014

SUBJECT: Update Black Diamond Mines Regional Preserve Projects

Mining Operations Supervisor Sue Shallenberger will present an informational report to the Board Operations Committee on the status of completed, on-going and future capital projects at Black Diamond Mines Regional Preserve utilizing a PowerPoint presentation.

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1:30 p.m. Item

TO: Board Operations Committee
FROM: Mimi Waluch, Revenue and Administration Manager
DATE: August 21, 2014
**SUBJECT: Review Event Planner 2014/2015 Agreement:
Ardenwood Historic Farm**

Since 1989, private concessionaires provided wedding, group picnic, special event and walk-up café food services at Ardenwood Historic Farm. In 2011, the District paired Quantum Music Event Planners (QMEP) with the District Facilities Approved Caterers for wedding and ceremony services at Ardenwood Historic Farm. The special events food service was provided by a local restaurant that successfully partnered with local public school service groups to provide basic picnic food faire.

During this transition period several maintenance projects were identified including the Americans with Disabilities Act of 1990 (ADA) modification work and permanent repairs to the Pool Site decking. These projects included the demolition and removal of the obsolete outdoor refrigeration and freezer units behind the café, resurfacing and sealing the dance floor decking, upgrading electrical circuitry at the pool site, staging of bride and groom restrooms, installation of market-style lighting at the reception lawn site, and replacement of damaged tables, chairs, trolleys, generators, and other operational event equipment.

QMEP continued to service reservations 2012 through 2014. Since QMEP has currently booked 9 reservations for 2015 season, staff is requesting to extend the QMEP agreement to allow service to commitments in 2015. A Request for Proposals process will be established in 2014 for the 2016 through 2020 seasons.

Revenue to the District is anticipated at \$25,000 for site rentals and event coordination services. Staff recommends that the Board Operations Committee approve and recommend to the full Board an extension of the QMEP contract through 2015.

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1:45 p.m. Item

TO: Board Operations Committee

FROM: Mimi Waluch, Revenue and Administration Manager

DATE: August 21, 2014

**SUBJECT: Review City of Fremont Patterson House Agreement:
Ardenwood Historic Farm**

The District and the City of Fremont (City) entered into a Management Agreement in 1982 for the operation of Ardenwood Historic Farm. The original Management Agreement made provisions for the City to restore, operate and interpret the Patterson House. During the original term, several Agreement addendums were put in place to define the payment procedure used for sharing of gate revenues to assist the City in funding the Patterson House operation.

In September 2010, staff recommended a separate shorter term agreement to better serve the District’s interest and provide greater flexibility in how the Patterson House is incorporated into the overall operation of Ardenwood. This Special Use Agreement defined both District and City responsibilities with regard to the Patterson House operation for the next five year term while continuing to implement objectives of the Business Plan for Ardenwood Historic Farm in the future.

Staff recommends that the Board Operations Committee approve and recommend to the full Board entering into a Special Use Agreement with the City for operation of the Patterson House for the five-year term, April 1, 2015 – March 31, 2019. The District shall compensate the City for providing house tours to the general public and scheduled groups during the parks historic season at a rate not to exceed \$74,525.00 in the first year, to be increased annually not to exceed 2.5%, and by mutual agreement during the option terms.

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