

EAST BAY REGIONAL PARK DISTRICT

LEAD MECHANIC

REPORTS TO: Service Manager

SUPERVISES: Senior Equipment Mechanics, Light Equipment Mechanics and Apprentices

GENERAL FUNCTION:

Under general supervision, to perform skilled inspection, maintenance and repair work on motor vehicles, construction equipment, power equipment and other machinery, and to supervise the mechanic crew in these same duties.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

Inspects and overhauls gas and diesel motors, transmissions, differentials, steering mechanism, water, oil, and hydraulic pumps, vacuum boosters, air brake systems, and running gears. Inspects, installs or repairs such automotive parts as clutches, brakes, bearings, pistons, rings, rods, timing gears, and ignition components. Maintains and repairs such light equipment as portable pumps, portable gasoline generators, and mowing machines. Operates and maintains hard and power tools, welding apparatus, and other shop equipment necessary to the work. Responds to emergency calls and repairs inoperative vehicles in the field. Prepares and keeps time-cost reports and maintenance records. Supervises the mechanic crew, evaluates employee performance, orders parts, schedules outside work, handles incoming calls and complaints and prepares work orders. Performs related duties as assigned.

MINIMUM QUALIFICATIONS:

Education: Equivalent to completion of the twelfth grade, and

Experience: Five years of recent journeyman level experience in the repair of diesel and gasoline powered equipment;

OR

Must have completed a four-year Mechanic Apprenticeship acceptable for State certification and three years at the journeyman level.

OR

Must have served as a Senior Equipment Mechanic at the District for one year.

OR AN EQUIVALENT COMBINATION OF EDUCATION AND EXPERIENCE

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of the principles of gasoline, diesel, and alternative fuel-powered engines and methods of their repair, and of the hazards and safety precautions of the mechanic's trade; skill in the operation of mechanical equipment, machine tools, and hand equipment necessary to the work, and in the analysis of mechanical defects in automotive equipment; ability to understand and carry out oral and written instructions, and to handle heavy equipment and operate electronic diagnostic instruments. Must be able to work without direct supervision. Ability to supervise and evaluate the work of subordinate Mechanics.

SPECIAL CONDITIONS OF EMPLOYMENT:

A valid and unrestricted California Class B driver's license, with air brake and tanker endorsements, is required. New employees must obtain the required license with all endorsements prior to completing probation; current employees in this classification have until 1-15-98 to obtain the required license and all endorsements. Persons in this classification must be able to use a respirator in the performance of their work. In accordance with CAL OSHA respirator regulations, Title 8, 5144 (c) (g) (I) (A) (I.), incumbent shall not wear beards or long sideburns that impede the effectiveness of the respirator. Must be willing to work outdoors in a variety of weather conditions and willing to work unusual hours and/or on weekends.

Employment Category: AFSCME Range A019
Adopted by the General Manager: July 15, 1997
Revision Approved by General Manager: October 21, 2009