

## EAST BAY REGIONAL PARK DISTRICT

### FIRE CAPTAIN

#### GENERAL FUNCTION

Under supervision, to participate in and supervise fire suppression/prevention, emergency medical response calls, and training activities; to oversee the operation of the fire stations and maintenance of fire equipment; to assist in the administration of the department and to do other work as required.

#### ESSENTIAL FUNCTIONS

As a working supervisor, is responsible for the daily safe operation of the fire department; supervises regular and industrial fire staff in all fire department activities; schedules staff and oversees the operation of the fire stations; responds to fire, medical, search and rescue or mutual aid calls; acts as the on-scene incident commander (or in other appropriate Incident Command System roles), until relieved by higher authority; coordinates non-fire personnel in emergencies; administers the inspection and maintenance of fire department equipment and supplies; develops specifications and recommends equipment purchases; implements department's equipment maintenance program; prepares plans and conducts in-service training programs; coordinates assigned fire prevention activities with cooperating jurisdictions; prepares and conducts prescribed fire operations; monitors weather conditions and stations; recommends and implements departmental policies and programs; prepares reports; maintains records; ensures internal and external positive public relations.

#### MINIMUM QUALIFICATIONS

Education: Equivalent to the completion of twelfth grade and two years of college (no less than 60 semester units or 90 quarter units); and,

Experience: Four years experience in fire fighting, of which two years must be in a supervisory, lead or acting capacity.

Substitution: Additional experience may be substituted for the two years of required college on a year-for-year basis.

Certificates: California State Fire Marshal Fire Fighter I Certificate

**KNOWLEDGE, SKILLS AND ABILITIES**

Knowledge of principles and practices of fire suppression/prevention with particular emphasis on wild land fire fighting; pertinent state laws and regulations; search and rescue procedures; and safe work practices. Sound judgment and leadership skills under stressful emergency situations. Ability to operate fire apparatus, tools and equipment; to perform strenuous manual tasks under adverse conditions; to supervise, motivate, train and evaluate permanent and industrial staff; to prepare clear written reports and records; to maintain internal and external cooperative working relationships through written and oral effective communication.

**SPECIAL CONDITIONS OF EMPLOYMENT**

To work unusual or long hours, weekends and holidays, be on-call 24-hours a day; to be able to use respirators in accordance with Cal-OSHA regulations; to work in prescribed District uniform; to maintain current and valid Basic Life Support Cardio-Pulmonary Resuscitation (BLS CPR) and Emergency Medical Technician (EMT) certifications; to attain a Class B Driver's License, with tank vehicle and air brake endorsements, as a condition of completion of the probationary period; may be trained under Penal Code 832, the Peace Officer Training Program.

Reports to: Fire Chief

Supervises: Regular Fire Fighters, Industrial Fire Fighters and Industrial Fire Officers

EMPLOYMENT CATEGORY: Represented by the East Bay Regional Park District Police Officer's Association

SALARY RANGE POA4

Approved by Board 9/5/89, Resolution #1989-9-301

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