

DRAFT

PAC 2010 WORK PLAN

(10-28-09 version)

	JAN 25	FEB 22	MAR 22	APR 26	MAY 24	JUN 28	JUL 26	SEP 27	OCT 25	NOV 29	DEC 6
<b>PAC</b>	<p>Work Plan (R) - Pfoehler</p> <p>Ambassador Program Update (I) - Johnson</p> <p>Green Transportation / Paved Trails Update (I) - Townsend</p>	<p>State of the District (I) - O'Brien/Cameron</p> <p>Securing 2/3rds Voter Support for funding in a depressed Economy (I) - O'Brien/Cameron</p> <p>Dedication of Regional Parklands and Trails (R) - Doyle</p>	<p>Commemoration of the East Bay Regional Park District's 75<sup>th</sup> Anniversary and the Regional Park Foundation's 40<sup>th</sup> Anniversary (I) - Cameron/Baglietto</p> <p>History of EBRPD (I) - Cameron/Kent</p>	<p>District Grant Activities (I) - Rasmussen</p> <p>Park Residence Policy (R) - Escobar/Waluch</p>	<p>Measure WW Implementation Update (I) - Collins</p> <p>CAFR (R) - Collins/Rubaloff</p>	<p>Fuels Management Update (I) - Blonski</p> <p>Ordinance 38 Modifications (R) - T. Anderson/King</p>	<p>Stewardship, Ecology Programs and Cultural Resources Review (I) - Wiese</p> <p>Reservations Process Update (I) - Margulici</p>	<p>BBQ - Garin</p> <p>Garin LUP (R) - Wiese</p> <p>Update on Master Plan Process (I) - M. Anderson/Wiese</p>	<p>Goals 2011</p> <p>Review of District's Process for Special Uses and Concessions (I) - Escobar/Rockwell</p> <p>Camping Program Task Force Report (I) - Escobar</p>	<p>Elections of PAC Officers</p> <p>2011 Proposed Budget (R) - Collins/Rubaloff</p>	<p>Holiday Dinner</p>
	<p><u>ExComm Subcommittee</u></p> <p>Work Plan (R) - Pfoehler</p>			<p>Point Pinole Field Trip - April 10???</p>	<p><u>Finance Subcommittee</u></p> <p>CAFR</p> <p>75<sup>th</sup> Anniversary Dinner - May 22</p>		<p>Garin Field Trip - July 17???</p>		<p><u>ExComm Subcommittee</u></p> <p>Goals 2011</p>	<p><u>Finance Subcommittee</u></p> <p>2010 Budget</p>	

Revised: 10/28/09

# **PARK ADVISORY COMMITTEE GOALS**

**Summary of 2009  
and  
Proposed for 2010**

**DRAFT**

**Produced for the Board Executive Committee  
and  
PAC Executive Sub-Committee Meeting**

**November 24, 2009**

- I. ONGOING GOALS**
- II. REVIEW OF 2009 GOALS**
- III. PROPOSED 2010 GOALS**

## I. ONGOING GOALS

1. Review land use plans or amendments proposed for adoption.  
*2009 –Serpentine Prairie Restoration 5-18-09*
2. Make periodic park field trips to coincide with PAC review of planning documents.  
*2009 – Fuels Management Field Trip 5-30-09*
3. Review proposed new Board policies and changes to existing policies to protect natural resources, enhance the natural and urban environment, and ensure that an equitable and diversified system of programs, trails and regional parks is available to meet a variety of community needs.  
*2009 – Sustainability Policy and Recycling Update 3-23-09*  
*Fuels Management and Vegetation Plan Update 4-27-09*  
*East Contra Costa HCP 10-26-09*
4. Review proposed names of District facilities as designated by the District Naming Policy.  
*2009 – Naming Picnic Site at Quarry Lakes 5-18-09*  
*Naming Morgan Territory Ridge Site 9-28-09*
5. Coordinate one PAC meeting in the field.  
*2009 – Trudeau BBQ – Serpentine Prairie Tour 9-28-09*
6. Provide early input and review of the annual Budget, and the Comprehensive Annual Financial Report (CAFR).  
*2009 – CAFR Review 6-22-09*  
*Budget 11-16-09*
7. Review Ordinance 38 for policy issues.  
*2009 – Ordinance 38 Minor Modification 7-27-09*
8. Provide input and actively participate in the Board's efforts to seek funding for the acquisition, development, maintenance and operation of the parks.  
*2009 – Update on Measure WW Implementation 2-23-09*  
*Measure CC Progress Report 4-27-09*
9. Recommend policies and programs that foster outreach to under-served communities relating to both park usage and employment opportunities.  
*2009 – Community Outreach Update 5-18-09*  
*Interpretive Programs Update 5-18-09*
10. Review and recommend dedication status of regional parklands and trails.  
*2009 – Parklands Dedications 2-23-09*
11. Review Trails Use Checklist changes related to Ordinance 38.  
*2009 – Briones Trails Change 7-27-09*
12. Review the Trails Program every other year (due in 2011).  
*2009 – Review of Trails Program 6-22-09*
13. Review volunteer program every other year (due in 2011).  
*2009 – Volunteer Program Update 6-22-09*
14. Continue to participate in the District's Ambassador Program as time allows.  
**2009 – Some individual actions taken**
15. Review and comment on progress reports on the Americans with Disabilities Act Plan.  
*2009 – American with Disabilities Act Plan Review 10-26-09*
16. Review and comment on a progress report on Measure CC, including geographic allocation of funds every other year (due in 2011).

2009 – Measure CC Progress Report 4-27-09

17. Undertake special projects as directed by the Board; the PAC may request referral of special projects from the Board.

**2009 – No Action Taken**

18. Review Special Use Permits.

2009 – Segway / Contra Costa Centre Special Use Permit 1-26-09

Crocket Hills / Berkeley Hang Gliding and Paragliding Club 3-23-09

Quarry Lakes / Alameda County Master Gardener Program 3-23-09

## II. REVIEW OF 2009 GOALS

1. Review and comment on the District's process and guidelines for special uses and concessions – **No Action Taken**
2. Review the new District Policy on Geocaching – *Considered 1-26-09*
3. Review and comment on the Draft Fuels Management Plan – *Considered 4-27-09*
4. Review of the District's 75<sup>th</sup> Anniversary Events – *Considered 1-26-09*
5. Review District Camping Plan – *Considered 4-27-09*
6. Review Regional Parks Foundation 40<sup>th</sup> Anniversary Goals and Membership – *Considered 2-23-09*
7. Review and comment on the District's Sustainability and Recycling Policies – *Considered 3-23-09*
8. Review Outdoor Environmental Education – Children in Nature / Interpretative Programs – *Considered 5-18-09*
9. Review Measure WW Implementation – *Considered 2-23-09*
10. Learn about and participate in Master Plan Review – *Considered 9-28-09*

## III. PROPOSED 2010 GOALS

1. Review and comment on the District's process and guidelines for special uses and concessions (from 2009)
2. Commemoration of the District's 75<sup>th</sup> Anniversary and the Foundation's 40<sup>th</sup> (continuation)
3. Fuels Management Update (continuation)
4. Measure WW Implementation (continuation)
5. Update on Master Plan Process (continuation)
6. Review and Comment on Trails Checklist Change Policy (NEW)
7. Garin LUP Update (NEW)
8. Ambassador Program Update (NEW)
9. Green Transportation / Paved Trails Update (NEW)
10. Grant Program Update (NEW)
11. Park Residence Policy (NEW)
12. Stewardship, Ecology Programs and Cultural Resources Review (NEW)
13. Reservations Process (NEW)
14. Camping Program Task Force (NEW)
15. New Media Policy (NEW)
16. Brief Interpretive and Community Program Outreach Update (NEW)

We will also continue to have our ongoing goals to address as they come up.

## ADMINISTRATIVE FEE SCHEDULE

Effective January 1, 2010

FEE DESCRIPTION	FEE	UNIT
<b><u>I. Board &amp; Committee Material Fees *</u></b>		
1. Committee Agendas	\$0	Each
2. Committee Packets – individual	\$5.00	Each
3. Committee Packets – annual	\$50.00	Annual
4. Board Meeting Agenda – individual	\$0	Each
5. Board Meeting Agenda – annual, picked-up	\$100.00	Year
6. Board Meeting Agenda – annual, mailed	\$150.00	Year
7. Board Meeting, Audio Tape / CD	\$25.00	Meeting
8. Board Minutes	\$0	Each
<b><u>II. General Documents / Miscellaneous Material Fees *</u></b>		
1. Copy of Document	\$0.25	Page
2. Copy of Bound Document (including Land Use Plan, etc.)	\$15.00	Document
3. Copy of Bound Document on CD/DVD	\$5.00	CD/DVD
4. Adopted Budget Document	\$25.00	Document
5. Comprehensive Annual Financial Report (CAFR)	\$25.00	Document
6. Ordinance 38 Document	\$15.00	Document
7. Copy of Large Size Plan or Drawing (9 or fewer pages)	\$15.00	Document
8. Copy of Large Size Plan or Drawing (10 or more pages)	At cost	Document
9. Copy of Interpretive Publications, Brochures, Videos, etc.	At cost + 40%	Item
10. Miscellaneous Retail Items	At cost + mark-up	Item
<i>* postage costs will be added for mailed items</i>		
<b><u>III. Public Safety Fees &amp; Fines</u></b>		
1. Evidence Reproduction Administrative Fee	\$25.00	Process
2. Copy of Police Report	\$0.25	Page
3. 3" x 5" Photo	\$2.00	Photo
4. 5" x 7" Photo	\$10.00	Photo
5. 8" x 10" Photo	\$15.00	Photo
6. Audio Tape / CD	\$15.00	Tape / CD
7. Video Tape / DVD	\$25.00	Tape / DVD
8. Impounded / <a href="#">Stored</a> Vehicle Release Fee	\$125.00	Vehicle
9. Fingerprint Rolling (Livescan)	\$25.00	Person
<a href="#">10. Juvenile Diversion Administrative Fee</a>	<a href="#">\$50.00</a>	<a href="#">Process</a>
11. Ordinance 38 Violations:		
a. Section 901.1, a thru r (misc. no parking)	\$ <del>40</del> 35.00	Violation
b. Section 901.2 (parked > time limit)	\$ <del>35</del> 40.00	Violation
c. Section 901.3, (parked in disabled space)	\$275.00	Violation
d. Section 901.4 (parked for vehicle maintenance)	\$50.00	Violation
e. Section 904.1 (parked / abandoned > 72 hours)	\$100.00	Violation
12. California Vehicle Code Violations:		
a. Section 22500, a thru h,j,k (misc. no parking)	\$ <del>40</del> 35.00	Violation
b. Section 22500, l (parked in bus stop)	\$250.00	Violation
c. Section 22500, l (blocking wheelchair ramp)	\$275.00	Violation
d. Section 22507.8, a thru c (disabled space)	\$275.00	Violation
e. Section 22522 (blocking sidewalk access ramp)	\$275.00	Violation
f. Section 22523 (parked/abandoned)	\$100.00	Violation

## ADMINISTRATIVE FEE SCHEDULE

Effective January 1, 2010

g. Section 22526 (parked/blocking intersection)	\$100.00	Violation
h. All other State & Local Parking Sections	<del>\$40</del> 35.00	Violation
<b>FEE DESCRIPTION</b>	<b>FEE</b>	<b>UNIT</b>
<b><u>IV. Land Use, Encroachment &amp; Development Fees</u></b>		
1. Gate Access Permit	\$20.00	Year
2. Special Encroachment Permit ( <i>Provides limited access only by Homeowner, 1 or 2 days for brush-removal or material delivery. Fee may be waived if homeowner is complying with Fire Dept fuel reduction recommendations.</i> )	\$50.00	Permit
3. Limited Access Contractor Encroachment Permit	\$200 - \$500.00	Permit
4. Major Encroachment Permit	<del>\$800.00</del> 1,500.00	Permit
5. Project Review & Processing by District Staff	\$60.00	Hour
6. On-Site Inspection by District Staff	\$60.00	Hour
7. Large-Scale Project Fees (determined by General Mgr.)	At Cost	
8. Penalty for Unauthorized Encroachment	\$ <del>2</del> 200.00 + 2x fees + staff cost	Day
<a href="#">9. Telecommunications Lease Application - New Site</a>	<a href="#">\$2,000</a>	<a href="#">Application</a>
<a href="#">10. Telecommunications Lease Application - Renewal</a>	<a href="#">\$500</a>	<a href="#">Application</a>
<b><u>V. Resource Enhancement Project Fees</u></b>		
1. Project Application Fee	\$1,000.00	Project
2. Review & Processing	\$60.00	Hour
3. Inspection, Meetings & Data Collection	\$60.00	Hour
4. Exhibit Reproduction	\$25.00	Each
5. Large-Scale Project Fees (determined by General Mgr.)	At Cost	
<b><u>VI. Miscellaneous Fees</u></b>		
1. Scattering of Cremated Remains	\$50.00	Permit
2. Formal scientific research on District property by an employee (professor, instructor, teacher) of an education institution, including university, college or private-professional organization	\$50.00	Permit
3. Research on District property by undergraduate / graduate student under direction of a professor or instructor	\$25.00	Permit
4. Charges for <a href="#">Overtime</a> Services of District Staff:		
a. Aquatic Supervisor	<a href="#">\$90.00</a>	Hour
b. Drafting Technician	<a href="#">\$90.00</a>	Hour
c. Field / Office Surveyor	<a href="#">\$93.00</a>	Hour
d. Fire Captain	<a href="#">\$131.00</a>	Hour
e. Firefighter <del>4</del> / EMT	<a href="#">\$90.00</a>	Hour
f. Helicopter Mechanic	<a href="#">\$102.00</a>	Hour
g. Helicopter Pilot	<a href="#">\$140.00</a>	Hour
h. Lifeguard	<a href="#">\$37.00</a>	Hour
i. Naturalist	<a href="#">\$84.00</a>	Hour
j. Park Supervisor	<a href="#">\$98.00</a>	Hour
k. Park Ranger	<a href="#">\$73.00</a>	Hour
l. Police Officer	<a href="#">\$110.00</a>	Hour

## ADMINISTRATIVE FEE SCHEDULE

Effective January 1, 2010

m. Senior Chief of Survey	<u>\$107.00</u>	Hour
n. Senior Construction Inspector	<u>\$101.00</u>	Hour
o. Survey Technician	<u>\$81.00</u>	Hour
p. All other staff: top step at overtime rate, plus benefits	Per work order rate schedule	Hour
<b>FEE DESCRIPTION</b>	<b>FEE</b>	<b>UNIT</b>
5. Charges for Use of District Equipment:		
a. Fire Suppression Vehicle	<del>\$7460.00</del>	Hour
b. Support Vehicle	\$62.00	Hour
c. Helicopter (non-firefighting)	\$1,179.04	Hour
d. Helicopter (firefighting)	\$1,193.82	Hour
6. <u>Interest on invoices 30 days past due</u>	<u>1.5%</u>	<u>Monthly</u>

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