

AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS

EAST BAY REGIONAL PARK DISTRICT

Wednesday, June 16, 2010

C. BUSINESS BEFORE THE BOARD

8. BOARD COMMITTEE REPORTS

a. Executive (2/25/10) (Siden)

Attendees:

Committee Members: Directors Radke, Doug Siden, Beverly Lane

Staff: Ted Radosevich (Acting for GM Pat O'Brien), Dave Collins,  
Allen Pulido, Deborah Williams, Lena Soo Hoo Chu, Susan Gonzales,  
Jeff Rasmussen

Public: Doug Siskin (Cal State East Bay),  
George Phillips (Exec. Director, Alameda Boys and Girls Club)

Committee Chair Siden opened the meeting at 12:45 p.m.

**1. Preview of Proposed Amendments/Updates to the Personnel Administrative Manual**

Human Resources Manager Susan Gonzales introduced items 1 and 2 as being related and stated that a recommendation was needed for the first item. Both items have been reviewed by the bargaining units. She introduced Human Resources Officers Deborah Williams and Lena Soo Hoo Chu as the staff members who have been working closely with these processes.

Ms. Williams spoke about the proposed changes to the Personnel Administrative Manual, of which there were ten sections. She reviewed the summary that was given to the Committee regarding the changes that were suggested. These included legal changes, government code adherence, language changes, a misspelling, policies, and other regulations.

**Recommendation:** By motion of Director Radke, and seconded by Director Lane, the Executive Committee unanimously recommended forwarding the proposed amendments/updates to the Personnel Administrative Manual to the full Board for approval.

**2. Revision of H.R. Policy and Procedures #7: Workplace Security**

HR Officer Lena Soo Hoo Chu, explained the proposed revision to the group which involved District positions that are allowed to carry firearms, especially Wildlife positions, as a part of their jobs with the District.

Ms. Gonzales noted that these positions have a past protocol of handling firearms but that the policy had just never stated such before.