

# East Bay Regional Park District

Brazilian Room/Temescal Beach House/Fern Cottage/Shoreline Center

## CANDLE POLICY

(See Candle Form)

Dear Facility User,

According to the Rules and Use Agreement, no candles are allowed to be used unless approval has been obtained from the Facility Supervisor prior to the event.

Candles are never allowed to be used outside.

Unity Candles may be approved with restrictions.

What we can approve is a one piece glass container where the bowl portion is greater than four inches in height. You must measure the bowl from the inside. The base will not be included with the four inch measurement. The top of the flame must be one inch below the top of the glass. A bubble bowl can be purchased in a variety of sizes. A one-piece cylinder, four inches or greater in height will be allowed. Floating candles will be allowed. Candles may only be placed on tables and these tables must have cloth covers. Candles may not be placed in the restrooms.

All requests for candles must be made in writing indicating the following; style, size, and material of candle holder; size of candle; how many candles you want to display; and where will they be placed. Please fill out the candle form with this information. Do not buy your candle holders before you get approval from the Supervisor. It just makes more work for you if you have to return them.

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