

## **EAST BAY REGIONAL PARK DISTRICT**

### **NATURALIST/NATURALIST AIDE**

#### **GENERAL FUNCTION:**

Under general supervision, to represent the EBRPD, educate the public and to protect the resources, to research, develop and conduct interpretive programs for school groups and the general public in the fields of environmental education, natural and cultural history and resource protection. Naturalists are assigned to one of the following interpretive sectors: the Northwest, Northeast, Central, Southwest, Southeast sectors, and Ardenwood Regional Preserve.

#### **ESSENTIAL FUNCTIONS:**

Creates, plans, and conducts District programs on natural and cultural history, which may include the use of animals. Prepares and gives out-of-District talks and presentations on natural science/cultural subjects. Coordinates, or assists the Supervising Naturalist in coordinating District special commemorative days and events. Prepares written material in connection with the above duties, such as, interpretive booklets, brochures, exhibit texts, etc. utilizing current technologies to prepare and develop audio visual exhibits and displays in connection with the above duties. Through research and field studies, develops and maintains an expertise in cultural and natural history resources. Collects, identifies, and prepares collection materials, such as, flora, fauna, and rock specimens. May organize youth or other groups for related purposes. Ensures the safety of program participants and staff.

#### **OTHER FUNCTIONS AND DUTIES:**

Assists in the training/development of entry level interpretive staff, interpretive students aides and volunteers. Performs such administrative tasks and related duties as assigned. Attends various conferences, workshops and training programs. May act for Supervising Naturalist.

#### **MINIMUM QUALIFICATIONS:**

##### **Naturalist Aide:**

Education: A Bachelor's Degree from an accredited college or university, with major work in natural science, cultural history, or other suitably related field; and

Substitution: Experience as a Naturalist may be substituted for the required college education on a year-for-year basis.

OR AN EQUIVALENT COMBINATION OF EDUCATION AND EXPERIENCE

##### **Naturalist:**

Education: Same as above, and

EAST BAY REGIONAL PARK DISTRICT  
NATURALIST/NATURALIST AIDE JOB DESCRIPTION  
PAGE 2

Experience: Two years of recent field experience in comprehensive interpretive work. (A Master's Degree in an acceptable field may be substituted for one year of the required experience.)

Substitution: One year experience in the East Bay Regional Park District classification of Naturalist Aide, with a performance evaluation of no less than Standard overall.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of the principles, methods, and techniques of interpretation; knowledge of the natural and cultural history of the District's interpretive sectors. Sound judgment, organizational and administrative skills. Good verbal and written communication skills. Ability to convey such knowledge to the public by means of interpretive programs. Ability to establish and maintain positive cooperative working relationships with those contacted in the course of work at all levels, including a culturally diverse general public, with a focus on quality service to internal staff and external customers and park users.

SPECIAL CONDITIONS OF EMPLOYMENT:

As a condition of employment, a Naturalist/Naturalist Aide is required to work in a prescribed uniform; may be required to work unusual hours, weekends, and holidays; and may be required to work in a variety of work environments. A valid California driver's license is a condition of initial and continued employment in this classification.

REPORTS TO: Supervising Naturalist

Employment Category: AFSCME, Local 2428, Monthly Salary Range Effective 3/22/03:

Naturalist Aide = \$3,702.40 - \$4,004.00

Monthly Salary Range Effective 1/1/04:

Naturalist = \$4,255.33 - \$4,647.07

Replaces "Naturalist Aide and Naturalist", Revision Approved by General Manager: December 18, 2003

Salary Revised per Joint Equity Committee Effective 1/1/04