

## Commercial Film/Photography Permit Application

1. Production Company Name \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_ Fax (optional): \_\_\_\_\_
2. Main Contact/Title: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_
3. Title of Production: \_\_\_\_\_
4. Type of Production (check any that applies):
 

<input type="checkbox"/> Feature Film	<input type="checkbox"/> Promotional Video	<input type="checkbox"/> Documentary/Educational
<input type="checkbox"/> TV Series/Movie	<input type="checkbox"/> TV Commercial	<input type="checkbox"/> Student Film/Photography
<input type="checkbox"/> Commercial Photography	<input type="checkbox"/> Portrait Photography	<input type="checkbox"/> Other: _____
5. Producer: \_\_\_\_\_ Director: \_\_\_\_\_
6. Location Manager: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_
7. Location/Park: \_\_\_\_\_  
 Description/Summary of Scene(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 # in Crew: \_\_\_\_\_ # in Cast/Talent: \_\_\_\_\_
8. # of Vehicles: \_\_\_\_\_ Parking/vehicle access in designated public parking/roadway areas only – if there are other vehicle access needs, briefly describe below:  
 \_\_\_\_\_
- 9: Type and number of vehicles/equipment (check any that applies).  
 Please note that remote control video aircraft (drones) are prohibited by EBRPD Ordinance 38.
 

<input type="checkbox"/> Personal Vehicle, #: _____ (Car, SUV, Mini-Van, etc.)	<input type="checkbox"/> Camera/Grip Truck, #: _____	<input type="checkbox"/> Motor Home, #: _____
<input type="checkbox"/> 5-ton Equipment Truck, #: _____	<input type="checkbox"/> Caterer, #: _____	<input type="checkbox"/> Crane, #: _____
<input type="checkbox"/> Dolly Track, #: _____	<input type="checkbox"/> Generator	<input type="checkbox"/> Lighting
<input type="checkbox"/> Other: _____		

**Please note that remote control video aircraft (drones) are prohibited by EBRPD Ordinance 38.**
- 10: Date(s) of Production: \_\_\_\_\_  
 Time(s): \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>		
PARK SUP APPROVED: _____	INSURANCE APPROVED: _____	FEE: _____
ADDITIONAL COMMENTS: _____		

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### CONDITIONS & FEE SCHEDULE

1. The permit is not transferable and is revocable at any time at the will of the District.
2. Permittee shall not make any alterations on the landscape nor erect any structures nor interfere with any normal public use of the parks.
3. All Federal, state, local and District laws and regulations (Ordinance 38) shall be complied with by Permittee.
4. **INSURANCE REQUIREMENTS (ALL PERMITS REQUIRE INSURANCE):**

As a condition of issuance of a limited commercial photography/film permit, the East Bay Regional Park District requires that the applicant deliver to the District suitable evidence (preferably in the form of an insurance certificate issued by the applicant's insurance carriers or brokers) showing that the following kinds of insurance are in force and will remain in force during the period of the permit. It is suggested that each applicant show the document to its insurance agent or broker and ask him or her to deliver to the District the required data and certificates.

The District requires that the applicant have in force comprehensive general liability insurance applicable to all operations (including the use of owned and non-owned motor vehicles and contractual liability insuring the indemnity of this agreement), providing bodily injury liability limits of at least \$2,000,000 per person and \$2,000,000 for each occurrence and a property damage liability limit of at least \$1,000,000 for each occurrence. Such insurance shall be endorsed to provide that with respect to coverage afforded on behalf of District such coverage shall be primary insurance and other insurance available to District under any other policies shall be excess over the insurance required hereby.

The insurance certificate must list the District as Certificate Holder and the District must be endorsed as Additional Insured. Use the following address for all permits:

East Bay Regional Park District  
2950 Peralta Oaks Court  
Oakland, CA 94605  
fax to: (510) 635-3478 or email: [ahaynes@ebparks.org](mailto:ahaynes@ebparks.org)
5. Nothing on the permit may be changed without approval. Permittee must have the permit in possession when in the District parks and must present it to EBRPD employees when requested.
6. **FILM PERMIT/COMMERCIAL PHOTOGRAPHY PERMIT FEES:**

Half Day Fee: \$750.00  
Full Day Fee: \$1,250.00  
Or Hourly Rate: \$165.00 per hour
7. **INDIVIDUAL/PORTRAIT PHOTOGRAPHY PERMIT FEES:**

Annual Permit Fee: \$100.00
8. **STUDENT PERMITS:**

A fee waiver may be requested for student film/photography permits. Fee waivers are granted at the discretion of the Community Relations Manager and/or Film Coordinator. Additional fees (see below) may not be waived.
9. **ADDITIONAL FEES:**

Parking/Entrance Fees vary per park. You may be required to pay for parking per vehicle at some, but not all, locations. Reservations Fees vary, but are usually required for any reservable picnic/camping site, or any other rental facility. To inquire on rates or to reserve a site, call: 1-888-EBPARKS (1-888-327-2757), option 2, then option 1.  
Staff OT Rates: \$75.00/Hour
10. Check payments only. Make payment to: East Bay Regional Park District, 2950 Peralta Oaks Court, Oakland, CA 94605 Attn: Ali Haynes, Film Coordinator. *Invoices and W-9 forms can be requested to be issued if required for payment.*
11. Permit application can be faxed, emailed or mailed attention to: Ali Haynes, Film Coordinator.  
Email: [ahaynes@ebparks.org](mailto:ahaynes@ebparks.org) (510) 635-3478 Mail: EBRPD, 2950 Peralta Oaks Court, Oakland, CA 94605